



Boards & Committees Activity Report February 2017

Abbreviation Key:

- A: Absent
- CD: Commission District
- H: City of Hobbs
- HEZ: Hobbs Extraterritorial Zoning
- LC: Lea County
- LE: Law Enforcement
- LEZ: Lovington Extraterritorial Zoning
- P: Present

I. Attendance Report

II. Agendas/Minutes

- A. Airports Advisory Board
~ No Meetings Held
- B. Communications Authority
~ February 28, 2017
- C. DWI Advisory Council
~ No Meetings Held
- D. Environmental Services Committee
~ No Meetings Held
- E. Extraterritorial Zoning Authority
~ No Meetings Held
- F. Fair and Rodeo Board
~ February 7, 2017
- G. Memorial Committee
~ No Meetings Held
- H. On-Line Public Records Committee
~ No Meetings Held
- I. Planning & Zoning Board
~ February 14, 2017
- J. Road Advisory Committee
~ No Meetings Held
- K. Solid Waste Authority
~ February 7, 2017

**Lea County Communication Authority
Meeting of the Board of Directors
Tuesday, February 28, 2017 9:00A.M.
City of Hobbs Annex, Meeting Room A301, 200 E. Broadway, Hobbs, NM**

AGENDA

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- The seal of the Lea County Communication Authority is a large, semi-transparent watermark in the background. It is circular with a gold border. Inside the border, the words "LEA COUNTY COMMUNICATION AUTHORITY" are written in a circular path. At the top, "FIRE + EMS" is written, and at the bottom, "LAW ENFORCEMENT" is written. In the center of the seal is a gold cross with a sunburst at its base. The text "L.C.C.A." is written vertically in the center of the cross.
- ITEM 01: Call to Order
- ITEM 02: Roll Call
- ITEM 03: Consideration of Approval of January 24, 2017, Minutes
- ITEM 04: Comments from the Public
- ITEM 05: Appointment of Lea County Communication Authority Seventh Member
- ITEM 06: Election of Lea County Communication Authority Chairman
- ITEM 07: Election of Lea County Communication Authority Vice-Chair
- ITEM 08: Election of Lea County Communication Authority Secretary
- ITEM 09: Discussion of Joint Powers Agreement
- ITEM 10: Consideration of Approval of Joint Powers Agreement
- ITEM 11: Discussion of FY 2017/2018 Budget
- ITEM 12: Director's Report
- ITEM 13: Comments from the Board
- ITEM 14: EXECUTIVE SESSION:

The Authority will meet in closed session to discuss threatened litigation in which the Authority may become a participant, involving a 911 call, as authorized by NMSA 1978 § 10-15-1 H (7).

- ITEM 15: Set Next Meeting(s)
- ITEM 16: Adjourn

LEA COUNTY COMMUNICATION AUTHORITY

Meeting of the Board of Directors

Tuesday, February 28, 2017 9:00A.M.

City of Hobbs Annex, Meeting Room A301, 200 E. Broadway, Hobbs, NM

ITEM 01: Call to Order

Vice-chair Chief Chris McCall called the meeting to order at 9:01:A.M.

ITEM 02: Roll Call

Members present were Chief Manny Gomez, Chief Chris McCall, Hobbs City Manager J.J. Murphy and Lea County Emergency Management Director Lorenzo Velasquez.

Members absent were Lea County Manager Mike Gallagher and Sheriff Byron Wester.

Also present were LCCA Director Angela Martinez, Undersheriff Tom Dunford, Lea County Attorney John Caldwell and Lea County Administrative Coordinator Monica Russell.

Chief McCall stated that Items 5, 6, 7 and 8 will be moved to Items 3, 4, 5 and 6, and Items 3 and 4 will be moved to Items 7 and 8.

ITEM 03: Appointment of Lea County Communication Authority Seventh Member

Mr. Murphy motioned to appoint Hobbs Assistant Police Chief Brian Dunlap as the seventh member of the LCCA board. Motion seconded by Chief Gomez.

