# Lea County Board of County Commissioners



Regular Meeting Thursday, July 23, 2020 9:00 A.M.



Lea County Courthouse - Commission Chambers 100 North Main, Lovington, New Mexico





#### Lea County Board of County Commissioners Regular Meeting

Thursday, July 23, 2020 9:00 A.M.

#### Lea County Courthouse - Commission Chambers - 100 North Main, Lovington, New Mexico

Notice of this Meeting has been given to the Public in Compliance with Section 10-15-4 NMSA 1978

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Lea County Manager's office located in the Lea County Courthouse in Lovington, New Mexico at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Lea County Manager's Office at the Lea County Courthouse if a summary or other type of accessible format is needed.

\*This meeting is open to the public. No more than 5 persons in a meeting space, maintain 6 feet distance; multiple public areas will be open in the courthouse for the public to view the board meeting.

#### **AGENDA**

Call to Order ~ Roll Call ~ Pledge of Allegiance ~ Invocation

#### ITEM 01: COMMISSION

- Consideration of Lea County Resolution No. 20-JUL-152R Approving the Following Meeting Minutes:
  - June 11, 2020 Special Meeting
  - ❖ June 11, 2020 Regular Meeting
  - June 26, 2020 Special Meeting
  - July 2, 2020 Special Meeting
- Public Comments (Non Agenda Items).
- Commissioners and Manager Comments.
- Consideration of Lea County Resolution No. 20-JUL-153R Approving the Lea County Indigent Claims Burial/Cremation Report. (Chip Low, Finance Director)

#### ITEM 02: ACTION ITEMS

- Consideration of Lea County Resolution No. 20-JUL-154R Approving Recommendation from the Lea County Fair & Rodeo Board Authorizing the 2<sup>nd</sup> Option to Renew Agreement between Lea County and Epicenter Productions, LLC., for Professional Sound and Production Services for the 2021 Lea County Fair & PRCA Rodeo. (Larry Wheeler, Chair, Fair & Rodeo Board)
- Consideration of Lea County Resolution No. 20-JUL-155R Approving Recommendations from the Lea County Fair & Rodeo Board Authorizing the 2<sup>nd</sup> Option to Renew Agreement between Lea County and Linda Brown & Associates as the Entertainment Booking Agency for Concerts During the 2021 Lea County Fair & PRCA Rodeo. (Larry Wheeler, Fair & Rodeo Board Chair)
- Consideration of Lea County Resolution No. 20-JUL-156R Approving the 2019 2020 Final Quarter Financial Report Year Ending June 30, 2020. (Susan Marinovich, County Treasurer)

- Consideration of Lea County Resolution No. 20-JUL-157R Approving 1<sup>st</sup> Option to Renew Agreement between Lea County and Wells Fargo Bank, N.A. for Banking and P-Card Services. (Susan Marinovich, County Treasurer)
- Consideration of Lea County Resolution No. 20-JUL-158R to Support an Application by Nor-Lea Hospital to the 2020 New Mexico Department of Transportation's "Rail & Transport Grants for Seniors & People with Disabilities, Section 5310 and 5311 Programs" to Address the Need for Rural Health Transit Services for the Community. (Michael Gallagher, County Manager)
- Consideration of Lea County Resolution No. 20-JUL-159R Approving the Purchase Back of Property Identified as a Vacant Lot Located at 1923 North Dal Paso, Hobbs, New Mexico from Covenant Health Systems. (Michael Gallagher, County Manager)
- Consideration of Lea County Resolution No. 20-JUL-160R Approving Lea County's Annual Membership into the Southeastern New Mexico Economic Development District/Council of Governments (SNMEDD/COG) for FY 2020 - 2021. (Michael Gallagher, County Manager)
- Consideration of Lea County Resolution No. 20-JUL-161R Approving Government Agency Funding to New Mexico State University (NMSU) Extension Office; Lea Soil & Water Conservation District; and United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife Services (USDA APHIS-WS) for Fiscal Year 2020 - 2021. (Michael Gallagher, County Manager)
- Consideration of Lea County No. 20-JUL-162R Approving Liability, Property, and Other Insurance Proposals for FY 2020 - 2021. (John W. Caldwell, County Attorney)
- Consideration of Lea County Resolution No. 20-JUL-163R Approving Return Transfer of Real Property to the New Mexico Junior College. (John W. Caldwell, County Attorney)
- Consideration of Lea County Resolution No. 20-JUL-164R Authorizing Out of State Travel July 23 - 24, 2020 to Dallas/Fort Worth, Texas to Attend Annual Aircraft Rescue & Fire Fighting (ARFF) Training for the Lea County Regional Airport ARFF Fire Department. (Corey Needham, Assistant County Manager – Operations)
- Consideration of Lea County Resolution No. 20-JUL-165R Approving the Award of Bid No. 10 2019 – 2020 Asphalt Emulsions – Indefinite Quantity for Lea County Road Department to Multiple Vendors. (Corey Needham, Assistant County Manager – Operations)
- Consideration of Lea County Resolution No. 20-JUL-166R Approving Recommendations from a Freeholders Committee Declaring the Vacation and Abandonment of Dedicated Right of Way of Peach Tree Lane in the Imperial Subdivision Near Hobbs, New Mexico. (Corey Needham, Assistant County Manager – Operations)

- Consideration of Lea County Resolution No. 20-JUL-167R Approving the 2<sup>nd</sup> Option to Renew Cooperative Educational Services (CES) Agreement between Lea County and Honeywell Building Solutions as the HVAC Service and Preventative Maintenance Provider for Lea County Facilities. (Edmundo Lara, Interim Facilities Director)
- Consideration of Lea County Resolution No. 20-JUL-168R Final Budget Adjustments 2019 – 2020. (Chip Low, Finance Director)
- Consideration of Lea County Resolution No. 20-JUL-169R Approving Lea County's Fiscal Year 2020 – 2021 Final Budget. (Michael Gallagher, County Manager)

#### ITEM 03: DISCUSSION ITEMS

- Discussion of the Lea County Detention Center Restricted Housing Quarterly Report (April – June 2020). (Ruben Quintana, Warden)
- Discussion of Lea County's Financial Report (June 2020). (Chip Low, Finance Director)
- Discussion of Lea County's Accounts Payable (May June 2020). (Chip Low, Finance Director)

#### ITEM 04: OTHER BUSINESS

#### **ADJOURN**

~Please join us at our next meeting on Thursday, August 20, 2020 at 9:00 A.M. ~

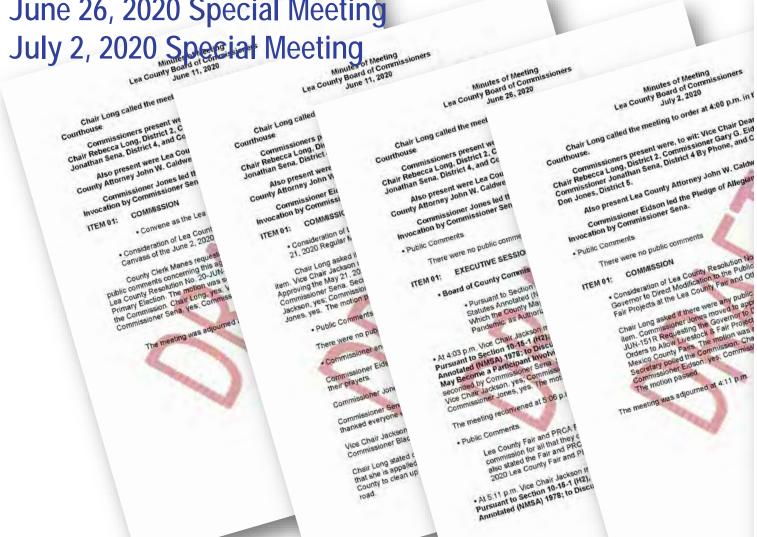
### Consideration of Lea County Resolution No. 20-JUL-152R Approving the Following Meeting Minutes:

June 11, 2020 Special Meeting

June 11, 2020 Regular Meeting

June 26, 2020 Special Meeting

LCBCC Regular Meeting 07-23-2020 Agenda Item 01.01.01



#### STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 20-JUL-152R

#### A RESOLUTION APPROVING THE LEA COUNTY **BOARD OF COUNTY COMMISSIONERS MEETING MINUTES**

WHEREAS, Section 10-15-1 through 10-15-4 of the Open Meetings Act (NMSA 1978), states that, except as may be otherwise provided in the Constitution or the provisions of the Open Meetings Act, all meetings of a quorum of members of any board, council, commission or other policy making body of any state or local public agency held for the purpose of formulating public policy, discussing public business or for the purpose of taking any action within the authority of or the delegated authority of such body, are declared to be public meetings open to the public at all times; and

WHEREAS the board, commission or other policy making body shall keep written minutes of all its meetings. The minutes shall include at a minimum the date, time and place of the meeting, the names of members in attendance and those absent, the substance of the proposals considered and a record of any decisions and votes taken that show how each member voted: and

WHEREAS all minutes are open to public inspection. Draft minutes shall be prepared within ten working days after the meeting and shall be approved, amended or disapproved at the next meeting where a quorum is present. Minutes shall not become official until approved by the policymaking body; and

WHEREAS, NMSA 1978, Section 4-38-12 as amended, allows the County Commission to establish rules and regulations to govern the transaction of county business in these meetings.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Lea County that the attached minutes are hereby approved.

PASSED AND APPROVED on this 23rd day of July, 2020, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

#### LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair Voted: Yes No Abstain

Gary G. Eidson (District 3), Member Voted: Yes No Abstain

Resolution No. 20-JUL-152R

Dean Jackson (District 1), Vice Voted: Yes No Abstain



### LEA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY FORM

LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

County Manager Approval (mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy:	SUBMITTED BY Name, Title, Dept:			
07/21/2020	Sandrea Brito, Executive Coordinator, Executive Department			
SUBJECT:	ATTACHMENT(S):			
Minutes	Resolution Minutes (06/11 Special; 06/	Resolution Minutes (06/11 Special; 06/11 Regular; 06/26 Special; 07/02 Special)		
NO. OF ORIGINALS FOR SIGNATURE:	ACTION REQUESTED:			
1 - Resolution; 4 - Set of Minutes	Action Item	Action Item		
BUDGET LINE ITEM NUMBER:	FISCAL BUDGET YEAR:			
N/A	N/A			
STRATEGIC PLAN Implementation of 5 Year Strategic Pla	n:	A.J., A.		
Section 2.6: Transparency and ethical decision making contin	ue to be the framework in which the count	y operates.		
SUMMARY:				
See attached draft minutes submitted by Hollye meetings:	Shearer, Recording Secretary/Dep	puty Clerk, for the following LCBCC		
June 11, 2020 Special Meeting June 11, 2020 Regular Meeting June 26, 2020 Special Meeting July 2, 2020 Special Meeting Requested Items Needed for Presentatio	on Easels/Laptop/Projector/Etc.:	See Additional		
Easel Laptop Project		Summary Attached		
SUBMITTER'S RECOMMENDATION(S):		Submitter's Signature		
Review & Approve Minutes		Department Director, Etc.		
		Sandra Astrato Brito		
FINANCE REVIEW Fiscal Impact/Cost:		Reviewed by Finance Director		
ByPass Finance Review	ByPass Digitally signed by ByPass Finance Review Date: 2020.07.21 16:13:15-08:00			
LEGAL REVIEW: (Note: Travel does not need legal review)	21	Reviewed by County Attorney		
COUNTY MANAGER REVIEW:		Approved by County Manager		
Reviewed by LCBCC D3 Eidson		to be Placed on Agenda  Digitally signed by Michael  P. Gallegher II  Dale: 2020.07.21 15:23.24  0500		
	Y'S USE ONLY ~ COMMISSION ACTI	ON TAKEN		
Approved: Denied: Denied:	Othe	V. Colored States and the Colored States and		
Resolution No. 20-JUL-152R Policy No. Continued To: Referred T		nance No		
Totalied 1	monat			

## STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 20-JUL-152R

### A RESOLUTION APPROVING THE LEA COUNTY BOARD OF COUNTY COMMISSIONERS MEETING MINUTES

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WHEREAS the board, commission or other policy making body shall keep written minutes of all its meetings. The minutes shall include at a minimum the date, time and place of the meeting, the names of members in attendance and those absent, the substance of the proposals considered and a record of any decisions and votes taken that show how each member voted; and

WHEREAS all minutes are open to public inspection. Draft minutes shall be prepared within ten working days after the meeting and shall be approved, amended or disapproved at the next meeting where a quorum is present. Minutes shall not become official until approved by the policymaking body; and

WHEREAS, NMSA 1978, Section 4-38-12 as amended, allows the County Commission to establish rules and regulations to govern the transaction of county business in these meetings.

**NOW**, **THEREFORE**, **BE IT RESOLVED** by the Board of County Commissioners of Lea County that the attached minutes are hereby approved.

**PASSED AND APPROVED** on this 23<sup>rd</sup> day of July, 2020, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

#### LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair	Dean Jackson (District 1), Vice Chair			
Voted: Yes No Abstain	Voted: Yes No Abstain			
Gary G. Eidson (District 3), Member Voted: Yes No Abstain	Jonathan Sena (District 4), Member Voted: Yes No Abstain			

	n Jones (District 5), Member	
Voted: Ye	s No Abstain	
ATTEST:	Keith Manes Lea County Clerk	APPROVED AS TO FORM AND LEGAL SUFFICIENCY:
Ву:		
Hollye	Shearer, Deputy Clerk	John W. Caldwell, County Attorney

## Minutes of Meeting Lea County Board of Commissioners June 11, 2020

Chair Long called the meeting to order at 9:00 a.m. in the Lea County Courthouse

Commissioners present were, to wit: Vice Chair Dean Jackson, District 1, Chair Rebecca Long, District 2, Commissioner Gary G. Eidson, District 3, Jonathan Sena, District 4, and Commissioner Richard Don Jones, District 5.

Also present were Lea County Manager Michael P. Gallagher II, and Lea County Attorney John W. Caldwell.

Commissioner Jones led the Pledge of Allegiance followed by the Invocation by Commissioner Sena.

#### ITEM 01: COMMISSION

- Convene as the Lea County Canvassing Board
- Consideration of Lea County Resolution No. 20-JUN-114R Certifying the Canvass of the June 2, 2020 Primary Election. (Keith Manes, County Clerk)

County Clerk Manes requested approval. Chair Long asked if there were any public comments concerning this agenda item. Vice Chair Jackson moved to approve Lea County Resolution No. 20-JUN-114R Certifying the Canvass of the June 2, 2020 Primary Election. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

The meeting was adjourned at 9:15 a.m.

## BOARD OF COUNTY COMMISSIONERS LEA COUNTY, NEW MEXICO

Rebecca Long, Chair
Dean Jackson, Vice Chair
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Gary G. Eidson, Member
Jonathan Sena, Member
,
Richard Don Jones, Member

ATTEST: Keith Manes

Lea County Clerk

**Hollye Shearer** 

## Minutes of Meeting Lea County Board of Commissioners June 11, 2020

Chair Long called the meeting to order at 9:16 a.m. in the Lea County Courthouse

Commissioners present were, to wit: Vice Chair Dean Jackson, District 1, Chair Rebecca Long, District 2, Commissioner Gary G. Eidson, District 3, Jonathan Sena, District 4, and Commissioner Richard Don Jones, District 5.

Also present were Lea County Manager Michael P. Gallagher II, and Lea County Attorney John W. Caldwell.

Commissioner Eidson led the Pledge of Allegiance followed by the Invocation by Commissioner Sena.

#### ITEM 01: COMMISSION

 Consideration of Lea County Resolution No. 20-JUN-115R Approving the May 21, 2020 Regular Meeting Minutes.

Chair Long asked if there were any public comments concerning this agenda item. Vice Chair Jackson moved to approve Lea County Resolution. No. 20-JUN-115R Approving the May 21, 2020 Regular Meeting Minutes. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

Public Comments

There were no public comments.

Commissioner and Manager Comments

Commissioner Eidson asked to keep the family of Former Commissioner Black in their prayers.

Commissioner Jones made comments concerning the need for rain.

Commissioner Sena stated he was grateful for former Commissioner Black and thanked everyone who came out to vote for him.

Vice Chair Jackson asked for prayers for our nation and stated he is praying for Commissioner Black and every elected official.

Chair Long stated condolences for former Commissioner Black and his family, that she is appalled by all that is going on in our nation currently, would like Lea County to clean up their voter rolls, and for people to adopt a highway or county road.

• Consideration of Lea County Resolution No. 20-JUN-116R Approving the Lea County Indigent Claims Burial/Cremation Report. (Chip Low, Finance Director)

Director Low requested approval. Chair Long asked if there were any public comments regarding this agenda item. Commissioner Eidson moved to approve Lea County Resolution No. 20-JUN-116R Approving the Lea County Indigent Claims Burial/Cremation Report. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

#### ITEM 02: ACTION ITEMS

• Consideration of Lea County Resolution No. 20-JUN-117R Approving Recommendation from the Lea County Fair & Rodeo Board for \$3,000.00 Payout for the Women's Breakaway Roping During the 2020 Lea County Fair & PRCA Rodeo. (Larry Wheeler, Fair & Rodeo Board Chair)

Fair & Rodeo Board Chair Wheeler requested approval. Chair Long asked if there were any public comments regarding this agenda item. Vice Chair Jackson moved to approve Lea County Resolution No. 20-JUN-117R Approving Recommendation from the Lea County Fair & Rodeo Board for \$3,000.00 Payout for the Women's Breakaway Roping During the 2020 Lea County Fair & PRCA Rodeo. The motion was seconded by Commissioner Jones. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

• Consideration of Lea County Resolution No. 20-JUN-118R Approving a Joint Service Agreement Between Lea County and the City of Eunice in the Amount of \$125,000.00. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Commissioner Jones moved to approve Lea County Resolution No. 20-JUN-118R Approving a Joint Service Agreement Between Lea County and the City of Eunice in the Amount of \$125,000.00. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

• Consideration of Lea County Resolution No. 20-JUN-119R Approving a Joint Service Agreement Between Lea County and the City of Hobbs in the Amount of \$625,000.00. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Commissioner Sena moved to approve Lea County Resolution No. 20-JUN-119R Approving a Joint Service Agreement Between Lea County and the City of Hobbs in the Amount of \$625,000.00. The motion was seconded by Commissioner Eidson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

• Consideration of Lea County Resolution No. 20-JUN-120R Approving a Joint Service Agreement Between Lea County and the City of Jal in the Amount of \$112,500.00. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Commissioner Jones moved to approve Lea County Resolution No. 20-JUN-120R Approving a Joint Service Agreement Between Lea County and the City of Jal in the Amount of \$112,500.00. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

• Consideration of Lea County Resolution No. 20-JUN-121R Approving a Joint Service Agreement Between Lea County and the City of Lovington in the Amount of \$300,000.00. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Vice Chair Jackson moved to approve Lea County Resolution No. 20-JUN-121R Approving a Joint Service Agreement Between Lea County and the City of Lovington in the Amount of \$300,000.00. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

• Consideration of Lea County Resolution No. 20-JUN-122R Approving a Joint Service Agreement Between Lea County and the Town of Tatum in the Amount of \$87,500.00. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Vice Chair Jackson moved to approve Lea County Resolution No. 20-JUN-122R Approving a Joint Service Agreement Between Lea County and the Town of Tatum in the Amount of \$87,500.00. The motion was seconded by Commissioner Jones. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes;

Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

• Consideration of Lea County Resolution No. 20-JUN-123R Approving an Environmental Services Agreement Between Lea County and the City of Eunice in the Amount of \$72,000.00. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Commissioner Jones moved to approve Lea County Resolution No. 20-JUN-123R Approving an Environmental Services Agreement Between Lea County and the City of Eunice in the Amount of \$72,000.00. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

• Consideration of Lea County Resolution No. 20-JUN-125R Approving an Environmental Services Agreement Between Lea County and the City of Lovington in the Amount of \$72,000.00. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Vice Chair Jackson moved to approve Lea County Resolution No. 20-JUN-125R Approving an Environmental Services Agreement Between Lea County and the City of Lovington in the Amount of \$72,000.00. The motion was seconded by Commissioner Jones. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

• Consideration of Lea County Resolution No. 20-JUN-126R Approving an Environmental Services Agreement Between Lea County and the Town of Tatum in the Amount of \$72,000.00. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Vice Chair Jackson moved to approve Lea County Resolution No. 20-JUN-126R Approving an Environmental Services Agreement Between Lea County and the Town of Tatum in the Amount of \$72,000.00. The motion was seconded by Commissioner Jones. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

• Consideration of Lea County Resolution No. 20-JUN-127R Approving an Agreement Between Lea County and the City of Hobbs in the Amount of \$60,000.00 for the District Attorney Rent. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Commissioner Eidson moved to approve Lea County Resolution No. 20-JUN-127R Approving an Agreement Between Lea County and the City of Hobbs in the Amount of \$60,000.00 for the District Attorney Rent. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

 Consideration of Lea County Resolution No. 20-JUN-128R Approving an Agreement Between Lea County and Nor-Lea Hospital District in the Amount of \$1,000,000.00 for Detainees at the Lea County Detention Center. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Commissioner Eidson moved to approve Lea County Resolution No. 20-JUN-128R Approving an Agreement Between Lea County and Nor-Lea Hospital District in the Amount of \$1,000,000.00 for Detainees at the Lea County Detention Center. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

• Consideration of Lea County Resolution No. 20-JUN-129R Approving an Amendment to an Agreement Between Lea County and the City of Lovington Authorizing the Allocation of \$40,000.00 from District 1 Discretionary Funding Regarding Lea County Resolution No. 19-JUL-186R for Downtown Improvements. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Vice Chair Jackson moved to approve Lea County Resolution No. 20-JUN-129R Approving an Amendment to an Agreement Between Lea County and the City of Lovington Authorizing the Allocation of \$40,000.00 from District 1 Discretionary Funding Regarding Lea County Resolution No. 19-JUL-186R for Downtown Improvements. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

 Consideration of Lea County Resolution No. 20-JUN-130R Approving an Amendment to an Agreement Between Lea County and the Town of Tatum Authorizing the Allocation of \$160,000.00 from District 1 Discretionary Funding Regarding Lea County Resolution No. 19-JAN-020R. (Michael Gallagher, County Manager) Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Vice Chair Jackson moved to approve Lea County Resolution No. 20-JUN-130R Approving an Amendment to an Agreement Between Lea County and the Town of Tatum Authorizing the Allocation of \$160,000.00 from District 1 Discretionary Funding Regarding Lea County Resolution No. 19-JAN-020R. The motion was seconded by Commissioner Eidson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

• Consideration of Lea County Resolution No. 20-JUN-131R Approving an Amendment to an Agreement Between Lea County and the Tatum Municipal School District Authorizing the Allocation of \$32,089.86 from District 1 Discretionary Funding Regarding Lea County Resolution No. 19-NOV-274R. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Vice Chair Jackson moved to approve Lea County Resolution No. 20-JUN-131R Approving an Amendment to an Agreement Between Lea County and the Tatum Municipal School District Authorizing the Allocation of \$32,089.86 from District 1 Discretionary Funding Regarding Lea County Resolution No. 19-NOV-274R. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

• Consideration of Lea County Resolution No. 20-JUN-132R Approving an Amendment to an Agreement Between Lea County and the Hobbs Municipal School District Authorizing the Allocation of \$150,000.00 from District 2 Discretionary Funding Regarding Lea County Resolution No. 19-AUG-205R. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Vice Chair Jackson moved to approve Lea County Resolution No. 20-JUN-132R Approving an Amendment to an Agreement Between Lea County and the Hobbs Municipal School District Authorizing the Allocation of \$150,000.00 from District 2 Discretionary Funding Regarding Lea County Resolution No. 19-AUG-205R. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

 Consideration of Lea County Resolution No. 20-JUN-133R Approving an Agreement Between Lea County and the City of Lovington Authorizing the Allocation of \$50,000.00 from District 2 Discretionary Funding Regarding for Improvements to the Historic Lea Theatre. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Chief David Rodriquez made comments in regards to updates with the remodel. Chair Long moved to approve Lea County Resolution No. 20-JUN-133R Approving an Agreement Between Lea County and the City of Lovington Authorizing the Allocation of \$50,000.00 from District 2 Discretionary Funding Regarding for Improvements to the Historic Lea Theatre. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

• Consideration of Lea County Resolution No. 20-JUN-134R Approving an Amendment to an Agreement Between Lea County and the Hobbs Municipal School District Authorizing the Allocation of \$400,000.00 from District 3 Discretionary Funding Regarding Lea County Resolution No. 19-AUG-205R. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Commissioner Eidson moved to approve Lea County Resolution No. 20-JUN-134R Approving an Amendment to an Agreement Between Lea County and the Hobbs Municipal School District Authorizing the Allocation of \$400,000.00 from District 3 Discretionary Funding Regarding Lea County Resolution No. 19-AUG-205R. The motion was seconded by Commissioner Jones. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

 Consideration of Lea County Resolution No. 20-JUN-135R Approving an Amendment to an Agreement Between Lea County and the City of Hobbs Authorizing the Allocation of \$50,000.00 from District 4 Discretionary Funding Regarding Lea County Resolution No. 19-DEC-297R for the Everglade Cemetery Project. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Commissioner Sena moved to approve Lea County Resolution No. 20-JUN-135R Approving an Amendment to an Agreement Between Lea County and the City of Hobbs Authorizing the Allocation of \$50,000.00 from District 4 Discretionary Funding Regarding Lea County Resolution No. 19-DEC-297R for the Everglade Cemetery Project. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

• Consideration of Lea County Resolution No. 20-JUN-136R Approving an Amendment to an Agreement Between Lea County and the Hobbs Municipal School District Authorizing the Allocation of \$195,500.00 from District 4 Discretionary Funding Regarding Lea County Resolution No.19-AUG-205R. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Commissioner Sena moved to approve Lea County Resolution No. 20-JUN-136R Approving an Amendment to an Agreement Between Lea County and the Hobbs Municipal School District Authorizing the Allocation of \$195,500.00 from District 4 Discretionary Funding Regarding Lea County Resolution No.19-AUG-205R. The motion was seconded by Commissioner Eidson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

 Consideration of Lea County Resolution No. 20-JUN-137R Approving an Amendment to an Agreement Between Lea County and the City of Eunice Authorizing the Allocation of \$100,000.00 from District 5 Discretionary Funding Regarding Lea County Resolution No.19-NOV-288R. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Commissioner Jones moved to approve Lea County Resolution No. 20-JUN-137R Approving an Amendment to an Agreement Between Lea County and the City of Eunice Authorizing the Allocation of \$100,000.00 from District 5 Discretionary Funding Regarding Lea County Resolution No.19-NOV-288R. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

• Consideration of Lea County Resolution No. 20-JUN-138R Approving an Amendment to an Agreement Between Lea County and the City of Jal Authorizing the Allocation of \$100,000.00 from District 5 Discretionary Funding Regarding Lea County Resolution No.19-FEB-041R. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Commissioner Jones moved to approve Lea County Resolution No. 20-JUN-138R Approving an Amendment to an Agreement Between Lea County and the City of Jal Authorizing the Allocation of \$100,000.00 from District 5 Discretionary Funding Regarding Lea County Resolution No.19-FEB-041R. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes;

Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

• Consideration of Lea County Resolution No. 20-JUN-139R Approving an Operational Reserve Equal to 12 Months of General Fund Operations. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Vice Chair Jackson moved to approve Lea County Resolution No. 20-JUN-139R Approving an Operational Reserve Equal to 12 Months of General Fund Operations. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

 Consideration of Lea County Resolution No. 20-JUN-140R Approving a Capital Reserve Equal to No Less Than 15% of Budgeted Capital. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Commissioner Eidson moved to approve Lea County Resolution No. 20-JUN-140R Approving a Capital Reserve Equal to No Less Than 15% of Budgeted Capital. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

 Consideration of Lea County Resolution No. 20-JUN-141R Authorizing a Grant Application Between Lea County and the Federal Aviation Administration (FAA) for Preliminary Engineering Design on Runway Extension RW 3-21 at the Lea County Regional Airport. (Corey Needham, Assistant County Manager -Operations)

Assistant County Manager Needham requested approval. Chair Long asked if there were any public comments regarding this agenda item. Commissioner Jones moved to approve Lea County Resolution No. 20-JUN-141R Authorizing a Grant Application Between Lea County and the Federal Aviation Administration (FAA) for Preliminary Engineering Design on Runway Extension RW 3-21 at the Lea County Regional Airport. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

Consideration of Lea County Resolution No. 20-JUN-142R Approving Task
 Order 2019-8 Between Lea County and Molzen-Corbin for Design Services for

Runway 3-21 Extension Project at the Lea County Regional Airport. (Corey Needham, Assistant County Manager - Operations)

Assistant County Manager Needham requested approval. Chair Long asked if there were any public comments regarding this agenda item. Commissioner Eidson moved to approve Lea County Resolution No. 20-JUN-142R Approving Task Order 2019-8 Between Lea County and Molzen-Corbin for Design Services for Runway 3-21 Extension Project at the Lea County Regional Airport. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

• Consideration of Lea County Resolution No. 20-JUN-143R Authorizing a Grant Application Between Lea County and the Federal Aviation Administration (FAA) for the Precision Approach Path Indicator (PAPI) Installation Project at the Lea County Zip Franklin Memorial Airport. (Corey Needham, Assistant County Manager - Operations)

Assistant County Manager Needham requested approval. Chair Long asked if there were any public comments regarding this agenda item. Vice Chair Jackson moved to approve Lea County Resolution No. 20-JUN-143R Authorizing a Grant Application Between Lea County and the Federal Aviation Administration (FAA) for the Precision Approach Path Indicator (PAPI) Installation Project at the Lea County Zip Franklin Memorial Airport. The motion was seconded by Commissioner Eidson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

• Consideration of Lea County Resolution No. 20-JUN-144R Awarding Bid No. 09 2019 – 2020 Precision Approach Path Indicator (PAPI) Installation Project at the Lea County Zip Franklin Memorial Airport to Bixby Electric. (Corey Needham, Assistant County Manager - Operations)

Assistant County Manager Needham requested approval. Chair Long asked if there were any public comments regarding this agenda item. Vice Chair Jackson moved to approve Lea County Resolution No. 20-JUN-144R Awarding Bid No. 09 2019 – 2020 Precision Approach Path Indicator (PAPI) Installation Project at the Lea County Zip Franklin Memorial Airport to Bixby Electric. The motion was seconded by Commissioner Eidson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

 Consideration of Lea County Resolution No. 20-JUN-145R Approving a County Arterial Agreement between Lea County and the New Mexico Department of Transportation for the Local Government Road Fund Project No. 0000054388 Control No. L200502 (CAP Grant) for FY 2020 – 2021. (Corey Needham, Assistant County Manager - Operations)

Assistant County Manager Needham requested approval. Chair Long asked if there were any public comments regarding this agenda item.

