

Human Resources  
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## **Human Resources**

### **Monthly Report**

**April 2017**

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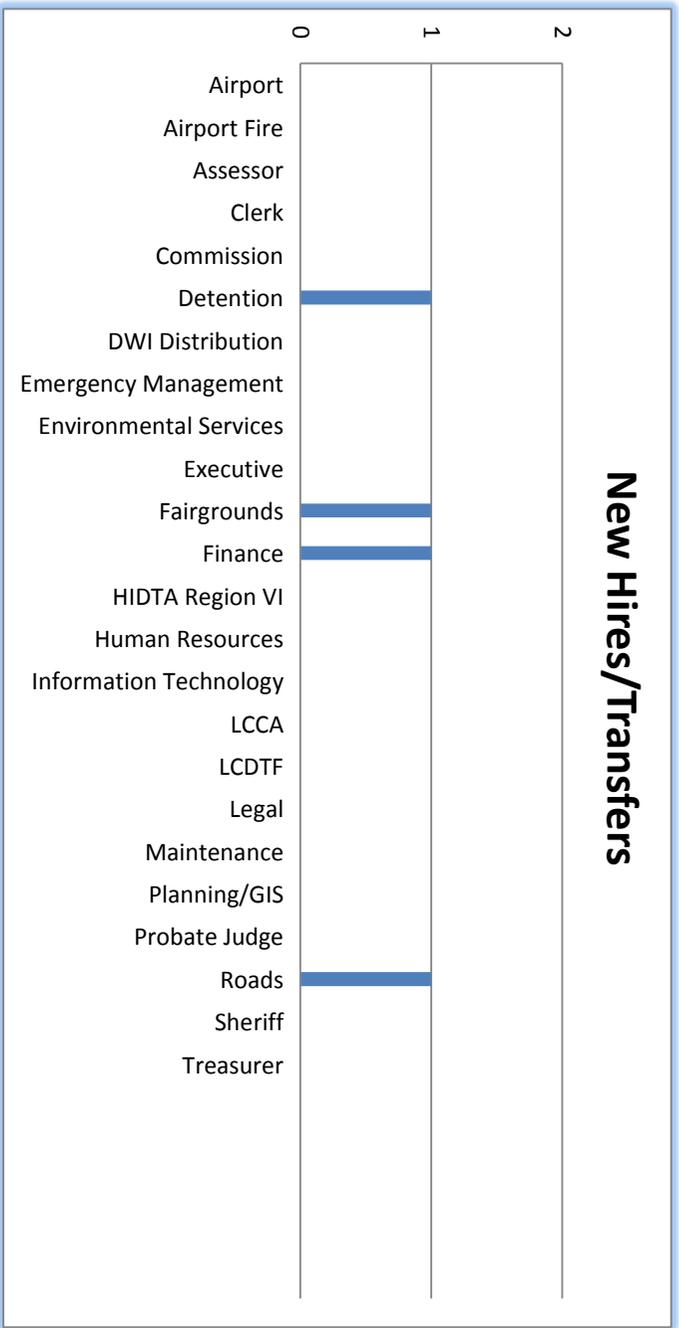
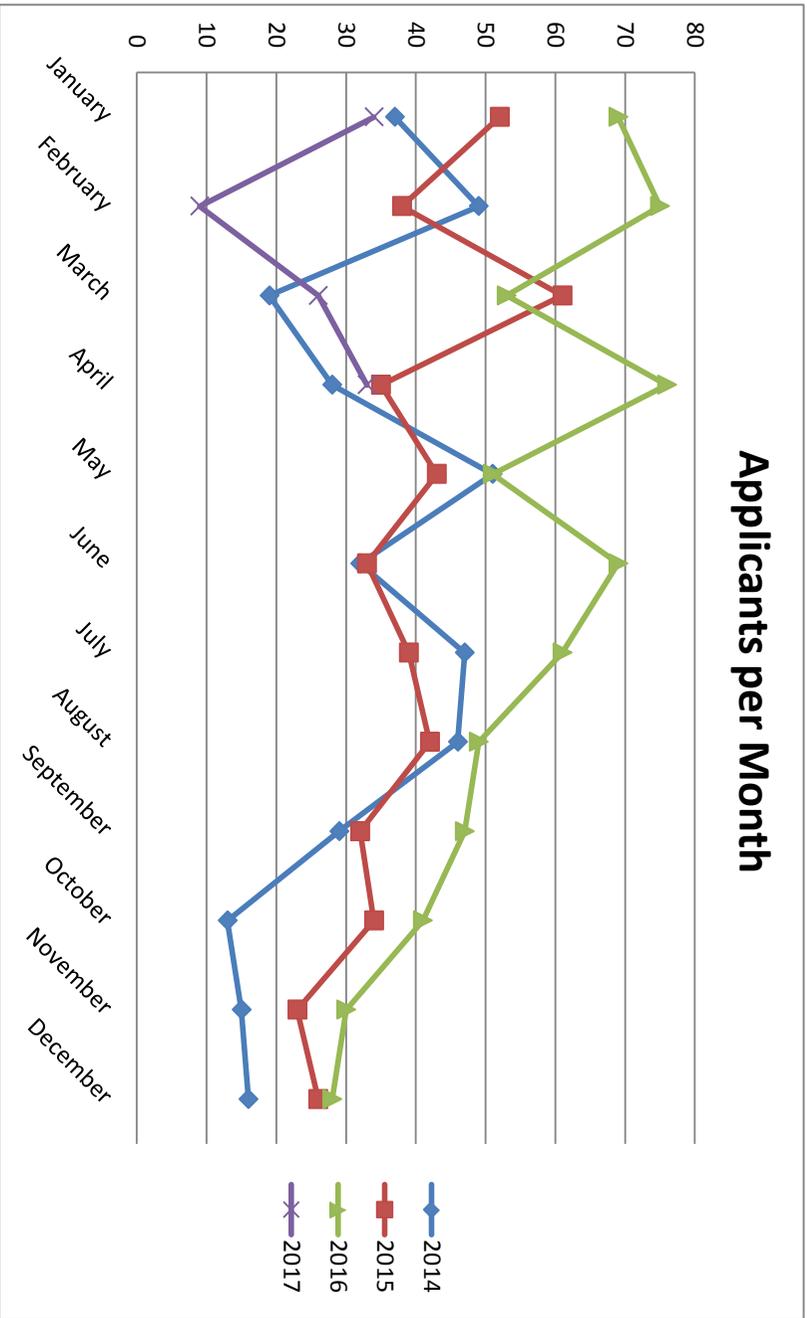
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Lea County  
Human Resources