Roll call vote to appoint Assistant Chief Dunlap: Chief Gomez: yes; Chief McCall: yes; Mr. Murphy: yes; Mr. Velasquez: yes.

Assistant Chief Dunlap was appointed unanimously.

ITEM 04: Election of Lea County Communication Authority Chair

Chief Gomez nominated J.J. Murphy for LCCA chair. Nomination seconded by Asst. Chief Dunlap. There were no other nominations.

Roll call vote to elect LCCA chair: Asst. Chief Dunlap: yes; Chief Gomez: yes; Chief McCall: yes; Mr. Murphy: abstain; Mr. Velasquez: yes.

J.J. Murphy was elected chair by majority vote.

ITEM 05: Election of Lea County Communication Authority Vice-chair

Mr. Murphy called for nominations for LCCA vice-chair. Mr. Velasquez nominated Mike Gallagher for vice-chair. Asst. Chief Dunlap nominated Chris McCall for vice-chair. There were no other nominations.

Roll call vote to elect LCCA vice-chair: Asst. Chief Dunlap: Chris McCall; Chief Gomez: Chris McCall; Chief McCall: abstain; Mr. Murphy: Chris McCall; Mr. Velasquez: Mike Gallagher.

Chief Chris McCall was elected vice-chair by majority vote.

ITEM 06: Election of Lea County Communication Authority Secretary

Mr. Murphy called for nominations for LCCA secretary. Chief Gomez nominated Asst. Chief Dunlap for secretary. Mr. Murphy nominated Mike Gallagher for secretary. There were no other nominations.

Roll call vote to elect LCCA secretary: Asst. Chief Dunlap: Mike Gallagher; Chief Gomez: Brian Dunlap; Chief McCall: Mike Gallagher; Mr. Murphy: Mike Gallagher; Mr. Velasquez: Brian Dunlap.

Mike Gallagher was elected secretary by majority vote.

ITEM 07: Consideration of Approval of January 24, 2017, Minutes

Mr. Murphy stated that in Item 07, the “chair” election be changed to “vice-chair.”

Asst. Chief Dunlap motioned to approve the minutes of the January 24, 2017, meeting with corrections. Motion seconded by Chief Gomez and carried unanimously.

ITEM 08: Comments from the Public

There were no comments from the public.

Mr. Murphy welcomed Tom Dunford, who represented the sheriff at today’s meeting.

ITEM 09: Discussion of Joint Powers Agreement

Chief McCall asked for the most recently updated version of the JPA. Ms. Martinez stated that it was included in today’s packet, both a red-lined version and a clean copy with all the changes.

Changes are:

Page 4:

“Each board member may designate a proxy to vote on their behalf in their absence. The member that will be absent shall email the chair prior to the board meeting to advise who he/she will be sending in his/her place for the proxy.”

4.1.1. Mr. Murphy suggested that this item be amended to read :The chair will set the agenda. Any board member can request an item added to the agenda through the chair.

4.1.2. Mr. Murphy suggested that this item be amended to read “The chair or any four board members will have the authority to call for a special meeting when necessary.”

Mr. Caldwell suggested stating that any member can place item on agenda through the authority of the chair

Changes on page 5 were to remove references to Lovington and other municipalities.

ITEM 10: Consideration of Approval of Joint Powers Agreement

Chief Gomez motioned to table approval of the joint powers agreement until the next meeting. Motion seconded by Chief McCall and carried unanimously.

ITEM 11: Discussion of FY 2017/2018 Budget

Ms. Martinez stated that there were no changes, but she has provided written explanations for each item.

The Netapp clustered storage array for off-site backup and disaster recovery, located either at the Courthouse in Lovington or fire station one, is \$72,000.

Fiber to Desktop allows for faster response of all programs, including CAD, NCIC, and Code Red and is \$45,000.

