



LEA COUNTY BOARD OF COUNTY COMMISSIONERS

SUMMARY FORM

LCBCC MEETING DATE: Thursday, August 21, 2014

Submit this summary form & all attachments to the Finance Director sbunch@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by:

Tuesday, August 5, 2014

County Manager Approval (mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

Form with fields: DATE SUBMITTED (Tuesday, July 29, 2014), SUBMITTED BY (Kelli Williams), SUBJECT (Minutes), ATTACHMENT(S) (07/24/2014 Draft LCBCC Minutes), No. of Originals for Signature (01 One), Action Requested (Consideration), Agenda Item Placement (01 Commission)

SUMMARY: See attached minutes.

Requested Items Needed for Presentation (Easel, Laptop, Projector, Other) and See Additional Summary Attached checkbox.

SUBMITTER'S RECOMMENDATION(S): Emailed Manager 07/29 Review & Approve Minutes. Submitter's Signature: Kelli Williams.

FINANCE REVIEW Fiscal Impact/Cost: ByPass. Reviewed by Finance Director: ByPass Finance Review.

LEGAL REVIEW: ByPass. Note: No Legal Review Required for Accounts Payable & Travel. Reviewed by County Attorney: ByPass Legal Review.

COUNTY MANAGER REVIEW: Approved by County Manager to be Placed on Agenda.

RECORDING SECRETARY'S USE ONLY - COMMISSION ACTION TAKEN. Fields for Resolution No., Policy No., Ordinance No., File No., Continued To, Referred To, Other, Approved (Signature), Denied.



**Minutes of Meeting  
Lea County Board of Commissioners  
July 24, 2014**

Chairman Fulfer called the meeting to order at 9:13 a.m. in the Lea County Courthouse.

Commissioners present were, to wit: Commissioner Dale Dunlap District 1, Commissioner Mike Whitehead District 2, Vice Chairman Ron Black District 3, James H. Britton District 4, and Chairman Gregory H. Fulfer District 5.

Also present were County Manager Michael P. Gallagher II and County Attorney Scotty A. Holloman.

Commissioner Dunlap led the Pledge of Allegiance followed by the Invocation by Vice Chairman Black.

**ITEM 01: COMMISSION**

- **Board of County Commissioners**

- Consideration of Approval of the June 26, 2014 Minutes.

Commissioner Dunlap moved to approve the June 26, 2014 minutes. Commissioner Britton stated there were a couple of minor corrections that I noticed. The motion was seconded by Commissioner Britton and passed unanimously.

- Discussion of Committee Reports

Commissioner Britton stated I continue to attend as many of the advisory board meetings as I can, to get a full understanding of what is going on in Lea County. Vice Chairman Black stated I got to go to Washington D.C a few weeks ago, and testify to the benefits the oil companies have brought to Lea County. I got a follow-up question from a Congressman Huffman, in California. The deadline to answer this question was met. Chairman Fulfer stated I attended the Nor-Lea groundbreaking yesterday and I would like to commend them for providing housing and healthcare.

**Set/Confirm Next Meeting(s):**

- Thursday, August 21, 2014 at 9:00 a.m.
- Thursday, September 11, 2014 at 9:00 a.m.
- Thursday, September 25, 2014 at 9:00 a.m.

The next meetings will be on **August 21, 2014**, in the Town of Tatum Municipal Building, **September 11, 2014**; and **September 25, 2014** in the Lea County Commission Chambers.

- Consideration of Approval of Appointments to Lea County Active Boards:

- Lea County Disaster/Emergency Preparedness Committee
  - Law Enforcement Representative: Kelly Brown
  - Disaster Relief Agency Representative: Vanessa Galindo

Vice Chairman Black moved to approve the appointments to the Lea County Disaster/Emergency Preparedness Committee. The motion was seconded by Commissioner Dunlap and passed unanimously.

- Lea County Planning and Zoning Board
  - District 5 Daniel Johncox

Vice Chairman Black moved to approve the appointment to the Lea County Planning and Zoning Board Daniel Johncox. The motion was seconded by Commissioner Whitehead and passed unanimously.