Commissioner Jones moved to approve Lea County Resolution No. 20-JUN-145R Approving a County Arterial Agreement between Lea County and the New Mexico Department of Transportation for the Local Government Road Fund Project No. 0000054388 Control No. L200502 (CAP Grant) for FY 2020 – 2021. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

 Consideration of Lea County Resolution No. 20-JUN-146R Approving a Cooperative Grant Agreement between Lea County and the New Mexico Department of Transportation for the Local Government Road Fund Project No. 0000054388 Control No. L200487 (CO-OP Grant). (Corey Needham, Assistant County Manager - Operations)

Assistant County Manager Needham requested approval. Chair Long asked if there were any public comments regarding this agenda item. Commissioner Eidson moved to approve Lea County Resolution No. 20-JUN-146R Approving a Cooperative Grant Agreement between Lea County and the New Mexico Department of Transportation for the Local Government Road Fund Project No. 0000054388 Control No. L200487 (CO-OP Grant). The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

• Consideration of Lea County Resolution No. 20-JUN-147R Appointing a Freeholders Committee to Evaluate the Vacation of Dedicated Right of Way (Peach Tree Lane) in the Imperial Subdivision Adjacent to Tract 2 and Tract 3. (Corey Needham, Assistant County Manager - Operations)

Assistant County Manager Needham requested approval. Chair Long asked if there were any public comments regarding this agenda item. Commissioner Eidson moved to approve Lea County Resolution No. 20-JUN-147R Appointing a Freeholders Committee to Evaluate the Vacation of Dedicated Right of Way (Peach Tree Lane) in the Imperial Subdivision Adjacent to Tract 2 and Tract 3. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

• Consideration of Lea County No. 20-JUN-148R Approving a Cooperative Educational Services (CES) Agreement Between Lea County and Ramirez & Sons for the Parking Lot Improvements Project at the Lea County Annex. (Erich Francke, Facilities Director)

Director Francke requested approval. Chair Long asked if there were any public comments regarding this agenda item. Commissioner Eidson moved to approve Lea County Resolution No. 20-JUN-148R Approving a Cooperative Educational Services (CES) Agreement Between Lea County and Ramirez & Sons for the Parking Lot Improvements Project at the Lea County Annex. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

 Consideration of Lea County No. 20-JUN-149R Authorizing Lea County's Fiscal Year 2019 – 2020 4<sup>th</sup> Quarter Payment and Certification for the Safety Net Care Pool Fund. (Chip Low, Finance Director)

Director Low requested approval. Chair Long asked if there were any public comments regarding this agenda item. Commissioner Jones moved to approve Lea County Resolution No. 20-JUN-149R Authorizing Lea County's Fiscal Year 2019 – 2020 4<sup>th</sup> Quarter Payment and Certification for the Safety Net Care Pool Fund. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, no; Commissioner Eidson, no; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

#### ITEM 03: EXECUTIVE SESSION

#### Board of County Commissioners

- Pursuant to Section 10-15-1 (H2), (H7), (H8), of the New Mexico Statutes Annotated (NMSA) 1978; to Discuss Limited Personnel Matters Regarding the Performance Evaluation of the County Manager, Threatened Litigation in Which the County May Become a Participant Involving the Lea County Judicial Complex, Threatened Litigation in Which the County May Become a Participant Involving COVID-19 Pandemic; and the Disposal of Real Property in Central Lea County, as Authorized by the NMSA 1978 § 10-15-1 H (2), (7), and (8).
- At 10:20 a.m. Vice Chair Jackson moved to convene in Executive Session pursuant to Section 10-15-1 (H2), (H7), (H8), of the New Mexico Statutes Annotated (NMSA) 1978; to Discuss Limited Personnel Matters Regarding the Performance Evaluation of the County Manager, Threatened Litigation in Which the County May Become a Participant Involving the Lea County Judicial Complex,

Threatened Litigation in Which the County May Become a Participant Involving COVID-19 Pandemic; and the Disposal of Real Property in Central Lea County. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

The meeting reconvened at 1:01 p.m.

• Consideration of Lea County Resolution No. 20-JUN-124R Approving an Environmental Services Agreement Between Lea County and the City of Jal in the Amount of \$72,000.00. (Michael Gallagher, County Manager)

Manager Gallagher requested approval. Chair Long asked if there were any public comments regarding this agenda item. Commissioner Sena moved to approve Lea County Resolution No. 20-JUN-124R Approving an Environmental Services Agreement Between Lea County and the City of Jal in the Amount of \$72,000.00. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

#### ITEM 05: OTHER BUSINESS

County Manager Michael Gallagher announced there would be a special meeting Friday June 26, 2020 at 4 p.m.

The meeting was adjourned at 1:02 p.m.

#### BOARD OF COUNTY COMMISSIONERS LEA COUNTY, NEW MEXICO

Rebecca Long, Chair
Dean Jackson, Vice Chair
Gary G. Eidson, Member
Jonathan Sena, Member
Richard Don Jones, Member

ATTEST: Keith Manes

Lea County Clerk

\_\_\_\_\_

**Hollye Shearer** 

## Minutes of Meeting Lea County Board of Commissioners June 26, 2020

Chair Long called the meeting to order at 4:00 p.m. in the Lea County Courthouse

Commissioners present were, to wit: Vice Chair Dean Jackson, District 1, Chair Rebecca Long, District 2, Commissioner Gary G. Eidson, District 3, Jonathan Sena, District 4, and Commissioner Richard Don Jones, District 5.

Also present were Lea County Manager Michael P. Gallagher II, and Lea County Attorney John W. Caldwell.

Commissioner Jones led the Pledge of Allegiance followed by the Invocation by Commissioner Sena.

Public Comments

There were no public comments.

#### ITEM 01: EXECUTIVE SESSION

- Board of County Commissioners
  - Pursuant to Section 10-15-1 (H2), (H7), (H8), of the New Mexico Statutes Annotated (NMSA) 1978; to Discuss Threatened Litigation in Which the County May Become a Participant Involving COVID-19 Pandemic, as Authorized by the NMSA 1978 § 10-15-1 H (2), (7), and (8).
- At 4:03 p.m. Vice Chair Jackson moved to convene in Executive Session pursuant to Pursuant to Section 10-15-1 (H2), (H7), (H8), of the New Mexico Statutes Annotated (NMSA) 1978; to Discuss Threatened Litigation in Which the County May Become a Participant Involving COVID-19 Pandemic. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

The meeting reconvened at 5:06 p.m.

Public Comments

Lea County Fair and PRCA Rodeo Board Chair Larry Wheeler thanked the commission for all that they do for the Lea County Fair and PRCA Rodeo. He also stated the Fair and PRCA Rodeo Board recommends to go ahead with the 2020 Lea County Fair and PRCA Rodeo.

• At 5:11 p.m. Vice Chair Jackson moved to convene in Executive Session pursuant to Pursuant to Section 10-15-1 (H2), (H7), (H8), of the New Mexico Statutes Annotated (NMSA) 1978; to Discuss Threatened Litigation in Which the County

May Become a Participant Involving COVID-19 Pandemic. The motion was seconded by Commissioner Sena. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

The meeting reconvened at 5:20 p.m.

#### ITEM 02: COMMISSION

• Consideration of Lea County Resolution No. 20-JUN-150R Determining the Status of the 2020 Lea County Fair & PRCA Rodeo.

Chair Long asked if there were any public comments concerning this agenda item. Vice Chair Jackson moved to approve Lea County Resolution. No. 20-JUN-150R Determining the Status of the 2020 Lea County Fair & PRCA Rodeo. The motion was seconded by Commissioner Jones. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

The meeting was adjourned at 5:32 p.m.



#### BOARD OF COUNTY COMMISSIONERS LEA COUNTY, NEW MEXICO

**Hollye Shearer** 

	Rebecca Long, Chair	
	Dean Jackson, Vice Chair	
	Gary G. Eidson, Member	
	Jonathan Sena, Member	
	Richard Don Jones, Member	
ATTEST: Voith Marco		
ATTEST: Keith Manes		
Lea County Clerk		

## Minutes of Meeting Lea County Board of Commissioners July 2, 2020

Chair Long called the meeting to order at 4:00 p.m. in the Lea County Courthouse.

Commissioners present were, to wit: Vice Chair Dean Jackson, District 1, Chair Rebecca Long, District 2, Commissioner Gary G. Eidson, District 3, Commissioner Jonathan Sena, District 4 By Phone, and Commissioner Richard Don Jones, District 5.

Also present Lea County Attorney John W. Caldwell By Phone.

Commissioner Eidson led the Pledge of Allegiance followed by the Invocation by Commissioner Sena.

Public Comments

There were no public comments

#### ITEM 01: COMMISSION

• Consideration of Lea County Resolution No. 20-JUN-151R Requesting the Governor to Direct Modification to the Public Health Orders to Allow Livestock & Fair Projects at the Lea County Fair and Other New Mexico County Fairs.

Chair Long asked if there were any public comments concerning this agenda item. Commissioner Jones moved to approve Lea County Resolution No. 20-JUN-151R Requesting the Governor to Direct Modification to the Public Health Orders to Allow Livestock & Fair Projects at the Lea County Fair and Other New Mexico County Fairs. The motion was seconded by Vice Chair Jackson. Secretary polled the Commission. Chair Long, yes; Vice Chair Jackson, yes; Commissioner Eidson, yes; Commissioner Sena, yes; Commissioner Jones, yes. The motion passed.

The meeting was adjourned at 4:11 p.m.

#### BOARD OF COUNTY COMMISSIONERS LEA COUNTY, NEW MEXICO

	Rebecca Long, Chair
	Dean Jackson, Vice Chair
	Gary G. Eidson, Member
	Jonathan Sena, Member
7 K	
	Richard Don Jones, Member

ATTEST: Keith Manes

Lea County Clerk

**Hollye Shearer** 

## **Public Comments (Non Agenda Items)**







#### LEA COUNTY BOARD OF COUNTY COMMISSIONERS

PUBLIC COMMENT SUMMARY FORM Thursday, July 23, 2020 9:00 A.M.

LCBCC MEETING
Lea County Courthouse – Commission Chambers 1st Floor
100 North Main Avenue , Lovington, New Mexico 882620 575.396-8602

Submit this summary form to the Lea County Manager's Office at <a href="mailto:leacounty.net">leacounty.net</a> by: Tuesday, July 21, 2020

DATE SUBMITTED:	SUBMITTED BY:
CONTACT INFO: Phone No.: Email Address: Mailing Address:	Please check in with the Lea County Manager prior to t start of the meeting.  See attached Lea County Resolution No. 20-JAN-021F Open Meetings and Procedures.
SUMMARY OF PUBLIC COMME	
em 0102	RECORDING SECRETARY'S USE ONLY

## **Commissioners and Manager Comments**







### LEA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY FORM

LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

County Manager Approval (mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: SUBMITTED BY Name, Title,				
07/21/2020	, Executive Coordinator, Executive Department			
SUBJECT:	NT(S):			
ommission/Manager Comments None				
NO. OF ORIGINALS FOR SIGNATURE:	ACTION RE	QUESTED:		
None	Discussion I	tem		
BUDGET LINE ITEM NUMBER:		DGET YEAR:		
N/A	N/A			
STRATEGIC PLAN Implementation of 5 Year				
Section 2.3: Continuous communication with the Section 2.6: Transparency and ethical decision	public is beneficial and necessary. making continue to be the framework in w	hich the county operates.		
SUMMARY:				
Commissioners & Managers Comments		= -		
Requested Items Needed for Easel Laptop   If checked; how many:	r Presentation Easels/Laptop/Projector/E Projector Other:	Etc.: See Additional Summary Attached		
SUBMITTER'S RECOMMENDATION(S):				
		Submitter's Signature		
Discussion Only		Submitter's Signature Department Director, Etc.		
Discussion Only				
Discussion Only  FINANCE REVIEW Fiscal Impact/Cost:		Department Director, Etc.  Sarcial Short Brids  Reviewed by Finance Director		
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FINANCE REVIEW Fiscal Impact/Cost: ByPass Finance Review	d legal review)	Department Director, Etc.  Sancial Street Brido  Reviewed by Finance Director  ByPass  ByPass  Digitally signed by ByPass Finance Review Finance Review Date: 2020.07.21 15:42:27-06:00'  Reviewed by County Attorney  Digitally signed by		
FINANCE REVIEW Fiscal Impact/Cost:  ByPass Finance Review  LEGAL REVIEW: (Note: Travel does not nee	d legal review)	Department Director, Etc.  January Strat-Brido  Reviewed by Finance Director  ByPass Digitally signed by ByPass Finance Review Pate: 2020.07.21 15:42:27-06:00'  Reviewed by County Attorney  ByPass ByPass Legal Review Pate: 2020.07.21		
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FINANCE REVIEW Fiscal Impact/Cost: ByPass Finance Review  LEGAL REVIEW: (Note: Travel does not nee ByPass Legal Review  COUNTY MANAGER REVIEW:	ed legal review)  SECRETARY'S USE ONLY ~ COMM	Reviewed by Finance Director  ByPass Digitally signed by ByPass Finance Review Prinance Review Prinance Review Prinance Review Date: 2020.07.21 15:42:27-06:00 Digitally signed by ByPass Legal Review Date: 2020.07.21 15:42:36-06:00 Approved by County Manager to be Placed on Agenda Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24-06:00 Digitally signed		
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FINANCE REVIEW Fiscal Impact/Cost:  ByPass Finance Review  LEGAL REVIEW: (Note: Travel does not nee  ByPass Legal Review  COUNTY MANAGER REVIEW:		Reviewed by Finance Director  ByPass ByPass Finance Review Finance Review Finance Review Finance Review Date: 2020.07.21 15:42:27-06'00'  Reviewed by County Attorney ByPass Legal Review Date: 2020.07.21 15:42:36-06'00'  Approved by County Manager to be Placed on Agenda Digitally signed by Michael P. Gallagher II Date: 2020.07.21 15:23:24 06'00'  Discussion Only		

# Consideration of Lea County Resolution No. 20-JUL-153R Approving the Lea County Indigent Claims Burial/Cremation Report



			BU	JRIAL INDI	GENT CLAIMS		Coller Nelson died July 07, 2019 and a	W MEXICO FLEA 20-JUL-153R SENT CLAIMS BURIAL/CREMA
	Date Deceased	Date of Birth	Funeral Home	Amount Requested	Type of Burial	Recommendation for Approval	Comments	ned no property and being determined to be Memory Gardens for bunat openia.
Claim #1	06/04/2020	09/10/1946	Memory Gardens	\$1,200.00	Burial and Opening and Closing fee	\$1,200.00	Deceased owned no property.	Board of County Commissioners of Lea 0.00, and payment to Riverside in the Nor County Manager may finalize and the Lea County Board of County ONERS
Claim #2	07/07/2019	03/03/1962	Riverside	\$600.00	Cremation	\$600.00 Richard Voted:	Deceased unclaimed	District 1), Vice Chair to Abstain  strict 4), Member Abstain



### LEA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY FORM

LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

County Manager Approval (mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy:	SUBMITTED BY Name, Tit	le, Dept:	
07/17/2020 Deanna Gomez, Senior Staff		Accountant/Finance	
JBJECT: ATTACHMENT(S):			
gent Burial/Cremation Indigent Burial/Cremation Re		ort	
NO. OF ORIGINALS FOR SIGNATURE:	ORIGINALS FOR SIGNATURE: ACTION REQUESTED:		
Resolution Action Item			
UDGET LINE ITEM NUMBER: FISCAL BUDGET YEAR:			
06132017 FY 20-21			
STRATEGIC PLAN Implementation of 5 Year Str	alegic Plan:		
Section 3.1: Lea County is responsible for the public	's tax dollars in a fiscally conservative and transparent	manner	
SUMMARY:			
Request for Approval to Pay: 1 Burial with opening a	and closing fees & 1 Cremation		
Memory Gardens = \$1,200.00 Riverside = \$600.00			
Total of Request for Payment \$1,800.00			
Requested Items Needed for Pre	esentation Easels/Laptop/Projector/Etc.:  Projector Other:	See Additional Summary Attached	
SUBMITTER'S RECOMMENDATION(S):		Submitter's Signature	
Recommended Approval		Department Director, Etc.  Deanna Digitally signed by Deanna Gomez  Gomez Date: 2020.07.09 08:39:03	
FINANCE REVIEW Fiscal Impact/Cost:		Reviewed by Finance Director	
The financial impact to Lea County will be expenditure budgeted and available in 406-132017.	Henry C Low Jr  Digitally signed by Henry C Low Jr Date: 2020.07.17 16:56:35 -0600'		
LEGAL REVIEW: (Note: Travel does not need leg	al review)	Reviewed by County Attorney	
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda Digitally signed by Michael P. Gallogher II Date: 2020.07.21 17:01:47 -0600'		
tem No. 0104 RECORDING SEC	RETARY'S USE ONLY ~ COMMISSION ACTIO	N TAKEN	
	enied: Other		
	nce No		
Continued 10.	eferred To: Comn	nents:	

#### STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 20-JUL-153R

#### A RESOLUTION APPROVING THE LEA COUNTY INDIGENT CLAIMS BURIAL/CREMATION REPORT

WHEREAS, New Mexico Statures Annotated (NMSA) 1978, Section 24-13-5 states that the Board of Commissioners may authorize payments for the burial or cremation of an indigent person or of an unclaimed person; and

WHEREAS, Gerald D. Turnipseed died on June 4, 2020 and is determined to be indigent and Lois Collen Nelson died July 07, 2019 and not been claimed and owned no property and being determined to be indigent; and

WHEREAS, staff recommends payment of \$1,200.00 to Memory Gardens for burial, opening and closing fees; and \$600.00 to Riverside for Cremation fees.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of County Commissioners of Lea County that payment to Memory Gardens in the amount of \$1,200.00; and payment to Riverside in the amount of \$600.00 are hereby approved.

**BE IT FURTHER RESOLVED** that the Commission Chair and/or County Manager may finalize and sign any agreements consistent with the terms of this resolution.

**PASSED AND APPROVED** on this 23<sup>rd</sup> day of July, 2020, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

#### LEA COUNTY BOARD OF COUNTY COMMISSIONERS

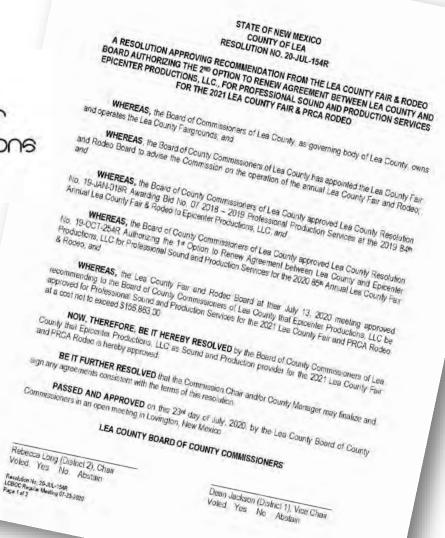
Rebecca Long (District 2), Chair Voted: Yes No Abstain	Dean Jackson (District 1), Vice Chair Voted: Yes No Abstain
Gary G. Eidson (District 3), Member Voted: Yes No Abstain	Jonathan Sena (District 4), Member Voted: Yes No Abstain
Richard Don Jones (District 5), Member	

ATTEST:	Keith Manes Lea County Clerk	APPROVED AS TO FORM AND LEGAL SUFFICIENCY:
Ву:		
Hollye	Shearer, Deputy Clerk	John W. Caldwell, County Attorney

Consideration of Lea County Resolution No. 20-JUL-154R Approving Recommendation from the Lea County Fair & Rodeo Board Authorizing the 2nd Option to Renew Agreement between Lea County and Epicenter Productions, LLC., for Professional Sound and Production Services for the 2021 Lea



epicenten productions 





County Fair & PRCA Rodeo



## LEA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY FORM

LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

County Manager Approval (mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

not meet the above deadline.		
DATE SUBMITTED mm-dd-yyyy:	SUBMITTED BY Name, Title	Dept:
07/08/2020	Jim Kemp/General Manager/Lea	a County Fairgrounds
SUBJECT:	ATTACHMENT(S):	
Approval of Epicenter Sound & Production as the provider for same during the 2021 Lea County Fair & PRCA Rodeo	Resolution     Contract	
NO. OF ORIGINALS FOR SIGNATURE:	ACTION REQUESTED:	
Resolution     Contract	Action Item	
BUDGET LINE ITEM NUMBER:	FISCAL BUDGET YEAR:	
461-33-2 <mark>3</mark> 99 462-34-2399	2020-2021	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan:		
Section 3.4 Quality of Life #4. Exposure to entertainment# of entertainment options at County I Section 2 Approach and Strategies #4. Leverage resources to the fullest extent to maximize the return to		payer
SUMMARY:		
Production, LLC and OKC Backup. The Evaluation Committee recomme provider of services. The LCBCC approved contract for services on Januadditional two (2) years. The Lea County Entertainment Committee recommended for 2021 option. On July 13, 2020, the Lea County Fal Commissioners, the approval of Epicenter Productions as the sound and The cost for this service will be \$156,863.00.  Requested Items Needed for Presentation Easels/	uary 7, 2019. This contract was exe mmended to the Lea County Fair Bo ir Board approved recommending to I production provider during the 2021	cuted with option to renew for an pard that Epicenter Production's contract the Lea County Board of
Easel Laptop Projector Projector	Other:	Summary Attached
SUBMITTER'S RECOMMENDATION(S):		Submitter's Signature
t is the recommendation the Chairman of the Lea County Fair Board, tha	at this resolution is approved.	Department Director, Etc. Digitally signed by Jun Kemp Dale: 2020.07.08 16:47:29
FINANCE REVIEW Fiscal Impact/Cost:		Reviewed by Finance Director
The financial impact to Lea County will be expenditures from the Fair & Rodeo Fund of \$156,863.00. Funds are budgeted and available in 461-33-2399 and 462-34-2399.		Henry C Digitally signed by Henry C Low Jr Date: 2020.07.09 09:21:43-06'00'
LEGAL REVIEW: (Note: Travel does not need legal review)		Reviewed by County Attorney
COUNTY MANAGER REVIEW:		Approved by County Manager to be Placed on Agenda Digitally signed by Michael P. Gallaphar II Date: 2020.07.21 20.34.38 -0600
tem No. 0201 RECORDING SECRETARY'S USE O	ONLY ~ COMMISSION ACTION	TAKEN
Approved: Denied:	Other:	
Resolution No. 20-JUL-154R Policy No		ce No
Continued To: Referred To:	Comme	nts:

#### STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 20-JUL-154R

A RESOLUTION APPROVING RECOMMENDATION FROM THE LEA COUNTY FAIR & RODEO BOARD AUTHORIZING THE 2<sup>ND</sup> OPTION TO RENEW AGREEMENT BETWEEN LEA COUNTY AND EPICENTER PRODUCTIONS, LLC., FOR PROFESSIONAL SOUND AND PRODUCTION SERVICES FOR THE 2021 LEA COUNTY FAIR & PRCA RODEO

**WHEREAS**, the Board of Commissioners of Lea County, as governing body of Lea County, owns and operates the Lea County Fairgrounds; *and* 

WHEREAS, the Board of County Commissioners of Lea County has appointed the Lea County Fair and Rodeo Board to advise the Commission on the operation of the annual Lea County Fair and Rodeo; and

WHEREAS, the Board of County Commissioners of Lea County approved Lea County Resolution No. 19-JAN-018R Awarding Bid No. 07 2018 – 2019 Professional Production Services at the 2019 84<sup>th</sup> Annual Lea County Fair & Rodeo to Epicenter Productions, LLC; *and* 

WHEREAS, the Board of County Commissioners of Lea County approved Lea County Resolution No. 19-OCT-254R Authorizing the 1st Option to Renew Agreement between Lea County and Epicenter Productions, LLC for Professional Sound and Production Services for the 2020 85th Annual Lea County Fair & Rodeo; and

WHEREAS, the Lea County Fair and Rodeo Board at their July 13, 2020 meeting approved recommending to the Board of County Commissioners of Lea County that Epicenter Productions, LLC be approved for Professional Sound and Production Services for the 2021 Lea County Fair and PRCA Rodeo at a cost not to exceed \$156,863.00.

**NOW, THEREFORE, BE IT HEREBY RESOLVED** by the Board of County Commissioners of Lea County that Epicenter Productions, LLC as Sound and Production provider for the 2021 Lea County Fair and PRCA Rodeo is hereby approved.

**BE IT FURTHER RESOLVED** that the Commission Chair and/or County Manager may finalize and sign any agreements consistent with the terms of this resolution.

**PASSED AND APPROVED** on this 23<sup>rd</sup> day of July, 2020, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

#### LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair

Voted: Yes No Abstain

Dean Jackson (District 1), Vice Chair

Voted: Yes No Abstain

Gary G. Eidson (District 3), Member Voted: Yes No Abstain	Jonathan Sena (District 4), Member Voted: Yes No Abstain
Richard Don Jones (District 5), Member Voted: Yes No Abstain	
ATTEST: Keith Manes Lea County Clerk	APPROVED AS TO FORM AND LEGAL SUFFICIENCY:
By: Hollye Shearer, Deputy Clerk	John W. Caldwell, County Attorney

### ORIGINAL

	CONTRACT # 07 - (18-19)
	Effective Date:
	OR GOODS AND SERVICES ounty, hereinafter referred to as the "County," and he "Parties", to provide services on behalf of Lea
Contractor Legal Name: Epicenter Prod	uctions LLC
Semilar Carrotte Barrier Forestainm	ent Sound/Lighting Production- 2021 Fair & Rodeo
	July 30 & August 3 - 7, 2021
Period of Performance shall be through:	
Pre-GRT, Total Annual Charges to this con	tract may not exceed: \$156,863.00
This Contract complies with New Mexico and RFP # 07 - (18-19)	County procurement requirements as follows:  BOCC approval date  BOCC approval date
"Qualified" Professional Service, \$60,000	or less annually. Qualifications attached.
Three Written Quotes \$60,000 or less ann	ually. \$20,000 or less annually.
Sole – Source Other: Revenue; non-financial MOA; or	Emergency Procurement
has been executed by all parties, re NOTICES: All correspondence regarding this	ll any goods be provided until this contract gardless of the indicated effective date.
Lea County Government	Contractor: Epicenter Productions, LLC
Department: Finance	ATTN: Zach ary Crisp
ATTN: Kathy McLaughlin	Title: Partner
Street: 100 N. Main, Ste 4	Street: 3717 Commerce Place, Ste G
City, State, Zip: Lovington, NM 88260	City, State, Zip: Bedford, Texas 76021
Phone: 575-396-8653 Fax: 575-396-5684	Phone: 817-756-4300
Cell:	Fax: 817-756-4304 Cell: 214-632-4944
Email: kmclaughlin@leacounty.net	Email: zach@epicenterproductions.net
Services contracts, the Contractor shall provide contractor's specialized areas of expertise a incorporated Attachments. Negotiated fees thereafter are subject to review and written determined by the Sealed Bid / Indefinite Quantity contracts.	DS TO BE PROVIDED: For RFP or Professional le services to the County on matters relating to the s defined in this Contract and its referenced or are fixed for the first year. Price adjustments ermination on an individual contract basis.  the Contractor shall have the item(s) or service(s) as ordered" basis. No funds are obligated under
Section I – Services and Goods Contract – LC and Epi © Form Revision Date Jan-2015	center Productions, LLC Page 1 of 7

ARTICLE 3 - PERIOD OF PERFORMANCE: The period of performance of this Contract shall commence August 1, 2020 or date of last signature, whichever is later, and continue through the Initial Period of Performance date detailed above. If stipulated in a formal Proposal or Bid solicitation by the County, this Contract may be renewed for up to one (1) additional year, not to exceed a total of four (4)years.

\*This document stipulates only the renewal of original contract dated January 7, 2019. All other contract articles, or addendums, will remain in effect through Initial Period of Performance

ARTICLE 34 - WAIVER: Any waiver by the County of any breach of any covenant, term, condition, or agreement in this Contract to be kept and performed by Contractor shall not be deemed or considered as a continuing waiver and shall not operate to bar or prevent County from declaring a default for any succeeding breach either of the same covenant, term, condition, or agreement or another. All remedies afforded in this Contract shall be taken and construed as cumulative, that is, in addition to every other remedy provided herein or by law.