An additional virtual server to accommodate more programs is \$10,000.

Line item 2023 was increased from \$35,000 to \$55,000 for a new security gate. Last year’s budget was \$3.9 million last year and is \$2.8 million this year.

Ms. Martinez will provide a full line item breakdown for the final approval.

ITEM 12: Director’s Report

Ms. Martinez stated that eighty-four calls were reviewed for quality assurance, with an overall score of 93.54 percent. Fourteen dispatchers were in exemplary status, six were compliant status and four were in non-compliant status; three of those four are

in training. Two EMD calls were reviewed with no changes or recommendations.

There were 1,553 NCIC transactions. The NCIC audit was done in the first week of February and had no findings.

They are fully staffed with five in training. Three of the five will attend the academy in April in Hobbs. Ms. Martinez will be taking over the academy, working with Walter Coburn and August Fons.

All dispatch workstations were upgraded to the symphony consoles on February 16.

Senate Bill 46 passed in the Senate floor, introduced in the House and referred to two committees. House Bill 32 has passed its first committee. These bills would allow a \$0.51 surcharge on pre-paid phones and VOIP.

ITEM 13: Comments from the Board

Chief Gomez introduced Hobbs Fire Department personnel Captain Shearer, Captain Prudencio, Deputy Chief Young and Battalion Chief Roberts. Chief Gomez stated that there some areas in the Spillman CAD that aren't fire-specific CAD in the field and that doesn't assist in pre-planning and establishing navigability for big-box buildings such as Wal-Mart or Home Depot. Because of this City of Hobbs is researching a stand-alone fire-specific CAD system. Mr. Murphy stated that they City would not look to LCCA to share costs for this. They are still researching for the best options but will keep the board updated on decisions made.

Mr. Murphy thanked the board for his election to the chair and hopes that this will be a productive year, continuing to provide the residents of Hobbs and Lea County the best emergency communication and response that they can get.

ITEM 14: EXECUTIVE SESSION:

The Authority will meet in closed session to discuss threatened litigation in which the Authority may become a participant, involving a 911 call, as authorized by NMSA 1978 § 10-15-1 H(7).

Roll call vote to go into executive session: Asst. Chief Dunlap: yes; Chief Gomez: yes; Chief McCall: yes; Mr. Murphy: yes; Mr. Velasquez: yes.

Upon return to regular session, Mr. Murphy stated that no matters were discussed except the matters announced to go into closed session.

ITEM 15: Set Next Meeting(s)

The next meeting was confirmed for Tuesday, March 21, 2017, at 9:00A.M. at the City of Hobbs Annex Building in Hobbs.

ITEM 16: Adjourn

Chief Dunlap motioned to adjourn. Motion seconded by Chief Gomez and carried unanimously. Meeting adjourned at 9:40A.M.

Lea County Communication Authority

J.J. Murphy, Chairman
City of Hobbs Manager

Chief Chris McCall, Vice-Chair
Hobbs Police Department

Mike Gallagher, Secretary
Lea County Manager

Assistant Chief Brian Dunlap, Member
Hobbs Police Department

Chief Manny Gomez, Member
Hobbs Fire Department

Lorenzo Velasquez, Member
Lea County Emergency Management Director

Sheriff Byron Wester, Member
Lea County Sheriff's Office

**Lea County Planning & Zoning Board
Regular Meeting
Tuesday, February 14, 2017 9:30A.M.
Commission Chambers, Lea County Courthouse, 100 N. Main, Lovington, NM**

AGENDA

- ITEM 01: Call to Order/Roll Call
- ITEM 02: Election of Lea County Planning & Zoning Board Chair
- ITEM 03: Election of Lea County Planning & Zoning Board Vice-Chair
- ITEM 04: Comments from the Public.
- ITEM 05: Consideration of Approval of November 14, 2016, Minutes.
- ITEM 06: Discussion of Revised Lea County Subdivision Regulations; Ordinance #92, 2017; Ordinance #35, 1997.
- ITEM 07: Discussion of Developmental Standards Document.
- ITEM 08: Consideration of Other Business
- ITEM 09: Set/Confirm Next Meeting(s)
- ITEM 10: Adjourn



