

**Minutes of Meeting
Lea County Board of Commissioners
March 12, 2015**

Chairman Fulfer called the meeting to order at 9:40 a.m. in the Lea County Courthouse

Commissioners present were, to wit: Commissioner Dale Dunlap District 1, Commissioner Rebecca Long District 2, Vice Chairman Ron Black District 3, and Commissioner James H. Britton District 4, and Chairman Gregory H. Fulfer District 5.

Also present were County Manager Michael P. Gallagher II and County Attorney John W. Caldwell.

Commissioner Dunlap led the Pledge of Allegiance followed by the Invocation by Vice Chairman Black.

ITEM 01: COMMISSION

- **Board of County Commissioners**
 - Consideration of Approval of the following Minutes:
 - February 19, 2015 Budget Work Session
 - February 19, 2015 Regular Meeting

Vice Chairman Black moved to approve the February 19, 2015 budget work session, and February 19, 2015 regular minutes. The motion was seconded by Commissioner Dunlap and passed unanimously.

- Discussion of Committee Reports

Commissioner Long stated I learned a lot in Washington DC. Vice Chairman Black stated I attended the Fair Board meeting it seems as though things are working out well with Global Spectrum, they are moving ahead and I think we are going to have a good Fair.

Set/Confirm Next Meeting(s):

- Thursday, March 26, 2015 at 8:00 a.m. Budget Workshop
- Thursday, March 26, 2015 at 9:00 a.m.
- Thursday, March 26, 2015 at 1:00 p.m. – Outside Agencies Funding Request(s)
- Thursday, April 9, 2015 at 8:00 a.m. Budget Work Session
- Thursday, April 9, 2015 at 9:00 a.m.
- Thursday, April 23, 2015 at 9:00 a.m.



LEA COUNTY BOARD OF COUNTY COMMISSIONERS

SUMMARY FORM

LCBCC MEETING DATE: Thursday, March 12, 2015

Submit this summary form & all attachments to the Finance Director sbunch@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by:

Tuesday, February 24, 2015

County Manager Approval (mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: Tuesday, February 24, 2015		SUBMITTED BY Name/Title/Dept: Kelli Williams, Recording Secretary, Lea County Clerk's Dept.	
SUBJECT: Minutes		ATTACHMENT(S): LCBCC 02/19/2015 Draft Minutes - Budget Work Session	
No. of Originals for Signature (Select One): Due in County Manager's Office 2 Days Prior to Meeting 01 One	Action Requested (Select One): Consideration	Agenda Item Placement (Select One): 01 Commission	

SUMMARY:
See attached minutes

Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.:

Easel If checked: 00 how many: Laptop Projector Other:

See Additional Summary Attached

SUBMITTER'S RECOMMENDATION(S):
Review & approve minutes

Submitter's Signature
Department Director, Etc.
Signature Not Available
Digitally signed by Signature Not Available, o=Lea County Government, ou=Lea County Government, email=sstout@leacounty.net, c=US Date: 2015.03.02 09:35:49 -0700

FINANCE REVIEW Fiscal Impact/Cost:
ByPass Finance Review

Reviewed by Finance Director
ByPass Finance Review
Digitally signed by ByPass Finance Review, o=Lea County Government, ou=Lea County Government, email=sstout@leacounty.net, c=US Date: 2015.03.02 09:35:49 -0700

LEGAL REVIEW:
ByPass Legal Review

Note: No Legal Review Required for Accounts Payable & Travel.

Reviewed by County Attorney
ByPass Legal Review
Digitally signed by ByPass Legal Review, o=Lea County Government, ou=Lea County Government, email=sstout@leacounty.net, c=US Date: 2015.03.02 09:35:49 -0700

COUNTY MANAGER REVIEW:
Keep PowerPoint Attached for reference.

Approved by County Manager
to be Placed on Agenda
Michael P. Gallagher
Digitally signed by Michael P. Gallagher II, o=Lea County Government, ou=Lea County Government, email=mgallagher@leacounty.net, c=US Date: 2015.03.05 10:55:02 -0700

RECORDING SECRETARY'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. _____ Policy No. _____ Ordinance No. _____
 File No. _____ Continued To: _____ Referred To: _____
 Other: _____ Approved: *K. Williams* Denied: _____
 Comments: _____ 3/12/15

MAR 12 2015
LCBCC Meeting

**Minutes of Special Budget Workshop
Lea County Board of Commissioners
February 19, 2015**

Chairman Fulfer called the meeting to order at 8:09 a.m. in the Lea County Courthouse.

