

**Minutes of Meeting
Lea County Board of Commissioners
January 14, 2016**

Chairman Fulfer called the meeting to order at 9:36 a.m. in the Lea County Courthouse

Commissioners present were, to wit: Commissioner Dale Dunlap District 1, Commissioner Rebecca Long District 2, Vice Chairman Ron Black District 3, Commissioner James H. Britton District 4, and Chairman Gregory H. Fulfer District 5.

Also present were County Manager Michael P. Gallagher II and County Attorney John W. Caldwell.

Commissioner Dunlap led the Pledge of Allegiance followed by the Invocation by Vice Chairman Black.

Commissioner Fulfer stated I am not seeking the chair position this year. He stated I can serve better working with the committees and the new chair. He went through the many accomplishments for Lea County for the past five years and thanked the Commission, the staff and the public for letting him serve as Chair.

ITEM 01: ELECTION

- **Attorney – John W. Caldwell**

- Election of Chair for the Lea County Board of County Commissioners

Attorney Caldwell requested a nomination. Commissioner Fulfer nominated Commissioner Black as the Chairman for the Lea County Board of County Commissioners. Secretary polled the Commission: Commissioner Fulfer, yes; Commissioner Black, yes; Commissioner Dunlap, yes; Commissioner Long, yes; Commissioner Britton, yes. Commissioner Black assumed the role of Chairman.

- **Board of County Commissioners – Chair**

- Election of Vice Chair for the Lea County Board of County Commissioners

Attorney Caldwell requested a nomination. Commissioner Long nominated Commissioner Dunlap as Vice Chairman for the Lea County Board of County Commissioners. Secretary polled the Commission: Commissioner Fulfer, yes; Chairman Black, yes; Commissioner Dunlap, yes; Commissioner Long, yes; Commissioner Britton yes. Commissioner Dunlap assumed the role of Vice Chairman.

- Consideration of Approval of Lea County Resolution No. 16-JAN-001R Designating the Chair and Vice Chair for the Lea County Board of County Commissioners for 2016

Commissioner Fulfer moved to approve Lea County Resolution No. 16-JAN-001R Designating the Chair and Vice Chair for the Lea County Board of County

Commissioners for 2016. The motion was seconded by Commissioner Long and passed unanimously.

ITEM 02: COMMISSION

- **Board of County Commissioners**

- Consideration of Approval of the Following Minutes:

- December 17, 2015 Work Session

Vice Chairman Dunlap moved to approve the December 17, 2015 Work Session minutes. The motion was seconded by Commissioner Long and passed unanimously.

- December 17, 2015 Regular Meeting

Vice Chairman Dunlap moved to approve the December 17, 2015 Regular meeting. The motion was seconded by Commissioner Long and passed unanimously.

- December 21, 2015 Special Meeting

Vice Chairman Dunlap moved to approve the December 21, 2015 Special Meeting. The motion was seconded by Commissioner Long and passed unanimously.

- Discussion of Committee Reports

There were no Committee Reports

- Set/Confirm Next Meetings

- Confirmed
 - Thursday, February 4, 2016 at 9:00 A.M. – Regular Meeting
- Suggested
 - Thursday, February 4, 2016 at 8:00 A.M. – Work Session
 - Thursday, February 18, 2016 at 8:00 A.M. – Work Session
 - Thursday, February 18, 2016 at 9:00 A.M. – Regular Meeting
 - Thursday, March 3, 2016 at 8:00 A.M. Work Session
 - Thursday, March 3, 2016 at 9:00 A.M. Regular Meeting
 - Thursday, March 31, 2016 at 8:00 A.M. Work Session
 - Thursday, March 31, 2016 at 9:00 A.M. Regular Meeting
 - Thursday, April 14, 2016 at 8:00 A.M. Work Session
 - Thursday, April 14, 2016 at 9:00 A.M. Regular Meeting
 - Thursday, April 28, 2016 at 8:00 A.M. Work Session
 - Thursday, April 28, 2016 at 9:00 A.M. Regular Meeting
 - Thursday, April 28, 2016 at 1:00 P.M. OAFR

- Comments from the Public

Greg Maxie made comments thanking Commissioner Fulfer for his service on the board as chairman over the years. He also made comments concerning the location of the Judicial Complex and his approval of the downtown location.