**ITEM 02: BOARDS/COMMITTEES**

- **Lea County Fair & Rodeo Board – Corey Helton, Chairman**

- Consideration of Recommendation from the Lea County Fair & Rodeo Board for the Approval of an Agreement between Lea County and ACM Quick Cash for the Placement of 10-14 ATM's at the Lea County Fairgrounds during the 2014 Lea County Fair & PRCA Rodeo

Lea County Fair & Rodeo Board Chairman Helton requested approval. Commissioner Whitehead moved to approve the agreement between Lea County and ACM Quick Cash for the placement of 10-14 ATM's at the Lea County Fairgrounds during the 2014 Lea County Fair & PRCA Rodeo. The motion was seconded by Commissioner Britton and passed unanimously.

- **Lea County Memorial Committee – Carol Parish, Chairperson**

- Discussion of Recommendation from the Lea County Memorial Committee for a Lea County Memorial

Lea County Memorial Committee Chairperson Parish and David Minton presented a presentation for a new Lea County Memorial; there was no action taken.

**ITEM 03: MANAGER**

- **Lea County Manager – Michael Gallagher**

- Consideration of Approval of 2014 – 2015 3<sup>rd</sup>/Final Option to Renew between Lea County and Daniels Insurance Inc. for Property and Casual Insurance

Manager Gallagher requested approval. Manager Gallagher and Guy Kessner presented a proposal for a \$5 million in excess liability coverage to \$10 million excess liability coverage. Vice Chairman Black moved to approve the 2014 – 2015 3<sup>rd</sup> option to renew between Lea County and Daniels Insurance Inc. for Property and Casual Insurance with an increase in excess liability coverage of \$5 million making \$10 million in coverage. The motion was seconded by Commissioner Whitehead and passed unanimously.

- Consideration of Approval of Travel

Manager Gallagher requested approval. Commissioner Dunlap moved to approve the travel request. The motion was seconded by Vice Chairman Black and passed unanimously.

**ITEM 04: LEGAL**

- **Lea County Attorney – Scotty A. Holloman**
  - Consideration of Approval of the following Contract for Professional Services Agreements between Lea County and Klecan & Childress for Legal Representation in the Following Matters:

Lea County Attorney requested approval. He stated we are moving into a new fiscal year and the following matters are still pending. We still need representation for the following matters:

- Ysasi Matter

Commissioner Britton moved to approve the contract for professional services between Lea County and Klecan & Childress for legal representation in the Ysasi matter. The motion was seconded by Commissioner Dunlap and passed unanimously.

- Torres Matter

Commissioner Britton moved to approve the contract for professional services between Lea County and Klecan & Childress for legal representation in the Torres matter. The motion was seconded by Commissioner Dunlap and passed unanimously.

**ITEM 05: COUNTY DEPARTMENTS**

- **Communications Authority – Angela Martinez, Director**
  - Discussion of Lea County Communications Authority Activity Report

Director Martinez presented the Lea County Communications Authority Activity report. There was no action taken.

- **Detention Center – Padraig Downey, Warden**

- Discussion of Lea County Detention Center Activity Report

Warden Downey presented the Lea County Detention Center Activity report. There was no action taken.

- **Emergency Management/Environmental Services/Maintenance – Lorenzo Velasquez, Director**

- Discussion of the following Activity Reports
  - Lea County Emergency Management

Director Velasquez presented the Lea County Emergency Management report. There was no action taken.

- Lea County Environmental Services

Director Velasquez presented the Lea County Environmental Services report. There was no action taken.

- Lea County Maintenance

Director Velasquez presented the Lea County Maintenance report. There was no action taken.

- **Event Center/Fairgrounds – Lyn Edwards, Director**

- Discussion of Lea County Event Center and Lea County Fairgrounds Activity Report

Director Edwards presented the Lea County Event Center and Lea County Fairgrounds activity report. There was no action taken.