Lea
COUNTY
new mexico

Lea County Planning & Zoning Board
Regular Meeting
Tuesday, February 14, 2017 9:30A.M.
Lea County Commission Chambers, 100 N. Main, Lovington, NM

ITEM 01: Call to Order/Roll Call

Chairman Kallie Windsor called the meeting to order at 9:36A.M. Members present were Kallie Windsor, Guy Kesner, Gary Eidson, Johnnie Hopper and Daniel Johncox. Dickie Wall arrived after the meeting began.

Member absent was Kay Hardin.

Also present were Lea County Planner Bruce Reid, Lea County Attorney John Caldwell, Assistant County Manager Corey Needham and Administrative Coordinator Monica Russell.

ITEM 02: Election of Lea County Planning & Zoning Board Chair

Mr. Johncox nominated Kallie Windsor for chair. There were no other nominations. Ms. Windsor was elected chairman unanimously.

ITEM 03: Election of Lea County Planning & Zoning Board Vice-Chair

Mr. Johncox nominated Guy Kesner for vice-chair. There were no other nominations. Mr. Kesner was elected vice-chair unanimously.

ITEM 04: Comments from the Public

There were no comments from the public.

ITEM 05: Consideration of Approval of November 14, 2016, Minutes

Mr. Johncox motioned to approve the minutes of the November 14, 2016, meeting. Motion seconded by Mr. Kesner and carried unanimously.

ITEM 06: Discussion of Revised Lea County Subdivision Regulations; Ordinance #93, 2017; Ordinance #35, 1997.

Mr. Johncox asked if the definition of block is correct, stating that it cannot be more than 1,320 feet in length. Mr. Kesner stated that this is correct. A variance can be requested but Mr. Kesner noted that long stretches of road are also associated with higher rates of traffic speed. Mr. Needham stated another reason that this length is standard is that in order to have secondary access to meet the fire code, there can't be over thirty structures, which is about right for these dimensions.

Mr. Johncox asked about the definition of a division. Mr. Reid stated that a division

is defined as four or fewer lots so that there is a distinction between a division and subdivision so that staff will know that there are different things are required for the different processes.

Mr. Johncox asked about the definition for Lot. Mr. Reid stated that previously, Lot, Tract and Parcel were all described as exactly the same thing. Now a Parcel is the original piece of land, a Lot is up to two acres, and Tract is two acres and larger.

Mr. Johncox stated that in the definition for RV Park, requirements such as fire protection and drainage improvements will prevent anyone from doing anything simple. Mr. Hopper asked how the rules for the RV Parks will be enforced. Ms. Windsor stated that this is just a definition, but asked Mr. Caldwell if that makes it a rule. Mr. Caldwell replied that it may not technically be a rule, but the definition can impact how the rule is applied. Mr. Reid stated that he would remove this section to the developmental standards document because it will apply to subdivisions and development in all of Lea County.

Mr. Caldwell stated that the board should consider using “conveyance” instead of “lease,” as “conveyance” indicates a change in ownership, whereas “lease” indicates granting use. Mr. Reid stated that the definition for Purchase will be changed to “an act of buying or other conveyance of land from one entity to a second entity.” The definition of Lease will be changed to read “a contract by which one conveys land usage...”

Mr. Caldwell stated that he sent this to another attorney to review, which he finished about two weeks ago and sent back several pages of notes of things that needed to be changed or modified.

