



LEA COUNTY BOARD OF COUNTY COMMISSIONERS

SUMMARY FORM

LCBCC MEETING DATE: Thursday, June 4, 2015

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by:

Tuesday, May 19, 2015

County Manager Approval (mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: Monday, June 1, 2015		SUBMITTED BY Name/Title/Dept: Kelli Williams, Recording Secretary, Lea County Clerk's Dept.	
SUBJECT: Minutes		ATTACHMENT(S): LCBCC 05/21/2015 Draft Minutes - Regular Meeting	
No. of Originals for Signature (Select One): Due in County Manager's Office 2 Days Prior to Meeting 01 One	Action Requested (Select One): Consideration	Agenda Item Placement (Select One): 01 Commission	

SUMMARY:
See attached minutes

Requested Items Needed for Presentation Easels/Laptop/Projector/Etc.: <input type="checkbox"/> Easel If checked: 00 how many <input type="checkbox"/> Laptop <input type="checkbox"/> Projector <input type="checkbox"/> Other:	See Additional Summary Attached <input type="checkbox"/>
---	--

SUBMITTER'S RECOMMENDATION(S): Review & approve minutes	Submitter's Signature Department Director, Etc. Signature Not Available <small>Digitally signed by Signature Not Available DN: cn=Signature Not Available, o=Lea County, ou=Lea County Government, ou=Finance, email=sstout@leacounty.net, c=US Date: 2015.05.21 12:14:16 -0500</small>
--	---

FINANCE REVIEW Fiscal Impact/Cost: ByPass Finance Review	Reviewed by Finance Director ByPass Finance Review <small>Digitally signed by ByPass Finance Review DN: cn=ByPass Finance Review, o=Lea County Government, ou=Finance, email=sstout@leacounty.net, c=US Date: 2015.05.26 14:25:29 -0500</small>
---	---

LEGAL REVIEW: ByPass Legal Review Note: No Legal Review Required for Accounts Payable & Travel.	Reviewed by County Attorney ByPass Legal Review <small>Digitally signed by ByPass Legal Review DN: cn=ByPass Legal Review, o=Lea County Government, ou=Legal, email=sstout@leacounty.net, c=US Date: 2015.05.26 14:25:37 -0500</small>
---	--

COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda <i>M. Williams</i> 6/2/15
------------------------	--

RECORDING SECRETARY'S USE ONLY - COMMISSION ACTION TAKEN

Resolution No. _____	Policy No. _____	Ordinance No. _____
File No. _____	Continued To: _____	Referred To: _____
Other: _____	Approved: <i>K. Williams</i>	Denied: _____
Comments: _____	6-4-15	

Lea County
JUN 04 2015
LCBCC Meeting

**Minutes of Meeting
Lea County Board of Commissioners
May 21, 2015**

Chairman Fulfer called the meeting to order at 9:13 a.m. in the Lea County Courthouse

Commissioners present were, to wit: Commissioner Dale Dunlap District 1, Commissioner Rebecca Long District 2, Vice Chairman Ron Black District 3, and Commissioner James H. Britton District 4, and Chairman Gregory H. Fulfer District 5.

Also present were County Manager Michael P. Gallagher II and County Attorney John W. Caldwell.

Commissioner Dunlap led the Pledge of Allegiance followed by the Invocation by Vice Chairman Black.

ITEM 01: COMMISSION

- **Board of County Commissioners**

- Consideration of Approval of the May 07, 2015 Regular Meeting Minutes.

Commissioner Dunlap moved to approve the May 07, 2015 minutes. The motion was seconded by Commissioner Long and passed unanimously.

- Discussion of Committee Reports

Commissioner Britton stated I visited the Intrepid Potash facility I had an excellent tour. Vice Chairman Black stated I went to a Fair board meeting; it looks like they are moving right along.

Confirm Next Meeting(s):

- Thursday, June 4, 2015 at 8:00 A.M. Personnel Policy Work Session
- Thursday, June 4, 2015 at 9:00 A.M.
- Thursday, June 25, 2015 at 9:00 A.M.
- Thursday, July 23, 2015 at 9:00 A.M.

The next meetings will be on; **June 4, 2015, June 25, 2015, and July 23, 2015** in the Lea County Commission Chambers.

- Comments from the Public

Carri Condarco, and Barbara Greenwood made comments concerning amending Ordinance 81 and the chaining laws in Lea County.

- Consideration of Approval of Lea County Resolution 15-MAY-124R Approving Appointments to the Lea County Environmental Services Advisory Committee.