- Consideration of Approval of Lea County Resolution No. 14-JUL-031R for Lea County to Host the New Mexico Association of Counties Annual Conference for 2016 or 2017

Events/Marketing Coordinator Owens requested approval. She presented a power point presentation in conjunction with this item. Following discussion Vice

Chairman Black moved to approve Lea County Resolution No. 14-JUL-031R for Lea County to Host the New Mexico Association of Counties Annual Conference for 2016 or 2017. The motion was seconded by Commissioner Whitehead and passed unanimously.

- **Grants Services/Planning – David Gasch, Grant Writer & County Planner**

- Discussion of Lea County Grant Writer/Planning Activity Report

Grant Writer & County Planner Gasch presented the Lea County Grant Writer/Planning activity report. No action was taken.

- Consideration of Approval of Vacation Plat of a Portion of Gilbert Avenue that Lies Between Block 19 and Block A of Unit One (1) of the Humble City Addition Located in the Northeast Quarter (NE/4) of Section 35, Township 17 South, Range 37 East, N.M.P.M. Lea County, New Mexico

Grant Writer & County Planner Gasch requested approval. He presented a power point presentation in conjunction with this item to show location and size of lots. Vice Chairman Black moved to approve the Vacation Plat of a portion of Gilbert Avenue that lies between Block 19 and Block A of Unit One (1) of the Humble City Addition located in the Northeast Quarter (NE/4) of Section 35, Township 17 South, Range 37 East, N.M.P.M. Lea County, New Mexico. The motion was seconded by Commissioner Whitehead and passed unanimously.

- **Human Resources – Jill Dennis, Director**

- Discussion of Lea County Human Resources Activity Report

Director Dennis presented the Lea County Human Resources activity report. There was no action taken.

- **Information Technology – Robert Lathrop, Administrator**

- Discussion of Lea County Information Technology Activity Report

Administrator Lathrop presented the Lea County Information Technology activity report. There was no action taken.

- **Probation – Kelly Ford, Director**

- Discussion of Lea County Probation Activity Report

Director Ford presented the Lea County Probation activity report. There was no action taken.

- **Public Works (Airports/Engineering/Roads) – Corey Needham, Director**

- Discussion of Lea County Public Works Activity Report

Director Needham presented the Lea County Public Works Activity report with a power point presentation. There was no action taken.

- Consideration of Approval of 2014-2015 1<sup>st</sup> Option to Renew Agreement between Lea County and Constructors Inc. for the Annual Road Construction and Maintenance for Regions I, II, and III

Director Needham requested approval. He presented a power point presentation with this item. Commissioner Dunlap moved to approve the 2014-2015 1<sup>st</sup> option to renew agreement between Lea County and Constructors Inc. for the Annual Road Construction and Maintenance for Regions I, II, and III. The motion was seconded by Vice Chairman Black and passed unanimously.

- Resolution No. 14-JUL-032R & Agreement for Project No. CAP-2-15(455) Design, Construction, Reconstruction, Pavement Rehabilitation/Improvements, Blading and Shaping, Drainage Improvements, Miscellaneous on Approximately 3.5 Miles of Various County Roads

Director Needham requested approval. Vice Chairman Black moved to approve Lea County Resolution No. 14-JUL-032R & Agreement for project No. CAP -2-15(455) design, construction, reconstruction, pavement, rehabilitation/improvement, blading and shaping, drainage improvement, miscellaneous on approximately 3.5 miles of various County roads. The motion was seconded by Commissioner Britton and passed unanimously.

- Resolution No. 14-JUL-033R & Agreement for Project No. SP-2-15(955) Design, Construction, Reconstruction, Pavement Rehabilitation/Improvements, Blading and Shaping, Drainage Improvement, Miscellaneous on Approximately 1.5 Miles of Various County Roads

Director Needham requested approval. Vice Chairman Black moved to approve Lea County Resolution No. 14-JUL-033R & Agreement for project NO. SP-2-15-(955) design, construction, reconstruction, pavement rehabilitation/improvements, blading and shaping, drainage improvement, miscellaneous on approximately 1.5 miles of various County roads. The motion was seconded by Commissioner Whitehead and passed unanimously.