Mr. Caldwell also stated that county staff has been meeting weekly with City of Hobbs staff to address issues in the ETZ. One of the city’s fire districts extends into the ETZ, which is why City of Hobbs has taken over addressing and has had an adverse impact on the county. Mr. Caldwell noted that the City of Hobbs has adopted many of the requirements that are in Chapter 5 of the International Fire Code. He suggested that he and Mr. Reid meet and work the substantive comments from the attorney into the regulations and developmental standards.

Mr. Hopper stated that, in light of these comments, the board should wait until the comments from the attorney are reviewed by Mr. Caldwell and Mr. Reid.

Mr. Johncox suggested changing the summary review classifications to SR-1: two to four acres and doesn’t require a disclosure statement; and SR-2: five to nine acres and does require a disclosure statement.

Mr. Johncox pointed out that on page 15, the regulations state that the subdivider can’t proceed without a favorable opinion from the office of the state engineer, but the subdivider *can* move forward with a certain lot size and override from the county commission. This section will be removed. Mr. Johncox stated that the main

concern is that the Lea County Board of Commissioners know that they have the ability to use their own discretion in some of these instances.

References for Senate Bill 283 will be made clearer.

ITEM 07: Discussion of Developmental Standards Document

Developmental Standards Document discussion was postponed pending review by the county attorney.

ITEM 08: Consideration of Other Business

There was no other business to address.

ITEM 09: Set/Confirm Next Meeting(s).

The next meeting was set for Monday, March 20, 2017, 9:30A.M., at the Lea County commission chambers.

ITEM 10: Adjourn

Mr. Eidson motioned to adjourn. Motion seconded by Mr. Hopper and carried unanimously. Meeting adjourned at 10:26A.M.

LEA COUNTY SOLID WASTE AUTHORITY
Regular Meeting
Tuesday, February 7, 2017 11:00A.M.
Lea County Annex Building, 1019 E. Bender, Hobbs, NM

AGENDA

- ITEM 01:** Call to Order/Roll Call
- ITEM 02:** Consideration of Approval of December 7, 2016, Minutes
- ITEM 03:** Consideration of Approval of Landfill Reports
- ITEM 04:** Consideration of Approval of 2015-2016 Lea County Solid Waste Authority Annual Audit
- ITEM 05:** Consideration of Approval to Award Bid for Cell Five Construction at Lea County Landfill
- ITEM 06:** Discussion of Project Updates - Gordon Environmental, Inc.
- A. Leachate Collection System Rehabilitation
 - B. Annual Closure Cost Estimate
 - C. Permit Renewal and Modification Application
- ITEM 07:** Discussion of Landfill Update
- ITEM 08:** Discussion of Calendar of Events
- ITEM 09:** Comments from the Public
- ITEM 10:** Comments from the Board
- ITEM 11:** Set/Confirm Next Meeting(s)
- ITEM 12:** Adjourn

**LEA COUNTY SOLID WASTE AUTHORITY
MEETING**

Tuesday, February 7, 2017 11:00A.M.

Lea County Annex Building, 1019 E. Bender, Hobbs, NM

ITEM 01: Call to Order/Roll Call

Chairman Todd Randall called the meeting to order at 11:00A.M. Members present were Danny Rawlinson, , Todd Randall, Cheryl Chance, James Williams, Bernard Butcher, Leisha Joiner, Commissioner Ron Black and Corey Needham.

Members absent were J.J. Murphy and Commissioner Garry Buie.

Also present were Tai Etcheverry with Lea County Finance Department, Charles Fiedler with Gordon Environmental Services; Lea County Environmental Services Director Lorenzo Velasquez and Lea County Administrative Coordinator Monica Russell.

The board and staff introduced themselves for the benefit of the new members.

ITEM 02: Consideration of Approval of December 7, 2016, Minutes

Mr. Williams motioned to approve the minutes from the December 7, 2016, meeting with the following corrections: change Item 04 from “Mr. Randall asked for an estimate on air space...” to “Mr Randall asked for an estimate on cell construction...” and remove Tai Etcheverry from the list of attendees at the meeting. Motion seconded by Mr. Needham and carried unanimously.