- Consideration of Approval of Lea County Resolution No. 16-JAN-002R
Approving Appointments to the Lea County Airports Advisory Board

Commissioner Long appointed Phillip Ross, and W.E. Armstrong for the Lea County Airports Advisory Board. Vice Chairman Dunlap moved to approve Lea County Resolution No. 16-JAN-002R Approving Appointments to the Lea County Airports Advisory Board. The motion was seconded by Commissioner Fulfer and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 16-JAN-003R
Approving Appointments to the Lea County DWI Advisory Council

Commissioner Long reappointed Jarrod Lewis, and Commissioner Britton reappointed Diane Henry to the Lea County DWI Advisory Council. Vice Chairman Dunlap moved to approve Lea County Resolution No. 16-JAN-003R Approving Appointments to the Lea County DWI Advisory Council. The motion was seconded by Commissioner Fulfer and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 16-JAN-004R
Approving Appointments to the Lea County Environmental Services Advisory Committee

Vice Chairman Dunlap reappointed David Jiron, Commissioner Long reappointed LeAnn Whitehead, Chairman Black reappointed Rick Schapp, and Commissioner Britton reappointed Chuck Whitley. Commissioner Long moved to approve Lea County Resolution No. 16-JAN-004R Approving Appointments to the Lea County Environmental Services Advisory Committee. The motion was seconded by Vice Chairman Dunlap and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 16-JAN-005R
Approving Appointments to the Lea County Fair & Rodeo Board

Vice Chairman Dunlap reappointed Kenyon Burns, Commissioner Long reappointed Greg Massey, Chairman Black reappointed Corey Helton, Commissioner Britton reappointed Kathy Welborn, and Commissioner Fulfer reappointed Marcy Butts. Commissioner Long moved to approve Lea County Resolution No. 16-JAN-005R Approving Appointments to the Lea County Fair & Rodeo Board. The motion was seconded by Commissioner Britton and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 16-JAN-006R Approving Appointments to the Lea County Memorial Committee

Vice Chairman Dunlap reappointed David Minton, Commissioner Long reappointed Darrell Powell, Commissioner Britton reappointed Bob Cox, Commissioner Fulfer appointed Charlie Fairbrush. Commissioner Britton moved to approve Lea County Resolution No. 16-JAN-006R Approving Appointments to the Lea County Memorial Committee. The motion was seconded by Commissioner Long and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 16-JAN-007R Approving Appointments to the Lea County Planning & Zoning Board

Vice Chairman Dunlap reappointed Kay Hardin, Commissioner Long reappointed Gary Eidson, Commissioner Britton appointed Dickie Wall and Commissioner Fulfer reappointed Daniel Johncox. Commissioner Long moved to approve Lea County Resolution No. 16-JAN-007R Approving Appointments to the Lea County Planning & Zoning Board. The motion was seconded by Vice Chairman Dunlap and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 16-JAN-008R Approving Appointments to the Lea County Road Advisory Committee

Chairman Black reappointed Ken Batson, Commissioner Britton reappointed Andrew Gonzalez, and Commissioner Fulfer reappointed Danny Barry. Commissioner Britton moved to approve Lea County Resolution No. 16-JAN-008R Approving Appointments to the Lea County Road Advisory Committee. The motion was seconded by Commissioner Long and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 16-JAN-009R Verification of Judicial Complex Location

Commissioner Britton moved to approve Lea County Resolution No. 16-JAN-009R Verification of Judicial Complex Location. The motion was seconded by Commissioner Long and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 16-JAN-010R Accepting the 2014-2015 Fiscal Year Audit Report and Financial Statements for Lea County (Johnson, Miller & Company – Mary Hinds, CPA)

Mary Hinds with Johnson, Miller & Company presented the audit report and financial statements for Lea County. She requested approval. Greg Maxie made comments concerning the Fiscal Year Audit. Director Low made comments concerning the 2014-2015 Fiscal year audit report. Commissioner Britton moved to approve Lea

County Resolution No. 16-JAN-010R Accepting the 2014-2015 Fiscal Year Audit Report and Financial Statements for Lea County. The motion was seconded by Commissioner Long and passed unanimously.