Commissioners present were, to wit: Commissioner Dale Dunlap District 1, Commissioner Rebecca Long District 2, Vice Chairman Ron Black District 3, and Chairman Gregory H. Fulfer District 5.

Also present was County Manager Michael P. Gallagher II and County Attorney John W. Caldwell.

ITEM 01: BUDGET

- **Lea County Manager – Michael P Gallagher II, Administrative Services (Finance/Grants) – Sherri Bunch, Director**
- **Discussion of the Proposed FY 2015-2016 Lea County Budget**

Manager Gallagher stated this is an opportunity for some of the department heads to bring forward some of their capital needs, as well as a discussion of our revenue projection, and our timeline. Director Bunch went over a power point presentation explaining the preparation timeline and the Fiscal Year 2016 revenue projection.

- **Lea County Board of County Commissioners**
- **Capital Projects**

Manager Gallagher presented explanations of the Lea County Board of County Commissioners projects listed on the power point.

- **Sheriff**
- **Sheriff Ackerman, Sheriff**

Sheriff Ackerman presented explanations of the Sheriff projects listed on the power point.

- **Clerk**
- **Pat Chappelle, Clerk**

Clerk Chappelle presented explanations of the Clerks projects listed on the power point.

Minutes of Meeting
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- **Assessor**
 - **Sharla Kennedy, Assessor**

Assessor Kennedy presented explanations of the Assessors projects listed on the power point.

- **Airport & Roads Funds**
 - **Corey Needham, Director**

Director Needham presented explanations of the Road projects and the Airport projects listed on the power point.

- **Environmental & Emergency Management**
 - **Lorenzo Velasquez, Director**

Director Velasquez presented explanations of the Environmental projects and the Emergency Management listed on the power point.

- **Detention Facility**
 - **Padraig Downey, Warden**

Warden Downey presented explanations of the Detentions projects listed on the power point.

The meeting was adjourned at 9:14

Minutes of Meeting
Lea County Board of Commissioners
February 19, 2015

**BOARD OF COUNTY COMMISSIONERS
LEA COUNTY, NEW MEXICO**



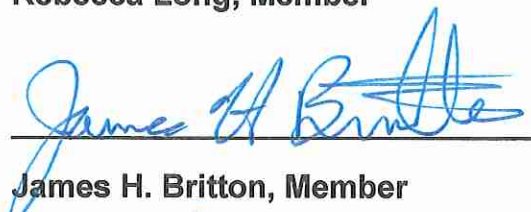
Gregory H. Fulfer, Chairman



Ron Black, Vice Chairman



Rebecca Long, Member



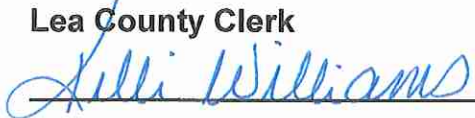
James H. Britton, Member



Dale Dunlap, Member

ATTEST: Pat Chappelle

Lea County Clerk



Kelli Williams



Fiscal Year 2015-16 Capital Projects Budget Hearing

February 19, 2015

FY 16 Budget Preparation Timeline

DATE	ACTION
February 5, 2015	Revenue Projection Discussion
February 12, 2015	Outside Agency Request Letters
February 19, 2015	Budget Hearing – Capital Outlay
March 12, 2015	Budget Hearing – Personnel & Operating
March 26, 2015	Outside Agency Presentations
April 9 and April 23, 2015	Interim Budget Review & Discussion
May 7, 2015	Interim Budget Approval
May 21, 2015	Last meeting available to approve Interim Budget
May 31, 2015	Interim Budget due
July 31, 2015	Final Budget due