Department	Authorized positions	Separation	Total Turnover Rate	less than 1 year of employment
Airport	4			
Airport Fire	2			
Assessor	11			
Bureau of Elections	3			
Clerk	8			
Commission	5			
Detention	86			
DWI Distribution	12			
Emergency Management	1			
Environmental Services	11	2		
Equine Facility	0			
Event Center	0			
Executive	5			
Fairgrounds	7			
Finance	7			
HIDTA Region VI	1			
Human Resources	2			
Indigent Claims	1			
Information Technology	4			
LCCA	29			
LCDTF	2			
Legal	2			
Maintenance	12			
Planning/GIS	2			
Probate Judge	1			
Property Valuation	2			
Roads	48			
Sheriff	68			
Treasurer	6			
<b>Grand Total</b>	<b>342</b>	<b>2</b>	<b>1%</b>	<b>0</b>

Turnover Rate
<b>1%</b>

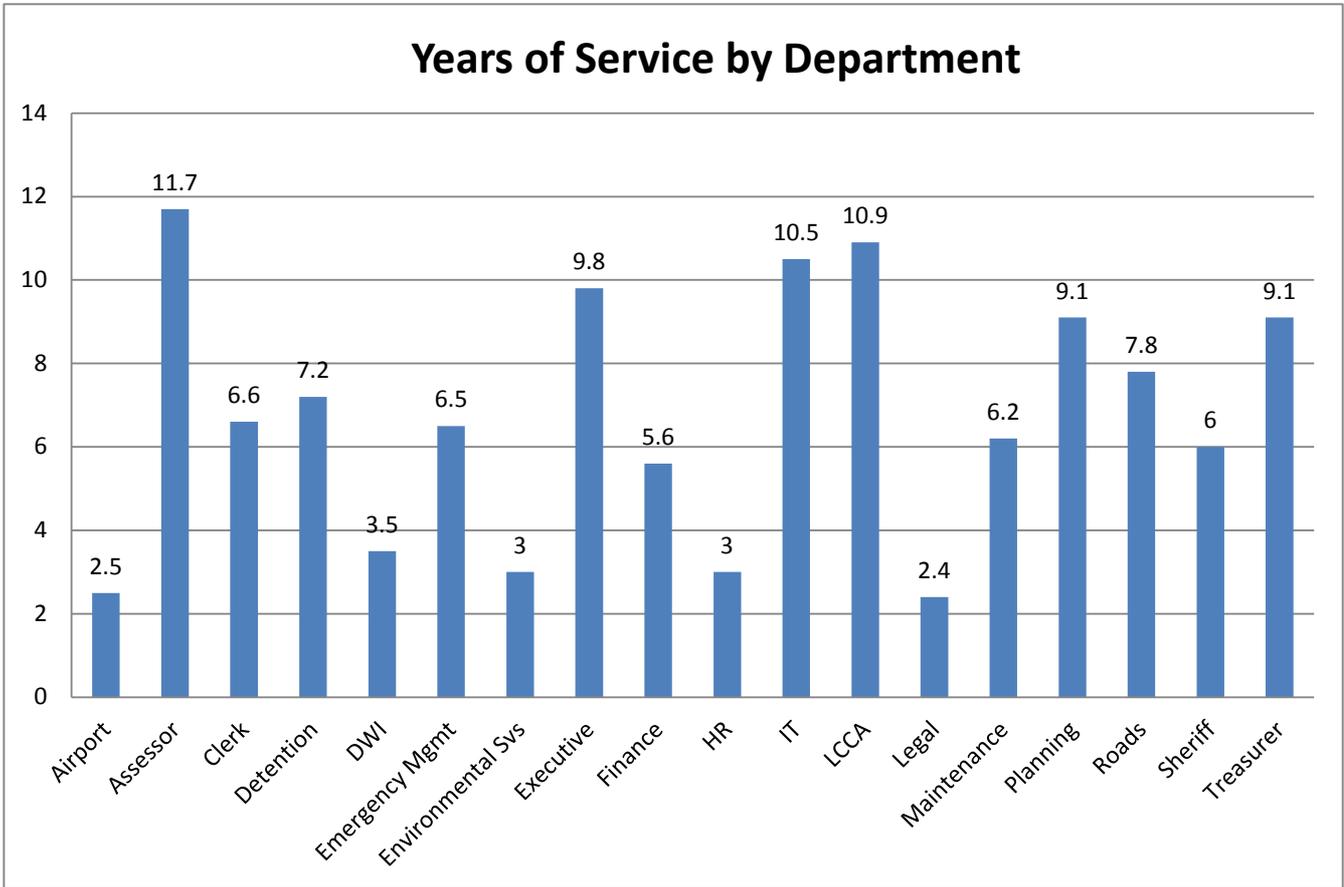
Vacancy Rate
<b>4%</b>



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**Average Years of Service County Wide: 6.4**

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Full Time Position Report

Department	Approved Positions	Currently Filled	Vacancies
<b>Airport</b>	<b>4</b>	<b>3</b>	<b>1</b>
Airport Specialist	0	0	0
Airport Operations Supervisor	1	1	0
Airport Operations Tech	3	2	1
