

**Minutes of Meeting
Lea County Board of Commissioners
March 22, 2018**

Chair Black called the meeting to order at 9:00 a.m. in the Lea County Courthouse

Commissioners present were, to wit: Commissioner Dean Jackson, District 1, Vice Chair Rebecca Long, District 2, Chair Ron Black, District 3, Commissioner Jonathan Sena, District 4, and Commissioner Richard Don Jones, District 5.

Also present were Lea County Manager Michael P. Gallagher II, and Lea County Attorney John W. Caldwell.

Commissioner Jackson led the Pledge of Allegiance followed by the Invocation by Commissioner Sena.

ITEM 01: COMMISSION

- **Board of County Commissioners**

- Consideration of Approval of Lea County Resolution No. 18-MAR-061R Approving the March 8, 2018 Regular Meeting Minutes.

Commissioner Jackson moved to approve Lea County Resolution No. 18-MAR-061R Approving the March 8, 2018 Regular Meeting Minutes. The motion was seconded by Commissioner Jones and passed unanimously.

- **Public Comments**

Jeff Darnell, District Executive for the Boy Scouts of America, made comments and presented a power point explaining the programs the Boys Scouts offer in this area.

- **Commissioners and Manager Comments**

Commissioner Sena congratulated the Lady Eagles for winning the State Championship in Basketball.

Chair Black congratulated the Lady T-Birds they are playing in the National Tournament today.

- **Recognition of County Employees – Service Awards (Craig Bova, Human Resources Director)**
 - Michelle Ryan
 - Genevieve Carrillo

Warden Quintana recognized Michelle Ryan for 15 years of service, and Genevieve Carrillo for 20 years of service.

- Recognition of County Employees – Fitness Challenge (Craig Bova, Human Resources Director)

Director Bova recognized Myra Salmon, Krystal Devoll, Rudy Villegas, Elizabeth White and Gary Hassen for winning the Lea County Fitness Challenge.

- Consideration of Approval of Lea County Resolution No. 18-MAR-062R Approving the Lea County Indigent Claims Burial/Cremation Report (Sherry Ann Baggoo, Indigent Claims Specialist)

Indigent Claims Specialist Baggoo requested approval. Commissioner Jackson moved to approve Lea County Resolution No. 18-MAR-062R Approving the Lea County Indigent Claims Burial/Cremation Report. The motion was seconded by Commissioner Sena and passed unanimously.

ITEM 02: ACTION ITEMS

- Consideration of Approval of Lea County Resolution No. 18-MAR-063R Authorizing the Approval and Execution of an Application for Law Enforcement Protection Funds (LEPF) for FY 2018-2019 (Byron Wester, County Sheriff)

Under Sheriff Dunford in lieu of Sheriff Wester requested approval. Commissioner Sena moved to approve Lea County Resolution No. 18-MAR-063R Authorizing the Approval and Execution of an Application for Law Enforcement Protection Funds (LEPF) for FY 2018-2019. The motion was seconded by Commissioner Long and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 18-MAR-064R Authorizing and Directing the Publication by Title and a General Summary in Accordance with Section 4.37-7 NMSA 1978 of a Proposed Ordinance Amending Lea County, New Mexico Ordinance No. 58, As Amended by Ordinance No. 67 to Modify the Payments in Lieu of Taxes Payable in Connection with the County's Industrial Revenue Bond (National Enrichment Facility Project) Series 2004 (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Commissioner Jones moved to approve Lea County Resolution No. 18-MAR-064R Authorizing and Directing the Publication by Title and a General Summary in Accordance with Section 4.37-7 NMSA 1978 of a Proposed Ordinance Amending Lea County, New Mexico Ordinance No. 58 as Amended by Ordinance No. 67 to Modify the Payments in Lieu of Taxes Payable in Connection with the County's Industrial Revenue Bond (National Enrichment Facility Project) Series 2004. The motion was seconded by Commissioner Sena and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 18-MAR-065R Authorizing and Directing the Publication by Title and a General Summary in Accordance with Section 4.37-7 NMSA 1978 of a Proposed Ordinance Amending Lea County, New Mexico Ordinance No. 87 to Modify the Payments in Lieu of Taxes Payable in Connection with the County's Industrial Revenue Bond (National Enrichment Facility Project) Series 2015 (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Commissioner Jones moved to approve Lea County Resolution No. 18-MAR-065R Authorizing and Directing the Publication by Title and a General Summary in Accordance with Section 4.37-7 NMSA 1978 of a Proposed Ordinance Amending Lea County, New Mexico Ordinance No. 87 to Modify the Payments in Lieu of Taxes Payable in Connection with the County's Industrial Revenue Bond (National Enrichment Facility Project) Series 2015. The motion was seconded by Commissioner Sena and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 18-MAR-066R Approving the 2018-2019 Third/Final Option to Renew Agreement between Lea County and Molzen Corbin & Associates for the Master Agreement for Airport Engineering Services (Corey Needham, Assistant County Manager – Operations)

Assistant County Manager of Operations Needham requested approval. Commissioner Jackson moved to Approve Lea County Resolution No. 18-MAR-066R Approving the 2018-2019 Third/Final Option to Renew Agreement between Lea County and Molzen Corbin & Associates for the Master Agreement for Airport Engineering Services. The motion was seconded by Commissioner Sena and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 18-MAR-067R Approving Public Employees Retirement Association (PERA) Volunteer Fire Departments Annual Reporting for Knowles Maljamar and Monument (Lorenzo Velasquez, Director of Emergency Management)