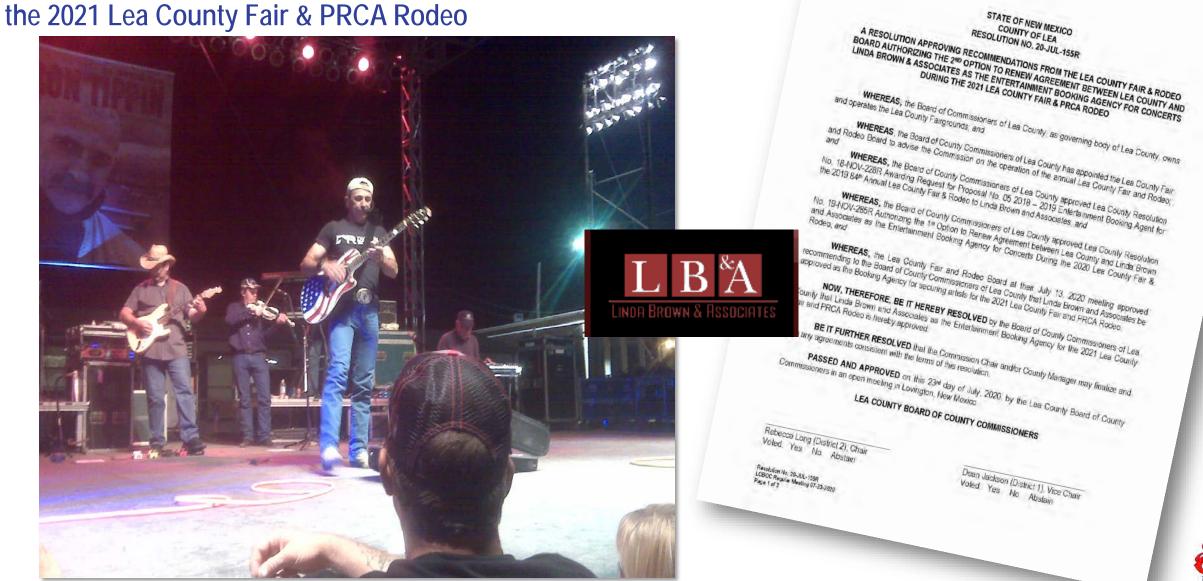
ARTICLE 35 - DUPLICATE ORIGINALS: This document shall be executed in no less than two (2) counterparts, each of which shall be deemed an original.

#### SIGNATURES:

IN WITNESS WHEREOF, the parti authorized representatives.	es have caused this instrument to be executed by their duly
LEA COUNTY:	Epicenter Production, LLC
County Manager	etin9 Print Name and Title
Date:	Date:

Consideration of Lea County Resolution No. 20-JUL-155R Approving Recommendations from the Lea County Fair & Rodeo Board Authorizing the 2<sup>nd</sup> Option to Renew Agreement between Lea County and Linda Brown & Associates as the Entertainment Booking Agency for Concerts During









## LEA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY FORM

LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

County Manager Approval (mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy:	SUBMITTED BY Name, Title, Dept:	
07/08/2020	Jim Kemp/General Manager/Lea County Fairgrounds	
SUBJECT:	ATTACHMENT(S):	
Approval of Linda Brown and Associates as the Entertainment Booking Agency for Artists during the 2021 Lea County Fair & PRCA Rodeo	Resolution     Contract	
NO. OF ORIGINALS FOR SIGNATURE:	ACTION REQUESTED:	
Resolution     Contract	Action Item	
BUDGET LINE ITEM NUMBER:	FISCAL BUDGET YEAR:	
461-33-2399 462-34-2399	2020-2021	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan:		
Section 3.4 Quality of Life #4. Exposure to entertainment/# of entertainment options at County fa Section 2 Approach and Strategies #4. Leverage resources to the fullest extent to maximize the return to t	Control of the Contro	
SUMMARY:		
Trey Kerby and Jim Kemp to be the Evaluation Committee on selection of respondents were evaluated on several criteria respective to the Request in Evaluation Committee, and was the recommended provider of this service & Associates. This contract was executed with option of three (3) addition Fair Board, that Linda Brown & Associates be approved for this service du not to exceed \$45,000.00.	or Proposal. Linda Brown & Associates graded the highest by the On November 15, 2018, the LCBCC approved contract with Linda Brown al years. The Entertainment Committee recommended to the Lea County	
Requested Items Needed for Presentation Easels/La	ptop/Projector/Etc.: See Additional	
Easel Laptop Projector Projector	Other: Summary Attached	
SUBMITTER'S RECOMMENDATION(S):	Submitter's Signature	
It is the recommendation of the Chairman of the Lea County Fair Board, th	at this resolution be approved.  Department Director, Etc. Digitally signed by Jim Kemp Department Director, One 16.48:39 Department Director, Etc. Digitally signed by Jim Kemp Department Director, Etc.	
FINANCE REVIEW Fiscal Impact/Cost:	Reviewed by Finance Director	
The financial impact to Lea County will be expenditures from the Fair & Ro \$45,000.00. Funds are budgeted and available in 461-33-2399.	deo Fund not to exceed  Henry C  Low Jr  Date: 2020.07.09 09:19:17-06:00'	
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney	
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda	
Section of the sectio	MulsacColloga Digitally algoed by Michael P. Gallagher II Dale: 2020.07.21 19:20.48 -0800'	
Item No. 0201 RECORDING SECRETARY'S USE O	NLY ~ COMMISSION ACTION TAKEN	
Approved: Denied:	Other:	
Resolution No. 20-JUL-154R Policy No.	Ordinance No.	
Continued To: Referred To:	Comments:	

## STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 20-JUL-155R

A RESOLUTION APPROVING RECOMMENDATIONS FROM THE LEA COUNTY FAIR & RODEO BOARD AUTHORIZING THE 2<sup>ND</sup> OPTION TO RENEW AGREEMENT BETWEEN LEA COUNTY AND LINDA BROWN & ASSOCIATES AS THE ENTERTAINMENT BOOKING AGENCY FOR CONCERTS DURING THE 2021 LEA COUNTY FAIR & PRCA RODEO

**WHEREAS**, the Board of Commissioners of Lea County, as governing body of Lea County, owns and operates the Lea County Fairgrounds; *and* 

WHEREAS, the Board of County Commissioners of Lea County has appointed the Lea County Fair and Rodeo Board to advise the Commission on the operation of the annual Lea County Fair and Rodeo; and

WHEREAS, the Board of County Commissioners of Lea County approved Lea County Resolution No. 18-NOV-228R Awarding Request for Proposal No. 05 2018 – 2019 Entertainment Booking Agent for the 2019 84th Annual Lea County Fair & Rodeo to Linda Brown and Associates; and

WHEREAS, the Board of County Commissioners of Lea County approved Lea County Resolution No. 19-NOV-285R Authorizing the 1st Option to Renew Agreement between Lea County and Linda Brown and Associates as the Entertainment Booking Agency for Concerts During the 2020 Lea County Fair & Rodeo; and

WHEREAS, the Lea County Fair and Rodeo Board at their July 13, 2020 meeting approved recommending to the Board of County Commissioners of Lea County that Linda Brown and Associates be approved as the Booking Agency for securing artists for the 2021 Lea County Fair and PRCA Rodeo.

**NOW**, **THEREFORE**, **BE IT HEREBY RESOLVED** by the Board of County Commissioners of Lea County that Linda Brown and Associates as the Entertainment Booking Agency for the 2021 Lea County Fair and PRCA Rodeo is hereby approved.

**BE IT FURTHER RESOLVED** that the Commission Chair and/or County Manager may finalize and sign any agreements consistent with the terms of this resolution.

**PASSED AND APPROVED** on this 23<sup>rd</sup> day of July, 2020, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

#### LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair	Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain	Voted: Yes No Abstain

Gary G. Eidson (District 3), Member Voted: Yes No Abstain	Jonathan Sena (District 4), Member Voted: Yes No Abstain
Richard Don Jones (District 5), Member Voted: Yes No Abstain	
ATTEST: Keith Manes Lea County Clerk	APPROVED AS TO FORM AND LEGAL SUFFICIENCY:
By: Hollye Shearer, Deputy Clerk	John W. Caldwell, County Attorney

#### ORIGINAL

CONTRACT # U5 - (18-19)  Effective Date:
R GOODS AND SERVICES unty, hereinafter referred to as the "County," and "Parties", to provide services on behalf of Lea Associates, LLC
ent Booking/Coordination 2021 Fair & Rodeo
July 30 & August 3 - 7, 2021
ract may not exceed: \$45,000.00
BOCC approval date Nov 15, 2018  BOCC approval date Society So
Contractor: Linda Brown & Associates, LLC
ATTN: Linda Brown
Title: Owner
Street: 1320 Western Ridge Drive
City, State, Zip: Waco, Texas 76712  Phone: 785-635-5316
Fax: 888-414-5057
Cell: 785-635-5316
Email: linda@lindabrownandassociates.com/lmbrown1926@gmail.com

ARTICLE 1 - SERVICES AND/OR GOODS TO BE PROVIDED: For RFP or Professional Services contracts, the Contractor shall provide services to the County on matters relating to the contractor's specialized areas of expertise as defined in this Contract and its referenced or incorporated Attachments. Negotiated fees are fixed for the first year. Price adjustments thereafter are subject to review and written determination on an individual contract basis.

ARTICLE 3 - PERIOD OF PERFORMANCE: The period of performance of this Contract shall commence August 1, 2020 or date of last signature, whichever is later, and continue through the Initial Period of Performance date detailed above. If stipulated in a formal Proposal or Bid solicitation by the County, this Contract may be renewed for up to one (1) additional year, not to exceed a total of four (4)years.

\*This document stipulates only the renewal of original contract dated November 15, 2018. All other contract articles, or addendums, will remain in effect through Initial Period of Performance.

ARTICLE 34 - WAIVER: Any waiver by the County of any breach of any covenant, term, condition, or agreement in this Contract to be kept and performed by Contractor shall not be deemed or considered as a continuing waiver and shall not operate to bar or prevent County from declaring a default for any succeeding breach either of the same covenant, term, condition, or agreement or another. All remedies afforded in this Contract shall be taken and construed as cumulative, that is, in addition to every other remedy provided herein or by law.

ARTICLE 35 - DUPLICATE ORIGINALS: This document shall be executed in no less than two (2) counterparts, each of which shall be deemed an original.

#### SIGNATURES:

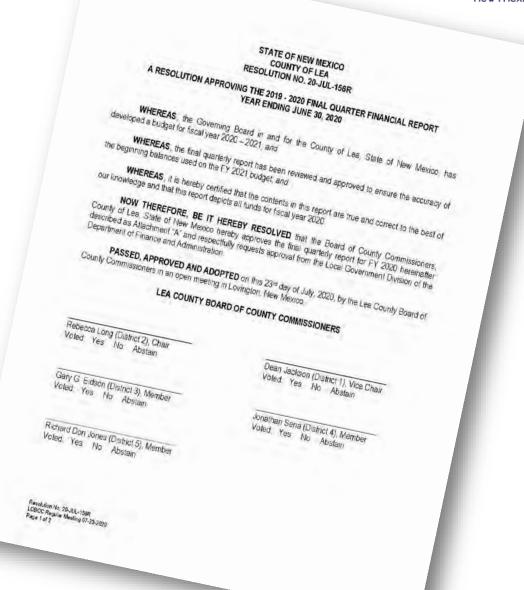
IN WITNESS WHEREOF, the parties have caused this instrument to be executed by their duly authorized representatives.

LEA COUNTY:	Tes Cons	Linda Brown & Asociates, LLC
County Manager	JUL 2 3 2020	
	CC Weeting	Print Name and Title
Date:		Date:

# Consideration of Lea County Resolution No. 20-JUL-156R Approving the 2019 – 2020 Final Quarter Financial Report Year Ending June 30, 2020



- Lea County has developed the budget for fiscal year
   2020 2021
- The final quarterly report has been reviewed and approved to ensure the accuracy of the beginning balances used on the FY 2021 budget
- Requesting that the LCBCC certify that the contents in this report are true and correct and that this report depicts all funds for fiscal year 2020.





## LEA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY FORM

LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

County Manager Approval (mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy:	SUBMITTED BY Name, Title, Dept:
07/14/2020	Susan Marinovich, Lea County Treasurer
SUBJECT:	ATTACHMENT(S):
4th Quarter final DFA report	Resolution Report
NO. OF ORIGINALS FOR SIGNATURE:	ACTION REQUESTED:
1 Resolution	Action Item
BUDGET LINE ITEM NUMBER: FISCAL BUDGET YEAR: 2019 - 2020	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan:	
Section 3.1 Lea County is responsible for the public's tax dollars in a fire	scally conservative and transparent manner
SUMMARY:	
<ul> <li>Lea County has developed the budget for fisc</li> </ul>	sl year 2020 - 2021
<ul> <li>The final quarterly report has been reviewed used on the FY 2021 budget</li> </ul>	and approved to ensure the accuracy of the beginning balances
<ul> <li>Requesting that the LCBCC certify that the co- depicts all funds for fiscal year 2020</li> </ul>	ntents in this report are true and correct and that this report
Requested Items Needed for Presentation Easel Easel Laptop Projector how many:	//Laptop/Projector/Etc.: See Additional Summary Attached
SUBMITTER'S RECOMMENDATION(S): Requesting approval of 4th quarter final DFA report	Submitter's Signature Department Director, Etc. Susan Susan Marinovich Marinovich
FINANCE REVIEW Fiscal Impact/Cost:	Reviewed by Finance Director
There is not financial impact to Lea County with the agenda item. It is rapproved prior to submission.	equired by the NMDFA to be Henry C Low Jr Digitally signed by Henry C Low Jr Date: 2020.07.22 10:56:05-06:00
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda Digitally signed by Michael P. Gallagher II Date: 2020 07 22 09:19:57
Item No. 0203 RECORDING SECRETARY'S USE	ONLY ~ COMMISSION ACTION TAKEN
Approved: Denied:	Other;
Resolution No. 20-JUL-156R Policy No.	Ordinance No
Continued To: Referred To:	Comments:

#### STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 20-JUL-156R

## A RESOLUTION APPROVING THE 2019 - 2020 FINAL QUARTER FINANCIAL REPORT YEAR ENDING JUNE 30, 2020

WHEREAS, the Governing Board in and for the County of Lea, State of New Mexico, has developed a budget for fiscal year 2020 – 2021; and

WHEREAS, the final quarterly report has been reviewed and approved to ensure the accuracy of the beginning balances used on the FY 2021 budget; and

WHEREAS, it is hereby certified that the contents in this report are true and correct to the best of our knowledge and that this report depicts all funds for fiscal year 2020.

**NOW THEREFORE, BE IT HEREBY RESOLVED** that the Board of County Commissioners, County of Lea, State of New Mexico hereby approves the final quarterly report for FY 2020 hereinafter described as Attachment "A" and respectfully requests approval from the Local Government Division of the Department of Finance and Administration.

**PASSED, APPROVED AND ADOPTED** on this 23<sup>rd</sup> day of July, 2020, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

#### LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair	Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain	Voted: Yes No Abstain
Gary G. Eidson (District 3), Member	Jonathan Sena (District 4), Member
Voted: Yes No Abstain	Voted: Yes No Abstain
Richard Don Jones (District 5), Member	

ATTEST:	Keith Manes Lea County Clerk	APPROVED AS TO FORM AND LEGAL SUFFICIENCY:
Ву:		
Hollye	Shearer, Deputy Clerk	John W. Caldwell, County Attorney

## State of New Mexico Local Government Budget Management System (LGBMS)

#### Report Recap - Fiscal Year 2019-2020 - Lea County - FY2020 Q4

#### Printed from LGBMS on 2020-07-16 15:55:35

Fund	Cash	Investments	Revenues	Transfers	Expenditures	Adjustments	Balance	Reserves	Adjusted Balance
11000 General Operating Fund	53,396,331.00	23,043,125.00	88,777,514.00	-35,322,705.00	31,146,069.13	4,749,933.49	103,498,129.36	7,786,517.28	95,711,612.08
20100 Corrections	808,067.00	0.00	130,413.03	0.00	140,769.13	0.00	797,710.90	0.00	797,710.90
20200 Environmental	5,679,847.00	0.00	5,279,514.96	0.00	3,143,438.44	0.00	7,815,923.52	0.00	7,815,923.52
20300 County Property Valuation	1,108,641.00	0.00	556,137.95	0.00	500,717.12	0.00	1,164,061.83	0.00	1,164,061.83
20400 County Road	1,132,889.00	0.00	1,486,715.67	8,675,000.00	9,948,429.22	0.00	1,346,175.45	829,035.77	517,139.68
20600 Emergency Medical Services	26,830.00	0.00	5,166.00	0.00	1,725.00	0.00	30,271.00	0.00	30,271.00
20800 Farm & Range	22,765.00	0.00	40,573.94	112,000.00	123,499.97	0.00	51,838.97	0.00	51,838.97
20900 Fire Protection	443,744.00	0.00	409,131.66	400,000.00	667,487.40	0.00	585,388.26	0.00	585,388.26
21100 Law Enforcement Protection	30,050.00	0.00	59,000.00	0.00	87,599.96	0.00	1,450.04	0.00	1,450.04
21700 Recreation	37,908.00	0.00	0.00	0.00	16,470.66	0.00	21,437.34	0.00	21,437.34
21800 Intergovernmental Grants	392,272.00	0.00	1,467,133.25	55,000.00	1,455,448.74	0.00	458,956.51	0.00	458,956.51
22000 Indigent Fund	1,582,443.00	0.00	9,297,883.62	0.00	10,775,077.02	0.00	105,249.60	0.00	105,249.60
22200 County Fire Gross Receipts Tax	447,547.00	0.00	2,946.57	100,000.00	475,210.17	0.00	75,283.40	0.00	75,283.40
22300 DWI Fund	212,995.00	0.00	900,091.98	0.00	741,212.06	0.00	371,874.92	0.00	371,874.92
22500 Clerks Recording & Filing Fund	249,560.00	0.00	110,047.00	0.00	238,397.49	0.00	121,209.51	0.00	121,209.51
22600 Jail - Detention	835,428.00	0.00	1,519,867.36	8,250,000.00	10,100,490.95	0.00	504,804.41	0.00	504,804.41
29900 Other Special Revenue	31,499.00	100,145.00	50,878.31	0.00	37,506.78	0.00	145,015.53	0.00	145,015.53
39900 Other Capital Projects	1,156,434.00	0.00	0.00	6,000,000.00	6,241,490.46	0.00	914,943.54	0.00	914,943.54
40200 GRT Revenue Bond Debt Service	1,000,001.00	0.00	9,263,954.67	0.00	5,308,608.82	0.00	4,955,346.85	0.00	4,955,346.85

Totals	80,849,372.00	24,543,270.00	132,004,453.58	0.00	102,666,065.84	4,749,933.49	139,480,963.23	8,615,553.05	130,865,410.18	
79900 Other Trust & Agency	10,787,887.00	1,400,000.00	8,993,742.85	0.00	6,734,461.76	0.00	14,447,168.09	0.00	14,447,168.09	
51500 Fairgrounds	804,701.00	0.00	1,067,642.97	4,877,047.00	6,057,442.18	0.00	691,948.79	0.00	691,948.79	
51300 Convention/Events Center	100,000.00	0.00	197,807.20	660,000.00	860,376.35	0.00	97,430.85	0.00	97,430.85	
50400 Airport Enterprise	218,412.00	0.00	2,388,290.59	6,193,658.00	7,863,512.60	0.00	936,847.99	0.00	936,847.99	
50100 Water Enterprise	343,121.00	0.00	0.00	0.00	624.43	0.00	342,496.57	0.00	342,496.57	

#### DEPARTMENT OF FINANCE AND ADMINISTRATION LOCAL GOVERNMENT DIVISION QUARTERLY REPORT

COUNTY: LEA

Period Ending: 6/30/2020

#### Schedule of Investments:

Type of Investment	Fund Number	Investment Date	Maturity Date	Source (Bank or Fiscal Agent)	Book Value	Market Value
CD#90170036	401/101	5/12/20	11/12/20	FIRST AMERICAN	\$1,000,000	000,000,12
CD#90170034	401/101	3/26/20	9/26/20	FIRST AMERICAN	\$1,000,000	\$1,000,000
CD#90170037	401/101	4/11/20	7/10/20	FIRST AMERICAN	\$1,000,000	\$1,000,000
CD#200085844	401/101	5/2/20	7/31/20	LEA COUNTY STATE BANK	\$2,000,000	\$2,000,000
CD#200085846	401/101	5/16/20	8/14/20	LEA COUNTY STATE BANK	\$2,000,000	\$2,000,000
CD#200086125	401/101	1/5/20	1/5/21	LEA COUNTY STATE BANK	\$1,000,000	\$1,000,000
CD#200086121	401/101	11/20/19	11/20/20	LEA COUNTY STATE BANK	\$1,000,000	200,000,18
CD#200086122	401/101	11/20/19	11/20/20	LEA COUNTY STATE BANK	\$1,000,000	\$1,000,000
CD#200086135	401/101	4/9/20	8/7/20	LEA COUNTY STATE BANK	\$1,443,125	\$1,443,125
CD#06428FRV1	401/101	6/25/20	12/28/20	MORETON/BANK OF CHINA NY	\$250,000	\$250,000
CD#78658RCX7	401/101	4/8/20	3/8/21	MORETON/SAFRA NATL BK NY	\$250,000	\$250,000
CD#88224PLU1	401/101	4/1/20	10/9/20	MORETON/TEXAS CAP BK	\$250,000	\$250,000
CD#33742CBG1	401/101	6/12/20	9/14/20	MORETON/FIRST UTD BK & TR	\$250,000	\$250,000
CD#61690UHL7	401/101	7/5/19	7/2/20	Moreton/Morgan Stanley Bk	\$250,000	\$250,000
CD#38149MFK4	401/101	9/4/19	9/3/20	MORETON/GOLDMAN SACHS	\$250,000	\$250,000
CD#07370Y5C2	401/101	5/13/20	9/9/20	MORETON/BEAL BK USA LASVEGAS NEV	\$250,000	\$250,000
CD#02587DF37	401/101	10/28/15	10/28/20	Moreton/Am Exp Centurion Bank	\$250,000	\$251,770
CD#75047ACF9	401/101	5/15/20	11/16/20	MORETONG/RADIUS BR BOSTON MASS	\$250,000	\$250,000
CD#87270LDD2	401/101	11/21/19	11/20/20	MOREFON/TIAA FSB JACKSONVILLE FLA	\$250,000	\$250,000
CD#856283N44	401/101	5/21/20	11/23/20	MORETON/STATE BK INDIA CERCAGO ICL.	\$250,000	\$250,000
CD#02007GGS6	401/101	12/28/18	12/28/20	Moreton/Ally Bk Midvale Utah	\$250,000	\$253,485
CD#06417NRA3	401/101	1/31/20	2/3/21	MORETON/BANK OZK CD 1.7	\$250,000	\$252,345
CD#87164DON3	401/101	2/14/20	2/12/21	MORETON/SYNOVUS BK COLUMBUS	\$250,000	\$250,000
CD#06063HLU5	401/101	3/23/20	9/30/20	MORETON/BANK BARODA NY	\$250,000	\$250,000
CD#254673ZV1	401/101	03./23/20	10/1/20	MORETON/DISCOVER BK	\$250,000	\$250,000
CD#39120VSU9	401/101	3/23/20	10/27/20	MORETON/GREAT SOUTHN BK	\$250,000	\$250,000
CD#46176PMX0	401-101	3/23/20	10/1/20	MORETON/INVESTORS SVGS	\$250,000	\$250,000
CD#48040PGH2	401/101	3/23/20	9/30/20	MORETON/JONESBORO STATE BK	\$250,000	\$250,000
CD#511640AV6	401/101	3/23/20	9/30/20	MORETON/LAKELAND BK.	\$250,000	\$250,000
CD#61768EAY9	401/101	2/27/20	2/26/21	MORETON/MORGAN Stanley PVT Bk	\$250,000	\$250,000
CD#90421MEE9	401/101	3/23/20	11/30/20	MORETON/UMPQUA BK ROSEBURG	\$250,000	\$250,000
CD#940637MG3	401/101	3/23/20	10/1/20	MORETON/WASHINGTON TR	\$250,000	\$250,000
CD#600172248	401/101	5/12/20	11/12/20	PIONEER SAVINGS BANK	\$1,000,000	\$1,000,000
CD#600172104	401/101	11/13/19	11/13/20	PIONEER SAVINGS BANK	000,000,12	\$1,000,000
CD#2061899	401/101	1/19/20	7/19/20	WESTERN COMMERCE	\$2,000,000	\$2,000,000
CD#2001898	401/101	1/17/20	1/17/21	WESTERN COMMERCE	\$850,000	\$850,000
CD#2061911	401/101	4/13/20	10/12/20	WESTERN COMMERCE	\$1,000,000	\$1,000,000
Treas Strip 912833RY8	421/299	4/21/08	2/15/28	LEA COUNTY STATE BANK	\$100,145	\$1,000,000
CD#2061912	810/500	5/2/20	7/31/20	WESTERN COMMERCE	\$500,000	\$500,000
CD#200086134	811/500	6/18/20	9/16/20	LEA COUNTY STATE BANK	\$900,000	\$900,000
CD#200(00)34	81 1:300	0,16720	7/10/20	LEACOGNI I STATE BANK	2300,000	.3700,000
GRAND TOTAL					\$24,543,270	\$24,550,870

Identify detail on all adjustments listed on budget recap page. Please identify each transaction seperately.

County QUARTERLY REPORT ADJUSTMENT SCHEDULE
TOTAL

	Adjustment	Detailed	
FUND	AMOUNT	adjustment	Explanation
			net difference between beginning balance of investments and investments at the end of the 1ST quarter net of matured/purchased (\$500,000) 2nd qtr net dif matured/purchased (1,250,000) 3rd qtr net dif matured/purchased (\$3,749,933) 4th qtr net dif matured/purchased
GENERAL FUND - Operating (GF	4,749,933	4,749,933	(\$250,000)
GENERAL FUND - Operating (GF)			
CORRECTION			· · · · · · · · · · · · · · · · · · ·
ENVIRONMENTAL GRT			
County Property Valuation			
COUNTY ROAD			
EMS			
ENHANCED 911			
Farm & Range Improvement			1
FIRE PROTECTION FUND			
LEPF			
LODGERS' TAX			
RECREATION			
INTERGOVERNMENTAL GRANTS	3	<del></del>	
SENIOR CITIZEN			
COUNTY INDIGENT FUND	· · · · · · · · · · · · · · · · · · ·		
COUNTY HOSPITAL FUND			
COUNTY FIRE PROTECTION			
DWI PROGRAM			
Clerk Recording & Filing			
JAIL - DETENTION FUND	-		
OTHER			
OTHER			
CAPITAL PROJECT FUNDS			
G. O. BONDS			
REVENUE BONDS			
DEBT SERVICE OTHER			
ENTERPRISE FUNDS			
Water Fund			
Solid Waste			
Waste Water			
Airport			· · · · · · · · · · · · · · · · · · ·
Ambulance			
Cemetery			
Housing			
Parking			
Other Enterprise			
Other Enterprise			to the day of the second secon
Other Enterprise			
Other Enterprise			. , , , ,
INTERNAL SERVICE FUNDS			
TRUST AND AGENCY FUNDS			

Lea County TREASURER'S REPORT - FUND RECAP Page 1 TREASURER'S KEFOR: - .....