- Consideration of Approval of Lea County Proclamation Recognizing January 24-30, 2016 as Lea County School Choice Week

Manager Gallagher requested approval. Commissioner Long moved to approve Lea County Proclamation recognizing January 24-30, 2016 as Lea County School Choice Week. The motion was seconded by Vice Chairman Dunlap and passed unanimously.

ITEM 03: BOARD/COMMITTEES

- **Lea County Indigent Claims Advisory Board – Sherry Ann Baggoo, Indigent Claims Specialist**

At 10:33 a.m. Vice Chairman Dunlap moved to convene in the Indigent Claims Advisory Board. The motion was seconded by Commissioner Long and passed unanimously.

- Consideration of Approval of the Lea County Indigent Claims Burial/Cremation Report

Indigent Claims Specialist Baggoo requested approval. Commissioner Long moved to approve the Lea County Indigent Claims Burial/Cremation Report. The motion was seconded by Commissioner Fulfer and passed unanimously.

At 10:36 a.m. Vice Chairman Dunlap moved to reconvene in regular session. The motion was seconded by Commissioner Long and passed unanimously.

- **Assessor – Sharla Kennedy**

- Discussion of the Lea County Assessor's Activity Report

Assessor Kennedy presented the Lea County Assessor's activity report. No action taken.

- Consideration of Approval of Lea County Resolution No. 16-JAN-011R Approving Compensation for the Assessor's Office related to the International Association of Assessing Officers (IAAO) Certification

Assessor Kennedy requested approval. Commissioner Fulfer moved to approve Lea County Resolution No. 16-JAN-011R Approving Compensation for the Assessor's

Office related to the International Association of Assessing Officers (IAAO) Certification. The motion was seconded by Commissioner Long and passed unanimously.

- **Sheriff – Steve Ackerman**
 - Discussion of Lea County Sheriff's Office Activity Report

Sheriff Ackerman presented the Lea County Sheriff's Office activity report. No action taken.

Chairman Black called a break at 11:14 a.m. The meeting reconvened at 11:27 a.m.

- Consideration of Approval of Out of State Travel to attend Training of Conducting and Managing Internal Affairs Investigations in Texas City, Texas on January 24-28, 2016

Sheriff Ackerman requested approval. Commissioner Long moved to approve the out of state travel to attend the training of conducting and managing internal affairs investigations in Texas City, Texas for Kelly Brown, and John Gaskins. The motion was seconded by Commissioner Britton and passed unanimously.

ITEM 05 MANAGER

- **Manager – Michael P. Gallagher II**
 - Discussion of Strategic Planning Process

Manager Gallagher presented the strategic planning process by power point. No action taken.

- Discussion of FY 2016-2017 Budget Process

Manager Gallagher presented a discussion of the FY 2016-2017 budget process by power point. No action taken.

ITEM 06 LEGAL

- **Attorney – John W. Caldwell**
 - Consideration of Approval of Lea County Resolution No. 16-JAN-012R Open Meetings Act Requirements and Procedures for Lea County

Lea County Attorney Caldwell requested approval. Commissioner Long moved to approve Lea County Resolution No. 16-JAN-012R Open Meetings Act Requirements

and Procedures for Lea County. The motion was seconded by Vice Chairman Dunlap and passed unanimously.

ITEM 07 COUNTY DEPARTMENTS

- **Facilities – Erich Francke, Director**

- Discussion of Lea County Facilities Activity Report

Director Francke presented a discussion of the Lea County Facilities activity report by power point. Don May and David Williams made comments concerning the Judicial Complex. There was discussion concerning the Judicial Complex. It was agreed that Vice Chairman Black be on the Judicial Design Committee as well.

