

**Minutes of Meeting  
Lea County Board of Commissioners  
March 12, 2015**

**Chairman Fulfer called the meeting to order at 9:40 a.m. in the Lea County Courthouse**

**Commissioners present were, to wit: Commissioner Dale Dunlap District 1, Commissioner Rebecca Long District 2, Vice Chairman Ron Black District 3, and Commissioner James H. Britton District 4, and Chairman Gregory H. Fulfer District 5.**

**Also present were County Manager Michael P. Gallagher II and County Attorney John W. Caldwell.**

**Commissioner Dunlap led the Pledge of Allegiance followed by the Invocation by Vice Chairman Black.**

**ITEM 01: COMMISSION**

**• Board of County Commissioners**

- Consideration of Approval of the following Minutes:
  - February 19, 2015 Budget Work Session
  - February 19, 2015 Regular Meeting

Vice Chairman Black moved to approve the February 19, 2015 budget work session, and February 19, 2015 regular minutes. The motion was seconded by Commissioner Dunlap and passed unanimously.

- Discussion of Committee Reports

Commissioner Long stated I learned a lot in Washington DC. Vice Chairman Black stated I attended the Fair Board meeting it seems as though things are working out well with Global Spectrum, they are moving ahead and I think we are going to have a good Fair.

**Set/Confirm Next Meeting(s):**

- Thursday, March 26, 2015 at 8:00 a.m. Budget Workshop
- Thursday, March 26, 2015 at 9:00 a.m.
- Thursday, March 26, 2015 at 1:00 p.m. – Outside Agencies Funding Request(s)
- Thursday, April 9, 2015 at 8:00 a.m. Budget Work Session
- Thursday, April 9, 2015 at 9:00 a.m.
- Thursday, April 23, 2015 at 9:00 a.m.



# LEA COUNTY BOARD OF COUNTY COMMISSIONERS

## SUMMARY FORM

LCBCC MEETING DATE: Thursday, March 12, 2015

Submit this summary form & all attachments to the Finance Director [sbunch@leacounty.net](mailto:sbunch@leacounty.net) & cc the Executive Coordinator [ssstout@leacounty.net](mailto:ssstout@leacounty.net) by:

**Tuesday, February 24, 2015**

County Manager Approval ([mgallagher@leacounty.net](mailto:mgallagher@leacounty.net)) required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: Tuesday, February 24, 2015		SUBMITTED BY Name/Title/Dept: Kelli Williams, Recording Secretary, Lea County Clerk's Dept.	
SUBJECT: Minutes		ATTACHMENT(S): LCBCC 02/19/2015 Draft Minutes - Regular Mtg	
No. of Originals for Signature (Select One): Due in County Manager's Office 2 Days Prior to Meeting 01 One	Action Requested (Select One): Consideration	Agenda Item Placement (Select One): 01 Commission	

**SUMMARY:**  
See attached minutes

Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.:

Easel  Laptop  Projector  Other: \_\_\_\_\_

If checked, how many: 00

See Additional Summary Attached

**SUBMITTER'S RECOMMENDATION(S):**  
Review & approve minutes

**Submitter's Signature**  
Department Director, Etc.  
Signature Not Available  
Digitally signed by Signature Not Available  
DN: cn=Signature Not Available, o=ourOutside Entity,  
email=ssstout@leacounty.net, c=US  
Date: 2015.03.02 08:35:49 -0700

**FINANCE REVIEW** Fiscal Impact/Cost:  
ByPass Finance Review

**Reviewed by Finance Director**  
ByPass Finance Review  
Digitally signed by ByPass Finance Review  
DN: cn=ByPass Finance Review, o=Lea County Government,  
cn=Finance,  
email=ssstout@leacounty.net, c=US  
Date: 2015.03.02 08:35:49 -0700

**LEGAL REVIEW:**  
ByPass Legal Review

Note: No Legal Review Required for Accounts Payable & Travel.

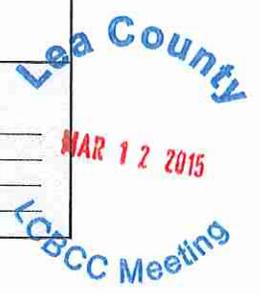
**Reviewed by County Attorney**  
ByPass Legal Review  
Digitally signed by ByPass Legal Review  
DN: cn=ByPass Legal Review, o=Lea County Government,  
cn=Legal,  
email=ssstout@leacounty.net, c=US  
Date: 2015.03.02 08:35:49 -0700

**COUNTY MANAGER REVIEW:**

Approved by County Manager to be Placed on Agenda  
Mgallagher  
3/3/15

**RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN**

Resolution No. \_\_\_\_\_ Policy No. \_\_\_\_\_ Ordinance No. \_\_\_\_\_  
 File No. \_\_\_\_\_ Continued To: \_\_\_\_\_ Referred To: \_\_\_\_\_  
 Other: \_\_\_\_\_ Approved: *A. Williams* Denied: \_\_\_\_\_  
 Comments: \_\_\_\_\_ 3-12-15