Reported as of TUESDAY JUNE 30, 2020

Vearly Printed 09:38:29 FRIDAY JULY 17, 2020 SUSAN TITESESIA GLPEIO Yearly Yearly Yearly Yearly Caso Cash Begin-Fiscal Cash Cash Transfer-in Disbursement TOTAL Balance Receipts Transfer-out 401 81,189,389.49 88,777,514.00 35,322,705.00 31.146.069.13 103.498.129.36 GENERAL FUND 31,146,069.13 103,498,129.36 TOTAL GENERAL FUNDS 81,189,389.49 88,777,514.00 35,322,705.00 8,675,000.00 9,948,429.22 1,346,175.82 402 1,132,889.37 1,486,715.67 ROAD FUND 8,675,000.00 9,948,429.22 1,346,175.82 TOTAL ROAD FUNDS 1,132,889.37 1,486,715.67 SPECIAL REVENUE FUNDS 40.573.94 112,000,00 123,499.97 51.838.52 FARM AND RANGE FUND 403 22,764.55 21,437.59 16,470.66 37.908.25 RECREATION FUND 404 121,209.29 238.397.49 249,559.78 110,047.00 CLERK REC & FILING FEE 405 INDIGENT CLAIM FUND 406 1,582,443.86 9,297,883.62 10.775.077.02 105.250.46 34,265.86 191.503.13 MALJAMAR FIRE FUND 407 129.224.19 96.544.80 101,908.80 54.073.05 313.04B.85 KNOWLES FIRE FUND 408 65,213,10 197,776.03 AIRPORT FIRE FUND 17,222,42 200,000.00 19,446.39 409 102,862.80 136.509.11 MONUMENT FIRE FUND 410 132,100.31 107.271.60 5,279,514.96 3,143,438.44 7,815,924,10 CONVENIENCE CENTERS 5,679,847.58 411 484,402.92 182,117.35 LDWI DISTRIBUTION 568.702.00 412 97.818.28 130,413.03 140,769.13 797,710,91 CORRECTIONS FEES 415 808,067.01 2.537.81 PAVING DISTRICT # 1 2,537.81 416 504,804.21 DETENTION FACILITY 835,427.80 1,519,867.36 8,250,000.00 10,100,490.95 418 REVOLVING LOAN FUND 101,104.91 101,104.91 421 55,000.00 36,622.75 52.065.99 EMPG REIMBURSEMENT 424 23,535.65 10.153.09 1,800.00 TIRE RECYCLING 426 1,800.00 6,000.000.00 6,241,490.46 914.943.85 CAPITAL PROJECTS 1,156,434.31 430 OTHER GRANTS 431 193,682.86 82,197,20 50,287.79 225,592,27 21,882.29 21,882.29 JAL CDBG WASTEWATER 433 123.468.02 116 079 50 44.939.19 DWI REVENUE 435 52,327.71 202,674.92 31,170.33 LDWI GRANT 436 18,534.77 215.310.48 COWT GRANT 9.195.03 35,119,42 437 44,314,45 17,519.07 MISD REVENUE 439 8,340.99 35,412.65 26,234.57 LEA COUNTY AIRPORTS 6,000,000.00 7,430,017.73 890,612.11 31,106.26 2,279,523.58 454 LOV ZIP FRANKLN AIRPORT 455 152,261.02 14,088.20 164,413.64 1,935.58 JAI ATRPORT 456 35,044.24 94,678.81 193,658.00 269,081.23 54,299.82 LEA COUNTY FAIRGROUNDS 128.217.54 3,750,000.00 460 497.239.01 4,291,870.35 83,586,20 LEA COUNTY FAIR & RODEC 461 287,760,16 849,275.91 1,000,000.00 1,566,429.93 570,606.14 HISPANIC HERITAGE 19.701.30 127.047.00 199,141,90 37.755.92 90.149.52 462 LEA COUNTY EVENT CENTER 463 100,000.00 197,807.20 660,000.00 860,376.35 97,430.85 ASSESSOR'S PROP VAL FUND 499 1,108,640.95 556,137.95 500,717.12 1,164,061.78 KNOWLES FIRE STATE GRANT 604 18.819.89 5,166,00 1.725.00 22,260,89 LAW ENFORCEMENT PROT. 605 30,049.96 59,000.00 87,599.96 26,783.34 JAG GRANT 607 10.346.60 24.793.76 12.336.18 LEA CO HIDTA 608 113,939.80 414,826.77 410,571.59 118,194.98 REGION VI HIDTA 609 27.085.35 933,172,85 933,172.85 27.085.35

WATER USER'S ASSOC 635 24.272.94 1,094.20 23,178.74 TRUST & AGENCY 800 55,082.29 917,786.91 911,378.34 61,490.86 LEA CO COM AUTHORITY 808 748,046.08 3,725,883.56 3,684,287.77 789.641.87 EDDY-LEA ENERGY ALLIANCE 809 131,431.99 36,434.33 72,579.12 95,287.20 SOLID WASTE AUTHORITY 810 8,559,118.99 4,291,139,65 109,129.00 2,065,122.33 10,894,265.31 SCLID WASTE SINKING FUND 811 2,669,934.23 22,498.40 TOTAL TRUST AND AGENCY FUND 12,187,886.52 8,993,742.85 109.129.00 2,583,303,63 109,129.00 109,129.00 6,734,461.76 14,447,167.61

15.465.66

103,405,46

2.946.57

PAGE 1 TOTALS 110,142,575.90 132,004,453.58 35,431,834.00 35,431,834.00 102,666,065.84 139,480,963.64

DWOM Marmouch
LEA COUNTY TREASURER

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TOTAL SPEC COUNTY SECTION-B 15,632,410.52 32,746,481.06

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1,000,000.62 9,263,954.67

447.546.97

343.120.79

LODDE FORFEITURES

HIDTA JAG GRANT

FIRE EXCISE TAX

MALJAMAR FIRE-ST GRANT

MONUMENT FIRE-ST GRANT

GROSS RCPTS DEBT SERVICE 658

STATE FIRE ALLOTMENT

WATER SERVICE FUND

TRUST AND AGENCY FUND

LCDTF JAG

0006/8/P

DATE

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75.283 37

SUSAN MARINOVICH

Lea County TREASURER'S REPORT - FUND RECAP Page 2 Printed 09:38:29 FRIDAY JULY 17, 2020 Reported as of TUESDAY JUNE 30, 2020 SUSAN TITRSRS1A GLPR10 Yearly Yearly Yearly Yearly Cash Cash Cash Begin-Fiscal Cash Receipts Transfer-out Transfer-in Disbursement TOTAL Balance NMJC OPERATIONAL FUNDS 11,075,825.26 635,273,90 NMJC OPERATIONAL FUND 552 217,566.73 11,493,532.43 635.273.90 TOTAL NMJC OPS SECTION-C 217,566.73 11,493,532.43 11.075.825.26 COUNTY HOSPITAL FUNDS 720,063.98 11,999,644.08 589,992.45 JAL HOSPITAL 440 12.129.715.61 3,024,518.21 131,259.43 EUNICE HOSPITAL DIST 190,069.43 2,965,708.21 442 122,229.02 3,485,658.48 3,326,782.17 281,105.33 NOR LEA HOSPITAL 448 18,481,015,99 1,002,357.21 TOTAL CO HOSPITAL SECTION-D 1,032,362.43 18,451,010.77 CITY FUNDS CITY FUNDS
CITY OF LOVINGTON 467,482.92 18.029.08 575 14,791.52 470.720.48 576 7,945.08 209,437.55 210,265.96 7.116.67 CITY OF EUNICE 577 114,606.31 3,500,026.63 3,523,693.58 90,939.36 CITY OF HOBBS 5,178.92 169,780.89 168,546.34 CITY OF JAL 578 3,944.37 CITY OF JAL 578
TOWN OF TATUM 579 2,359.01 27,473,52 28,840.19 992.34 4,398,828.99 122,256.37 TOTAL CITY FUNDS SECTION-E 143,646.29 4,377,439.07 STATE FUNDS CHILDRENS TRUST FUND 505 8,475.00 8,805.00 510.00 840.00 65,067.89 3,077,189.51 STATE TAXES 591 2.963.327.62 178,929,78 65,936.83 64,949.24 2,443.22 CATTLE LEVY 592 1,455.63 593 215.60 SHEEP/GOAT LEVY 215,60 70.16 0.05 1,578.18 1,614.00 34.34 EQUINE LEVY 594 DAIRY CATTLE LEVY COSTS TO STATE 595 64,630.24 64,630.19 12,824.50 596 1,500.00 11,699.50 375.00 597 NM PROPERTY TAX/P & I 4,867.67 45,484.48 49,512.93 839.22 73,801.40 3,275,209.29 3,165,879.13 TOTAL STATE FUNDS SECTION-F 183.131.56 SCHOOL FUNDS SCHOOL DISTRICT 1 701 319,979.13 7,664,709.48 7,783,657.12 201,031.49 932,100.46 SCHOOL DISTRICT 8 702 1,378,785.28 21,304,773.58 21.751.458.40 SCHOOL DISTRICT 16 703 876,218.60 18,957,826.71 19,287,550.09 546,495.22 SCHOOL DISTRICT 19 704 1,471,276,10 24,488,975.29 24,755,986.91 1,204,264.48 SCHOOL DISTRICT 28 705 22,184.54 1,543,110.77 1,182,280.08 383,015.23 TOTAL SCHOOL FUNDS SECTION-G 4,068,443.65 73,959,395.83 74,760,932.60 3,266,906.88 OVER PAYMENTS OVER-PAYMENT OF TAXES 166,649.38 207,572.63 329,589.01 44.633.00 MISCELLANEOUS OF 472 TOTAL OVER PAYMENT-SECTION-H 166,649.38 207,572.63 329,589.01 44,633.00 BOND DEFEASEMENT BOND DEFEASEMENT TOTAL BOND DEFEASEMENT UNDISTRIBUTED TAXES TAXES PAID IN ADVANCE 221,202.87 474 198.335.66 273,260.37 146.278.16 PROPERTY TAX SUSPENSE 478 68,713.05 2,002.81 1,054,123.87 987,413.63 UNDISTRB TAXES CURRENT 481 UNDISTRB TAXES DELINQNT 482 64,096,810.05 64,096,810.05 2,358,894.84 2,358,894.84 TOTAL UNDISTRB TAX SECTION-I 1,185,749.29 66,745,620.81 66,730,968.07 1,200,402.03

PAGE 2 TOTALS 6,888,219.17 178,509,780.83 178,943,039.05 6,454,960.95
TOTAL PAGES 1 AND 2 117,030,795.07 310,514,234.41 35,431,834.00 35,431,834.00 281,609,104.89 145,935,924.59

Consideration of Lea County Resolution No. 20-JUL-157R Approving 1st Option to Renew Agreement between Lea County and Wells Fargo Bank, N.A. for Banking and P-Card Services



# RENEWAL OF BANKING CONTRACT WITH WELLS FARGO BANK, N.A.

Susan Marinovich, Lea County Treasurer



Consideration of Lea County Resolution No. 20-JUL-157R Approving 1st Option to Renew Agreement between Lea County and Wells Fargo Bank, N.A. for Banking and P-Card Services



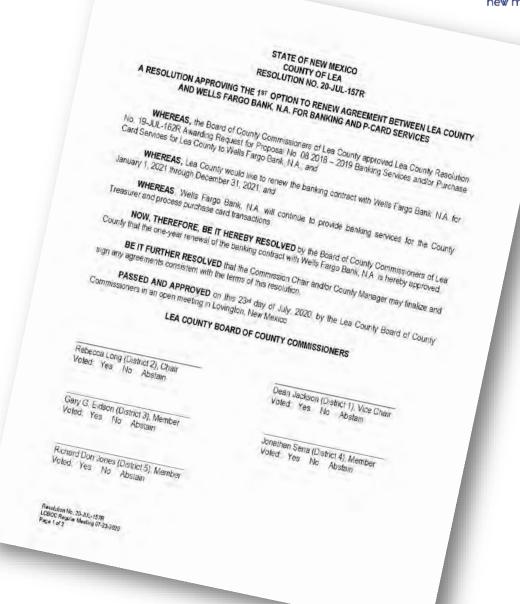
Renewal of the County's banking contract with Wells Fargo Bank N.A. for one year.



The Board of County Commissioners of Lea County approved Lea County Resolution No. 19-JUL-182R Awarding Request for Proposal No. 08 2018 – 2019 Banking Services and/or Purchase Card Services for Lea County to Wells Fargo Bank, N.A.

County staff would like to renew the banking contract with Wells Fargo Bank, N.A. for January 1, 2021 through December 31, 2021.

Wells Fargo Bank, N.A. will continue to provide banking services for the County Treasurer and process purchase card transactions.





## LEA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY FORM

LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

County Manager Approval (mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy:  07/10/2020  SUBMITTED BY Name, Susan Marinovich, Lea Col		
SUBJECT: Banking contract renewal	ATTACHMENT(S): Resolution	
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	1st Option to Renew Agreeme	ent
NO. OF ORIGINALS FOR SIGNATURE:	ACTION REQUESTED:	
1 Resolution; 1 Agreement	Action Item	
BUDGET LINE ITEM NUMBER:	FISCAL BUDGET YEAR: 2020 - 2021	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan	1:	
Section 3.1 Lea County is responsible for the public's tax dollar	s in a fiscally conservative and transparent	manner.
SUMMARY:		
The Board of County Commissioners of Lea County for Proposal No. 08 2018 - 2019 Banking Services a N.A.	approved Lea County Resolution No and/or Purchase Card Services for L	o. 19-JUL-182R Awarding Request ea County to Wells Fargo Bank,
County staff would like to renew the banking contract 31, 2021 - Wells Fargo Bank, N.A. will continue to procard transactions.  Requested Items Needed for Presentation	rovide banking services for the Coun	
Easel Laptop Projecto		Summary Attached
SUBMITTER'S RECOMMENDATION(S):	Anna and Anna	Submitter's Signature
Requesting approval of 1st Option to Renew Agreement with W	/ells Fargo Bank, N.A.	Department Director, Etc.  Susan  Construction of the Susan Management of the
FINANCE REVIEW Fiscal Impact/Cost:		Reviewed by Finance Director
There is no financial impact to Lea County with this renewal.	Henry C Low Jr  Digitally signed by Henry C Low Jr Date: 2020.07.22 10:56:05 - 06'00'	
LEGAL REVIEW: (Note: Travel does not need legal review)		Reviewed by County Attorney
COUNTY MANAGER REVIEW:	*	Approved by County Manager to be Placed on Agenda
		Digitally signed by Michael Mutsa Collogue Date: 2020.07.22 09:19:57 -0600
tem No. 0204 RECORDING SECRETARY	"S USE ONLY ~ COMMISSION ACTIO	N TAKEN
Resolution No. 20-JUL-157R Policy No. Continued To: Referred To		ance No
, significant re	- Comm	

#### STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 20-JUL-157R

## A RESOLUTION APPROVING THE 1<sup>ST</sup> OPTION TO RENEW AGREEMENT BETWEEN LEA COUNTY AND WELLS FARGO BANK, N.A. FOR BANKING AND P-CARD SERVICES

WHEREAS, the Board of County Commissioners of Lea County approved Lea County Resolution No. 19-JUL-182R Awarding Request for Proposal No. 08 2018 – 2019 Banking Services and/or Purchase Card Services for Lea County to Wells Fargo Bank, N.A.; and

WHEREAS, Lea County would like to renew the banking contract with Wells Fargo Bank, N.A. for January 1, 2021 through December 31, 2021; and

**WHEREAS**, Wells Fargo Bank, N.A. will continue to provide banking services for the County Treasurer and process purchase card transactions.

**NOW**, **THEREFORE**, **BE IT HEREBY RESOLVED** by the Board of County Commissioners of Lea County that the one-year renewal of the banking contract with Wells Fargo Bank, N.A. is hereby approved.

**BE IT FURTHER RESOLVED** that the Commission Chair and/or County Manager may finalize and sign any agreements consistent with the terms of this resolution.

**PASSED AND APPROVED** on this 23<sup>rd</sup> day of July, 2020, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

#### LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair	Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain	Voted: Yes No Abstain
Gary G. Eidson (District 3), Member	Jonathan Sena (District 4), Member
Voted: Yes No Abstain	Voted: Yes No Abstain
Richard Don Jones (District 5), Member	
Voted: Yes No Abstain	

ATTEST:	Keith Manes Lea County Clerk	APPROVED AS TO FORM AND LEGAL SUFFICIENCY:
Ву:		
Hollve	Shearer, Deputy Clerk	John W. Caldwell, County Attorney

#### 2020-2021 - 1ST OPTION TO RENEW

#### **BANKING and P-CARD SERVICES - PROFESSIONAL SERVICES AGREEMENT**

THIS AGREEMENT is made between the LEA COUNTY BOARD OF

COMMISSIONERS, acting by and through its Chair and located in the County of Lea, State of

New Mexico, (hereinafter referred to as "COUNTY") and WELLS FARGO BANK located at

1910 N. Turner, Hobbs, New Mexico, 88240 (hereinafter referred to as "WELLS FARGO")..

WHEREAS, the COUNTY has engaged WELLS FARGO for BANKING and P-CARD

SERVICES;

NOW THEREFORE, the COUNTY hereby exercises their right to renew Proposal # 08 -

(19-20) for a twelve-month term beginning on January 1, 2021 and ending December 31, 2021,

<sup>\* &</sup>lt;u>NEXT PAGE</u>: NOTARY REQUIRED for Contractor's Signature

1<sup>ST</sup> OPTION TO RENEW RFP # 08 – (18-19) Banking and P-Card Services Page 2

STATE OF			
COUNTY OF ):	SS.		
The foregoing instrument was ack	nowledged before me this	day of	, 20
by(Name)	,, (Title)		,
	, ,		ann and Cara and balant at
of(Corporation)	a (Place of Incorp		_ corporation, on behalf of
said corporation.			
My Commission Expires:			
,	Nota	ry Public	

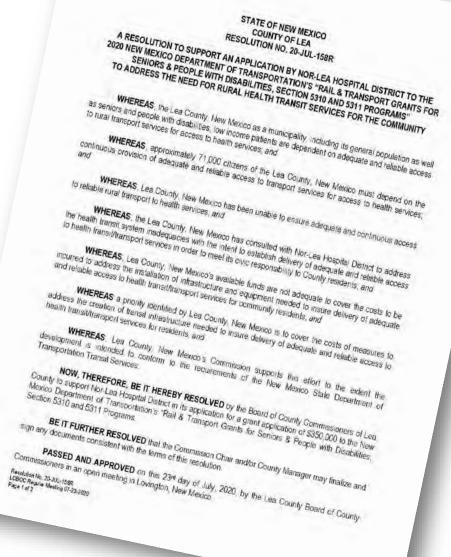
Consideration of Lea County Resolution No. 20-JUL-158R to Support an Application by Nor-Lea Hospital to the 2020 New Mexico Department of Transportation's "Rail & Transport Grants for Seniors & People with Disabilities, Section 5310 and 5311 Programs" to Address the Need for Rural





**Health Transit Services for the Community** 





Consideration of Lea County Resolution No. 20-JUL-158R to Support an Application by Nor-Lea Hospital to the 2020 New Mexico Department of Transportation's "Rail & Transport Grants for Seniors & People with Disabilities, Section 5310 and 5311 Programs" to Address the Need for Rural Health Transit Services for the Community



#### Proposed Health Transit System for Lea County

Nor-Lea Hospital District seeks a grant from the State of New Mexico to create a transit van service system for seniors and patients with disabilities in Lea County. Nor-Lea seeks support from local government for its application to the New Mexico Department of Transportation (NMDOT) Transit and Rail Division under Section 5310 and 5311 grant program. Nor-Lea envisions its proposed transit system would include 3 vans, drivers and operations and management costs to serve all of Lea County.

Nor-Lea is eligible because New Mexico DOT's Transit and Rail Division (see:dot.state.nm.us) provides grants available to non-profit entities under the FTA'S State Management Plan (SMP) under Section 5310/ 5311 depending on applicant agency. NMDOT has federal block grant funds available. NMDOT is now accepting letters of intent (one year out in funding cycle) for applicants to apply by August 15, 2020.

Nor-Lea Hospital, a major rural Lea County Health provider is in a good position to receive a NMDOT Section 5310 and possible 5311 grant. The application would be evaluated, in part, on the statistics of the current public transportation system in the communities of Lea County. The South East Regional Transit Planning Office (SERTPO) has rated all the applicants including Lovington and Hobbs as HIGH prioritization.

#### NMDOT Requirements

- 20% match requirement: which Nor-Lea Hospital Board of Trustees as approved
- Official letters of support from local governments and agencies, institutions
- Data on Nor-Lea transit van adherence to NMDOT regulations? N/A
- Statistics on population served, disabilities, cost per ride, safety, etc.

Please feel free to contact Melva Lujan with any questions at (575) 396-6611.





## LEA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY FORM

LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

County Manager Approval (mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy:	SUBMITTED BY Name, Title, Dept:
07/21/2020	Michael Gallagher, County Manager
SUBJECT:	ATTACHMENT(S):
Letter of Support for Nor-Lea Hospital District for Proposed Health Transit System for Lea County	Resolution Letter
NO. OF ORIGINALS FOR SIGNATURE:	ACTION REQUESTED:
1 Resolution; 1 Letter of Support	Action Item
BUDGET LINE ITEM NUMBER:	FISCAL BUDGET YEAR:
N/A	N/A
STRATEGIC PLAN Implementation of 5 Year Strategic Plan:	
Section 2.1: Collaboration & partnership with local communities, agencies	and government entities is essential for success
SUMMARY:	
Nor-Lea Hospital District seeks a grant from the State of New patients with disabilities in Lea County. Nor-Lea seeks suppor Department of Transportation (NMDOT) Transit and Rail Divenvisions its proposed transit system would include 3 vans, of Lea County.	t from local government for its application to the New Mexico ision under Section 5310 and 5311 grant program. Nor-Lea
Nor-Lea is eligible because New Mexico DOT's Transit and R non-profit entities under the FTA'S State Management Plan (Sf	MP) under Section 5310/ 5311 (See Next Page)
Easel Laptop Projector Projector	Other: Summary Attached
SUBMITTER'S RECOMMENDATION(S):	Submitter's Signature
Approve Letter of Support	Department Director, Etc. Sandan Stort Biro
FINANCE REVIEW Fiscal Impact/Cost;	Reviewed by Finance Director
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda
	Digtally eigned by Michael P. Gullegher II Date: 2020 07.21 15:23:24 -06:00"
tem No. 0205 RECORDING SECRETARY'S USE ON	LY ~ COMMISSION ACTION TAKEN
Approved: Denied:	Other:
Resolution No. 20-JUL-158R Policy No. Continued To: Referred To:	Ordinance No Comments:
Treferred 10.	Comments.

#### Summary Form Continued...

depending on applicant agency. NMDOT has federal block grant funds available. NMDOT is now accepting letters of intent (one year out in funding cycle) for applicants to apply by August 15, 2020.

Nor-Lea Hospital, a major rural Lea County Health provider is in a good position to receive a NMDOT Section 5310 and possible 5311 grant. The application would be evaluated, in part, on the statistics of the current public transportation system in the communities of Lea County. The South East Regional Transit Planning Office (SERTPO) has rated all the applicants including Lovington and Hobbs as HIGH prioritization.

in the commu including Lovi	nities of Lea County. The South East Regional Transit Planning Office (SERTPO) ngton and Hobbs as HIGH prioritization.	has rated all the applicants
NMDOT Req	uirements 20% match requirement: which Nor-Lea Hospital Board of Trustees as approved Official letters of support from local governments and agencies, institutions Data on Nor-Lea transit van adherence to NMDOT regulations? N/A Statistics on population served, disabilities, cost per ride, safety, etc.	
Please feel fre	ee to contact Melva Lujan with any questions at (575) 396-6611.	
		:

#### STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 20-JUL-158R

A RESOLUTION TO SUPPORT AN APPLICATION BY NOR-LEA HOSPITAL DISTRICT TO THE 2020 NEW MEXICO DEPARTMENT OF TRANSPORTATION'S "RAIL & TRANSPORT GRANTS FOR SENIORS & PEOPLE WITH DISABILITIES, SECTION 5310 AND 5311 PROGRAMS"

TO ADDRESS THE NEED FOR RURAL HEALTH TRANSIT SERVICES FOR THE COMMUNITY

WHEREAS, the Lea County, New Mexico as a municipality, including its general population as well as seniors and people with disabilities, low income patients are dependent on adequate and reliable access to rural transport services for access to health services; and

WHEREAS, approximately 71,000 citizens of the Lea County, New Mexico must depend on the continuous provision of adequate and reliable access to transport services for access to health services; and

WHEREAS, Lea County, New Mexico has been unable to ensure adequate and continuous access to reliable rural transport to health services; and

WHEREAS, the Lea County, New Mexico has consulted with Nor-Lea Hospital District to address the health transit system inadequacies with the intent to establish delivery of adequate and reliable access to health transit/transport services in order to meet its civic responsibility to County residents; and

WHEREAS, Lea County, New Mexico's available funds are not adequate to cover the costs to be incurred to address the installation of infrastructure and equipment needed to insure delivery of adequate and reliable access to health transit/transport services for community residents; and

WHEREAS a priority identified by Lea County, New Mexico is to cover the costs of measures to address the creation of transit infrastructure needed to insure delivery of adequate and reliable access to health transit/transport services for residents; and

WHEREAS, Lea County, New Mexico's Commission supports this effort to the extent the development is intended to conform to the requirements of the New Mexico State Department of Transportation Transit Services.

**NOW**, **THEREFORE**, **BE IT HEREBY RESOLVED** by the Board of County Commissioners of Lea County to support Nor-Lea Hospital District in its application for a grant application of \$350,000 to the New Mexico Department of Transportation's "Rail & Transport Grants for Seniors & People with Disabilities, Section 5310 and 5311 Programs.

**BE IT FURTHER RESOLVED** that the Commission Chair and/or County Manager may finalize and sign any documents consistent with the terms of this resolution.

**PASSED AND APPROVED** on this 23<sup>rd</sup> day of July, 2020, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

	(DI 11 10) OI 1	
	ng (District 2), Chair s No Abstain	Dean Jackson (District 1), Vice Chair Voted: Yes No Abstain
,	son (District 3), Member s No Abstain	Jonathan Sena (District 4), Member Voted: Yes No Abstain
	n Jones (District 5), Member s No Abstain	
ATTEST:	Keith Manes Lea County Clerk	APPROVED AS TO FORM AND LEGAL SUFFICIENCY:
Ву:		<del> </del>
Hollye	Shearer, Deputy Clerk	John W. Caldwell, County Attorney

### Board Of County Commissioners County Manager

100 North Main Avenue, Suite 4 Lovington, New Mexico 88260



Phone (575) 396-8602 Fax (575) 396-2093 leacounty@leacounty.net www.leacounty.net

Thursday, July 23, 2020

RE: Lea County Resolution No. 20-JUL-158R: A Resolution to Support an Application by Nor-Lea Hospital District to the 2020 New Mexico Department of Transportation's "Rail & Transport Grants for Seniors & People with Disabilities, Section 5310 And 5311 Programs" To Address the Need for Rural Health Transit Services for the Community

To Whom It May Concern:

Lea County is proud to have Nor-Lea Hospital District and their many clinics throughout the County providing essential health care services. A vibrant and responsive Health Care System is critical to the economic growth of our community, additionally, medical facilities add to the quality of life.

The Nor-Lea Clinics provide the community with increased access to primary care and those that cannot afford insurance or who are indigent are provided the same services. Lea County is supportive of Nor-Lea Hospital District's efforts to establish the Nor-Lea Patient Transportation Program with the assistance of the NMDOT. Lea Count is a very large county in term of land mass and clients of Nor-Lea Hospital District must travel long distances. In many cases, access to transportation can make obtaining essential care difficult or even result in delays in care. The establishment of the Nor-Lea Patient Transportation Program would greatly improve access to care and quality of life for residents of Lea County.

It is our pleasure to express appreciation and support for Nor-Lea Hospital District's efforts to establish the Patient Transportation Program. If you should have any questions, please feel free to Lea County Manager Mike Gallagher at (575) 605-6567.

Sincerely, Board of County Commissioners Lea County, New Mexico	JUL 2 3 2020
Rebecca Long (District 2), Chair	Dean Jackson (District 1), Vice Chair
Gary G. Eidson (District 3), Member	Jonathan Sena (District 4), Member
Richard Don Jones (District 5), Member	

Consideration of Lea County Resolution No. 20-JUL-159R Approving the Purchase Back of Property Identified as a Vacant Lot Located at 1923 North Dal Paso, Hobbs, New Mexico from Covenant Health



#### PURCHASE AND SALE AGREEMENT

Board of County Commissioners of the County of Lea, a New Mexico political subdivision ("Seller"), and Covenant Health System or its assigns ("Buyer"), agree as follows:

#### RECITALS:

- Seller owns certain real property located in Lea County, New Mexico (hereinafter "Real Estate").
- B. Buyer desires to buy the Real Estate from the Seller and the Seller desires to sell the Real Estate to Buyer.
- C. Buyer desires to construct a surgical center on the Real Estate and Seller desires to sell the Real Estate to Buyer for the purpose of Buyer constructing a surgical center to service the citizens of Lea County, New Mexico.
- D. The sale of the Real Estate is subject to the approval of the Board of County Commissioners of the County of Lea, New Mexico and is subject, prior to the effective date of such sale, to the approval of the State Board of Finance pursuant to NMSA 1978 §13-6-2.1 (2011) and NMAC 1.5.23.9, as well as the approval of Buyer's board of directors.

#### ARTICLE I - GENERAL INFORMATION

The following general information is used throughout this Agreement:

**Systems** 

the teneving general intermation to book throughout the Agreement.

1.1 Buyer's Tax ID:

75-2765566 (To be furnished to the Title Company by Buyer upon delivery of the Eamest Money)

Title Company: Elliott & Weldron Title & Abstract Company, Inc.

1819 N. Turner, Suite B Hobbs, New Mexico 88240 Attn: David Pyeatt, Escrow Agent Telephone: (575) 393-7706 E-mail: david@ewtitle.com

1.3 Effective Date: The last date of execution by Seller or Buyer set

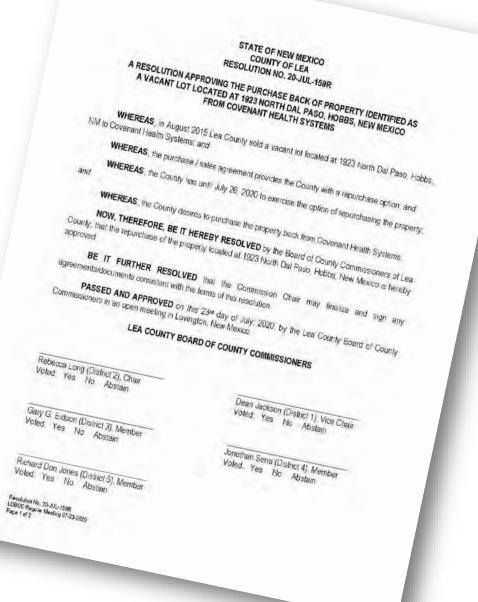
forth on the signature page below.

.4 Real Estate: Surface Estate only of the real properly described

in Exhibit A.

Purchase Price: The value of the Property established by Appraisal.







LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

DATE SUBMITTED mm-dd-yyyy:	SUBMITTED BY Name, Title, Dept:	
07/21/2020	Michael Gallagher, County Manager	
SUBJECT:	ATTACHMENT(S):	
the Purchase Back of Property Identified as a Vacant Lot Located at 1923 North Dal Paso, Hobbs, New Mexico from Covenant Health Systems	Resolution	
NO. OF ORIGINALS FOR SIGNATURE:	ACTION REQUESTED:	
1 Resolution	Action Item	
BUDGET LINE ITEM NUMBER:	FISCAL BUDGET YEAR:	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan:		
Section 2.6 Transparency and ethical decision making continue to be the fi	ramework in which the county operates	
SUMMARY:		
In 2015, Lea County sold a 1.03± acre vacant parcel of land at Health Systems. Covenant Health Systems need for the lot va property to Lea County.		
Requested Items Needed for Presentation Easels/Lap Easel  Projector	otop/Projector/Etc.: See Additional Summary Attached	
how many: SUBMITTER'S RECOMMENDATION(S):	Submitter's Signature	
Approve purchase back of property	Department Director, Etc.	
FINANCE REVIEW Fiscal Impact/Cost:	Reviewed by Finance Director	
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney	
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda Digitally algored by Michael P. Gallagher II Dute, 2020 07:21 15:23:24	
tem No. 0206 RECORDING SECRETARY'S USE ON	-0600,	
Approved:         Denied:           Resolution No.         20-JUL-159R           Policy No.	Ordinance No	
Continued To: Referred To:		

### STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 20-JUL-159R

### A RESOLUTION APPROVING THE PURCHASE BACK OF PROPERTY IDENTIFIED AS A VACANT LOT LOCATED AT 1923 NORTH DAL PASO, HOBBS, NEW MEXICO FROM COVENANT HEALTH SYSTEMS

WHEREAS, in August 2015 Lea County sold a vacant lot located at 1923 North Dal Paso, Hobbs, NM to Covenant Health Systems; and

WHEREAS, the purchase / sales agreement provides the County with a repurchase option; and

WHEREAS, the County has until July 26, 2020 to exercise the option of repurchasing the property; and

**WHEREAS**, the County desires to purchase the property back from Covenant Health Systems.

**NOW**, **THEREFORE**, **BE IT HEREBY RESOLVED** by the Board of County Commissioners of Lea County, that the repurchase of the property located at 1923 North Dal Paso, Hobbs, New Mexico is hereby approved.

**BE IT FURTHER RESOLVED** that the Commission Chair may finalize and sign any agreements/documents consistent with the terms of this resolution.

**PASSED AND APPROVED** on this 23<sup>rd</sup> day of July, 2020, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

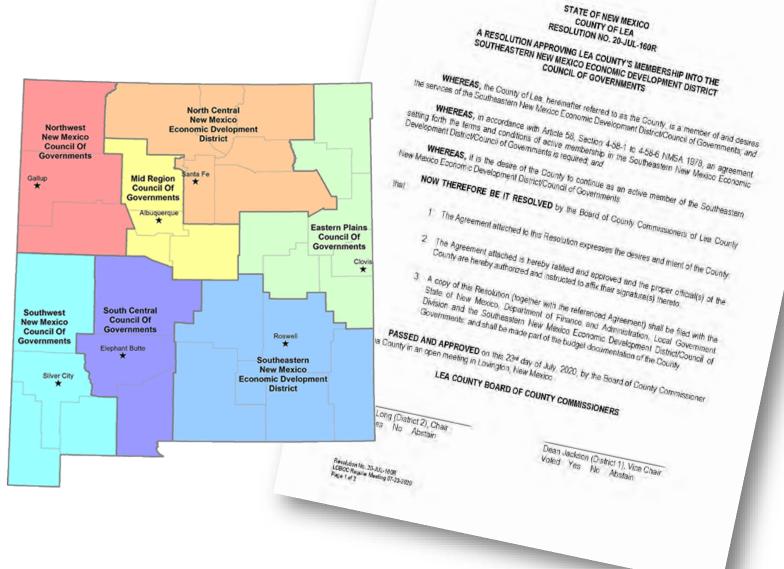
Rebecca Long (District 2), Chair	Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain	Voted: Yes No Abstain
Gary G. Eidson (District 3), Member	Jonathan Sena (District 4), Member
Voted: Yes No Abstain	Voted: Yes No Abstain
Richard Don Jones (District 5), Member Voted: Yes No Abstain	

ATTEST:	Keith Manes Lea County Clerk	APPROVED AS TO FORM AND LEGAL SUFFICIENCY:
Ву:		
Hollye	Shearer, Deputy Clerk	John W. Caldwell, County Attorney

Consideration of Lea County Resolution No. 20-JUL-160R Approving Lea County's Annual Membership into the Southeastern New Mexico Economic Development District/Council of Governments (SNMEDD/COG) for FY 2020 - 2021



Lea County's annual membership contribution for the Southeastern New Mexico Economic Development District Council of Governments for FY 2020 - 2021 is \$8,000.00. This is the same amount from FY 2019 - 2020, FY 2018 - 2019 and FY 2017 - 2018.





LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

DATE SUBMITTED mm-dd-yyyy:	SUBMITTED BY Name, Title, Dept:
07/21/2020	Sandrea J. Stout-Brito/Executive Coordinator/Executive Department
SUBJECT:	ATTACHMENT(S):
Southeastern New Mexico Economic Development District Council of Governments 2020 - 2021 Membership	Resolution; Agreement; SNMEDD COG Letter; Invoice
NO. OF ORIGINALS FOR SIGNATURE:	ACTION REQUESTED:
1 Resolution; 1 Agreement	Action Item
BUDGET LINE ITEM NUMBER:	FISCAL BUDGET YEAR:
401-00-2069	FY 2020 - 2021
STRATEGIC PLAN Implementation of 5 Year Strategic Plan:	
Section 2.1: Collaboration & partnership with local communities, agencie Section 2.8: Continuous interaction with the State of New Mexico and state	s and government entities is essential for success. stewide organizations is required to protect the County's interests.
SUMMARY:	
Lea County's annual membership contribution for the South Governments for FY 2020 - 2021 is \$8,000.00. This is the \$2019 and FY 2019 - 2020.	eastern New Mexico Economic Development District/Council of same amount from FY 2016 - 2017; FY 2017 - 2018; FY 2018 -
signed.	ached agreement and resolution will need to be approved and
Requested Items Needed for Presentation Easels/L Easel Laptop Projector If checked, how many:	aptop/Projector/Etc.: Other:  See Additional Summary Attached
SUBMITTER'S RECOMMENDATION(S):	Submitter's Signature
Review & Approve Agreement and Resolution for SNMEDD COG Membe	Pership and Dues Department Director, Etc.  Sandard Short-Brido
FINANCE REVIEW Fiscal Impact/Cost:	Reviewed by Finance Director
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda Digitally signed by Michael Mussa Colloghar II Date: 2020.07.21 15:23:24
Item No. 0207 RECORDING SECRETARY'S USE O	ONLY ~ COMMISSION ACTION TAKEN
Approved: Denied:	Other:
Resolution No. 20-JUL-160R Policy No.	Ordinance No.
Continued To: Referred To:	Comments:

### STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 20-JUL-160R

## A RESOLUTION APPROVING LEA COUNTY'S MEMBERSHIP INTO THE SOUTHEASTERN NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT COUNCIL OF GOVERNMENTS

WHEREAS, the County of Lea, hereinafter referred to as the County, is a member of and desires the services of the Southeastern New Mexico Economic Development District/Council of Governments; and

WHEREAS, in accordance with Article 58, Section 4-58-1 to 4-58-6 NMSA 1978, an agreement setting forth the terms and conditions of active membership in the Southeastern New Mexico Economic Development District/Council of Governments is required; and

WHEREAS, it is the desire of the County to continue as an active member of the Southeastern New Mexico Economic Development District/Council of Governments.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners of Lea County that:

- 1. The Agreement attached to this Resolution expresses the desires and intent of the County.
- 2. The Agreement attached is hereby ratified and approved and the proper official(s) of the County are hereby authorized and instructed to affix their signature(s) thereto.
- 3. A copy of this Resolution (together with the referenced Agreement) shall be filed with the State of New Mexico, Department of Finance and Administration, Local Government Division and the Southeastern New Mexico Economic Development District/Council of Governments; and shall be made part of the budget documentation of the County.

**PASSED AND APPROVED** on this 23<sup>rd</sup> day of July, 2020, by the Board of County Commissioner of Lea County in an open meeting in Lovington, New Mexico.

Rebecca Long (District 2), Chair	Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain	Voted: Yes No Abstain

,	lson (District 3), Member s No Abstain	Jonathan Sena (District 4), Member Voted: Yes No Abstain
voted. Tes	s IVO ADSIAIII	voteu. res ino Abstalli
	n Jones (District 5), Member	
Voted: Yes	s No Abstain	
ATTEST:	Keith Manes	APPROVED AS TO FORM AND LEGAL
	Lea County Clerk	SUFFICIENCY:
Ву:		
Hollye	Shearer, Deputy Clerk	John W. Caldwell, County Attorney

		AGREMENT
	er known as the "Distric	between the Southeastern New Mexico Economic Development ct") and the <u>County</u> of <u>Lea</u> a member of said District ows:
I. The District agrees the District budget:		ng services to the Member upon request and final approval of
	ural resource developm	velop regional plans and programs pertaining to such subjects as ent, community facilities and the general improvement of living
B. Furnish technic	cal and management ass	sistance in the development of planning activities.
C. Coordinate loc	al planning with that of	other Members of the District and the State.
D. Assist in comm	nunity and economic de	velopment, transportation and public works projects.
E. Assist member	governments with their	legislative activities.
programs. Con		ons for funding under various state, federal and private grant on may be entered into between Member and District if Member rate project.
G. Provide a Com	prehensive Economic D	Development Strategy at the direction of the Board.
H. Engage in sucl problems.	h other activities as are	e necessary to improve area development and address regional
II. The Member agrees	to the following:	
A. To remain an act	ive member of the Distr	rict.
B. To make an annu	nal contribution of \$_8,0	000.00 to the District as recognition of active membership.
Entered into this	day of	, 2020, at
ATTEST:		New Mexico
Clerk		Manager/Commission Chairman
ATTEST:		SOUTHEASTERN NEW MEXICO ECONOMIC DEVELOPMENT DISTRICT/COG

Dora Batista, Secretary

James Williams, President

Consideration of Lea County Resolution No. 20-JUL-161R Approving Government Agency Funding to New Mexico State University (NMSU) Extension Office; Lea Soil & Water Conservation District; and United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife

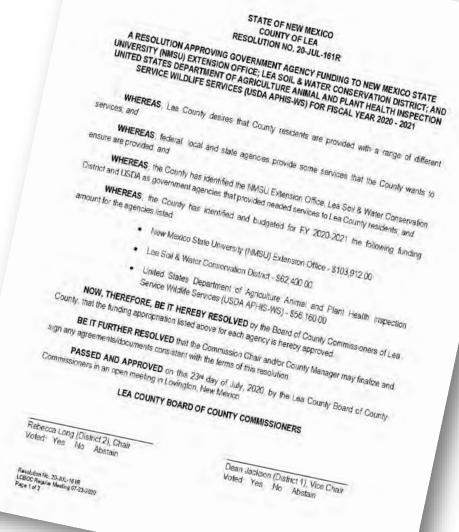
new mexico.

The County has identified the NMSU Extension Office, Lea Soil & Water Conservation District and USDA as government agencies that provide needed services to Lea County residents.

Services (USDA APHIS-WS) for Fiscal Year 2020 - 2021

The County has identified and budgeted for FY 2020-2021 the following funding amount for the agencies listed:

- New Mexico State University (NMSU) Extension Office \$103,912.00
- Lea Soil & Water Conservation District \$62,400.00
- United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife Services (USDA APHIS-WS) - \$56,160.00





LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

Government Agency Funding to NMSU Extension Office; Lea Soil & Resolution  Water Conservation District; USDA APHIS-WS  NO. OF ORIGINALS FOR SIGNATURE:  1 Resolution  Action Item	
Government Agency Funding to NMSU Extension Office; Lea Soil & Resolution  Water Conservation District; USDA APHIS-WS  NO. OF ORIGINALS FOR SIGNATURE:  1 Resolution  Action Item	
Water Conservation District; USDA APHIS-WS  NO. OF ORIGINALS FOR SIGNATURE:  1 Resolution  Action Item	
1 Resolution Action Item	
Action Item	
BUDGET LINE ITEM NUMBER: FISCAL BUDGET YEAR:	
Authority and a second a second and a second a second and	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan:	
Section 2.1: Collaboration & partnership with local communities, agencies and government entities is essential for succ	cess
SUMMARY:	
Approving Government Agency Funding to New Mexico State University (NMSU) Extension Office; Conservation District; and United States Department of Agriculture Animal and Plant Health Inspect Services (USDA APHIS-WS) for Fiscal Year 2020 - 2021	Lea Soil & Water ion Service Wildlife
	iditional ary Attached
how many: SUBMITTER'S RECOMMENDATION(S): SI	ubmitter's Signature
Approve Funding Dr	Sandran Stret Brito
FINANCE REVIEW Fiscal Impact/Cost:  Review	wed by Finance Director
LEGAL REVIEW: (Note: Travel does not need legal review)  Review	wed by County Attorney
to	oved by County Manager b be Placed on Agenda  Digitally signed by Michael P. Getlagher II Date; 2000, 07.21 15:23 24
tem No. 0208 RECORDING SECRETARY'S USE ONLY ~ COMMISSION ACTION TAKEN	-06.00,
1 1 2 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2	
A CONTRACT OF THE CONTRACT OF	
Approved:         Denied:         Other:	

### STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 20-JUL-161R

A RESOLUTION APPROVING GOVERNMENT AGENCY FUNDING TO NEW MEXICO STATE UNIVERSITY (NMSU) EXTENSION OFFICE; LEA SOIL & WATER CONSERVATION DISTRICT; AND UNITED STATES DEPARTMENT OF AGRICULTURE ANIMAL AND PLANT HEALTH INSPECTION SERVICE WILDLIFE SERVICES (USDA APHIS-WS) FOR FISCAL YEAR 2020 - 2021

WHEREAS, Lea County desires that County residents are provided with a range of different services; and

WHEREAS, federal, local and state agencies provide some services that the County wants to ensure are provided; and

WHEREAS, the County has identified the NMSU Extension Office, Lea Soil & Water Conservation District and USDA as government agencies that provided needed services to Lea County residents; and

WHEREAS, the County has identified and budgeted for FY 2020-2021 the following funding amount for the agencies listed:

- New Mexico State University (NMSU) Extension Office \$103,912.00
- Lea Soil & Water Conservation District \$62,400.00
- United States Department of Agriculture Animal and Plant Health Inspection Service Wildlife Services (USDA APHIS-WS) - \$56,160.00

**NOW**, **THEREFORE**, **BE IT HEREBY RESOLVED** by the Board of County Commissioners of Lea County, that the funding appropriation listed above for each agency is hereby approved.

**BE IT FURTHER RESOLVED** that the Commission Chair and/or County Manager may finalize and sign any agreements/documents consistent with the terms of this resolution.

**PASSED AND APPROVED** on this 23<sup>rd</sup> day of July, 2020, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

Rebecca Long (District 2), Chair	Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain	Voted: Yes No Abstain

,	lson (District 3), Member s No Abstain	Jonathan Sena (District 4), Member Voted: Yes No Abstain
voted. Tes	s IVO ADSIAIII	voteu. res ino Abstalli
	n Jones (District 5), Member	
Voted: Yes	s No Abstain	
ATTEST:	Keith Manes	APPROVED AS TO FORM AND LEGAL
	Lea County Clerk	SUFFICIENCY:
Ву:		
Hollye	Shearer, Deputy Clerk	John W. Caldwell, County Attorney

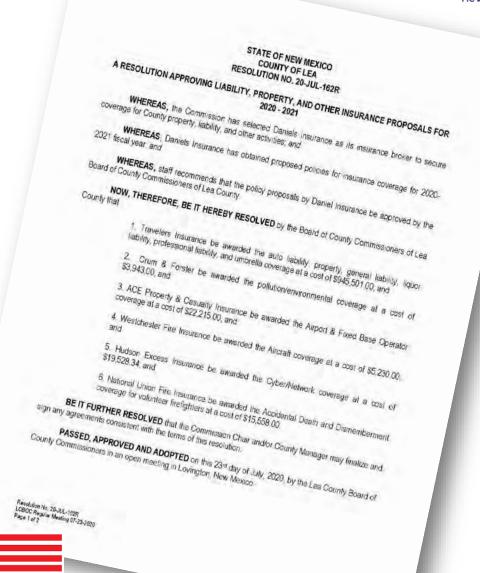
## Consideration of Lea County Resolution No. 20-JUL-162R Approving Liability, Property, and Other Insurance Proposals for FY 2020 - 2021

DANIELS INSURANCE INC.
An Assurex Global Partner



Staff recommends that the following policy proposals by Daniel Insurance be approved:

- 1. Travelers Insurance be awarded the auto liability, property, general liability, liquor liability, professional liability, and umbrella coverage at a cost of \$945,501.00
- 2. Crum & Forster be awarded the pollution/environmental coverage at a cost of \$3,943.00
- 3. ACE Property & Casualty Insurance be awarded the Airport & Fixed Base Operator coverage at a cost of \$22,215.00
- 4. Westchester Fire Insurance be awarded the Aircraft coverage at a cost of \$5,230.00
- 5. Hudson Excess Insurance be awarded the Cyber/Network coverage at a cost of \$19,528.34
- 6. National Union Fire Insurance be awarded the Accidental Death and Dismemberment coverage for volunteer firefighters at a cost of \$15,558.00





LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

DATE SUBMITTED mm-dd-yyyy:	SUBMITTED BY Name, Title, Dept:
07/16/2020	John Caldwell/County Attorney/Legal Department
SUBJECT:	ATTACHMENT(S):
Consideration of Approval of FY 2020/2021 Insurance Coverage	Resolution
NO. OF ORIGINALS FOR SIGNATURE:	ACTION REQUESTED:
1 Resolution	Action Item
BUDGET LINE ITEM NUMBER:	FISCAL BUDGET YEAR:
STRATEGIC PLAN Implementation of 5 Year Strategic Plan:	
3.1 Accountability 3.3 Infrastructure & Facilities 3.5 Safety	
SUMMARY:	
liability, professional liability, and umbrella coverage to Travelers Insura	
Requested Items Needed for Presentation Easels  Easel Laptop Projector Projector	/Laptop/Projector/Etc.: Other: See Additional Summary Attached
SUBMITTER'S RECOMMENDATION(S):	Submitter's Signature
Recommend approval	Department Director, Etc.  John W. Galdwell  Caldwell Date: 2020.07.16 09.50:54
ENAMOR DEMENS: () 100 1	-00.00
FINANCE REVIEW Fiscal Impact/Cost:	Reviewed by Finance Director
FINANCE REVIEW Fiscal Impact/Cost: The financial impact to Lea County will be expenditures from the General \$1,000,000.00. Funds are budgeted and available in 401-002076.	Reviewed by Finance Director
The financial impact to Lea County will be expenditures from the General	Reviewed by Finance Director  Henry C Henry C Low Jr Date: 2020.07.16
The financial impact to Lea County will be expenditures from the General \$1,000,000.00. Funds are budgeted and available in 401-002076.	Reviewed by Finance Director Henry C Low Jr Low Jr Reviewed by County Attorney John W. Digitally signed by Henry C Low Jr Date: 2020.07.16 11:19.38-06'00' Reviewed by County Attorney John W. Digitally signed by John W. Caldwell Caldwell Date: 2020.07.16
The financial impact to Lea County will be expenditures from the Generi \$1,000,000.00. Funds are budgeted and available in 401-002076.  LEGAL REVIEW: (Note: Travel does not need legal review)  COUNTY MANAGER REVIEW:	Reviewed by Finance Director Henry C Henry C Low Jr Low Jr Low Jr Pale: 2020.07.16 11:19:38-06'00'  Reviewed by County Attorney John W. Digitally signed by John W. Caldwell Caldwell Date: 2020.07.16 09:51:28-06'00'  Approved by County Manager to be Placed on Agenda Digitally signed by John W. Caldwell Pigitally signed by Digitally signed by Digitally signed by Digitally signed by Pigitally signed by Digitally signed by Digitally signed by Digitally signed by Digitally signed by Michael Pigitally signed by Michael
The financial impact to Lea County will be expenditures from the Generi \$1,000,000.00. Funds are budgeted and available in 401-002076.  LEGAL REVIEW: (Note: Travel does not need legal review)  COUNTY MANAGER REVIEW:	Reviewed by Finance Director Henry C Digitally signed by Henry C Low Jr Low Jr Date: 2020.07.16 11:19:38-06'00'  Reviewed by County Attorney John W. Digitally signed by John W. Caldwell Caldwell Date: 2020.07.16 09:51:28-06'00'  Approved by County Manager to be Placed on Agenda Digitally signed by John W. Caldwell Pigitally signed by Goile 2020.07.16 Date: 2020.07.16 Date: 2020.07.16 Date: 2020.07.21 (6:35:56)

### STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 20-JUL-162R

## A RESOLUTION APPROVING LIABILITY, PROPERTY, AND OTHER INSURANCE PROPOSALS FOR 2020 - 2021

WHEREAS, the Commission has selected Daniels Insurance as its insurance broker to secure coverage for County property, liability, and other activities; and

WHEREAS, Daniels Insurance has obtained proposed policies for insurance coverage for 2020-2021 fiscal year; and

WHEREAS, staff recommends that the policy proposals by Daniel Insurance be approved by the Board of County Commissioners of Lea County.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of County Commissioners of Lea County that

- 1. Travelers Insurance be awarded the auto liability, property, general liability, liquor liability, professional liability, and umbrella coverage at a cost of \$945,501.00; and
- 2. Crum & Forster be awarded the pollution/environmental coverage at a cost of \$3,943.00; and
- 3. ACE Property & Casualty Insurance be awarded the Airport & Fixed Base Operator coverage at a cost of \$22,215.00; and
- 4. Westchester Fire Insurance be awarded the Aircraft coverage at a cost of \$5,230.00; and
- 5. Hudson Excess Insurance be awarded the Cyber/Network coverage at a cost of \$19,528.34; and
- 6. National Union Fire Insurance be awarded the Accidental Death and Dismemberment coverage for volunteer firefighters at a cost of \$15,558.00.

**BE IT FURTHER RESOLVED** that the Commission Chair and/or County Manager may finalize and sign any agreements consistent with the terms of this resolution.

**PASSED, APPROVED AND ADOPTED** on this 23<sup>rd</sup> day of July, 2020, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

Rebecca Long (District 2), Chair Voted: Yes No Abstain	Dean Jackson (District 1), Vice Chair Voted: Yes No Abstain
Gary G. Eidson (District 3), Member	Jonathan Sena (District 4), Member
Voted: Yes No Abstain	Voted: Yes No Abstain
Richard Don Jones (District 5), Member Voted: Yes No Abstain	
ATTEST: Keith Manes Lea County Clerk	APPROVED AS TO FORM AND LEGAL SUFFICIENCY:
By:	
Hollye Shearer, Deputy Clerk	John W. Caldwell, County Attorney

## Consideration of Lea County Resolution No. 20-JUL-163R Approving Return Transfer of Real Property to the New Mexico Junior College



On February 5, 2015, the Board of County Commissioners approved entering into an agreement with the New Mexico Junior College for the construction, operation, and joint use of an indoor equine center.

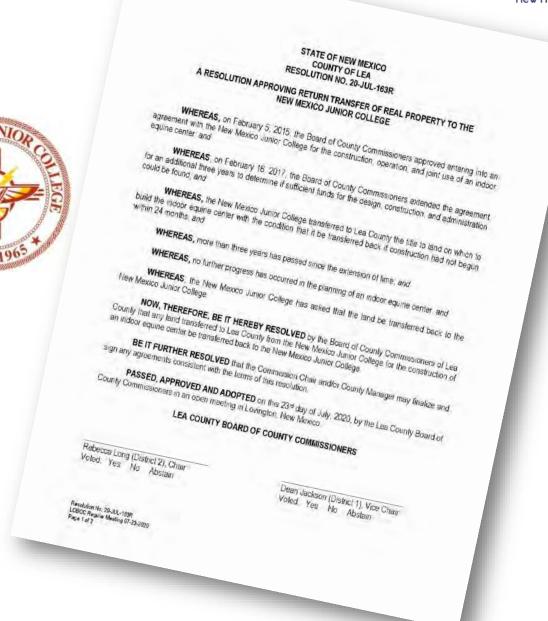
On February 16, 2017, the Board of County Commissioners extended the agreement for an additional three years to determine if sufficient funds for the design, construction, and administration could be found.

The New Mexico Junior College transferred to Lea County the title to land on which to build the indoor equine center with the condition that it be transferred back if construction had not begun within 24 months.

More than three years has passed since the extension of time.

No further progress has occurred in the planning of an indoor equine center.

The New Mexico Junior College has asked that the land be transferred back to the New Mexico Junior College.





LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

DATE SUBMITTED mm-dd-yyyy:	SUBMITTED BY Name, Title, Dept:
07/16/2020	John W. Caldwell/County Attorney/Legal Department
SUBJECT: Consideration of Resolution Approving Return Transfer of Real Property to the New Mexico Junior College	ATTACHMENT(S): Resolution
NO. OF ORIGINALS FOR SIGNATURE: 1 Resolution	ACTION REQUESTED: Action Item
BUDGET LINE ITEM NUMBER:	FISCAL BUDGET YEAR:
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: 3.3 Infrastructure & Facilities	
SUMMARY:	
In agreements related to the possible construction of an indoor equine cen approximately 1236 acres to Lea County to be used for the construction s land be transferred back to NMJC. The agreement was extended for three construction begun, NMJC has requested that the land be transferred bac	site. The transfer required that construction begin within 24 months or the years in February 2017. As no further planning has occurred nor has
Requested Items Needed for Presentation Easels/La Easel Laptop Projector	optop/Projector/Etc.: Other:  See Additional Summary Attached
how many: SUBMITTER'S RECOMMENDATION(S): Recommend approval.	Submitter's Signature Department Director, Etc. John W. Digitally signed by John W. Caldwell Date 2020 07:16 10:32:50 -5500*
FINANCE REVIEW Fiscal Impact/Cost: There is no financial impact to Lea County with this agenda item.	Reviewed by Finance Director  Henry C  Low Jr  Reviewed by Finance Director  Oligitally signed by Henry C Low Jr Date: 2020.07.16 11:17:11 - 06'00'
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney John W. Digitally signed by John W. Caldwell Caldwell 10:33:15-06'00'
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda
Item No. 0210 RECORDING SECRETARY'S USE OF	NLY ~ COMMISSION ACTION TAKEN
Approved:         Denied:           Resolution No.         20-JUL-163R         Policy No.           Continued To:         Referred To:	Other: Ordinance No. Comments:

### STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 20-JUL-163R

## A RESOLUTION APPROVING RETURN TRANSFER OF REAL PROPERTY TO THE NEW MEXICO JUNIOR COLLEGE

WHEREAS, on February 5, 2015, the Board of County Commissioners approved entering into an agreement with the New Mexico Junior College for the construction, operation, and joint use of an indoor equine center; and

WHEREAS, on February 16, 2017, the Board of County Commissioners extended the agreement for an additional three years to determine if sufficient funds for the design, construction, and administration could be found: and

WHEREAS, the New Mexico Junior College transferred to Lea County the title to land on which to build the indoor equine center with the condition that it be transferred back if construction had not begun within 24 months; and

WHEREAS, more than three years has passed since the extension of time; and

WHEREAS, no further progress has occurred in the planning of an indoor equine center; and

WHEREAS, the New Mexico Junior College has asked that the land be transferred back to the New Mexico Junior College.

**NOW**, **THEREFORE**, **BE IT HEREBY RESOLVED** by the Board of County Commissioners of Lea County that any land transferred to Lea County from the New Mexico Junior College for the construction of an indoor equine center be transferred back to the New Mexico Junior College.

**BE IT FURTHER RESOLVED** that the Commission Chair and/or County Manager may finalize and sign any agreements consistent with the terms of this resolution.

**PASSED, APPROVED AND ADOPTED** on this 23<sup>rd</sup> day of July, 2020, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

Rebecca Long (District 2), Chair	Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain	Voted: Yes No Abstain

Gary G. Eidson (District 3), Member Voted: Yes No Abstain	Jonathan Sena (District 4), Member Voted: Yes No Abstain
Richard Don Jones (District 5), Member Voted: Yes No Abstain	
ATTEST: Keith Manes Lea County Clerk	APPROVED AS TO FORM AND LEGAL SUFFICIENCY:
By: Hollye Shearer, Deputy Clerk	John W. Caldwell, County Attorney

# Consideration of Lea County Resolution No. 20-JUL-164R Authorizing Out of State Travel July 23 - 24, 2020 to Dallas/Fort Worth, Texas to Attend Annual Aircraft Rescue & Fire Fighting (ARFF) Training for the Lea County Regional Airport ARFF Fire Department



Request approval for out of state travel to Dallas Fort Worth for ARFF annual fire burns recertification. This is a requirement for Part 139 Certification for Lea Regional Airport.

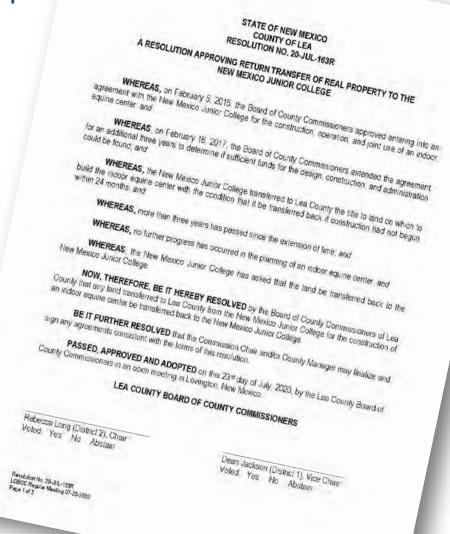
Training is mandated by FAA to maintain current credentials.