FY 16 REVENUE PROJECTION

Source	FY 14/15 Budget	FY 14/15 Projection	FY 15/16 Projection	Projected \$ Increase (Decrease)	Projected % Increase (Decrease)
Oil & Gas	\$21,325,000	\$28,914,000	\$22,903,000	(\$6,011,000)	(21%)
Property Tax	13,193,000	12,429,000	13,946,000	1,516,700	12%
Local/Fed PILT	2,700,000	3,246,000	3,000,000	(246,000)	(8%)
Other	3,142,000	2,726,000	1,421,000	(1,304,000)	(48%)
General	\$40,360,000	\$47,315,000	\$41,270,000	(\$6,045,000)	(13%)
Detention	\$ 2,323,000	\$ 2,305,000	\$ 2,195,000	(\$ 110,000)	(-5%)
Indigent	\$ 5,750,000	\$6,094,000	\$ 4,665,000	(\$1,427,000)	(-23%)
Environmental	\$ 1,300,000	\$1,997,000	\$ 1,529,000	(\$468,000)	(-23%)
Debt Service	\$ 5,750,000	\$6,094,000	\$ 4,665,000	(\$1,427,000)	(-23%)
Total	\$55,483,000	\$63,805,000	\$54,324,000	(\$9,477,000)	(-15%)

Lea County Board of County Commissioners

Capital Projects

LCBCC Projects Summary

Commissioners	Other Funds	County Funds	Total Cost
Judicial Complex - Continuing Project	495,000	24,505,000	25,000,000
Remodel Courthouse - Continuing Project		9,000,000	9,000,000
Indoor Equestrian Center - Continuing Project	3,000,000	2,750,000	5,750,000
Industrial Park - Continuing Project		2,500,000	2,500,000
Site Preparation - Removal of Jail Facility - Continuing Project		1,000,000	1,000,000
Water Rights - Continuing Project		1,000,000	1,000,000
Event Center - Continuing Project		750,000	750,000
Dal Paso Building Remodel – Continuing Project		750,000	750,000

LCBCC Projects Summary

Commissioners	Other Funds	County Funds	Total Cost
Fairgrounds Improvements - Continuing Project		500,000	500,000
Indoor Equestrian Center Furnishings & Equipment - Continuing Project		400,000	400,000
Dalton-Tabor Facility Remodel - Continuing Project		250,000	250,000
Linam Building Remodel - Continuing Project		25,000	25,000
Firefighting Training Facility - Continuing Project		20,000	20,000
Commissioners Total	3,495,000	43,450,000	46,945,000

Sheriff

Sheriff Ackerman

Sheriff Projects Summary

Sheriff	Other Funds	County Funds	Total Cost
18 Vehicles - New Project		762,516	762,516
20 Patrol Vehicle Cameras - New Project		100,400	100,400
Sheriff Total		862,916	862,916

Clerk

Pat Chappelle

Clerk Projects Summary

405 Clerk's Recording & Filing	Other Funds	County Funds	Total Cost
Clerk's Office Renovation - New Project		10,000	10,000
Plat Map Cabinet - New Project		5,500	5,500
Clerk's Recording & Filing Total		15,500	15,500

430 Clerk's Recording & Filing	Other Funds	County Funds	Total Cost
Election Systems & Software System Update - Continuing Project		11,000	11,000
Upgrade Optical Disk System - Continuing Project		4,000	4,000
Clerk's Recording & Filing Total		15,000	15,000

Assessor

Sharla Kennedy

Assessor Projects Summary

499 Assessor's Valuation	Other Funds	County Funds	Total Cost
Vehicle - New Project		35,000	35,000
Copier - New Project		7,000	7,000
499 Assessor's Valuation Total		42,000	42,000

Airport & Road Funds

Corey Needham

Road Construction New Chip Seal

- At the direction of the County Commission.
- Suggested Budget \$3,500,000

Potential Projects	Estimated Cost
Teague Switch Road	2,831,476
San Juan, San Martin, San Miguel & San Jose	212,310
Curry Road	1,006,922
Nadine Road	1,031,288
North By-Pass Road	4,773,712
Prairieview Road	1,097,948

Road Projects Summary

Road	Other Funds	County Funds	Total Cost
Road Construction New Chip Seal		3,500,000	3,500,000
Maljamar Road from Maljamar to NM 529	423,042	141,014	564,056
Dump Trucks		360,000	360,000
Two 4x4 Tractor Mowers		190,000	190,000
Tire Roller, Pneumatic		180,000	180,000