<b>Airport Fire</b>	<b>2</b>	<b>1</b>	<b>1</b>
Firefighter/EMT	2	1	1
<b>Assessor</b>	<b>11</b>	<b>11</b>	<b>0</b>
Senior Appraiser	0	0	0
Chief Appraiser	1	1	0
Assessor	1	1	0
GIS Analyst/Technician	1	1	0
Chief Deputy Assessor	1	1	0
Deputy Assessor	3	3	0
Field Appraiser	4	4	0
<b>Bureau of Elections</b>	<b>3</b>	<b>3</b>	<b>0</b>
Records Tech Specilist	1	1	0
Deputy Clerk	1	1	0
Bureau of Elections Administrator	1	1	0
<b>Clerk</b>	<b>8</b>	<b>8</b>	<b>0</b>
Recording Secretary/Deputy	1	1	0
Chief Deputy Clerk	1	1	0
Clerk	1	1	0
Deputy Clerk	5	5	0
<b>Commission</b>	<b>5</b>	<b>5</b>	<b>0</b>
Commissioner	5	5	0
<b>Detention</b>	<b>86</b>	<b>82</b>	<b>4</b>
Administrative Coordinator	1	1	0
Captain	1	1	0
Business Manager	1	1	0
Custodian of Records	1	0	1
Chief of Security	1	0	1
Warden	1	1	0
Sergeant	4	3	1
Lieutenant	7	7	0
Detention Officer	69	68	1
<b>DWI Distribution</b>	<b>12</b>	<b>12</b>	<b>0</b>
Compliance Supervisor	1	1	0
Compliance Assistant	1	1	0
Preventionist	1	1	0
DWI Program Director	1	1	0
Probation Administrative Coordinator	1	1	0
Administrative Coordinator/Accreditation Manager	1	1	0
Counselor	2	2	0