This will not interfere with the daily operations of the ARFF Fire station, Emergency Management and coverage during the flights will be covered at all times.

Firefighters listed:

FF Reese Stanford Dates 7/24/2020
FF Leslie Winfield Dates 7/24/2020

Funding is budgeted for this training. (\$1,400.00 cost)







LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

DATE GURLITTER	areare possession and a contract of the contra	I sussesses success	
DATE SUBMITTED mm-dd-yyyy:		SUBMITTED BY Name, Tit	
06/29/2020		Lorenzo Velasquez Director E	mergency Management
SUBJECT:		ATTACHMENT(S):	
Out of State Travel		Resolution Travel Requests	
NO. OF ORIGINALS FOR SIGNATURE	:	ACTION REQUESTED:	
1 Resolution; 2 Travel Requests		Action Item	
BUDGET LINE ITEM NUMBER:		FISCAL BUDGET YEAR:	
409-16-2010		2020-2021	
STRATEGIC PLAN Implementation of 5	Year Strategic Plan:	+	
3.5 Safety			
SUMMARY:			
Request approval for out of state travel to Da for Lea Regional Airport. Training is mandat			s a requirement for Part 139 Certification
This will not interfere with the daily operation times. There is funding in budget to cover out of sta		nd Emergency Management cover	age during the flights will be covered at all
Requested Items Needed Easel Laptop  If checked; how many.	for Presentation Easels/It Projector	.aptop/Projector/Etc.; Other:	See Additional Summary Attached
SUBMITTER'S RECOMMENDATION(S	s):		Submitter's Signature
Request approval for two firefighters to travel to DFW for their annual Fire Burns		Department Director, Etc.  Lorenzo Digitally signed by Lorenzo Velasquez  Velasquez Date 2020.06.29 08:44:14	
FINANCE REVIEW Fiscal Impact/Cost:			Reviewed by Finance Director
The financial impact to Lea County will be ex	penditures of \$1,400 from th	e Airport Fire Fund. Funds are	Henry C Digitally signed by Henry C Low Jr
budgeted and available in 409-16-2010.			Low Jr Date: 2020.07.09
LEGAL REVIEW: (Note: Travel does not a	need legal review)		Reviewed by County Attorney
COUNTY MANAGER REVIEW:			Approved by County Manager
evendo o diministrati mismosta.			to be Placed on Agenda  Digitally signed by Michael  P. Gallegher II  Date: 2020 07.22 17:19:09  -06:00
Item No. 0211 RECORDIN	IG SECRETARY'S USE	ONLY ~ COMMISSION ACTIO	N TAKEN
Approved:	Denied:	Other:	
Resolution No. 20-JUL-164R	Policy No		nnce No
Continued To:	Referred To:	Comm	ienis;

### STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 20-JUL-164R

## A RESOLUTION AUTHORIZING OUT OF STATE TRAVEL JULY 23 - 24, 2020 TO DALLAS/FORT WORTH, TEXAS TO ATTEND ANNUAL AIRCRAFT RESCUE & FIRE FIGHTING (ARFF) TRAINING FOR THE LEA COUNTY REGIONAL AIRPORT ARFF FIRE DEPARTMENT

WHEREAS, Lea Regional Airport ARFF Fire Station personnel are required to maintain current credentials for the Part 139 Certification Burns: *and* 

WHEREAS, Two ARFF firefighter personnel/ Emergency Management assigned to Lea Regional Airport (Reese Stanford and Leslie Winfield) are scheduled to conduct their required burns at Dallas Fort Worth Airport; and

WHEREAS, On September 15, 2016, the Lea County Board of County Commissioners adopted Lea County Resolution No. 16-SEP-188R approving Travel, Per Diem, Mileage, and Reimbursement Policies for Lea County Employees; and

WHEREAS, Paragraph 7 Section A of the Travel, Per Diem, Mileage, and Reimbursement Policies provides procedures for all Out of State Travel for Lea County Employees; and

WHEREAS, the following out of state travel voucher for authorization has been submitted:

**Traveler(s):** Reese Stanford and Leslie Winfield

**Department**: Lea Regional Airport ARFF Fire Department

Travel Dates: July 23-24, 2020 Location: Dallas/ Fort Worth

**Purpose:** Attend ARFF Annual Training Burns

WHEREAS, the Lea County Board of County Commissioners approval is required for the above listed out of state travel.

**NOW**, **THEREFORE**, **BE IT HEREBY RESOLVED** by the Board of County Commissioners of Lea County that the above listed travel is hereby approved.

**BE IT FURTHER RESOLVED** that the Commission Chair and/or County Manager may finalize and sign any documents consistent with the terms of this resolution.

**PASSED AND APPROVED** on this 23<sup>rd</sup> day of July, 2020, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

	g (District 2), Chair No Abstain	Dean Jackson (District 1), Vice Chair Voted: Yes No Abstain
,	on (District 3), Member No Abstain	Jonathan Sena (District 4), Member Voted: Yes No Abstain
	Jones (District 5), Member No Abstain	
ATTEST:	Keith Manes Lea County Clerk	APPROVED AS TO FORM AND LEGAL SUFFICIENCY:
By: Hollye S	Shearer, Deputy Clerk	John W. Caldwell, County Attorney

## Consideration of Lea County Resolution No. 20-JUL-165R Approving the Award of Bid No. 10 2019 – 2020 Asphalt Emulsions – Indefinite Quantity for Lea County Road Department to Multiple Vendors



Asphalt emulsions are an oil product with an emulsifier, water, asphalt, and polymers that are used to install chip seal without the used of hot oil.

Lea County advertised and received 2 qualified bidders for the products requested.

Sometimes a single supplier is not able to supply the different types of oils, asphalts and emulsions to meet the needs of Lea County. For this reason, Lea County issued this RFP with the ability to award single items to the low bidder for that item.

Staff recommends utilizing the method of award in the bid and award each item listed to the low bidder (vendor).

These vendors include: Holly Asphalt, and ERGON

Purchase is currently budget in FY 20/21 in 402-10-2051





LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

DATE SUBMITTED mm-dd-yyyy: 07/08/2020	SUBMITTED BY Name, Title Corey Needham, ACMO	o, Dept:
SUBJECT: AWARD RFP- ASPHALT EMULSIONS- INDEFINITE QUANTITY	ATTACHMENT(S): Resolution, Powerpoint, Bid Ta documents, Ergon bid documen	b Spreadsheet, Holly Frontier bid
NO. OF ORIGINALS FOR SIGNATURE:	ACTION REQUESTED:	
1 Resolution	Action Item	
BUDGET LINE ITEM NUMBER: 402-10-2051	FISCAL BUDGET YEAR: fY 20/21	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: % of chip sealed county roads vs. caliche roads (goal: each year chip	eal more roads)	
SUMMARY: Asphalt emulsions is an oil product with an emulsifier, water, asphalt, an	d polymers that are used to install o	hip seal without the use of hot oil.
Lea County utilizes asphalt emulsions during the chip seal process that i roadways and the surfacing of a new chip sealed roadway.	s used on county roadways for both	existing maintenance of existing paved
Lea County advertised these bids and received 2 qualified bidders for th Holly Frontier Refining & Marketing, LLC. Ergon Asphalt & Emulsions, INC.	e products requested.	
Requested Items Needed for Presentation Easels/ Easel If checked; how many:	Laptop/Projector/Etc.: Other:	See Additional Summary Attached
SUBMITTER'S RECOMMENDATION(S): Staff recommends that LCBC award the RFP to the lowest bidder for the and execute all documents related to the project	each items and allow staff to sign	Submitter's Signature Department Director, Etc.  Digitally liqued by Coopy Reachan Digit Cit - Coopy Reachan Digit Cit - Coopy Reachang Digit Cit - Coopy Reachang Digit Cit - Coopy Reachang Digit - Coopy Reachange and 2 - 4 Of Lea Coopy Reachange and 2 - 4 Debt 2000 20 00 18 43-46 - 00007
FINANCE REVIEW Fiscal Impact/Cost:		Reviewed by Finance Director
The financial impact to Lea County will be expenditures from the Road Department that will be dependent upon the type of product used and the amount used at the bid price. Funds are budgeted and available in 102-10-2051.		Henry C Digitally signed by Henry C Low Jr Date: 2020.07.09 16:47:20-06'00'
LEGAL REVIEW: (Note: Travel does not need legal review)		Reviewed by County Attorney
COUNTY MANAGER REVIEW:		Approved by County Manager to be Placed on Agenda
		Mohe Collogo P. Gallogher II Dele: 2020.07.22 18.04.41
tem No. 0212 RECORDING SECRETARY'S USE	ONLY ~ COMMISSION ACTION	TAKEN
Approved: Denied:	Other:	
Resolution No. 20-JUL-165R Policy No.	Ordinar	nce No ents:
Commission 10:	Comme	mila,

### STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 20-JUL-165R

### A RESOLUTION APPROVING THE AWARD OF BID NO. 10 2019-2020 ASPHALT EMULSIONS-INDEFINITE QUANTITY FOR LEA COUNTY ROAD DEPARTMENT TO MULTIPLE VENDORS

WHEREAS, the chip seal surfacing process is used on county roadways for both existing maintenance of existing paved roadways and the surfacing of new chip sealed roadways; and

WHEREAS, various asphalt emulsions are used during the chip sealing process; and

WHEREAS, Lea County staff recommends awarding the bid per item to the vendor with the lowest bid per item; and

WHEREAS, Lea County staff recommends awarding portions of the bid to Holly Asphalt, and ERGON for items in which each company was the low bid.

**NOW**, **THEREFORE**, **BE IT HEREBY RESOLVED** by the Board of County Commissioners of Lea County that the award of asphalt emulsions be awarded to multiple vendors is hereby approved.

**BE IT FURTHER RESOLVED** that the Commission Chair and/or County Manager may finalize and sign any agreements consistent with the terms of this resolution.

**PASSED AND APPROVED** on this 23<sup>rd</sup> day of July 2020, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

Rebecca Long (District 2), Chair	Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain	Voted: Yes No Abstain
Gary G. Eidson (District 3), Member	Jonathan Sena (District 4), Member
Voted: Yes No Abstain	Voted: Yes No Abstain
Richard Don Jones (District 5), Member	
Voted Ves No Abstain	

ATTEST:	Keith Manes Lea County Clerk	APPROVED AS TO FORM AND LEGAL SUFFICIENCY:
Ву:		
Hollye	Shearer, Deputy Clerk	John W. Caldwell, County Attorney

Consideration of Lea County Resolution No. 20-JUL-166R Approving Recommendations from a Freeholders Committee Declaring the Vacation and Abandonment of Dedicated Right of Way of Peach Tree Lane in the Imperial Subdivision Near Hobbs, New Mexico

a COUNTY new mexico.

On June 11, 2020 the LCBCC assigned a freeholders committee to review a right of way vacation request for a portion of undeveloped right of way in the Imperial Subdivision near Hobbs, NM.

The freeholders committee recommend that the right of way be vacated.

The ROW is undeveloped.

Adjacent property owners and utility companies have been contracted with no objections. All parties are acceptable to the ROW vacation.



Consideration of Lea County Resolution No. 20-JUL-166R Approving Recommendations from a Freeholders Committee Declaring the Vacation and Abandonment of Dedicated Right of Way of Peach Tree Lane in the Imperial Subdivision Near Hobbs, New Mexico

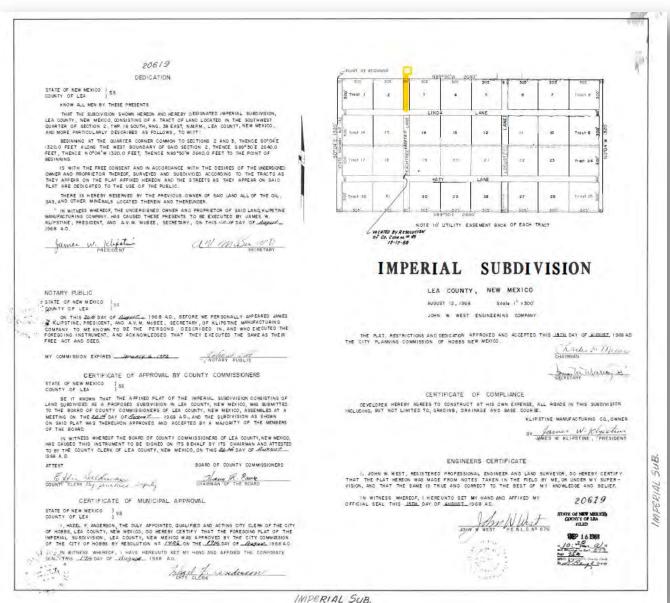


On June 11, 2020 the LCBCC assigned a freeholders committee to review a right of way vacation request for a portion of undeveloped right of way in the Imperial Subdivision near Hobbs, NM.

The freeholders committee recommend that the right of way be vacated.

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Consideration of Lea County Resolution No. 20-JUL-166R Approving Recommendations from a Freeholders Committee Declaring the Vacation and Abandonment of Dedicated Right of Way of Peach Tree Lane in the Imperial Subdivision Near Hobbs, New Mexico

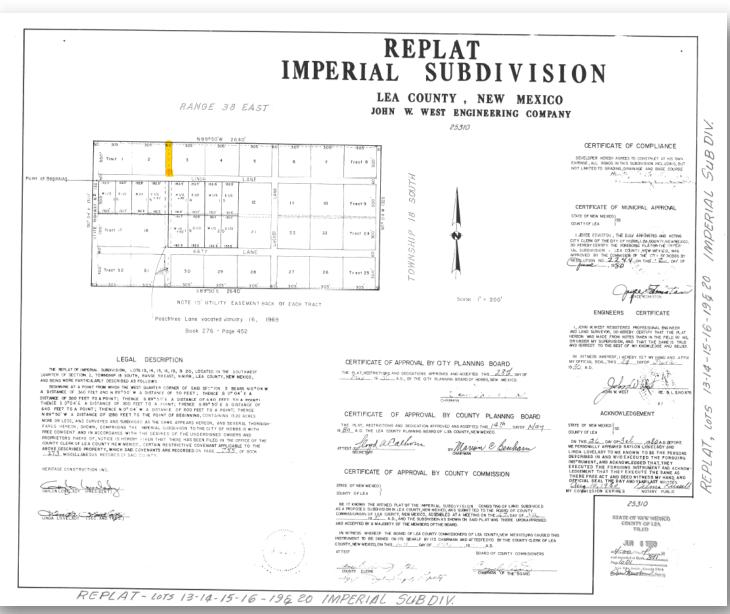


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The freeholders committee recommend that the right of way be vacated.

The ROW is undeveloped.

Adjacent property owners and utility companies have been contracted with no objections. All parties are acceptable to the ROW vacation.





LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

DATE SUBMITTED mm-dd-yyyy:	SUBMITTED BY Name, Title, Dept:
07/10/2020	Corey Needham, ACM
SUBJECT:	ATTACHMENT(S):
Freeholders Committee recommendation to vacate a portion of Peachtree Lane in the Imperial Subdivision	Imperial Subdivision replat, Aerial of Peachtree Lane,
NO. OF ORIGINALS FOR SIGNATURE:	ACTION REQUESTED:
1 Resolution	Action Item
BUDGET LINE ITEM NUMBER:	FISCAL BUDGET YEAR:
none	FY 2020/21
STRATEGIC PLAN Implementation of 5 Year Strategic Plan:	All the Market New York and All the New York
Section 3.3: The County shall provide a safe, reliable, and efficient transpothe changing needs of the public	rtation network, and county facilities shall be maintained and shall meet
SUMMARY:	
June 11, 2020 the LCBCC assigned a freeholders of for a portion of undeveloped right of way in the Imperight of way is platted as Peachtree Lane. The other vacated in 1968 and 1969. The right of way does not utilities companies were contacted to ensure service has responded back with an objection.  The freeholder committee recommends that the right	erial Subdivision in northern Hobbs, NM area. The retwo section of Peachtree Lane to the south were of connect to any roadway to the north or south, e lines would not be disturbed. No utility company
Requested Items Needed for Presentation Easels/Lag Easel Laptop Projector	otop/Projector/Etc.: Other: See Additional Summary Attached
how many: SUBMITTER'S RECOMMENDATION(S):	Submitter's Signature
Vacation Peachtree Lane right of way north of Linda Lane.	Department Director, Etc.  Corey Digitally signed by Cerey Needham Date: 2020.07.10 16:50.05  Needham - 0-500'
FINANCE REVIEW Fiscal Impact/Cost:	Reviewed by Finance Director
There is no financial impact to Lea County with this agenda item.	Henry C Low Jr  Digitally signed by Henry C Low Jr Date: 2020.07.16 11:21:30 -06'00'
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney
COUNTY MANAGER REVIEW:	Approved by County Manager to be Placed on Agenda
	Make College P. Gullegher II Date: 2020.07.22 18:14.51
Item No. 0213 RECORDING SECRETARY'S USE ON	LY ~ COMMISSION ACTION TAKEN
Approved: Denied:	
Resolution No. 20-JUL-166R Policy No	Other:
Continued To: Referred To:	Ordinance No.

### STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 20-JUL-166R

## A RESOLUTION APPROVING RECOMMENDATIONS FROM A FREEHOLDERS COMMITTEE DECLARING THE VACATION AND ABANDONMENT OF DEDICATED RIGHT OF WAY OF PEACH TREE LANE IN IMPERIAL SUBDIVISION NEAR HOBBS, NEW MEXICO

**WHEREAS**, the Board of County Commissioners of Lea County approved the Imperial Subdivision, which included unimproved right of ways; *and* 

WHEREAS, in compliance with NMSA 1978 § 67-5-4, the Board of County Commissioners of Lea County on June 11, 2020, directed the appointment of three freeholders to review Imperial Subdivision and bring forth their recommendations; and

WHEREAS, the three freeholders recommend that as to a portion of Peach Tree Lane be vacated, since there are no plans for use of this right of way; and

WHEREAS, the three freeholders have made their report to the Board of County Commissioners of Lea County that a portion of the unimproved Right of Way should be vacated in accordance with N.M.S.A. 1978, § 67-5-4 as the road is not needed.

NOW, THEREFORE, BE IT RESOLVED BY LEA COUNTY, NEW MEXICO by the Board of County Commissioners, that a portion of Peach Tree Lane is vacated and abandoned pursuant to NMSA 1978 § 67-5-4 effective this date.

**BE IT FURTHER RESOLVED** that the Commission Chair and/or County Manager may finalize and sign any documents consistent with the terms of this resolution.

**PASSED, APPROVED AND ADOPTED** on this 23<sup>rd</sup> day of July, 2020, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

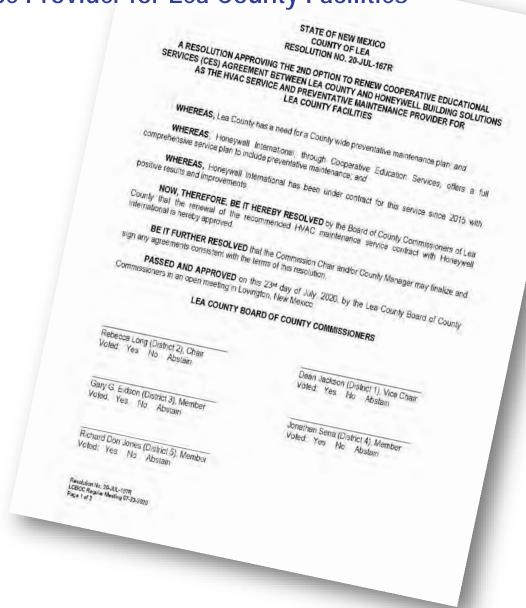
Rebecca Long (District 2), Chair	Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain	Voted: Yes No Abstain
Gary G. Eidson (District 3), Member Voted: Yes No Abstain	Jonathan Sena (District 4), Member Voted: Yes No Abstain

Richard Don Jo Voted: Yes	nes (District 5), Member No Abstain	
	eith Manes ea County Clerk	APPROVED AS TO FORM AND LEGAL SUFFICIENCY:
By: Hollye She	arer, Deputy Clerk	John W. Caldwell, County Attorney

Consideration of Lea County Resolution No. 20-JUL-167R Approving the 2nd Option to Renew Cooperative Educational Services (CES) Agreement between Lea County and Honeywell Building Solutions as the HVAC Service and Preventative Maintenance Provider for Lea County Facilities









# LEA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY FORM

LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

County Manager Approval (mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy:	SUBMITTED BY Name, Title, Dept: Edmundo R. Lara II / Interim Facilities Director	
07/08/2020	Edmundo R. Lara II / Interim Pac	alides Director
SUBJECT: Renewal of maintenance contract on HVAC units for all County buildings.	ATTACHMENT(S): (1). Contract Renewal (2). Resolution (3). Power Point	
NO. OF ORIGINALS FOR SIGNATURE: (1) Contract Renewal (2). Resolution	ACTION REQUESTED: Action Item	
BUDGET LINE ITEM NUMBER: See below.	FISCAL BUDGET YEAR: 2020-2021	
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: Section 3.3 Infrastructure and Facilities  (6). Efficient use of utilities and technology county Facilities Section 3.5 Safety  "Lea County Shall be a Safe Community"		
SUMMARY:	The second second	
executed in 2019-2020. This renewal price includes a 2% escalation rate at be the Maintenance of mechanical systems, components, and hardware. C Lara recommends utilizing the services of Honeywell International as a resistering Lea County Facilities.  Budgeted line items: 401-03-2079, 401-08-2079, 402-10-2079, 404-12-20808-78-2079, 460-32-2079  Requested Items Needed for Presentation Easels/La Easel Laptop Projector Projector	ontract will also include Merv 8 filt ult of Honeywell's expertise, certifi 79, 418-23-2079, 454-18-2079, 45	ers to be changed quarterly. Edmundo cation, and their past performance
If checked; how many:  SUBMITTER'S RECOMMENDATION(S):  Edmundo Lara recommends the approval of this resolution.		Submitter's Signature Department Director, Etc.
Editional Cara recommends the approval of this resolution.		Edmundo R  Digital properties (Estimated Regard)  Of Carlo Edmundo Russ (entering full discount) and C = 105 O = Less  Outro (Carlo Established C = 105 O
FINANCE REVIEW Fiscal Impact/Cost:		Reviewed by Finance Director
The financial impact to Lea County will be expenditures of \$440,141.55 from the various funds listed above under Summary. Funds are budgeted and available in FY 21.		Henry C Digitally signed by Henry C Low Jr Date: 2020.07.09 09:30:22 -06:00'
LEGAL REVIEW: (Note: Travel does not need legal review)		Reviewed by County Attorney
COUNTY MANAGER REVIEW:		Approved by County Manager to be Placed on Agenda Digitally signed by Michael Wichaellogue P. Gallagher II Date: 2020 07-22 18-49 05 -0600*
Item No. 0214 RECORDING SECRETARY'S USE ON	ILY ~ COMMISSION ACTION	TAKEN
Approved: Denied:		
Resolution No. 20-JUL-167R Policy No. Ordina		ce No
Continued 10: Rejetted 10:	Comme	113.

# STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 20-JUL-167R

# A RESOLUTION APPROVING THE 2ND OPTION TO RENEW COOPERATIVE EDUCATIONAL SERVICES (CES) AGREEMENT BETWEEN LEA COUNTY AND HONEYWELL BUILDING SOLUTIONS AS THE HVAC SERVICE AND PREVENTATIVE MAINTENANCE PROVIDER FOR LEA COUNTY FACILITIES

WHEREAS, Lea County has a need for a County wide preventative maintenance plan; and

WHEREAS, Honeywell International, through Cooperative Education Services, offers a full comprehensive service plan to include preventative maintenance; and

WHEREAS, Honeywell International has been under contract for this service since 2015 with positive results and improvements.

**NOW**, **THEREFORE**, **BE IT HEREBY RESOLVED** by the Board of County Commissioners of Lea County that the renewal of the recommended HVAC maintenance service contract with Honeywell International is hereby approved.

**BE IT FURTHER RESOLVED** that the Commission Chair and/or County Manager may finalize and sign any agreements consistent with the terms of this resolution.

**PASSED AND APPROVED** on this 23<sup>rd</sup> day of July, 2020, by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

#### LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair Voted: Yes No Abstain	Dean Jackson (District 1), Vice Chair Voted: Yes No Abstain
Gary G. Eidson (District 3), Member Voted: Yes No Abstain	Jonathan Sena (District 4), Member Voted: Yes No Abstain
Richard Don Jones (District 5), Member	

ATTEST:	Keith Manes Lea County Clerk	APPROVED AS TO FORM AND LEGAL SUFFICIENCY:
Ву:		
Hollye	Shearer, Deputy Clerk	John W. Caldwell, County Attorney

#### Honeywell International

3509 Durazno Ave El Paso, Texas 79905 915-544-6634/915-533-6973



#### **ADDENDUM**

Contract/Agreement No(s): 40179053 Lea County Detention

40179057 Lea County Special Events Center

40179067 Lea County Public Safety 40179208 Lea County Hobbs Buildings 40179207 Lea County Lovington Buildings 40208522 Lea County Community Centers

**Customer:** Cooperative Educational Services

**RE: Contract for Lea County** 

**Address:** 4216 Balloon Park Rd NE

Albuquerque, NM 87109

Attn: Jacklyn Serrano Phone: 505-344-5470

This Addendum No.2 is attached to and incorporated by reference into the Contract/Agreement by and between CES for Lea County and Honeywell Building Solutions. Both parties have hereby agreed to modify the

**Contract/Agreement** as follows:

1. This is an extension of original Honeywell Contract #40179053, #40179057, #40179067, #40179208, #40179207 and #40208522 that was effective July 1, 2018. This addendum is for Year #3, extending the term of this contract from July 1, 2020 through June 30, 2021.

2. Amendment Escalation Rate: 2.0%

- 3. Amendment Total Contract Cost (including NMGRT and CES fee): \$440,141.55
- 4. Amendment Effective Date: July 1, 2020
- 5. Exhibit B-1 to serve as record of addendum history for Honeywell services.
- 6. Exhibit B-2 to serve as explanation of services provided by location.

#### 7. Amend Lea County Hobbs Buildings Contract #40179208 cost as follows:

Current 2019/2020 agreement price		\$ 26,	994.87
2.0% Escalation Rate as allowed per contract		\$	539.90
Amendment Total Contract Cost		\$ 27,	534.77
NM	MGRT (6.8125%):	\$ 1.	875.81
Tot	al Before CES Fee:	\$ 29,	,410.57
CE	S Admin. Fee (1.25%):	\$	367.63

Total with NMGRT &

CES Fee <u>\$ 29,778.21</u>

#### 8. Amend Lea County Lovington Buildings Contract #40179207 cost as follows:

Current 2019/2020 agreement price \$148,742.43
2.0% Escalation Rate as allowed per contract \$2,974.85
Amendment Total Contract Cost \$151,717.28

NMGRT (7.2500%): \$\frac{\$10,999.50}{\$162,716.78}\$ CES Admin. Fee (1.25%): \$\frac{2,033.96}{\$2,033.96}\$

Total with NMGRT &

CES Fee <u>\$164,750.74</u>

#### 9. Amend Lea County Public Safety Contract #40179067 cost as follows:

Current 2019/2020 agreement price	\$ 23,172.13
2.0% Escalation Rate as allowed per contract	\$ 463.44
Amendment Total Contract Cost	\$ 23,635.57

NMGRT (6.8125%): \$ 1,610.17 Total Before CES Fee: \$ 25,245.75 CES Admin. Fee (1.25%): \$ 315.57

Total with NMGRT &

CES Fee <u>\$ 25,561.32</u>

#### 10. Amend Lea County Special Events Center Contract #40179057 cost as follows:

Current 2019/2020 agreement price	\$101,629.48
2.0% Escalation Rate as allowed per contract	\$ 2,032.59
Amendment Total Contract Cost	\$103,662.07

 NMGRT (6.8125%):
 \$ 7,061.98

 Total Before CES Fee:
 \$110,724.05

 CES Admin. Fee (1.25%):
 \$ 1,384.05

Total with NMGRT &

CES Fee <u>\$112,108.10</u>

#### 11. Amend Lea County Detention Contract# 40179053 cost as follows:

Current 2019/2020 agreement price	\$ 92,728.68
2.0% Escalation Rate as allowed per contract	<b>\$</b> 1,854.57
Amendment Total Contract Cost	\$ 94,583.25

 NMGRT (7.2500%):
 \$ 6,857.29

 Total Before CES Fee:
 \$101,440.54

 CES Admin. Fee (1.25%):
 \$ 1,268.01

Total with NMGRT &

CES Fee <u>\$102,708.55</u>

12. Amend <u>Lea County Community</u> Current 2019/2020 agreem 2.0% Escalation Rate as al Amendment Total Contrac	nent price llowed per contract	\$ 4,804.40 \$ 96.09 \$ 4,900.49
7 mendment Total Contrac	NMGRT (5.5000%): Total Before CES Fee: CES Admin. Fee (1.25%): Total with NMGRT & CES Fee	\$ 269.53 \$ 5,170.01
NO FURTHER MODIFICATIONS.  Except as expressly amended and suppleffect.	lemented hereby, the Contract/Agreemen	t remains in full force and
IN WITNESS WHEREOF, the parties he of, 2020.	ereto have caused this Addendum No. 2 to b	e signed as of thisday
LEA COUNTY	HONEYWELL INTERNAT Honeywell Building Solution	
By:	By:	
Title:	Title:	

**EXHIBIT B-1**HONEYWELL MAINTENANCE SERVICES PRICING (excludes NMGRT and CES FEE):

Addendum#1	HONEYWELL Contract #	Current Price	2.0% Escalation Annual \$ Amount	Next Year's Annual \$ Amount
Lea County Detention	40179053	\$ 92,728.68	\$ 1,854.57	\$ 94,583.25
Lea County Special Events Center	40179057	\$101,629.48	\$ 2,032.59	\$103,662.07
Lea County Public Safety	40179067	\$ 23,172.13	\$ 463.44	\$ 23,635.57
Lea County Hobbs Buildings	40179208	\$ 26,994.87	\$ 539.90	\$ 27,534.77
Lea County Lovington Buildings	40179207	\$148,742.43	\$ 2,974.85	\$151,717.28
Lea County Community Centers	40208522	\$ 4,804.40	\$ 96.09	\$ 4,900.49
TOTAL		\$398,071.99	\$ 7,961.44	\$406,033.43

#### **EXHIBIT B-2**

#### EXPLANATION OF SERVICES PROVIDED BY LOCATION

# **Location: Lea County Events Center**

#### Work Site Location Address:

Work Site Name	Street Address	City	St	Zip
Lea County Events Center	5101 N. Lovington Hwy	Hobbs	NM	

**Scope of Work:** HONEYWELL INTERNATIONAL INC., through its Honeywell Building Solutions business unit (sometimes referred to as "HBS", "Honeywell" or "Honeywell Building Solutions"), shall provide the following equipment and services ("the Work") in accordance with the attached work scope documents and terms and conditions, which form a part of this Agreement.

