

**Minutes of Meeting
Lea County Board of Commissioners
April 14, 2016**

Chairman Black called the meeting to order 9:02 a.m. in the Lea County Courthouse

Commissioners present were, to wit: Vice Chairman Dale Dunlap District 1, Commissioner Rebecca Long District 2, Chairman Ron Black District 3, Commissioner James H. Britton District 4, and Commissioner Gregory H. Fulfer District 5.

Also present were County Manager Michael P. Gallagher II and Lea County Attorney John W. Caldwell.

Vice Chairman Dunlap led the Pledge of Allegiance followed by the Invocation by Don Jones.

ITEM 01: COMMISSION

- **Board of County Commissioners**
 - Consideration of Approval of the following Minutes:
 - March 31, 2016 Work Session

Vice Chairman Dunlap moved to approve the March 31, 2016 Work Session minutes. The motion was seconded by Commissioner Britton and passed unanimously.

- March 31, 2016 Regular Meeting

Vice Chairman Dunlap moved to approve the March 31, 2016 regular meeting. The motion was seconded by Commissioner Long and passed unanimously.

- Discussion of Committee Reports

Commissioner Long stated I went on a tour with Director Velasquez to the convenience centers, and the volunteer Fire Departments. While on this tour there ended up being a tank battery fire in Maljamar so I got to see them in action. They are a wonderful asset to our community.

- Set/Confirm Next Meetings
 - Confirmed
 - Thursday, April 28, 2016 at 8:00 A.M. Work Session
 - Thursday, April 28, 2016 at 9:00 A.M. Regular Meeting
 - Thursday, April 28, 2016 at 1:00 P.M. Outside Agency Funding Requests
 - Thursday, May 12, 2016 at 9:00 A.M.
 - Thursday, May 26, 2016 at 9:00 A.M.
 - Friday, June 10, 2016 at 9:00 A.M. Special Meeting Canvass Primary Election

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- Thursday, June 16, 2016 at 9:00 A.M. Regular Meeting
- Wednesday, July 20, 2016 at 9:00 A.M. Regular Meeting
- Thursday, August 18, 2016 at 9:00 A.M. Regular Meeting

- Comments from the Public

Eileen Robinett with the Animals of Lea County thanked the Commissioners for adding animal concerns to the Strategic Planning process.

- Consideration of Approval of Lea County Resolution No. 16-APR-053R
Approving Appointments to the Lea County Fair & Rodeo Board

Commissioner Long appointed Rick Schaap and Commissioner Fulfer appointed John Frost to the Lea County Fair & Rodeo Board. Vice Chairman Dunlap moved to approve Lea County Resolution No. 16-APR-053R Approving Appointments to the Lea County Fair & Rodeo Board. The motion was seconded by Commissioner Britton and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 16-APR-054R
Approving Appointments to the Lea County Road Advisory Committee

Commissioner Fulfer appointed Jane Smith to the Lea County Road Advisory Committee. Vice Chairman Dunlap moved to approve Lea County Resolution No. 16-APR-054R Approving Appointments to the Lea County Road Advisory Committee. The motion was seconded by Commissioner Long and passed unanimously.

- Consideration of Approval of Lea County Proclamation Declaring April 29, 2016
as Patsy Cline Day in Lea County

Commissioner Britton moved to approve Lea County Proclamation Declaring April 29, 2016 as Patsy Cline Day in Lea County. The motion was seconded by Vice Chairman Dunlap and passed unanimously.

- Consideration of Approval of the Lea County Indigent Claims Burial/Cremation
Report (Indigent Claims Specialist Sherry Ann Baggoo)

Indigent Claims Specialist Baggoo requested approval. Commissioner Long moved to approve of the Lea County Indigent Claims Burial/Cremation Report. The motion was seconded by Commissioner Britton and passed unanimously.