No appointments made

- Consideration of Approval of Lea County Resolution No 15-May-125R Approving Appointments to the Lea County Memorial Committee

No appointments made

- Consideration of Approval of Lea County Proclamation for May 17-23, 2015 as National EMS Week in Lea County

Manager Gallagher requested approval. He read the Proclamation to the Commission. Vice Chairman Black moved to approve Lea County Proclamation for May 17-23, 2015 as National EMS week in Lea County. The motion was seconded by Commissioner Dunlap and passed unanimously.

ITEM: 02 BOARDS/COMMITTEES

- **Lea County Indigent Claims Advisory Board – Mary Lamb, Indigent Claims Specialist**

At 9:27 a.m. Vice Chairman Black moved to convene in the Indigent Claims Advisory Board. The motion was seconded by Commissioner Britton and passed unanimously.

- Consideration of Approval of the Lea County Indigent Claims Burial/Cremation Report

Indigent Claims Specialist Lamb requested approval. Commissioner Britton moved to approve the Lea County Indigent Claims Burial/Cremation Report. The motion was seconded by Commissioner Long; Commissioner Dunlap abstained from voting all other Commissioners voted yes. The motion passed. .

At 9:28 a.m. Commissioner Long moved to reconvene in regular session. The motion was seconded by Commissioner Britton and passed unanimously.

ITEM 03: OTHER ELECTED OFFICIALS

- **Sheriff – Steve Ackerman**

- Consideration of Approval of Out of State Travel for Completion of Certification for Training on Watch Guard Camera Systems in Allen, Texas on June 7-11, 2015

Sheriff Ackerman requested approval. Commissioner Britton moved to approve the out of state travel for completion of certification for training on watch guard camera systems in Allen, Texas on June 7-11, 2015. The motion was seconded by Commissioner Long and passed unanimously.

ITEM 04: MANAGER

- **Manager – Michael P. Gallagher II**

- Discussion of the Economic Development Site Visit

Manager Gallagher presented a discussion by power point on the economic development site visit of Ponca City.

ITEM 05: LEGAL/RISK MANAGEMENT

- **Attorney – John W. Caldwell**

- Consideration of Lea County Policy No. 15-MAY-001P Regarding Use of County Airplane

Lea County Attorney requested approval. Vice Chairman Black moved to approve Lea County Policy No. 15-MAY-001P Use of County Airplane. The motion was seconded by Commissioner Dunlap, Commissioner Long voted no, all other Commissioners voted yes, the motion passed.

- Consideration of Lea County Resolution No. 15-MAY-126R Awarding Request for Proposal No. 08 2014-2015 for County Insurance Broker

Lea County Attorney requested approval. Commissioner Britton moved to approve Lea County Resolution No. 15-MAY-126R Request for Proposal No. 08 2014-2015 for County Insurance Broker. The motion was seconded by Commissioner Long and passed unanimously.

ITEM 06: COUNTY DEPARTMENTS

- **Communications Authority – Angela Martinez, Director**

- Discussion of Lea County Communications Authority Activity Report

Director Martinez presented the Lea County Communication Authority activity report. There was no action taken.

- **Detention Center – Pdraig Downey, Warden**

- Discussion of Lea County Detention Center Activity Report

Warden Downey presented the Lea County Detention Center activity report. There was no action taken.

- Consideration of Approval of Lea County Resolution No. 15-MAY-127R Option to Renew Operation Agreement between Lea County and Summit Food Services

Warden Downey requested approval. Vice Chairman Black moved to approve Lea County Resolution No. 15-MAY-127R Option to Renew Operation Agreement between Lea County and Summit Food Services. The motion was seconded by Commissioner Long and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 15-MAY-128R Option to Renew Commissary Agreement between Lea County and Swanson Services

Warden Downey requested approval. Commissioner Britton moved to approve Lea County Resolution No. 15-MAY-128R Option to Renew Commissary Agreement between Lea County and Swanson Services. The motion was seconded by Vice Chairman Black and passed unanimously.

- **Emergency Management/Environmental Services –Deputy Fire Marshal, Jeff Broom**

- Discussion of the following Activity Reports:
 - Lea County Emergency Management

Deputy Fire Marshal Broom presented the Lea County Emergency Management activity report. There was no action taken.

- **Lea County Environmental Services**

Deputy Fire Marshal Broom presented the Lea County Environmental Services activity report. There was no action taken.

- **Event Center/Fairgrounds – Kevin Jolley, General Manager**

- Discussion of Lea County Event Center/Fairgrounds Activity Report

General Manager Jolley presented the Lea County Event Center/Fairgrounds activity report. There was no action taken.

- **Facilities – Erich Francke, Director**

- Discussion of the Lea County Facilities Activity Report

Director Francke presented the Lea County Facilities activity report. There was no action taken.