Full Time Position Report

Department	Approved Positions	Currently Filled	Vacancies
Court Compliance Monitor	4	4	0
<b>Emergency Management</b>	<b>1</b>	<b>1</b>	<b>0</b>
Deputy Fire Marshall	1	1	0
<b>Environmental/Conv.</b>	<b>11</b>	<b>8</b>	<b>3</b>
Emergency Mgmt Director	1	1	0
Administrative Coordinator	1	1	0
Environmental Tech	9	6	3
<b>Equine Facility</b>	<b>0</b>	<b>0</b>	<b>0</b>
Administrative Coordinator	0	0	0
Maintenance Tech	0	0	0
<b>Event Center</b>	<b>0</b>	<b>0</b>	<b>0</b>
Custodian of Records	0	0	0
Event/Mktg Coordinator	0	0	0
Event Center Director	0	0	0
Facility Maintenance Supervisor	0	0	0
<b>Executive</b>	<b>4</b>	<b>4</b>	<b>0</b>
Executive Coordinator	1	1	0
Administrative Coordinator	1	1	0
County Manager	1	1	0
Director of Community Engagement	1	1	0
<b>Facilities Department</b>	<b>12</b>	<b>12</b>	<b>0</b>
Director of Facilities	1	1	0
Maintenance Supervisor	1	1	0
Facilities Supervisor	1	1	0
Custodian	2	2	0
Maintenance Tech	7	7	0
<b>Fairgrounds</b>	<b>7</b>	<b>3</b>	<b>4</b>
Events Coordinator	1	1	0
Office Manager	1	0	1
Fairgrounds Operations Supervisor	1	0	1
Fairgrounds Operations Technician	3	1	2
Fairgrounds Operations Mgr	1	1	0
<b>Finance</b>	<b>7</b>	<b>7</b>	<b>0</b>
Budget Coordinator	1	1	0
A/P Clerk	1	1	0
Procurement Officer	1	1	0
Payroll/Benefits Coordinator	1	1	0
Senior Accountant	1	1	0
Finance Director	1	1	0
Staff Accountant	1	1	0
<b>HIDTA Region VI</b>	<b>1</b>	<b>1</b>	<b>0</b>
Task Force Administrative Coordinator	1	1	0
<b>Human Resources</b>	<b>2</b>	<b>2</b>	<b>0</b>
Administrative Coordinator	1	1	0
Human Resources Director	1	1	0

## Full Time Position Report

Indigent Claims	1	1	0
Indigent Claims Specialist	1	1	0
<b>Information Technology</b>			
Information Technology	4	4	0
IT Administrator	1	1	0
IT Tech	3	3	0
<b>LCCA</b>			
LCCA	29	29	0
Emergency Communications Specialist Supervisor	2	2	0
LCCA Director	1	1	0
Emergency Communications Specialist/QA	1	1	0
LCCA IT Coordinator	1	1	0
Emergency Communications Specialist-Training Coord	1	1	0
Emergency Communications Specialist/TAC	1	1	0
Emergency Communications Specialist	22	22	0
<b>LCDTF</b>			
LCDTF	2	2	0
Asst Commander	1	1	0
Task Force Secretary	1	1	0
<b>Legal</b>			
Legal	2	1	1
County Attorney	1	1	0
Paralegal/Risk Manager	1	0	1
<b>Planning/GIS</b>			
Planning/GIS	2	1	1
Director of Planning	1	0	1
Grant Writer	0	0	0
County Planner	1	1	0
<b>Probate Judge</b>			
Probate Judge	1	1	0
Judge	1	1	0
<b>Property Valuation</b>			
Property Valuation	2	1	1
Deputy Assessor	2	1	1
<b>Roads</b>			
Roads	48	41	7
Construction Supervisor	1	0	1
Asst Road Superintendent	1	0	1
Asst Crew Supervisor	1	1	0
Welder	1	0	1
Superintendent	1	1	0
Public Works Director	1	0	1
Crew Supervisor-Crusher	1	1	0
Crew Supervisor-Fleet	1	1	0
Crew Supervisor-Asphalt	1	1	0
Mechanic	2	2	0
Administrative Coordinator	2	2	0
Senior Equipment Operator	35	32	3
<b>Sheriff</b>			
Sheriff	68	66	2
Civil Clerk	0	0	0
Evidence Technician	0	0	0

## Full Time Position Report

CID Sergeant	1	1	0
Administrative Coordinator	1	1	0
Training Coordinator	1	1	0
<b>Department</b>	<b>Approved Positions</b>	<b>Currently Filled</b>	<b>Vacancies</b>
Technical Services Manager	1	1	0
Undersheriff	1	1	0
Sheriff	1	0	1
Corporal/FTO	5	5	0
Transport/Court	2	2	0
Investigator	3	3	0
Captain	2	2	0
Chief Deputy	3	3	0
Sergeant	5	5	0
Criminal Records Manager	1	1	0
Criminal Records Specialist	5	5	0
Deputy	36	35	1
Treasurer	6	6	0
Deputy Treasurer	0	0	0
Treasurer	1	1	0
Accountant	1	1	0
Chief Treasurer	1	1	0
Account Technician	3	3	0
Grand Total	341	316	25