Preferred Temperature Control Services	<b>□Site Services</b>
Flex Temperature Control Services	☐ Honeywell Energy Analysis Reporting
<b>☑</b> Preferred Automation Maintenance Services	⊠Air Filter Services
Flex Automation Services	<b>⊠Water Treatment Services</b>
Preferred Fire Alarm Maintenance Services	☐ Critical Parts Stocking
Fire Alarm Test and Inspect Services	☐ Thermography Services
□ Preferred Security System Inspect Services	☐ Emergency Generator Services
Flex Security System Services	☐ In Suite Services
<b>☑</b> Preferred Mechanical Maintenance Services	Remote Monitoring/Radionics
Flex Mechanical Maintenance Services	☐Indoor Air Quality Auditing Services
ServiceNet <sup>™</sup> Remote Monitoring and Control Services	Service Management Software
<b>EBI Services</b>	FM Worksite
Online Services	Other/Special Provisions
Advanced Support	☐ Honeywell Users Group
☐ Attune <sup>TM</sup> Advisory Services - Operations	☐ Attune <sup>TM</sup> Advisory Services - Energy Optimization
☐ Attune <sup>TM</sup> Advisory Services – Energy Awareness	☐ Attune <sup>TM</sup> Advisory Services – Lobby Digital Signage
Outcome Based Service—Assurance Automation	Outcome Based Service—Dynamic Automation
Outcome Pased Service Vision	·

#### **Preferred Mechanical Maintenance Services**

1.1 Scope - HONEYWELL will maintain the mechanical systems, components, and hardware listed below:

#### **List of Covered Equipment:**

Quantity	Description	Model Number	Location
6	Roof Top Units	NA	Lea County Event Center
1	Cooling Tower	NA	Lea County Event Center
2	Chiller	NA	Lea County Event Center
2	Boilers	NA	Lea County Event Center
9	Pumps	NA	Lea County Event Center
1	Make-up air unit	NA	Lea County Event Center
14	Fan coil	NA	Lea County Event Center
2	Condensing Units	NA	Lea County Event Center
18	Exhaust Fans	NA	Lea County Event Center
4	AHU	NA	Lea County Event Center
1	Water Heater	NA	Lea County Event Center
6	Unit Heaters	NA	Lea County Event Center

**1.2 Preventive Maintenance** - Each preventive maintenance call will be scheduled by a computer-generated service report detailing the tasks to perform, the skill levels required, and the special tools and instrumentation required to maintain the systems. Maintenance intervals will be determined by either equipment run time or a frequency determined from consideration of equipment operation, application, location, or criticality of end use. Upon completion of each service call, a summary of the preventive maintenance tasks completed will be provided to CUSTOMER.

1.3 Component Replacements - HONEYWELL will maintain CUSTOMER'S presently installed system within the functional limitations of presently installed hardware, firmware, and software found on CUSTOMER'S system(s). HONEYWELL will repair or replace serviceable components and parts found on the List of Covered Equipment that have been found to be defective or have failed. Replaced components will be new or reconditioned components of compatible design as required to maintain CUSTOMER'S system. At HONEYWELL'S sole discretion, marginal components may also be repaired or replaced. These replacements will be based upon commercial availability of parts and/or components. All exchanged parts shall become the property HONEYWELL. Automatic valve and damper maintenance and repair are included in this Agreement. The labor required for their removal and installation is not included.

Notwithstanding the foregoing, at initial inspection, at initial seasonal start-up, or following twelve (12) months of service, if any individual component cannot, in the sole or exclusive opinion of HONEYWELL, be properly repaired, due to obsolescence, lack of commercial availability of standard parts, and/or excessive wear or deterioration, HONEYWELL may remove said component from the List of Covered Equipment, with sixty (60) days written notice. Non-maintainable components will be eliminated from coverage under this Agreement and HONEYWELL shall adjust the price accordingly.

1.4 Emergency Service - Activities performed under this Agreement are designed to minimize the incidence of emergency situations. However, should an emergency arise, HONEYWELL personnel will assess the situation either by phone or remote diagnostics, or both, and will determine the required course of action with CUSTOMER. If it is determined that a site visit is required, HONEYWELL personnel will arrive at CUSTOMER site within Error! Reference source not found. hours. If the resolution of the emergency service call requires HONEYWELL to provide service for equipment that is not listed in Article 1.1 above, CUSTOMER will be liable for charges prevailing for such service.

Emergency Service will be provided during the following periods during the term of this Agreement (check box for desired level of emergency service coverage):

Continuous Emergency Service:
24 hours per day, seven days per week, federal holidays included
Extended Hours Emergency Service:
12 hours per day, five days per week, federal holidays excluded.
Specified hours: 6:00 a.m 6:00 p.m., Monday through Friday.
Regular Business Hours Emergency Service:
8.5 hours per day, five days per week, federal holidays excluded.
Specified hours: 8:00 a m - 4:30 p m Monday through Friday

- **1.5 Performance Review** A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.
- 1.6 Honeywell ServicePortal HONEYWELL will provide customer access to an Internet-based application that will allow the CUSTOMER to securely submit non-emergency service requests online; view status of all service calls, whether scheduled, open or closed; view appointments and task detail of work performed on contracted service calls; and view contract and equipment coverage details (12 month history and includes only service performed per the HONEYWELL contract). Functionality enhancements or deletions are at the discretion of HONEYWELL.

#### **Air Filter Services**

**1.1 Scope** - HONEYWELL will furnish and install air filters appropriate for the design condition of CUSTOMER'S ventilation systems. Media for the fan system units listed in this section will be replaced according to the following schedule:

				Changes per year
Fan System Unit	Quantity	Size	Type	(1,2,4,6, or 12)
All systems for equipment listed under "List of covered equipment"	Various	Various	Various	4

- **1.2 Coverage** It is understood that the air filter media replacement services apply only to the fan system units listed in Article 1.1 above. If this Agreement is terminated, HONEYWELL will remove any HONEYWELL-supplied frames from the facility, or offer CUSTOMER the opportunity to purchase them at the current market value.
- 1.3 Frequency of Air Filter Media Replacement Should filter loading experience indicate a need to adjust the frequency of media changes for the fan systems listed in Article 1.1 above, the frequency will be changed, and the Agreement

amended to reflect the new media change frequency. The Agreement price will be adjusted to account for the revised media change frequency.

**1.4 Performance Review** - A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.

#### **Preferred Automation Maintenance Services**

**1.1 Scope** - HONEYWELL will maintain building automation system hardware and software found in the List of Covered Equipment and Software below.

#### **List of Covered Equipment:**

Quantity	Description	Model Number	Location
1	JCI Metasys	NA	Event Center

1.2 Coverage - Unless noted by exception, maintenance intervals will be determined by equipment, application, location and HONEYWELL'S computer data bank of maintenance experience and manufacturer's specifications, according to HONEYWELL'S best judgment.

After each service call is completed, details from the service report will be provided to CUSTOMER.

HONEYWELL will review current data and applications and will verify correct operation of connected HVAC equipment.

**1.3 Hardware Support -** HONEYWELL will perform scheduled maintenance services on the Equipment covered under this Agreement as detailed on the List of Covered Equipment.

HONEYWELL will repair or replace serviceable components and parts found on the List of Covered Equipment and Software, which have been found to be defective or have failed. Replaced components will be new or reconditioned components of compatible design as required to maintain CUSTOMER'S system. At HONEYWELL'S sole discretion, marginal components may also be repaired or replaced. These replacements will be based upon commercial availability of parts and/or components. All exchanged parts shall become the property of HONEYWELL.

Notwithstanding the foregoing, at initial inspection or following twelve (12) months of service, or at initial seasonal start-up, if any individual component cannot, in the sole or exclusive opinion of HONEYWELL, be properly repaired, due to obsolescence, lack of commercial availability of standard parts, and/or excessive wear or deterioration, HONEYWELL may remove said component from the List of Covered Equipment, with sixty (60) days written notice. Non-maintainable components will be eliminated from coverage under this Agreement and HONEYWELL shall adjust the price accordingly.

1.4 Software Support - HONEYWELL will maintain the present system within the functional limitations of presently installed hardware and/or software included in the List(s) of Covered Equipment and Software. This may include providing software patches, revisions and/or bug fixes to standard HONEYWELL software that may be periodically created by HONEYWELL to maintain present system operations. Third-party applications and/or software including, but not limited to, operating system(s), web browsers, local area network (LAN) and computerized maintenance management systems and any labor, software and/or hardware required to maintain the present applications and/or implement functional enhancements, will be CUSTOMER'S sole responsibility.

CUSTOMER shall be solely responsible for and agrees to purchase any and all hardware, firmware, and/or software that may hereafter be required to improve performance of the software installed on CUSTOMER'S system. HONEYWELL shall not be responsible to provide any improvements, functional, operational or otherwise. Third party software that adds, enhances or improves functional performance of CUSTOMER'S system are excluded under this Agreement and will be provided when and if available and at CUSTOMER'S expense.

Upon request, HONEYWELL will provide documentation to operate all HONEYWELL licensed software. Upon termination of this Agreement, all documentation, including software, will become operational property and responsibility of CUSTOMER, provided that CUSTOMER abides by the terms of the License Agreement for Software Products.

**1.5 Emergency Service** - Activities performed under this Agreement are designed to minimize the incidence of emergency situations. However, should an emergency arise, HONEYWELL personnel will assess the situation either by phone

or remote diagnostics, or both, and will determine the required course of action with CUSTOMER. If it is determined that a site visit is required, HONEYWELL personnel will arrive at CUSTOMER'S site within **Error! Reference source not found.** hours. If the resolution of the emergency service call requires HONEYWELL to provide service for equipment, software or any components thereof that are not listed on the List of Covered Equipment and Software, CUSTOMER will be liable for charges then prevailing for such service.

Emergency Service will be provided during the following periods during the term of this Agreement (check box for desired level of emergency service coverage):

Continuous Emergency Service:
24 hours per day, seven days per week, federal holidays included
Extended Hours Emergency Service:
12 hours per day, five days per week, federal holidays excluded.
Specified hours: 6:00 a.m 6:00 p.m., Monday through Friday.
Regular Business Hours Emergency Service:
8.5 hours per day, five days per week, federal holidays excluded.
Specified hours: 8:00 a.m 4:30 p.m., Monday through Friday.

□1.6 Operator Training Support - To provide for the proper ongoing operation and improving application of the building management system by CUSTOMER personnel, HONEYWELL personnel will conduct NA hours of on-site training dedicated to operating and/or programming issues mutually pre-determined by CUSTOMER and HONEYWELL.

Tuition for NA person(s) to attend NA scheduled training session(s) on system operation and programming at HONEYWELL'S Building Solutions Training Center has been included hereunder. Cost of travel and/or accommodations is not included and shall be CUSTOMER'S sole responsibility.

- 1.7 Performance Review A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.
- **1.8 Honeywell ServicePortal** HONEYWELL will provide customer access to an Internet-based application that will allow the CUSTOMER to securely submit non-emergency service requests online; view status of all service calls, whether scheduled, open or closed; view appointments and task detail of work performed on contracted service calls; and view contract and equipment coverage details (12 month history and includes only service performed per the HONEYWELL contract). Functionality enhancements or deletions are at the discretion of HONEYWELL.

#### **Water Treatment Services**

1.1 Scope - HONEYWELL will provide a water treatment program for the following systems:

Quantity	Description	Model Number	Location
2	Chiller	NA	Lea County Event Center
2	Boilers	NA	Lea County Event Center
1	Cooling Tower	NA	Lea County Event Center

- 1.2 Preventive Maintenance A computer-scheduled treatment program for the control of scale, corrosion, and biological fouling will be provided. HONEYWELL will regularly examine, test, and adjust all covered water treatment devices, and will perform periodic water analysis. On systems requiring continuous water analysis, an electronic monitoring system will be installed and maintained. The electronic monitoring system will automate the water analysis process, and adjust chemical feed and bleed interval automatically.
- 1.3 Supplies and Materials HONEYWELL will provide and maintain all monitoring equipment, and will supply biodegradable chemicals necessary to maintain proper water treatment. All monitoring and application equipment furnished by HONEYWELL will remain the property of HONEYWELL.
- **1.4 Emergency Service** Should an emergency related to the function of the Water Treatment Services arise, HONEYWELL personnel will assess the situation either by phone or remote diagnostics, or both, and will determine the required course of action with CUSTOMER. If it is determined that a site visit is required, HONEYWELL personnel will arrive at CUSTOMER site within **Error! Reference source not found.** hours. If the resolution of the emergency service call requires HONEYWELL to provide service for equipment that are not listed in Article 1.1 above, CUSTOMER will be liable for charges prevailing for such service.

# **Locations: Lea County Lovington Buildings**

#### Work Site Location Address:

Work Site Name	Street Address	City	St	Zip
Lea County Courthouse	100 North Main Ave	Lovington	NM	88260
Health Department	302 N. 5th St	Lovington	NM	88260
Sheriff's Office	1417 S. Commercial St	Lovington	NM	88260

**Scope of Work:** HONEYWELL INTERNATIONAL INC., through its Honeywell Building Solutions business unit (sometimes referred to as "HBS", "Honeywell" or "Honeywell Building Solutions"), shall provide the following equipment and services ("the Work") in accordance with the attached work scope documents and terms and conditions, which form a part of this Agreement.

<b>☑</b> Preferred Temperature Control Services	☐Site Services
Flex Temperature Control Services	☐ Honeywell Energy Analysis Reporting
<b>☑</b> Preferred Automation Maintenance Services	<b>⊠</b> Air Filter Services
Flex Automation Services	<b>⊠Water Treatment Services</b>
☐ Preferred Fire Alarm Maintenance Services	☐ Critical Parts Stocking
Fire Alarm Test and Inspect Services	☐ Thermography Services
☐ Preferred Security System Inspect Services	☐ Emergency Generator Services
Flex Security System Services	☐ In Suite Services
<b>☑</b> Preferred Mechanical Maintenance Services	☐ Remote Monitoring/Radionics
<b>⊠</b> Flex Mechanical Maintenance Services	☐Indoor Air Quality Auditing Services
ServiceNet <sup>™</sup> Remote Monitoring and Control Services	Service Management Software
<b>■EBI Services</b>	☐FM Worksite
Online Services	Other/Special Provisions
Advanced Support	☐ Honeywell Users Group
☐ Attune <sup>TM</sup> Advisory Services - Operations	☐ Attune <sup>TM</sup> Advisory Services - Energy Optimization
☐ Attune <sup>TM</sup> Advisory Services – Energy Awareness	☐ Attune <sup>TM</sup> Advisory Services – Lobby Digital Signage
Outcome Based Service—Assurance Automation	Outcome Based Service—Dynamic Automation
Outcome Based Service—Vision	

#### **Preferred Mechanical Maintenance Services**

1.1 Scope - HONEYWELL will maintain the mechanical systems, components, and hardware listed below:

Quantity	Description	Model Number	Location
2	Boilers	NA	Courthouse
9	Roof Top Units	NA	Courthouse
102	H & V Units	NA	Courthouse
6	Pumps	NA	Courthouse
2	Motor	NA	Courthouse
2	Split Systems	NA	Health Department
2	ERV	NA	Sheriff's Office
10	Outdoor Units	NA	Sheriff's Office
18	Exhaust Fans	NA	Sheriff's Office
52	AHU/ATU	NA	Sheriff's Office
7	Condensers	NA	Sheriff's Office

- 1.2 Preventive Maintenance Each preventive maintenance call will be scheduled by a computer-generated service report detailing the tasks to perform, the skill levels required, and the special tools and instrumentation required to maintain the systems. Maintenance intervals will be determined by either equipment run time or a frequency determined from consideration of equipment operation, application, location, or criticality of end use. Upon completion of each service call, a summary of the preventive maintenance tasks completed will be provided to CUSTOMER.
- **1.3 Component Replacements** HONEYWELL will maintain CUSTOMER'S presently installed system within the functional limitations of presently installed hardware, firmware, and software found on CUSTOMER'S system(s).

HONEYWELL will repair or replace serviceable components and parts found on the List of Covered Equipment that have been found to be defective or have failed. Replaced components will be new or reconditioned components of compatible design as required to maintain CUSTOMER'S system. At HONEYWELL'S sole discretion, marginal components may also be repaired or replaced. These replacements will be based upon commercial availability of parts and/or components. All exchanged parts shall become the property HONEYWELL. Automatic valve and damper maintenance and repair are included in this Agreement. The labor required for their removal and installation is not included.

Notwithstanding the foregoing, at initial inspection, at initial seasonal start-up, or following twelve (12) months of service, if any individual component cannot, in the sole or exclusive opinion of HONEYWELL, be properly repaired, due to obsolescence, lack of commercial availability of standard parts, and/or excessive wear or deterioration, HONEYWELL may remove said component from the List of Covered Equipment, with sixty (60) days written notice. Non-maintainable components will be eliminated from coverage under this Agreement and HONEYWELL shall adjust the price accordingly.

**1.4 Emergency Service** - Activities performed under this Agreement are designed to minimize the incidence of emergency situations. However, should an emergency arise, HONEYWELL personnel will assess the situation either by phone or remote diagnostics, or both, and will determine the required course of action with CUSTOMER. If it is determined that a site visit is required, HONEYWELL personnel will arrive at CUSTOMER site within **Error! Reference source not found.** hours. If the resolution of the emergency service call requires HONEYWELL to provide service for equipment that is not listed in Article 1.1 above, CUSTOMER will be liable for charges prevailing for such service.

Emergency Service will be provided during the following periods during the term of this Agreement (check box for desired level of emergency service coverage):

	Continuous Emergency Service:
_	24 hours per day, seven days per week, federal holidays included
	Extended Hours Emergency Service:
	12 hours per day, five days per week, federal holidays excluded.
	Specified hours: 6:00 a.m 6:00 p.m., Monday through Friday.
	Regular Business Hours Emergency Service:
	8.5 hours per day, five days per week, federal holidays excluded.
	Specified hours: 8:00 a.m 4:30 p.m., Monday through Friday.

- 1.5 Performance Review A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.
- 1.6 Honeywell ServicePortal HONEYWELL will provide customer access to an Internet-based application that will allow the CUSTOMER to securely submit non-emergency service requests online; view status of all service calls, whether scheduled, open or closed; view appointments and task detail of work performed on contracted service calls; and view contract and equipment coverage details (12 month history and includes only service performed per the HONEYWELL contract). Functionality enhancements or deletions are at the discretion of HONEYWELL.

#### Flex Mechanical Maintenance Services

1.1 Scope - HONEYWELL will, maintain & inspect the mechanical systems, components, and Equipment listed below:

#### **List of Covered Equipment:**

Quantity	Description	Size	Location
1	New Chiller	150 Ton	Courthouse

**1.2** Preventative Maintenance - Each preventative maintenance call will be:

Scheduled by a computer-generated service report detailing the tasks to perform, the skill levels required, and the special tools and instrumentation required to inspect the systems. Upon completion of each service call, a summary of the tasks completed will be provided to CUSTOMER. If repair requirements on covered Equipment are identified during the service call, a corrective action plan will be discussed with CUSTOMER.

Customer Planned – Based on	inspections/hours per year.

- 1.3 Coverage This Agreement includes all labor, travel, and living expenses to perform the inspection services and inspection maintenance described above for the Equipment. Usual mechanical maintenance materials, such as lubricants, contact cleaner, and cleanup materials are included in this Agreement. Unless otherwise stated, the costs of labor and travel for repair work, emergency service, and other materials such as air filters, refrigerant, water treatment chemicals, temperature controls, or other parts and materials required for Equipment repairs, are not included in this Agreement. If emergency service is required, CUSTOMER will receive a priority response and will be billed at a preferred maintenance labor rate. If necessary Equipment repairs are approved, CUSTOMER will be billed on a Time-and-Material (T&M) basis, with labor costs reflecting the preferred rate.
- **1.4 Performance Review** A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.
- 1.5 Honeywell ServicePortal HONEYWELL will provide customer access to an Internet-based application that will allow the CUSTOMER to securely submit non-emergency service requests online; view status of all service calls, whether scheduled, open or closed; view appointments and task detail of work performed on contracted service calls; and view contract and equipment coverage details (12 month history and includes only service performed per the HONEYWELL contract). Functionality enhancements or deletions are at the discretion of HONEYWELL.

#### **Air Filter Services**

**1.1 Scope** - HONEYWELL will furnish and install air filters appropriate for the design condition of CUSTOMER'S ventilation systems. Media for the fan system units listed in this section will be replaced according to the following schedule:

**List of Covered Equipment:** 

Fan System Unit	Quantity	Size	Туре	Changes per year (1,2,4,6, or 12)
All systems for equipment listed under "List of covered equipment"	Various	Various	Various	4

- 1.2 Coverage It is understood that the air filter media replacement services apply only to the fan system units listed in Article 1.1 above. If this Agreement is terminated, HONEYWELL will remove any HONEYWELL-supplied frames from the facility, or offer CUSTOMER the opportunity to purchase them at the current market value.
- 1.3 Frequency of Air Filter Media Replacement Should filter loading experience indicate a need to adjust the frequency of media changes for the fan systems listed in Article 1.1 above, the frequency will be changed, and the Agreement amended to reflect the new media change frequency. The Agreement price will be adjusted to account for the revised media change frequency.
- **1.4 Performance Review** A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.

#### **Preferred Automation Maintenance Services**

**1.1 Scope** - HONEYWELL will maintain building automation system hardware and software found in the List of Covered Equipment and Software below.

Quantity	Description	Model Number	Location
1	CSI	NA	Courthouse
1	Allerton	NA	Sheriff's Office

1.2 Coverage - Unless noted by exception, maintenance intervals will be determined by equipment, application, location and HONEYWELL'S computer data bank of maintenance experience and manufacturer's specifications, according to HONEYWELL'S best judgment.

After each service call is completed, details from the service report will be provided to CUSTOMER. HONEYWELL will review current data and applications and will verify correct operation of connected HVAC equipment.

**1.3 Hardware Support** - HONEYWELL will perform scheduled maintenance services on the Equipment covered under this Agreement as detailed on the List of Covered Equipment.

HONEYWELL will repair or replace serviceable components and parts found on the List of Covered Equipment and Software, which have been found to be defective or have failed. Replaced components will be new or reconditioned components of compatible design as required to maintain CUSTOMER'S system. At HONEYWELL'S sole discretion, marginal components may also be repaired or replaced. These replacements will be based upon commercial availability of parts and/or components. All exchanged parts shall become the property of HONEYWELL.

Notwithstanding the foregoing, at initial inspection or following twelve (12) months of service, or at initial seasonal start-up, if any individual component cannot, in the sole or exclusive opinion of HONEYWELL, be properly repaired, due to obsolescence, lack of commercial availability of standard parts, and/or excessive wear or deterioration, HONEYWELL may remove said component from the List of Covered Equipment, with sixty (60) days written notice. Non-maintainable components will be eliminated from coverage under this Agreement and HONEYWELL shall adjust the price accordingly.

1.4 Software Support - HONEYWELL will maintain the present system within the functional limitations of presently installed hardware and/or software included in the List(s) of Covered Equipment and Software. This may include providing software patches, revisions and/or bug fixes to standard HONEYWELL software that may be periodically created by HONEYWELL to maintain present system operations. Third-party applications and/or software including, but not limited to, operating system(s), web browsers, local area network (LAN) and computerized maintenance management systems and any labor, software and/or hardware required to maintain the present applications and/or implement functional enhancements, will be CUSTOMER'S sole responsibility.

CUSTOMER shall be solely responsible for and agrees to purchase any and all hardware, firmware, and/or software that may hereafter be required to improve performance of the software installed on CUSTOMER'S system. HONEYWELL shall not be responsible to provide any improvements, functional, operational or otherwise. Third party software that adds, enhances or improves functional performance of CUSTOMER'S system are excluded under this Agreement and will be provided when and if available and at CUSTOMER'S expense.

Upon request, HONEYWELL will provide documentation to operate all HONEYWELL licensed software. Upon termination of this Agreement, all documentation, including software, will become operational property and responsibility of CUSTOMER, provided that CUSTOMER abides by the terms of the License Agreement for Software Products.

1.5 Emergency Service - Activities performed under this Agreement are designed to minimize the incidence of emergency situations. However, should an emergency arise, HONEYWELL personnel will assess the situation either by phone or remote diagnostics, or both, and will determine the required course of action with CUSTOMER. If it is determined that a site visit is required, HONEYWELL personnel will arrive at CUSTOMER'S site within Error! Reference source not found. hours. If the resolution of the emergency service call requires HONEYWELL to provide service for equipment, software or any components thereof that are not listed on the List of Covered Equipment and Software, CUSTOMER will be liable for charges then prevailing for such service.

Emergency Service will be provided during the following periods during the term of this Agreement (check box for desired level of emergency service coverage):

Continuous Emergency Service:
24 hours per day, seven days per week, federal holidays included
Extended Hours Emergency Service:
12 hours per day, five days per week, federal holidays excluded.
Specified hours: 6:00 a.m 6:00 p.m., Monday through Friday.
Regular Business Hours Emergency Service:
8.5 hours per day, five days per week, federal holidays excluded.
Specified hours: 8:00 a.m 4:30 p.m., Monday through Friday.

□1.6 Operator Training Support - To provide for the proper ongoing operation and improving application of the building management system by CUSTOMER personnel, HONEYWELL personnel will conduct NA hours of on-site training dedicated to operating and/or programming issues mutually pre-determined by CUSTOMER and HONEYWELL.

Tuition for NA person(s) to attend NA scheduled training session(s) on system operation and programming at HONEYWELL'S Building Solutions Training Center has been included hereunder. Cost of travel and/or accommodations is not included and shall be CUSTOMER'S sole responsibility.

- 1.7 Performance Review A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.
- 1.8 Honeywell ServicePortal HONEYWELL will provide customer access to an Internet-based application that will allow the CUSTOMER to securely submit non-emergency service requests online; view status of all service calls, whether scheduled, open or closed; view appointments and task detail of work performed on contracted service calls; and view contract and equipment coverage details (12 month history and includes only service performed per the HONEYWELL contract). Functionality enhancements or deletions are at the discretion of HONEYWELL.

#### **Water Treatment Services**

**Scope** - HONEYWELL will provide a water treatment program for the following systems:

Quantity	Description	Model Number	Location
1	Chiller	NA	Courthouse
2	Boilers	NA	Courthouse

- **1.2 Preventive Maintenance** A computer-scheduled treatment program for the control of scale, corrosion, and biological fouling will be provided. HONEYWELL will regularly examine, test, and adjust all covered water treatment devices, and will perform periodic water analysis. On systems requiring continuous water analysis, an electronic monitoring system will be installed and maintained. The electronic monitoring system will automate the water analysis process, and adjust chemical feed and bleed interval automatically.
- 1.3 Supplies and Materials HONEYWELL will provide and maintain all monitoring equipment, and will supply biodegradable chemicals necessary to maintain proper water treatment. All monitoring and application equipment furnished by HONEYWELL will remain the property of HONEYWELL.
- **1.4 Emergency Service** Should an emergency related to the function of the Water Treatment Services arise, HONEYWELL personnel will assess the situation either by phone or remote diagnostics, or both, and will determine the required course of action with CUSTOMER. If it is determined that a site visit is required, HONEYWELL personnel will arrive at CUSTOMER site within **Error! Reference source not found.** hours. If the resolution of the emergency service call requires HONEYWELL to provide service for equipment that are not listed in Article 1.1 above, CUSTOMER will be liable for charges prevailing for such service.

## Location: Lea County Detention Center

#### Work Site Location Address:

Work Site Name	Street Address	City	St	Zip
Detention Center	1401 S. Commercial	Lovington	NM	88260

**Scope of Work:** HONEYWELL INTERNATIONAL INC., through its Honeywell Building Solutions business unit (sometimes referred to as "HBS", "Honeywell" or "Honeywell Building Solutions"), shall provide the following equipment and services ("the Work") in accordance with the attached work scope documents and terms and conditions, which form a part of this Agreement.