ITEM 02: ACTION ITEMS

- Consideration of Approval of Lea County Resolution No. 16-APR-056R Application SF-424 and Grant Agreement No. G16SN0017A between Lea County and the Office of National Drug Control Policy for the High Intensity Drug Trafficking Area (HIDTA) Issued for 01/01/2016 to 12/31/2017 (HIDTA Region VI Drug Task Force Commander Wm. Robert Sullivan)

Region Commander Sullivan requested approval. Commissioner Britton moved to approve Lea County Resolution No. 16-APR-056R Application SF-424 and Grant Agreement No. G16SN0017A between Lea County and the Office of National Drug Control Policy for the High Intensity Drug Trafficking Area (HIDTA) Issued for 01/01/2016 to 12/31/2017. The motion was seconded by Commissioner Fulfer and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 16-APR-057R Approving Placement of Investment Account with Moreton Capital Markets LLC (Treasurer Donna Duncan)

Treasurer Duncan requested approval. Commissioner Long moved to approve Lea County Resolution No. 16-APR-057R Approving Placement of Investment Account with Moreton Capital Markets LLC. The motion was seconded by Commissioner Britton and passed unanimously.

- Consideration of Approval of Lea County Resolution No-16-APR-058R Approving Amendment and Restatement of Industrial Revenue Bond Inducement Resolution for Agave Energy Co. (Manager Michael Gallagher)

Manager Gallagher requested approval. Commissioner Fulfer moved to approve Lea County Resolution No-APR-058R Approving Amendment and Restatement of Industrial Revenue Bond Inducement Resolution for Agave Energy Co. The motion was seconded by Commissioner Long and passed unanimously.

- Consideration of Approval of Lea County Resolution No-16-APR-059R Approving the Lea County Strategic Plan (Manager Michael Gallagher)

Manager Gallagher requested approval. Commissioner Long moved to approve Lea County Resolution No-APR-059R Approving Lea County Resolution No-16-APR-059R Approving the Lea County Strategic Plan. The motion was seconded by Commissioner Britton and passed unanimously.

- Consideration of Approval of Lea County Resolution No 16-APR-060R Authorizing the Publication of Notice of Hearing to Adopt an Ordinance Approving the Sale of Real Property by Eddy-Lea Energy Alliance LLC to Holtec International (Attorney John Caldwell)

Lea County Attorney Caldwell requested approval. Commissioner Britton moved to approve Lea County Resolution No 16-APR-060R Authorizing the Publication of Notice of Hearing to Adopt an Ordinance Approving the Sale of Real Property by Eddy-Lea Energy Alliance LLC to Holtec International. The motion was seconded by Commissioner Long and passed unanimously.

- Consideration of Approval of Lea County Resolution No-16-APR-061R Authorizing the Publication of Notice of hearing to Adopt an Ordinance Repealing Ordinance Number 49 and Establishing a Merit System for Hiring, Promotion, Discharge, and General Regulation of County Employees, Volunteers, and County Agents (Attorney John Caldwell)

Lea County Attorney Caldwell requested approval. Commissioner Britton moved to approve Lea County Resolution No-16-APR-061R Authorizing the Publication of Notice of hearing to Adopt an Ordinance Repealing Ordinance Number 49 and Establishing a Merit System for Hiring, Promotion, Discharge, and General Regulation of County Employees, Volunteers, and County Agents. The motion was seconded by Commissioner Long and passed unanimously.

- Consideration of Approval of Lea County Resolution No 16-APR-062R Establishing Guidelines for the Lea County Fair & Rodeo Junior Livestock Sales (Attorney John W Caldwell)

Lea County Attorney Caldwell requested approval. Kenyon Burns member of the Lea County Fair Board and Marcia Gross made comments concerning the Junior Livestock Sales. Commissioner Britton moved to approve Lea County Resolution No 16-APR-062R Establishing Guidelines for the Lea County Fair & Rodeo Junior Livestock Sales. The motion was seconded by Commissioner Fulfer and passed unanimously.

- Consideration of Approval of Lea County Resolution No-16-APR-063R Authorizing a Variance from the Lea County Subdivision Regulations Regarding Lot Size Requirements for Re-Plat of Camino Del Norte Subdivision, Lots 1A-10A (County Planner Bruce Reid)

County Planner Reid requested approval. He presented a power point presentation with this item. Commissioner Britton moved to approve Lea County Resolution No-16-APR-063R Authorizing a Variance from the Lea County Subdivision Regulations Regarding Lot Size Requirements for Re-Plat of Camino Del Norte Subdivision, Lots 1A-10A. The motion was seconded by Vice Chairman Dunlap and passed unanimously.