- Resolution No. 14-JUL-034R & Agreement for Project No. SB-7725(927)15 Design, Construction, Reconstruction, Pavement Rehabilitation/Improvements, Blading and Shaping, Drainage Improvements, Miscellaneous on Approximately 1.0 Miles of Various County Roads

Director Needham requested approval. Vice Chairman Black moved to approve Lea County Resolution No. 14-JUL-034R & Agreement for project No. SB-7725(927)15 design, construction, reconstruction, pavement rehabilitation/improvements blading and shaping, drainage improvements, miscellaneous on approximately 1.0 miles of various County roads. The motion was seconded by Commissioner Dunlap and passed unanimously.

- Consideration of Approval to Reject Bid No. 08 2013-2014 for One (1) – New Class 2 Aircraft Rescue & Firefighting Vehicle for the Lea County Regional Airport

Director Needham suggested rejecting this bid. Commissioner Dunlap moved to reject Bid No. 08 2013-2014 for one new Class 2 Aircraft rescue & firefighting vehicle for the Lea County Regional Airport. The motion was seconded by Vice Chairman Black and passed unanimously.

- Consideration of Approval on the following regarding Bid No. 01 2014 – 2015 for One (1) – New Class 2 Aircraft Rescue & Firefighting Vehicle for the Lea County Regional Airport:
  - Award or Reject Bid No. 01 2014-2015

Director Needham requested approval. Vice Chairman Black moved to approve Bid No. 01 2014-2015 for one New Class 2 Aircraft rescue and firefighting vehicle for the Lea County Regional Airport. The motion was seconded by Commissioner Dunlap and passed unanimously.

- Agreement between Lea County and Rosenbauer Firefighting Technology

Director Needham requested approval. Commissioner Britton moved to approve the agreement between Lea County and Rosenbauer Firefighting Technology and authorize either Manager Gallagher or Director Needham to sign the agreement and the associated grants. The motion was seconded by Commissioner Dunlap and passed unanimously.

- Consideration of Approval State Grant Agreement for Airport Project between Lea County and New Mexico Department of Transportation Aviation Division for Maintenance Items at the Lea County Regional Airport

Director Needham requested approval. Commissioner Dunlap moved to approve the State grant agreement for the airport project between Lea County and New Mexico Department of Transportation Aviation Division for maintenance items at the Lea County Regional Airport. The motion was seconded by Vice Chairman Black and passed unanimously.



- Consideration of Approval of State Grant Agreement for Airport Projects between Lea County and New Mexico Department of Transportation Aviation Division For Maintenance Items at the Jal Municipal Airport

Director Needham requested approval. Commissioner Whitehead moved to approve the State grant agreement for airport projects between Lea County and New Mexico Department of Transportation Aviation Division for maintenance items at the Jal Municipal Airport. The motion was seconded by Vice Chairman Black and passed unanimously.

- Consideration of Approval State Grant Agreement for Airport Projects between Lea County and New Mexico Department of Transportation Aviation Division for Maintenance Items at the Lovington Zip Franklin Airport

Director Needham requested approval. Commissioner Dunlap moved to approve the State grant agreement for airport projects between Lea County and New Mexico Department of Transportation Aviation Division for maintenance items at the Lovington Zip Franklin Airport.

- **Administrative Services (Finance/Grant Administration) – Sherri Bunch, Director**
- Discussion of Lea County Finance Department Activity Report

Director Bunch presented the Lea County Finance Departments activity report with a power point. There was no action taken.