- **Communication Authority – Angela Martinez, Director**

- Discussion of Lea County Communication Authority Activity Report

Director Martinez presented the Lea County Communication Authority activity report. No action taken.

- Consideration of Approval of Out of State Travel for the Communications Authority Detention Center, Emergency Management and Sheriff's Office to attend the Evaluation of Computer Aided Dispatch/Records Management Systems/Mobile Field Reporting Systems in Florence, Arizona on January 25-28, 2016

Director Martinez requested approval. Vice Chairman Dunlap moved to approve Out of State Travel for the Communications Authority Detention Center, Emergency Management and Sheriff's Office to attend the Evaluation of Computer Aided Dispatch/Records Management Systems/Mobile Field Reporting Systems in Florence, Arizona on January 25-28, 2016 for Gary Hassen, Tryon Hassen, Steve Ackerman, Delana Riley, Jessica Villanueva, Angela Martinez, and Lorenzo Velasquez. The motion was seconded by Commissioner Long and passed unanimously.

- Consideration of Approval of Out of State Travel for the Communications Authority Detention Center, Emergency Management and Sheriff's Office to attend the Evaluation of Computer Aided Dispatch/Records Management Systems/Mobile Field Reporting Systems in Ashville, North Carolina on February 8-11, 2016

Director Martinez requested approval. Commissioner Long moved to approve Out of State Travel for the Communications Authority Detention Center, Emergency Management and Sheriff's Office to attend the Evaluation of Computer Aided Dispatch/Records Management Systems/Mobile Field Reporting Systems in Ashville,

North Carolina on February 8-11, 2016 for Gary Hassen, Tryon Hassen, Jessica Villanueva, Delana Riley, Angela Martinez, and Lorenzo Velasquez. The motion was seconded by Vice Chairman Dunlap and passed unanimously.

- **Community Engagement – Lyn Edwards, Director**

- Discussion of Lea County Community Engagement Activity Report

Commissioner Fulfer moved to postpone this item. The motion was seconded by Commissioner Long and passed unanimously.

- **Detention Center – Padraig Downey, Warden**

- Discussion of Lea County Detention Center Activity Report

Commissioner Fulfer moved to postpone this item. The motion was seconded by Commissioner Long and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 16-JAN-013R Award Proposal No. 02 2015-2016 Inmate Telephone Equipment & Service

Director Warden requested approval. Commissioner Long moved to approve Lea County Resolution No. 16-JAN-013R award proposal No. 02 2015-2016 inmate telephone equipment & service. The motion was seconded by Commissioner Fulfer and passed unanimously.

- **DWI/Probation – Kelly Ford, Director**

- Discussion of Lea County DWI/Probation Activity Report

Commissioner Fulfer moved to postpone this item. The motion was seconded by Commissioner Long and passed unanimously.

- **Emergency Management – Jeff Broom, Deputy Fire Marshal**

Commissioner Fulfer moved to postpone this item. The motion was seconded by Commissioner Long and passed unanimously.

- Discussion of Lea County Emergency Management Activity Report

Commissioner Fulfer moved to postpone this item. The motion was seconded by Commissioner Long and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 16-JAN-014R Local Emergency/Disaster Declaration

Deputy Fire Marshal Broom requested approval. Vice Chairman Dunlap moved to approve Lea County Resolution No. 16-JAN-014R Local Emergency/Disaster Declaration. The motion was seconded by Commissioner Long and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 16-JAN-015R Approval of Sub Grant Agreement No. EMW-2015-EP-00066-S01 between Lea County and New Mexico Department of Homeland Security and Emergency Management for the 2015 Performance Grant Program – Per Diem

Deputy Fire Marshal Broom requested approval. Commissioner Long moved to approve Lea County Resolution No. 16-JAN-015R Approval of Sub Grant Agreement No. EMW-2015-EP-00066-S01 between Lea County and New Mexico Department of Homeland Security and Emergency Management for the 2015 Performance Grant Program – Per Diem. The motion was seconded by Commissioner Fulfer and passed unanimously.