- **Human Resources – Jill Dennis, Director**

- Discussion of Lea County Human Resources Activity Report

Director Dennis presented the Lea County Human Resources activity report. There was no action taken.

- **Information Technology – Robert Lathrop, Administrator**

- Discussion of Lea County Information Technology Activity Report

Administrator Lathrop presented the Lea County Information Technology Activity Report. There was no action taken.

- **Planning – Bruce Reid, County Planner**

- Discussion of Lea County Planning Activity Report

County Planner Reid presented the Lea County Planning Activity Report. There was no action taken.

- **Public Works (Airports/Engineering/Roads) – Corey Needham, Director**

- Discussion of Lea County Public Works Activity Report

Director Needham presented the Lea County Public Works activity report by power point. There was no action taken.

- Consideration of Approval of Lea County Resolution No. 15-MAY-129R Awarding Request for Proposal No. 06 2014-2015 to the Economic Development Corporation of Lea County to Provide Air Service to the Lea County Regional Airport

Director Needham requested approval. He presented a power point presentation with this item. Commissioner Britton moved to approve Lea County Resolution No. 15-MAY-129R Awarding Request for Proposal No. 06 2014-2015 to the Economic Development Corporation of Lea County to Provide Air Service to the Lea County Regional Airport. The motion was seconded by Commissioner Long. Director Needham requested this be amended contingent on our partners raising the money they have in the past. Commissioner Britton amended the motion; the motion was seconded by Commissioner Long and passed unanimously.

- **Administrative Services (Finance/Grant Administration) – Chip Low, Director**

- Discussion of Lea County Finance Activity Report

Director Low presented the Lea County Finance Activity report. There was no action taken.

- Discussion of Lea County's Accounts Payable

Director Low presented the Lea County Accounts Payable. There was no action taken.

ITEM 07: EXECUTIVE SESSION

- **Board of County Commissioners**

- Pursuant to Section 10-15-1 (H2), (H7) & (H8) of the New Mexico Statutes Annotated (NMSA) 1978; to discuss limited personnel matters, threatened or pending litigation and the purchase, acquisition or disposal of real property or water rights.

At 10:35 a.m. Commissioner Britton moved to convene in Executive Session pursuant to **Section 10-15-1 (H2) & (H7) of the New Mexico Statutes Annotated (NMSA) 1978; to discuss limited personnel matters and threatened or pending litigation concerning water rights, contracts, and taxes, in which the County may become a participant as authorized by the Open Meetings Act, .** The motion was seconded by Commissioner Dunlap, Secretary polled the Commission. Commissioner Dunlap, yes; Commissioner Long, yes; Commissioner Britton, yes; Vice Chairman Black, yes; Chairman Fulfer; yes.

The meeting reconvened at 12:20 p.m.

Chairman Fulfer stated the Commission convened in closed session to discuss limited personnel matters, threatened or pending litigation, concerning water rights, contracts and taxes which the public body is or may become a participant. No action was taken by the Commission during closed session. Let the record reflect that only those subjects announced for going into closed session were discussed.

ITEM 08: OTHER BUSINESS

- **Board of County Commissioners**

- Consideration of Approval of Lea County Resolution No. 15 MAY-130R Approving County Manager Employment Agreement

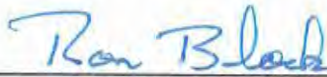
Commissioner Dunlap moved to approve Lea County Resolution No. 15-MAY-130R Approving County Manager Employment Agreement. The motion was seconded by Vice Chairman Black and passed unanimously.

The meeting was adjourned at 12:21 p.m.

BOARD OF COUNTY COMMISSIONERS
LEA COUNTY, NEW MEXICO



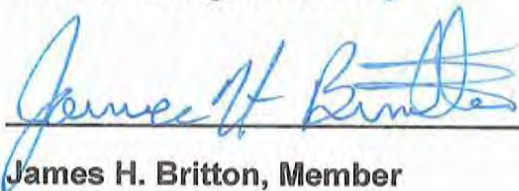
Gregory H. Fulfer, Chairman



Ron Black, Vice Chairman



Rebecca Long, Member

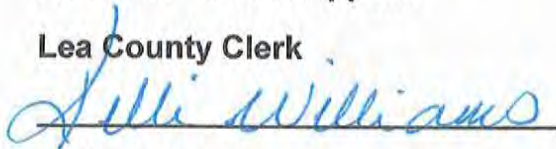


James H. Britton, Member

Dale Dunlap, Member

ATTEST: Pat Chappelle

Lea County Clerk



Kelli Williams