- Consideration of Approval of Lea County Resolution No. 14-JUL-035R 4<sup>th</sup> Quarter Treasurer's Report

Director Bunch requested approval. Vice Chairman Black moved to approve Lea County Resolution No. 14-JUL-035R 4<sup>th</sup> Quarter Treasurer's Report. The motion was seconded by Commissioner Dunlap and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 14-JUL-029R Final Budget Adjustments 2013-2014

Director Bunch requested approval. Commissioner Dunlap moved to approve Lea County Resolution No. 14-JUL-029R Final Budget Adjustments 2013-2014. The motion was seconded by Commissioner Britton and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 14-JUL-030R Final Budget Adoption 2014-2015

Director Bunch requested approval. She presented a power point presentation with this item. Commissioner Dunlap moved to approve Lea County Resolution No. 14-JUL-030R final budget adoption 2014-2015. The motion was seconded by Commissioner Whitehead and passed unanimously.

- Consideration of Approval of Magistrate Court Security Funding Request

Judge La Bree requested approval. Following discussion Vice Chairman Black moved to approve the magistrate court security funding request. The motion was seconded by Commissioner Whitehead and passed unanimously.

- Consideration of Approval of Accounts Payable

Director Bunch requested approval. Commissioner Whitehead moved to approve accounts payable. The motion was seconded by Vice Chairman Black and passed unanimously.

#### ITEM 06: PUBLIC

- Public
- Comments from the Public

B.J. Choice made comments concerning the magistrate court funding, the Veterans Memorial, and hosting the Association of Counties.

#### ITEM 07: EXECUTIVE SESSION

- **BOARD OF COMMISSIONERS**
  - Pursuant to Section 10-15-1 (H2), (H7) & (H8) of the New Mexico Statutes Annotated (NMSA) 1978; to discuss limited personnel matters, threatened or pending litigation and the purchase, acquisition or disposal of real property or water rights.

At 12:06 p.m. Commissioner Whitehead moved to convene in Executive Session pursuant to **Section 10-15-1 (H2), (H7) & (H8) of the New Mexico Statutes Annotated (NMSA) 1978; to discuss limited personnel matters, threatened or pending litigation and the purchase, acquisition or disposal of real property or water rights.** The motion was seconded by Vice Chairman Black. Secretary polled the Commission Commissioner Britton, yes; Commissioner Dunlap, yes; Commissioner Whitehead, yes; Vice Chairman Black, yes; Chairman Fulfer; yes.

Commissioner Dunlap moved to reconvene in regular session. The motion was seconded by Commissioner Whitehead and passed unanimously. The meeting reconvened at 2:18 p.m.

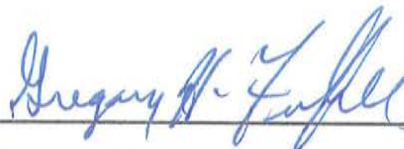
The Commission convened in closed session to discuss items relative to the purchase acquisition or disposal of real property, or water rights. No action was taken by the Commission during closed session.

**ITEM 08: OTHER BUSINESS**


Chairman Fulfer asked about the donations for the fair board replay sign. Manager Gallagher stated as of right now the money has not been raised.

The meeting was adjourned at 2:21 p.m.

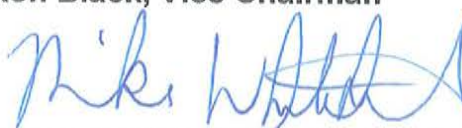
BOARD OF COUNTY COMMISSIONERS  
LEA COUNTY, NEW MEXICO



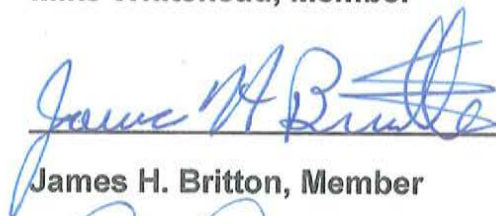
Gregory H. Fulfer, Chairman



Ron Black, Vice Chairman



Mike Whitehead, Member



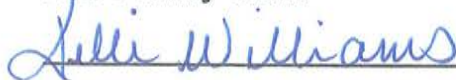
James H. Britton, Member



Dale Dunlap, Member

ATTEST: Pat Chappelle

Lea County Clerk



Kelli Williams