- Consideration of Approval of Out of State Travel to attend Foundations of Payroll Certificate Program by the American Payroll Association in San Antonio, Texas on July 11-15, 2016 (Finance Director Chip Low)

Director Low requested approval. Commissioner Britton moved to approve Out of State Travel to attend Foundations of Payroll Certificate Program by the American Payroll Association in San Antonio, Texas on July 11-15, 2016. The motion was seconded by Commissioner Long and passed unanimously.

ITEM 03: DISCUSSION ITEMS:

- Discussion of Lea County Assessor's Annual Report of Property Appraisal (Assessor Sharla Kennedy)

Assessor Kennedy presented the Annual report of property appraisal. She presented to the Commissioners a copy of the annual report of the property appraisal for 2015.

- Discussion of Lea County Human Resources Policy and Procedures Manual (Human Resources Director Craig Bova)

Director Bova presented a discussion of the Lea County Human Resources Policy and Procedures Manual.

- Discussion of Lea County's Fiscal Year 2016-2017 Budget (Finance Director Chip Low)

Assessor Kennedy presented the Lea County Assessor's office budget report by power point.

General Manager Crumb presented the Lea County Event Center/Fairgrounds budget report by power point.

Director Bova presented the Lea County Human Resources budget report by power point.

Administrator Lathrop presented the Lea County Information Technology budget report by power point.

Lea County Attorney Caldwell presented the Lea County Legal department budget report by power point.

Manager Gallagher presented the Lea County preliminary capital budget by power point.

- Discussion of Lea County Accounts Payable (Finance Director Chip Low)

Director Low presented the Lea County Accounts Payable. There was no action taken.

Chairman Black called a break at 11:15 a.m. The meeting reconvened at 11:32 a.m.

ITEM 06: OTHER BUSINESS

Agenda Modified in consideration of State NMAC representation

Sharon Stover, NMAC President and Steve Kopelman NMAC Executive Director, presented a discussion by power point.

ITEM 04: EXECUTIVE SESSION

EXECUTIVE SESSION

- **Board of County Commissioners**

- Pursuant to Section 10-15-1 (H7), of the New Mexico Statutes Annotated (NMSA) 1978; to discuss threatened or pending litigation in which the County is or may become a participant, involving employment matters, the Sheriff's Office, contracts for services, and utility services, as Authorized by the Open Meetings Act

- At 12:08 p.m. Commissioner Britton moved to convene in Executive Session pursuant to **Section 10-15-1, (H7), of the New Mexico Statutes Annotated (NMSA) 1978; to discuss threatened or pending litigation in which the County is or may become a participant, involving employment matters, the Sheriff's Office, contracts for services, and utility services, as authorized by the Open Meetings Act.** The motion was seconded by Vice Chairman Dunlap Secretary polled the Commission. Vice Chairman Dunlap, yes; Commissioner Long, yes; Commissioner Britton, yes; Chairman Black, yes; Commissioner Fulfer, yes.

The meeting reconvened at 12:57 p.m.

Let the record reflect that only those matters announced in the motion to go into closed session were discussed.

ITEM 05: EMPLOYMENT

- **Board of County Commissioners**
 - Consideration of Approval of Lea County Resolution No. 16-APR-064R Approving Recommendations to fill County Vacancies (Human Resources Director Craig Bova)

Director Bova requested approval. Commissioner Fulfer moved to approve Lea County Resolution No. 16-APR-064R Approving Recommendations to fill County Vacancies. The motion was seconded by Vice Chairman Dunlap and passed unanimously.

ITEM 06: OTHER BUSINESS - CONTINUED

There was no other business

The meeting adjourned at 12:58 p.m.

BOARD OF COUNTY COMMISSIONERS
LEA COUNTY, NEW MEXICO

Ron Black

Ron Black, Chairman

Dale Dunlap

Dale Dunlap, Vice Chairman

Rebecca Long

Rebecca Long, Member

James H. Britton

James H. Britton, Member

Gregory H. Fulfer

Gregory H. Fulfer, Member

ATTEST: Pat Chappelle

Lea County Clerk

Kelli Williams

Kelli Williams