ITEM 03: Consideration of Approval of Landfill Reports

Tai Etcheverry with Lea County Finance Department presented the landfill reports.

In November a little over 7,000 tons was taken in, revenue was 290,023.19, expenses were \$152,005.38.

In December a little less than 7,000 tons was taken in, revenue was \$234,803, expenses were \$127,797. Waste Management’s December payment wasn’t received until late January.

Mr. Rawlinson motioned to approve the landfill reports. Motion seconded by Mr. Butcher and carried unanimously.

ITEM 04: Consideration of Approval of 2015-2016 Lea County Solid Waste Authority Annual Audit

Ms. Etcheverry presented the results of the annual audit. The LCSWA received an unmodified opinion, which is the best opinion that is issued. The cash balance on June 30 was \$6,005,601, which is up from last year. Capital assets are \$80,000. of capital assets. The closure/post-closure cost balance is \$2,051,905 and is one hundred percent funded.

Financial assurances that go to the state solid waste board will be sent this week.

Mr. Butcher motioned to approved the audit. Motion seconded by Mayor Chance and carried unanimously.

ITEM 05: Consideration of Approval to Award Bid for Cell Five Construction at Lea County Landfill

Mr. Fiedler stated that five bids were submitted and three bidders declared state preference. Prices ranged from \$1,501,000 to \$2.1 million. .

Mr. Fiedler's stated that the recommendation is to award the bid to Ajax Enterprise of Albuquerque, New Mexico, with a bid of \$1,580,321.43, including New Mexico gross receipts tax and provisional base bid. He has worked with them before and has had positive experiences with the company.

The estimated construction time is about 120 days, which puts completion of the project about mid-summer.

Mr. Butcher motioned to approve awarding the bid for cell five construction to Ajax Enterprise. Motion seconded by Ms. Joiner and carried unanimously.

ITEM 06: Discussion of Project Updates

- A. Leachate Collection System Rehabilitation** - Mr. Fiedler stated that the leachate collection system is back up and running according to specs. The final task is to run a camera down the pipes to make sure everything looks fine.
- B. Annual Closure Cost Estimate** - Mr. Fiedler stated that cost estimate is complete and ready for signatures to get turned in to the state.
- C. Permit Renewal and Modification Application** - Mr. Fiedler stated that the process is underway and they should have a draft application for review by

mid-summer, well in advance of the December 2017 deadline. The current permit expires December 2018. Mr. Randall noted that the board discussed permitting additional cell and clarified that LCSWA can build or not, once the permit is issued. Mr. Fielder agreed that it would be easier to include the options in the process now. Once issued, the permit is good for twenty years, with a mid-term review at ten years.

ITEM 07: Discussion of Landfill Update

Mr. Velasquez stated that there was a water line leak at the landfill but it's been repaired. The tank is a little rusty but still operational. He is looking into getting it sandblasted and repainted. Quarterly inspections are taking place as well as gas monitoring. Other than these things, everything is on track.

ITEM 08: Discussion of Calendar of Events

Mr. Velasquez restated that the closure cost estimate is ready to be turned in to the state.

Last year the board approved a generator for the facility. Mr. Velasquez is going to pick up a generator in Santa Fe purchased through Government Surplus for \$1,000, for a savings of about \$14,000.

Mr. Randall stated that the board needs to start budget process. Mr. Williams volunteered to work on the budget committee, which will report back to the board.

ITEM 09: Comments from the Public

There were no comments from the public.

ITEM 10: Comments from The Board

Mr. Randall welcomed Commissioner Black to the Board

ITEM 11: Set/Confirm Next Meeting(s) - The next meeting was set for March 14, 2017, at 11:00A.M.

ITEM 12: Adjourn

Ms. Joiner motioned to adjourn the meeting. Motion seconded by Mr. Needham and carried unanimously. Meeting adjourned at 11:24P.M.