- **Environmental Services – Jeff Broom, Deputy Fire Marshal**

- Discussion of Lea County Environmental Services Activity Report

Commissioner Fulfer moved to postpone this item. The motion was seconded by Commissioner Long and passed unanimously.

- **Event Center/Fairgrounds – Jake Crumb, General Manager**

- Discussion of Lea County Event Center and Fairgrounds Activity Report

Commissioner Fulfer moved to postpone this item. The motion was seconded by Commissioner Long and passed unanimously.

- **Human resources – Craig Bova, Director**

- Discussion of Lea County Human Resources Activity Report

Commissioner Fulfer moved to postpone this item. The motion was seconded by Commissioner Long and passed unanimously.

- **Information Technology – Robert Lathrop, Administrator**

- Discussion of Lea County Information Technology Activity Report

Commissioner Fulfer moved to postpone this item. The motion was seconded by Commissioner Long and passed unanimously.

- **Planning – Bruce Reid, County Planner**

- Discussion of Lea County Planning Activity Report

Commissioner Fulfer moved to postpone this item. The motion was seconded by Commissioner Long and passed unanimously.

- **Public Works (Airports/Engineering/Roads) – Corey Needham, Director**

- Discussion of Lea County Public Works Activity Report

Director Needham presented the Lea County Public Works activity report by power point. No action taken.

- **Administrative Services (Finance/Grant Administration) – Chip Low Director**

- Discussion of Lea County Finance Activity Report

Director Low presented the Lea County Finance activity report. No action taken.

- Discussion of Lea County's Accounts Payable

Director Low presented the Lea County's Accounts Payable. No action taken.

ITEM 08: EXECUTIVE SESSION

- **Board of County Commissioners**

- Pursuant to Section 10-15-1 (H7), of the New Mexico Statutes Annotated (NMSA) 1978; to discuss threatened or pending litigation in which the County is or may become a participant involving the Lea County Detention Center, Law Enforcement, Water Rights, Taxes, Environment, and Employment, as Authorized by the Open Meeting Act

- At 1:11 p.m. Vice Chairman Dunlap moved to convene in Executive Session pursuant to **Section 10-15-1, (H7), of the New Mexico Statutes Annotated (NMSA) 1978; to discuss threatened or pending litigation in which the County is or may become a participant involving the Lea County Detention Center, Law Enforcement, Water Rights, Taxes, Environment and Employment, as authorized by the Open Meetings Act.** The motion was seconded by Commissioner Long Secretary polled the Commission. Vice Chairman Dunlap, yes; Commissioner Long, yes; Commissioner Britton, yes; Chairman Black, yes; Commissioner Fulfer; yes.

The meeting reconvened at 2:33 p.m.

Let the record reflect that only those matters announced in the motion to go into closed session were discussed.

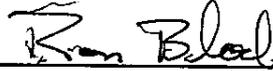
ITEM 08: OTHER BUSINESS

- **Board of County Commissioners**

There was no other business

The meeting adjourned at 2:33 p.m.

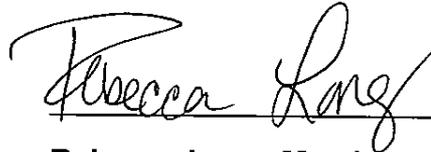
BOARD OF COUNTY COMMISSIONERS
LEA COUNTY, NEW MEXICO



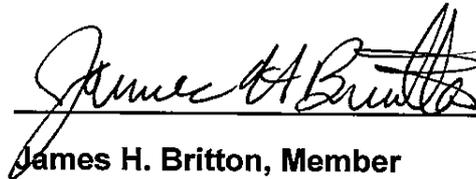
Ron Black, Chairman



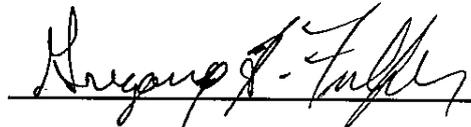
Dale Dunlap, Vice Chairman



Rebecca Long, Member



James H. Britton, Member



Gregory H Fulfer, Member

ATTEST: Pat Chappelle

Lea County Clerk



Kelli Williams