Road Projects Summary

Road (Continued)	Other Funds	County Funds	Total Cost
Road Facility Remodel		75,000	75,000
Two Flex-Wing Mowers		43,000	43,000
Salt Spreaders		17,000	17,000
Cold Mix Dumping Trailer		11,000	11,000
Rock Separator		5,000	5,000
Road Total	423,042	4,522,014	4,945,056

Airport Projects Summary

Airport	Other Funds	County Funds	Total Cost
Runway 21 Safety Improvements - Continuing Project	2,280,000	120,000	2,400,000
Aircraft Rescue and Fire Fighting Station - Continuing Project	100,000	1,782,000	1,882,000
Hobbs RW 12/30 south 1/3 design & recon - New Project	1,462,500	37,500	1,500,000
Improvement - Lovington Airport - Continuing Project		737,000	737,000
Improvement - Jal Airport - Continuing Project		652,000	652,000
Wildlife Fencing Design, Env. Study, & Construction - Continuing Project	579,690	30,510	610,200
Safety Improvements - Design & Env. Impact Study - Continuing Project	519,055	60,045	579,100
Airport Terminal Redesign - Continuing Project		550,000	550,000
LOV Apron Rehabilitation - Continuing Project	341,250	8,750	350,000

Airport Projects Summary

Airport	Other Funds	County Funds	Total Cost
Aircraft Rescue and Fire Fighting Truck - Continuing Project	304,950	16,050	321,000
Hobbs RW 3/21 Seal Coat & Restripe - Continuing Project	268,125	6,875	275,000
Hobbs Localizer Relocation - New Project	224,250	5,750	230,000
Regional Airport Runway Protection Zones - Continuing Project	209,000	11,000	220,000
Access Road Construction - Continuing Project	199,500	10,500	210,000
Restroom Jal Airport - Continuing Project		195,000	195,000
Security Fence - Jal Airport - Continuing Project		135,000	135,000
Security Fence - Zip Franklin Memorial Airport - Continuing Project		115,000	115,000

Airport Projects Summary

Airport	Other Funds	County Funds	Total Cost
Hobbs Passenger Ramp w/ ADA lift Mech - New Project	35,000	35,000	70,000
Storage Building - Continuing Project		70,000	70,000
Security Improvements - Lovington and Jal Airports - Continuing Project		70,000	70,000
Automated Weather Observ. System - Lov Airport - Continuing Project	47,500	2,500	50,000
Lovington Airport - Runway Protection Zones - Continuing Project	47,500	2,500	50,000
Hobbs STARS LITE Design - New Project	29,250	750	30,000
Airport Total	6,647,570	4,653,730	11,301,300

Environmental & Emergency Management

Lorenzo Velasquez

Environmental Projects Summary

Convenience Center	Other Funds	County Funds	Total Cost
Convenience Center - Eunice - Continuing Project		570,000	570,000
Convenience Center Total		570,000	570,000

Emergency Management

County Fire Marshall	Other Funds	County Funds	Total Cost
Fire Apparatus Pump Test Trailer - New Project		40,000	40,000
County Fire Marshall Total		40,000	40,000

Fire Excise	Other Funds	County Funds	Total Cost
Fire Truck(s) - New Project		245,000	245,000
Fire Truck(s) - Continuing Project		237,248	237,248
Monument Fire Station Expansion - Continuing Project		175,000	175,000
Fire Station - Knowles - Continuing Project		100,000	100,000
Fire Apparatus Pump Test Trailer - New Project		42,272	42,272
Maljamar Fire Station Remodel - Continuing Project		20,000	20,000
Fire Excise Total		819,520	819,520

Detention Facility

Padraig Downey

Detention Projects Summary

Detention Facility	Other Funds	County Funds	Total Cost
Camera (s) - New Project		60,000	60,000
Replacement Locks - New Project		23,056	23,056
Video Surveillance Recording System - New Project		20,000	20,000
Detention - Washers - New Project		18,000	18,000
Detention Facility Total		121,056	121,056