**Minutes of Meeting  
Lea County Board of Commissioners  
February 19, 2015**

**Chairman Fulfer called the meeting to order at 9:33 a.m. in the Lea County Courthouse**

**Commissioners present were, to wit: Commissioner Dale Dunlap District 1, Commissioner Rebecca Long District 2, Vice Chairman Ron Black District 3, and Chairman Gregory H. Fulfer District 5.**

**Also present were County Manager Michael P. Gallagher II and County Attorney John W. Caldwell.**

**Commissioner Dunlap led the Pledge of Allegiance followed by the Invocation by Vice Chairman Black.**

**ITEM 01: COMMISSION**

- **Board of County Commissioners**

- Consideration of Approval of the February 5, 2015 Regular Minutes

Vice Chairman Black moved to approve the February 5, 2015 minutes. The motion was seconded by Commissioner Dunlap and passed unanimously.

- Discussion of Committee Reports

There were no committee reports.

**Set/Confirm Next Meeting(s):**

- Thursday, March, 12, 2015 at 8:00 a.m. Budget Work Session
- Thursday, March 12, 2015 at 9:00 a.m.
- Thursday, March, 26, 2015 at 9:00 a.m.
- Thursday, March, 26 2015 at 1:00 p.m. – Outside Agencies Funding Request(s)

The next meetings will be on; **March 12, 2015, March 26, 2015**, in the Lea County Commission Chambers.

- Comments from the Public

There were no comments from the public

- Consideration of Approval of Lea County Resolution No. 15-FEB-043R Approving Appointments to the Lea County DWI Advisory Council.

Commissioner Dunlap reappointed Donna Williamson to the Lea County DWI Advisory Council. Commissioner Long moved to approve Lea County Resolution No. 15-FEB-043R Approving Appointments to the Lea County DWI Advisory Council. The motion was seconded by Vice Chairman Black and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 15-FEB-044R Approving Appointments to the Lea County Environmental Services Advisory Committee

There were no appointments made.

- Consideration of Approval of Lea County Resolution No. 15-045R Approving Appointments to the Lea County Memorial Committee

There were no appointments made.

- Consideration of Approval of Lea County Resolution No. 15-046R Approving Appointments to the Lea County Planning & Zoning Board

There were no appointments made.

- Consideration of Approval of Lea County Resolution No. 15-FEB-047R Approving Appointments to the Lovington – Lea County Extraterritorial Zoning Commission

There were no appointments made

**ITEM 02:     MANAGER**

- **Manager – Michael P. Gallagher II**
  - Discussion of the Management Agreement between Lea County and Global Spectrum, L.P.

Manager Gallagher introduced, Kevin Jolley General Manager, with Global Spectrum. Mr. Jolley made comments concerning the management agreement between Lea County and Global Spectrum.

- Consideration of Approval of Travel

Manager Gallagher requested approval. Commissioner Dunlap moved to approve the travel requests. The motion was seconded by Vice Chairman Black and passed unanimously.

**ITEM 03: LEGAL/RISK MANAGEMENT**

- **Attorney – John W. Caldwell**

- Consideration of Approval of Lea County Resolution No. 15-FEB-048R Extending Performance Deadlines in a Project Participation Agreement between Lea County and the Economic Development Corporation of Lea County

Lea County Attorney Caldwell requested approval. Vice Chairman Black moved to approve Lea County Resolution No. 15-FEB-048R Extending Performance Deadlines in a Project Participation Agreement Between Lea County and the Economic Development Corporation of Lea County. The motion was seconded by Commissioner Long and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 15-FEB-049R Extending Performance Deadlines in an Intergovernmental Agreement between Lea County and the New Mexico Economic Development Department

Lea County Attorney Caldwell requested approval. Vice Chairman Black moved to approve Lea County Resolution No. 15-FEB-049R Extending Performance Deadlines in an Intergovernmental Agreement Between Lea County and the New Mexico Economic Development Department. The motion was seconded by Commissioner Dunlap and passed unanimously.

**ITEM 04: COUNTY DEPARTMENTS**

- **Communications Authority – Angela Martinez, Director**

- Discussion of Lea County Communications Authority Activity Report

Director Martinez presented the Lea County Communications Authority activity report. There was no action taken.

- **Detention Center – Pdraig Downey, Warden**

- Discussion of Lea County Detention Center Activity Report

Warden Downey presented the Lea County Detention Center activity report. There was no action taken.

- **DWI/Probation – Kelly Ford, Director**

- Discussion of Lea County DWI/Probation Activity Report

Director Ford presented the Lea County DWI/Probation activity report. There was no action taken.

- Consideration of Approval of the following regarding the FY 2016 Local DWI Grant and Distribution Program:
  - Lea County Resolution No. 15-FEB-050R Authorizing the County to Submit an Application to the Department of Finance and Administration, Local Government Division to Participate in the Local DWI Grant and Distribution Program

Director Ford requested approval. Vice Chairman Black moved to approve Lea County Resolution No. 15-FEB-050R Authorizing the County to Submit an Application to the Department of Finance and Administration Local Government Division to Participate in the Local DWI grant and Distribution Program. The motion was seconded by Commissioner Dunlap and passed unanimously.