Director Velasquez requested approval. Commissioner Jackson moved to approve Lea County Resolution No. 18-MAR-067R Approving Public Employees Retirement Association (PERP) Volunteer Fire Departments Annual Reporting for Knowles Maljamar and Monument. The motion was seconded by Vice Chair Long and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 18-MAR-068R Authorizing Out of State Travel April 8-12, 2018 to Reston, Virginia to attend the 5th National Model Performance in Community Risk Reduction Symposium Sponsored by Vision 20/20 Project Through Assistance to Firefighters Grants (AFG) from Federal Emergency Management Agency (FEMA) as a State Delegate (Lorenzo Velasquez, Director of Emergency Management)

Director Velasquez requested approval. Vice Chair Long moved to approve Lea County Resolution No. 18-MAR-068R Authorizing Out of State Travel April 8-12, 2018 for Jeff Broom to Reston, Virginia to attend the 5th National Model Performance in Community Risk Reduction Symposium Sponsored by Vision 23/23 Project Through Assistance to Firefighters Grants (AFG) from Federal Emergency Management Agency (FEMA) as a State Delegate. The motion was seconded by Commissioner Sena and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 18-MAR-069R Approving Award of Request for Proposal (RFP) No. 07 2017-2018 for Consulting Services for the Evaluation, Acquisition, and Implementation of ERP Software to SoftResources (Chip Low, Finance Director)

Director Low requested approval. Commissioner Sena moved to approve Lea County Resolution No. 18-MAR-069R Approving Award of Request for Proposal (RFP) No. 07 2017-2018 for Consulting Services for the Evaluation, Acquisition, and Implementation of ERP Software to SoftResources. The motion was seconded by Commissioner Jones and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 18-MAR-070R Authorizing Lea County's Fiscal Year 2018 3rd Quarter Payment and Certification for the Safety New Care Pool Fund (Chip Low, Finance Director)

Director Low requested approval. Commissioner Sena moved to approve Lea County Resolution No. 18-MAR-070R Authorizing Lea County's Fiscal Year 2018 3rd Quarter Payment and Certification for the Safety New Care Pool Fund. The motion was seconded by Commissioner Jones and passed unanimously.

- Consideration of Approval of Lea County Resolution No. 18-MAR-071R Approving Budget Adjustments No. 04 FY 2017-2018 (Chip Low, Finance Director)

Director Low requested approval. Commissioner Jackson moved to approve Lea County Resolution No. 18-MAR-071R Approving Budget Adjustments No. 04 FY 2017-2018. The motion was seconded by Commissioner Sena and passed unanimously.

ITEM 03: DISCUSSION ITEMS

- Discussion of Proposed Revisions to the Lea County Policy and Procedures Manual (Craig Bova, Human Resources Director)

Director Bova presented a discussion of Proposed Revisions to the Lea County Policy and Procedures Manual. No action taken.

Chair Black left the meeting at 9:50 a.m.

- Discussion of Lea County's Financial Report (Chip Low, Finance Director)

Director Low presented a discussion of Lea County's Financial Report. No action taken.

- Discussion of Lea County's Accounts Payable (Chip Low, Finance Director)

Director Low presented a discussion of Lea County's Accounts Payable. No action taken.

- Discussion of Lea County's 2018-2019 Budget Presentations (Department Heads)

Director Low presented Lea County's FY 2018-2019 Budget Presentation for the Finance Department. No action taken.

Director Francke presented Lea County's FY 2018-2019 Budget Presentation for Facilities. No action taken.

Manager Gallagher presented Lea County's FY 2018-2019 Budget Presentation for the Managers Office. No action taken.

Fairgrounds Manager Kemp presented Lea County's FY 2018-2019 Budget Presentation for the Fairgrounds. No action taken.

Director Martinez presented Lea County's FY 2018-2019 Budget Presentation for the Lea County Communication Authority. No action taken.

Vice Chair Long called a break at 10:38 a.m. The meeting reconvened at 10:45 a.m.

Assistant County Manager of Operations Needham presented Lea County's FY 2018-2019 Budget Presentation for the Road Department and the Airports.

Warden Quintana presented Lea County's FY 2018-2019 Budget Presentation for the Lea County Detention Center. No action taken.

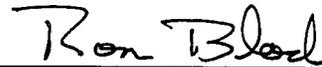
Director Velasquez presented Lea County's FY 2018-2019 Budget Presentation for the Environmental Department and Emergency Management Department. No action taken.

ITEM 04: OTHER BUSINESS

There was no other business

The meeting adjourned at 11:21 a.m.

**BOARD OF COUNTY COMMISSIONERS
LEA COUNTY, NEW MEXICO**



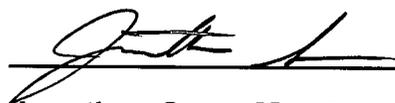
Ron Black, Chair



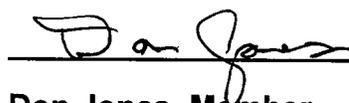
Rebecca Long, Vice Chair



Dean Jackson, Member



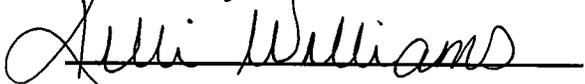
Jonathan Sena, Member



Don Jones, Member

ATTEST: Keith Manes

Lea County Clerk



Kelli Williams