- Grant/Distribution Funding Application

Director Ford requested approval. Commissioner Dunlap moved to approve the grant/distribution funding application. The motion was seconded by Commissioner Long and passed unanimously.

- Memorandum of Understanding between Lea County and New Mexico Department of Finance and Administration, Local Government Division, Driving While Intoxicated program

Director Ford requested approval. Commissioner Long moved to approve the memorandum of understanding between Lea County and New Mexico Department of Finance and Administration, Local Government Division, Driving While Intoxicated program. The motion was seconded by Commissioner Dunlap and passed unanimously.

- Assurances and Cooperative agreement between Lea County and New Mexico Department of Health Epidemiology and Response Division

Director Ford requested approval. Commissioner Dunlap moved to approve the assurances and cooperative agreement between Lea County and New Mexico Department of Health Epidemiology and Response Division. The motion was seconded by Vice Chairman Black and passed unanimously

- Statement of Assurances

Director Ford requested approval. Commissioner Long moved to approve the statement of assurances. The motion was seconded by Vice Chairman Black and passed unanimously.

- **Emergency Management/Environmental Services – Lorenzo Velasquez, Director**

- Discussion of the following Activity Reports:

- Lea County Emergency Management

Director Velasquez presented the Lea County Emergency Management activity report. There was no action taken.

- Lea County Environmental Services

Director Velasquez presented the Lea County Environmental Services activity report. There was no action taken.

- **Facilities – Erich Francke, Director**

- Discussion of Lea County Facilities Activity Report

Director Francke presented the Lea County Facilities activity report. There was no action taken.

- **Human Resources – Jill Dennis, Director**

- Discussion of Lea County Human Resources Activity Report

Director Dennis presented the Lea County Human Resources activity report. There was no action taken.

- **Information Technology – Robert Lathrop, Administrator**

- Discussion of Lea County Information Technology Activity Report

- **Public Works (Airports/Engineering/Roads) – Corey Needham, Director**

- Discussion of Lea County Public Works Activity Report

Director Needham presented the Lea County Public Works activity report. There was no action taken. He presented a power point presentation with this item.

- Discussion of Lea County Right of Way Rules and Procedures

Director Needham, and Manager Gallagher, presented a power point regarding the proposed draft right of way rules and procedures Ordinance.

- **Administrative Services (Finance/Grant Administration) – Sherri Bunch, Director**

- Discussion of Lea County Finance Activity Report

Director Bunch presented the Lea County Finance Department activity report. There was no action taken. She presented a power point with this item.

- Consideration of Approval of Lea County Resolution No. 15-FEB-051R Ratifying the Payment of Costs and Expenses Incurred and Paid by Lea County during January and February 2015

Director Bunch requested approval. Commissioner Dunlap moved to approve Lea County Resolution No. 15-FEB-051R Ratifying the Payment of Costs and Expenses Incurred and Paid by Lea County During January and February 2015. The motion was seconded by Commissioner Long and passed unanimously.

#### ITEM 05: EXECUTIVE SESSION

- **BOARD OF COMMISSIONERS**

- Pursuant to Section 10-15-1 (H2), (H7) & (H8) of the New Mexico Statutes Annotated (NMSA) 1978; to discuss limited personnel matters, threatened or pending litigation and the purchase, acquisition or disposal of real property or water rights.

At 11:06 a.m. Vice Chairman Black moved to convene in Executive Session pursuant to **Section 10-15-1 (H7) of the New Mexico Statutes Annotated (NMSA) 1978; to discuss threatened or pending litigation concerning a breach of contract involving real estate in which the public body is or may become a participant, as authorized by the Open Meetings Act, .** The motion was seconded by Commissioner Long. Secretary polled the Commission. Commissioner Dunlap, yes; Commissioner Long, yes; Vice Chairman Black, yes; Chairman Fulfer; yes.

The meeting reconvened at 12:38 p.m.

The Commission convened in closed session to discuss items relative to the purchase acquisition or disposal of real property, or water rights. No action was taken by the Commission during closed session.

**ITEM 07: OTHER BUSSINESS**

There was no other business

The meeting was adjourned at 12:38 p.m.

**BOARD OF COUNTY COMMISSIONERS  
LEA COUNTY, NEW MEXICO**



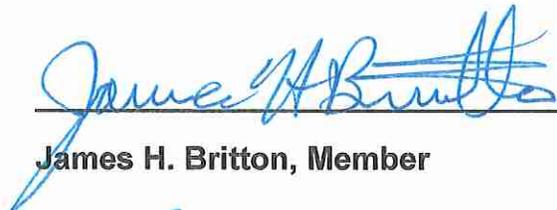
**Gregory H. Fulfer, Chairman**



**Ron Black, Vice Chairman**



**Rebecca Long, Member**



**James H. Britton, Member**



**Dale Dunlap, Member**

**ATTEST: Pat Chappelle**

**Lea County Clerk**



**Kelli Williams**