<b>⊠Preferred Temperature Control Services</b>	☐Site Services
Flex Temperature Control Services	☐ Honeywell Energy Analysis Reporting
<b>☑</b> Preferred Automation Maintenance Services	<b>⊠</b> Air Filter Services
Flex Automation Services	<b>■Water Treatment Services</b>
Preferred Fire Alarm Maintenance Services	Critical Parts Stocking
Fire Alarm Test and Inspect Services	☐ Thermography Services
☐ Preferred Security System Inspect Services	☐ Emergency Generator Services
Flex Security System Services	☐ In Suite Services
<b>☑</b> Preferred Mechanical Maintenance Services	☐ Remote Monitoring/Radionics
Flex Mechanical Maintenance Services	☐ Indoor Air Quality Auditing Services
ServiceNet <sup>™</sup> Remote Monitoring and Control Services	Service Management Software
<b>■EBI Services</b>	☐FM Worksite
Online Services	Other/Special Provisions
Advanced Support	☐Honeywell Users Group
☐ Attune <sup>TM</sup> Advisory Services - Operations	☐ Attune <sup>TM</sup> Advisory Services - Energy Optimization
☐ Attune <sup>TM</sup> Advisory Services – Energy Awareness	☐Attune <sup>TM</sup> Advisory Services – Lobby Digital Signage
Outcome Based Service—Assurance Automation	Outcome Based Service—Dynamic Automation
Outcome Based Service—Vision	

#### **Preferred Mechanical Maintenance Services**

1.1 Scope - HONEYWELL will maintain the mechanical systems, components, and hardware listed below:

#### **List of Covered Equipment:**

Quantity	Description	Model Number	Location
42	RTUs	NA	Detention Center
54	Exhaust Fans	NA	Detention Center
1	Domestic Hot Water Boiler	NA	Detention Center

- 1.2 Preventive Maintenance Each preventive maintenance call will be scheduled by a computer-generated service report detailing the tasks to perform, the skill levels required, and the special tools and instrumentation required to maintain the systems. Maintenance intervals will be determined by either equipment run time or a frequency determined from consideration of equipment operation, application, location, or criticality of end use. Upon completion of each service call, a summary of the preventive maintenance tasks completed will be provided to CUSTOMER.
- **1.3** Component Replacements HONEYWELL will maintain CUSTOMER'S presently installed system within the functional limitations of presently installed hardware, firmware, and software found on CUSTOMER'S system(s).

HONEYWELL will repair or replace serviceable components and parts found on the List of Covered Equipment that have been found to be defective or have failed. Replaced components will be new or reconditioned components of compatible design as required to maintain CUSTOMER'S system. At HONEYWELL'S sole discretion, marginal components may also be repaired or replaced. These replacements will be based upon commercial availability of parts and/or components. All exchanged parts shall become the property HONEYWELL. Automatic valve and damper maintenance and repair are included in this Agreement. The labor required for their removal and installation is not included.

Notwithstanding the foregoing, at initial inspection, at initial seasonal start-up, or following twelve (12) months of service, if any individual component cannot, in the sole or exclusive opinion of HONEYWELL, be properly repaired, due to obsolescence, lack of commercial availability of standard parts, and/or excessive wear or deterioration, HONEYWELL may remove said component from the List of Covered Equipment, with sixty (60) days written notice. Non-maintainable components will be eliminated from coverage under this Agreement and HONEYWELL shall adjust the price accordingly.

**1.4 Emergency Service** - Activities performed under this Agreement are designed to minimize the incidence of emergency situations. However, should an emergency arise, HONEYWELL personnel will assess the situation either by phone or remote diagnostics, or both, and will determine the required course of action with CUSTOMER. If it is determined that a site visit is required, HONEYWELL personnel will arrive at CUSTOMER site within **Error! Reference source not found.** hours. If the resolution of the emergency service call requires HONEYWELL to provide service for equipment that is not listed in Article 1.1 above, CUSTOMER will be liable for charges prevailing for such service.

Emergency Service will be provided during the following periods during the term of this Agreement (check box for desired level of emergency service coverage):

Continuous Emergency Service:
24 hours per day, seven days per week, federal holidays included
Extended Hours Emergency Service:
12 hours per day, five days per week, federal holidays excluded.
Specified hours: 6:00 a.m 6:00 p.m., Monday through Friday.
Regular Business Hours Emergency Service:
8.5 hours per day, five days per week, federal holidays excluded.
Specified hours: 8:00 a.m 4:30 p.m., Monday through Friday.

- 1.5 Performance Review A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.
- 1.6 Honeywell ServicePortal HONEYWELL will provide customer access to an Internet-based application that will allow the CUSTOMER to securely submit non-emergency service requests online; view status of all service calls, whether scheduled, open or closed; view appointments and task detail of work performed on contracted service calls; and view contract and equipment coverage details (12 month history and includes only service performed per the HONEYWELL contract). Functionality enhancements or deletions are at the discretion of HONEYWELL.

#### **Air Filter Services**

**1.1 Scope** - HONEYWELL will furnish and install air filters appropriate for the design condition of CUSTOMER'S ventilation systems. Media for the fan system units listed in this section will be replaced according to the following schedule:

Fan System Unit	Quantity	Size	Туре	Changes per year (1,2,4,6, or 12)
All systems for equipment	Various	Various	Various	4
listed under "List of covered				
equipment"				

- 1.2 Coverage It is understood that the air filter media replacement services apply only to the fan system units listed in Article 1.1 above. If this Agreement is terminated, HONEYWELL will remove any HONEYWELL-supplied frames from the facility, or offer CUSTOMER the opportunity to purchase them at the current market value.
- **1.3** Frequency of Air Filter Media Replacement Should filter loading experience indicate a need to adjust the frequency of media changes for the fan systems listed in Article 1.1 above, the frequency will be changed, and the Agreement amended to reflect the new media change frequency. The Agreement price will be adjusted to account for the revised media change frequency.
- **1.4 Performance Review** A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.

#### **Preferred Automation Maintenance Services**

**1.1 Scope** - HONEYWELL will maintain building automation system hardware and software found in the List of Covered Equipment and Software below.

#### **List of Covered Equipment:**

Quantity	Description	Model Number	Location
1	Automated Logic	NA	Detention Center

1.2 Coverage - Unless noted by exception, maintenance intervals will be determined by equipment, application, location and HONEYWELL'S computer data bank of maintenance experience and manufacturer's specifications, according to HONEYWELL'S best judgment.

After each service call is completed, details from the service report will be provided to CUSTOMER.

HONEYWELL will review current data and applications and will verify correct operation of connected HVAC equipment.

**1.3 Hardware Support -** HONEYWELL will perform scheduled maintenance services on the Equipment covered under this Agreement as detailed on the List of Covered Equipment.

HONEYWELL will repair or replace serviceable components and parts found on the List of Covered Equipment and Software, which have been found to be defective or have failed. Replaced components will be new or reconditioned components of compatible design as required to maintain CUSTOMER'S system. At HONEYWELL'S sole discretion, marginal components may also be repaired or replaced. These replacements will be based upon commercial availability of parts and/or components. All exchanged parts shall become the property of HONEYWELL.

Notwithstanding the foregoing, at initial inspection or following twelve (12) months of service, or at initial seasonal start-up, if any individual component cannot, in the sole or exclusive opinion of HONEYWELL, be properly repaired, due to obsolescence, lack of commercial availability of standard parts, and/or excessive wear or deterioration, HONEYWELL may remove said component from the List of Covered Equipment, with sixty (60) days written notice. Non-maintainable components will be eliminated from coverage under this Agreement and HONEYWELL shall adjust the price accordingly.

1.4 Software Support - HONEYWELL will maintain the present system within the functional limitations of presently installed hardware and/or software included in the List(s) of Covered Equipment and Software. This may include providing software patches, revisions and/or bug fixes to standard HONEYWELL software that may be periodically created by HONEYWELL to maintain present system operations. Third-party applications and/or software including, but not limited to, operating system(s), web browsers, local area network (LAN) and computerized maintenance management systems and any labor, software and/or hardware required to maintain the present applications and/or implement functional enhancements, will be CUSTOMER'S sole responsibility.

CUSTOMER shall be solely responsible for and agrees to purchase any and all hardware, firmware, and/or software that may hereafter be required to improve performance of the software installed on CUSTOMER'S system. HONEYWELL shall not be responsible to provide any improvements, functional, operational or otherwise. Third party software that adds, enhances or improves functional performance of CUSTOMER'S system are excluded under this Agreement and will be provided when and if available and at CUSTOMER'S expense.

Upon request, HONEYWELL will provide documentation to operate all HONEYWELL licensed software. Upon termination of this Agreement, all documentation, including software, will become operational property and responsibility of CUSTOMER, provided that CUSTOMER abides by the terms of the License Agreement for Software Products.

1.5 Emergency Service - Activities performed under this Agreement are designed to minimize the incidence of emergency situations. However, should an emergency arise, HONEYWELL personnel will assess the situation either by phone or remote diagnostics, or both, and will determine the required course of action with CUSTOMER. If it is determined that a site visit is required, HONEYWELL personnel will arrive at CUSTOMER'S site within Error! Reference source not found. hours. If the resolution of the emergency service call requires HONEYWELL to provide service for equipment, software or any components thereof that are not listed on the List of Covered Equipment and Software, CUSTOMER will be liable for charges then prevailing for such service.

 ency Service will be provided during the following periods during the term of this Agreement (check box for desired femergency service coverage):
Continuous Emergency Service:
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12 hours per day, five days per week, federal holidays excluded.
Specified hours: 6:00 a.m 6:00 p.m., Monday through Friday.
Regular Business Hours Emergency Service:
8.5 hours per day, five days per week, federal holidays excluded.
Specified hours: 8:00 a.m 4:30 p.m., Monday through Friday.

☐ 1.6 Operator Training Support - To provide for the proper ongoing operation and improving application of the building management system by CUSTOMER personnel, HONEYWELL personnel will conduct NA hours of on-site training dedicated to operating and/or programming issues mutually pre-determined by CUSTOMER and HONEYWELL.

Tuition for NA person(s) to attend NA scheduled training session(s) on system operation and programming at HONEYWELL'S Building Solutions Training Center has been included hereunder. Cost of travel and/or accommodations is not included and shall be CUSTOMER'S sole responsibility.

- 1.7 **Performance Review** A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.
- 1.8 Honeywell ServicePortal HONEYWELL will provide customer access to an Internet-based application that will allow the CUSTOMER to securely submit non-emergency service requests online; view status of all service calls, whether scheduled, open or closed; view appointments and task detail of work performed on contracted service calls; and view contract and equipment coverage details (12 month history and includes only service performed per the HONEYWELL contract). Functionality enhancements or deletions are at the discretion of HONEYWELL.

# Locations: Lea County Community Centers

#### Work Site Location Address:

Work Site Name	Street Address	City	St	Zip
Caprock Community Center	99 Moore Road	Caprock	NM	
Monument Community Center	10620 W. NM Hwy 322	Monument	NM	
Knolls Community Center	425 East Pinson Rd	Knolls	NM	88242

**Scope of Work:** HONEYWELL INTERNATIONAL INC., through its Honeywell Building Solutions business unit (sometimes referred to as "HBS", "Honeywell" or "Honeywell Building Solutions"), shall provide the following equipment and services ("the Work") in accordance with the attached work scope documents and terms and conditions, which form a part of this Agreement.

<b>⊠Preferred Temperature Control Services</b>	<b>∐Site Services</b>
Flex Temperature Control Services	☐ Honeywell Energy Analysis Reporting
Preferred Automation Maintenance Services	☑Air Filter Services
Flex Automation Services	<b>■Water Treatment Services</b>
☐ Preferred Fire Alarm Maintenance Services	☐ Critical Parts Stocking
Fire Alarm Test and Inspect Services	☐ Thermography Services
□ Preferred Security System Inspect Services	☐Emergency Generator Services
Flex Security System Services	☐ In Suite Services
<b>☑</b> Preferred Mechanical Maintenance Services	☐ Remote Monitoring/Radionics
Flex Mechanical Maintenance Services	☐ Indoor Air Quality Auditing Services
ServiceNet <sup>™</sup> Remote Monitoring and Control Services	Service Management Software
<b>■EBI Services</b>	☐FM Worksite
Online Services	Other/Special Provisions
Advanced Support	☐ Honeywell Users Group
☐ Attune <sup>TM</sup> Advisory Services - Operations	☐ Attune <sup>TM</sup> Advisory Services - Energy Optimization
☐ Attune <sup>TM</sup> Advisory Services – Energy Awareness	☐ Attune <sup>TM</sup> Advisory Services – Lobby Digital Signage
Outcome Based Service—Assurance Automation	Outcome Based Service—Dynamic Automation
Outcome Based Service—Vision	

#### **Preferred Mechanical Maintenance Services**

**Scope -** HONEYWELL will maintain the mechanical systems, components, and hardware listed below:

#### **List of Covered Equipment:**

Quantity	Description	Model Number	Location
3	Roof Top Units	NA	Caprock, Monument, Knolls

- 1.2 Preventive Maintenance Each preventive maintenance call will be scheduled by a computer-generated service report detailing the tasks to perform, the skill levels required, and the special tools and instrumentation required to maintain the systems. Maintenance intervals will be determined by either equipment run time or a frequency determined from consideration of equipment operation, application, location, or criticality of end use. Upon completion of each service call, a summary of the preventive maintenance tasks completed will be provided to CUSTOMER.
- **1.3 Component Replacements** HONEYWELL will maintain CUSTOMER'S presently installed system within the functional limitations of presently installed hardware, firmware, and software found on CUSTOMER'S system(s).

HONEYWELL will repair or replace serviceable components and parts found on the List of Covered Equipment that have been found to be defective or have failed. Replaced components will be new or reconditioned components of compatible design as required to maintain CUSTOMER'S system. At HONEYWELL'S sole discretion, marginal components may also be repaired or replaced. These replacements will be based upon commercial availability of parts and/or components. All exchanged parts shall become the property HONEYWELL. Automatic valve and damper maintenance and repair are included in this Agreement. The labor required for their removal and installation is not included.

Notwithstanding the foregoing, at initial inspection, at initial seasonal start-up, or following twelve (12) months of service, if any individual component cannot, in the sole or exclusive opinion of HONEYWELL, be properly repaired, due to obsolescence, lack of commercial availability of standard parts, and/or excessive wear or deterioration, HONEYWELL may

remove said component from the List of Covered Equipment, with sixty (60) days written notice. Non-maintainable components will be eliminated from coverage under this Agreement and HONEYWELL shall adjust the price accordingly.

**1.4 Emergency Service** - Activities performed under this Agreement are designed to minimize the incidence of emergency situations. However, should an emergency arise, HONEYWELL personnel will assess the situation either by phone or remote diagnostics, or both, and will determine the required course of action with CUSTOMER. If it is determined that a site visit is required, HONEYWELL personnel will arrive at CUSTOMER site within **Error! Reference source not found.** hours. If the resolution of the emergency service call requires HONEYWELL to provide service for equipment that is not listed in Article 1.1 above, CUSTOMER will be liable for charges prevailing for such service.

Emergency Service will be provided during the following periods during the term of this Agreement (check box for desired level of emergency service coverage):

Continuous Emergency Service:
24 hours per day, seven days per week, federal holidays included
Extended Hours Emergency Service:
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Specified hours: 6:00 a.m 6:00 p.m., Monday through Friday.
Regular Business Hours Emergency Service:
8.5 hours per day, five days per week, federal holidays excluded.
Specified hours: 8:00 a.m 4:30 p.m., Monday through Friday.

- **1.5 Performance Review** A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.
- 1.6 Honeywell ServicePortal HONEYWELL will provide customer access to an Internet-based application that will allow the CUSTOMER to securely submit non-emergency service requests online; view status of all service calls, whether scheduled, open or closed; view appointments and task detail of work performed on contracted service calls; and view contract and equipment coverage details (12 month history and includes only service performed per the HONEYWELL contract). Functionality enhancements or deletions are at the discretion of HONEYWELL.

#### **Air Filter Services**

**1.1 Scope** - HONEYWELL will furnish and install air filters appropriate for the design condition of CUSTOMER'S ventilation systems. Media for the fan system units listed in this section will be replaced according to the following schedule:

Fan System Unit	Quantity	Size	Туре	Changes per year (1,2,4,6, or 12)
All systems for equipment	Various	Various	Various	4
listed under "List of covered				
equipment"				

- 1.2 Coverage It is understood that the air filter media replacement services apply only to the fan system units listed in Article 1.1 above. If this Agreement is terminated, HONEYWELL will remove any HONEYWELL-supplied frames from the facility, or offer CUSTOMER the opportunity to purchase them at the current market value.
- **1.3** Frequency of Air Filter Media Replacement Should filter loading experience indicate a need to adjust the frequency of media changes for the fan systems listed in Article 1.1 above, the frequency will be changed, and the Agreement amended to reflect the new media change frequency. The Agreement price will be adjusted to account for the revised media change frequency.
- **1.4 Performance Review** A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.

# Locations: Lea County Lovington Buildings

#### Work Site Location Address:

Work Site Name	Street Address	City	St	Zip
Lea County Courthouse	100 North Main Ave	Lovington	NM	88260
Health Department	302 N. 5th St	Lovington	NM	88260
Sheriff's Office	1417 S. Commercial St	Lovington	NM	88260

**Scope of Work:** HONEYWELL INTERNATIONAL INC., through its Honeywell Building Solutions business unit (sometimes referred to as "HBS", "Honeywell" or "Honeywell Building Solutions"), shall provide the following equipment and services ("the Work") in accordance with the attached work scope documents and terms and conditions, which form a part of this Agreement.

<b>⊠Preferred Temperature Control Services</b>	<b>∐Site Services</b>
Flex Temperature Control Services	☐ Honeywell Energy Analysis Reporting
<b>☑</b> Preferred Automation Maintenance Services	⊠Air Filter Services
Flex Automation Services	<b>⊠Water Treatment Services</b>
☐ Preferred Fire Alarm Maintenance Services	☐ Critical Parts Stocking
Fire Alarm Test and Inspect Services	☐Thermography Services
☐ Preferred Security System Inspect Services	<b>■Emergency Generator Services</b>
Flex Security System Services	☐ In Suite Services
<b>☑</b> Preferred Mechanical Maintenance Services	☐ Remote Monitoring/Radionics
Flex Mechanical Maintenance Services	☐ Indoor Air Quality Auditing Services
ServiceNet <sup>™</sup> Remote Monitoring and Control Services	Service Management Software
<b>EBI Services</b>	FM Worksite
Online Services	Other/Special Provisions
Advanced Support	☐ Honeywell Users Group
☐ Attune <sup>TM</sup> Advisory Services - Operations	☐ Attune <sup>TM</sup> Advisory Services - Energy Optimization
☐ Attune <sup>TM</sup> Advisory Services – Energy Awareness	☐ Attune <sup>TM</sup> Advisory Services – Lobby Digital Signage
Outcome Based Service—Assurance Automation	Outcome Based Service—Dynamic Automation
Outcome Based Service—Vision	·

#### **Preferred Mechanical Maintenance Services**

**Scope -** HONEYWELL will maintain the mechanical systems, components, and hardware listed below:

#### **List of Covered Equipment:**

Quantity	Description	Model Number	Location
1	Chiller	NA	Courthouse
2	Boilers	NA	Courthouse
9	Roof Top Units	NA	Courthouse
102	H & V Units	NA	Courthouse
6	Pumps	NA	Courthouse
2	Motor	NA	Courthouse
2	Split Systems	NA	Health Department
2	ERV	NA	Sheriff's Office
10	Outdoor Units	NA	Sheriff's Office
18	Exhaust Fans	NA	Sheriff's Office
52	AHU/ATU	NA	Sheriff's Office
7	Condensers	NA	Sheriff's Office

1.2 Preventive Maintenance - Each preventive maintenance call will be scheduled by a computer-generated service report detailing the tasks to perform, the skill levels required, and the special tools and instrumentation required to maintain the systems. Maintenance intervals will be determined by either equipment run time or a frequency determined from consideration of equipment operation, application, location, or criticality of end use. Upon completion of each service call, a summary of the preventive maintenance tasks completed will be provided to CUSTOMER.

1.3 Component Replacements - HONEYWELL will maintain CUSTOMER'S presently installed system within the functional limitations of presently installed hardware, firmware, and software found on CUSTOMER'S system(s). HONEYWELL will repair or replace serviceable components and parts found on the List of Covered Equipment that have been found to be defective or have failed. Replaced components will be new or reconditioned components of compatible design as required to maintain CUSTOMER'S system. At HONEYWELL'S sole discretion, marginal components may also be repaired or replaced. These replacements will be based upon commercial availability of parts and/or components. All exchanged parts shall become the property HONEYWELL. Automatic valve and damper maintenance and repair are included in this Agreement. The labor required for their removal and installation is not included.

Notwithstanding the foregoing, at initial inspection, at initial seasonal start-up, or following twelve (12) months of service, if any individual component cannot, in the sole or exclusive opinion of HONEYWELL, be properly repaired, due to obsolescence, lack of commercial availability of standard parts, and/or excessive wear or deterioration, HONEYWELL may remove said component from the List of Covered Equipment, with sixty (60) days written notice. Non-maintainable components will be eliminated from coverage under this Agreement and HONEYWELL shall adjust the price accordingly.

**1.4 Emergency Service** - Activities performed under this Agreement are designed to minimize the incidence of emergency situations. However, should an emergency arise, HONEYWELL personnel will assess the situation either by phone or remote diagnostics, or both, and will determine the required course of action with CUSTOMER. If it is determined that a site visit is required, HONEYWELL personnel will arrive at CUSTOMER site within **Error! Reference source not found.** hours. If the resolution of the emergency service call requires HONEYWELL to provide service for equipment that is not listed in Article 1.1 above, CUSTOMER will be liable for charges prevailing for such service.

Emergency Service will be provided during the following periods during the term of this Agreement (check box for desired level of emergency service coverage):

Continuous Emergency Service:
24 hours per day, seven days per week, federal holidays included
Extended Hours Emergency Service:
12 hours per day, five days per week, federal holidays excluded.
Specified hours: 6:00 a.m 6:00 p.m., Monday through Friday.
Regular Business Hours Emergency Service:
8.5 hours per day, five days per week, federal holidays excluded.
Specified hours: 8:00 a.m 4:30 p.m., Monday through Friday.

- **1.5 Performance Review** A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.
- 1.6 Honeywell ServicePortal HONEYWELL will provide customer access to an Internet-based application that will allow the CUSTOMER to securely submit non-emergency service requests online; view status of all service calls, whether scheduled, open or closed; view appointments and task detail of work performed on contracted service calls; and view contract and equipment coverage details (12 month history and includes only service performed per the HONEYWELL contract). Functionality enhancements or deletions are at the discretion of HONEYWELL.

#### **Air Filter Services**

**1.1 Scope** - HONEYWELL will furnish and install air filters appropriate for the design condition of CUSTOMER'S ventilation systems. Media for the fan system units listed in this section will be replaced according to the following schedule:

**List of Covered Equipment:** 

Fan System Unit	Ouantity	Size	Type	Changes per year (1,2,4,6, or 12)
All systems for equipment listed under "List of covered	Various	Various	Various	4
equipment"				

1.2 Coverage - It is understood that the air filter media replacement services apply only to the fan system units listed in Article 1.1 above. If this Agreement is terminated, HONEYWELL will remove any HONEYWELL-supplied frames from the facility, or offer CUSTOMER the opportunity to purchase them at the current market value.

- **1.3** Frequency of Air Filter Media Replacement Should filter loading experience indicate a need to adjust the frequency of media changes for the fan systems listed in Article 1.1 above, the frequency will be changed, and the Agreement amended to reflect the new media change frequency. The Agreement price will be adjusted to account for the revised media change frequency.
- **1.4 Performance Review** A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.

#### **Preferred Automation Maintenance Services**

1.1 Scope - HONEYWELL will maintain building automation system hardware and software found in the List of Covered Equipment and Software below.

#### **List of Covered Equipment:**

Quantity	Description	Model Number	Location
1	CSI	NA	Courthouse
1	Allerton	NA	Sheriff's Office

1.2 Coverage - Unless noted by exception, maintenance intervals will be determined by equipment, application, location and HONEYWELL'S computer data bank of maintenance experience and manufacturer's specifications, according to HONEYWELL'S best judgment.

After each service call is completed, details from the service report will be provided to CUSTOMER.

HONEYWELL will review current data and applications and will verify correct operation of connected HVAC equipment.

**1.3 Hardware Support -** HONEYWELL will perform scheduled maintenance services on the Equipment covered under this Agreement as detailed on the List of Covered Equipment.

HONEYWELL will repair or replace serviceable components and parts found on the List of Covered Equipment and Software, which have been found to be defective or have failed. Replaced components will be new or reconditioned components of compatible design as required to maintain CUSTOMER'S system. At HONEYWELL'S sole discretion, marginal components may also be repaired or replaced. These replacements will be based upon commercial availability of parts and/or components. All exchanged parts shall become the property of HONEYWELL.

Notwithstanding the foregoing, at initial inspection or following twelve (12) months of service, or at initial seasonal start-up, if any individual component cannot, in the sole or exclusive opinion of HONEYWELL, be properly repaired, due to obsolescence, lack of commercial availability of standard parts, and/or excessive wear or deterioration, HONEYWELL may remove said component from the List of Covered Equipment, with sixty (60) days written notice. Non-maintainable components will be eliminated from coverage under this Agreement and HONEYWELL shall adjust the price accordingly.

1.4 Software Support - HONEYWELL will maintain the present system within the functional limitations of presently installed hardware and/or software included in the List(s) of Covered Equipment and Software. This may include providing software patches, revisions and/or bug fixes to standard HONEYWELL software that may be periodically created by HONEYWELL to maintain present system operations. Third-party applications and/or software including, but not limited to, operating system(s), web browsers, local area network (LAN) and computerized maintenance management systems and any labor, software and/or hardware required to maintain the present applications and/or implement functional enhancements, will be CUSTOMER'S sole responsibility.

CUSTOMER shall be solely responsible for and agrees to purchase any and all hardware, firmware, and/or software that may hereafter be required to improve performance of the software installed on CUSTOMER'S system. HONEYWELL shall not be responsible to provide any improvements, functional, operational or otherwise. Third party software that adds, enhances or improves functional performance of CUSTOMER'S system are excluded under this Agreement and will be provided when and if available and at CUSTOMER'S expense.

Upon request, HONEYWELL will provide documentation to operate all HONEYWELL licensed software. Upon termination of this Agreement, all documentation, including software, will become operational property and responsibility of CUSTOMER, provided that CUSTOMER abides by the terms of the License Agreement for Software Products.

1.5 Emergency Service - Activities performed under this Agreement are designed to minimize the incidence of emergency situations. However, should an emergency arise, HONEYWELL personnel will assess the situation either by phone or remote diagnostics, or both, and will determine the required course of action with CUSTOMER. If it is determined that a site visit is required, HONEYWELL personnel will arrive at CUSTOMER'S site within Error! Reference source not found. hours. If the resolution of the emergency service call requires HONEYWELL to provide service for equipment, software or any components thereof that are not listed on the List of Covered Equipment and Software, CUSTOMER will be liable for charges then prevailing for such service.

Emergency Service will be provided during the following periods during the term of this Agreement (check box for desired level of emergency service coverage):

Continuous Emergency Service:
24 hours per day, seven days per week, federal holidays included
Extended Hours Emergency Service:
12 hours per day, five days per week, federal holidays excluded.
Specified hours: 6:00 a.m 6:00 p.m., Monday through Friday.
Regular Business Hours Emergency Service:
8.5 hours per day, five days per week, federal holidays excluded.
Specified hours: 8:00 a.m 4:30 p.m., Monday through Friday.

□1.6 **Operator Training Support** - To provide for the proper ongoing operation and improving application of the building management system by CUSTOMER personnel, HONEYWELL personnel will conduct NA hours of on-site training dedicated to operating and/or programming issues mutually pre-determined by CUSTOMER and HONEYWELL.

Tuition for NA person(s) to attend NA scheduled training session(s) on system operation and programming at HONEYWELL'S Building Solutions Training Center has been included hereunder. Cost of travel and/or accommodations is not included and shall be CUSTOMER'S sole responsibility.

- 1.7 Performance Review A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.
- 1.8 Honeywell ServicePortal HONEYWELL will provide customer access to an Internet-based application that will allow the CUSTOMER to securely submit non-emergency service requests online; view status of all service calls, whether scheduled, open or closed; view appointments and task detail of work performed on contracted service calls; and view contract and equipment coverage details (12 month history and includes only service performed per the HONEYWELL contract). Functionality enhancements or deletions are at the discretion of HONEYWELL.

#### **Water Treatment Services**

1.1 Scope - HONEYWELL will provide a water treatment program for the following systems:

Quantity	Description	Model Number	Location
1	Chiller	NA	Courthouse
2	Boilers	NA	Courthouse

- 1.2 Preventive Maintenance A computer-scheduled treatment program for the control of scale, corrosion, and biological fouling will be provided. HONEYWELL will regularly examine, test, and adjust all covered water treatment devices, and will perform periodic water analysis. On systems requiring continuous water analysis, an electronic monitoring system will be installed and maintained. The electronic monitoring system will automate the water analysis process, and adjust chemical feed and bleed interval automatically.
- **1.3 Supplies and Materials -** HONEYWELL will provide and maintain all monitoring equipment, and will supply biodegradable chemicals necessary to maintain proper water treatment. All monitoring and application equipment furnished by HONEYWELL will remain the property of HONEYWELL.

1.4 Emergency Service - Should an emergency related to the function of the Water Treatment Services arise, HONEYWELL personnel will assess the situation either by phone or remote diagnostics, or both, and will determine the required course of action with CUSTOMER. If it is determined that a site visit is required, HONEYWELL personnel will arrive at CUSTOMER site within Error! Reference source not found. hours. If the resolution of the emergency service call requires HONEYWELL to provide service for equipment that are not listed in Article 1.1 above, CUSTOMER will be liable for charges prevailing for such service.

# Locations: Lea County Hobbs Buildings

#### Work Site Location Address:

Work Site Name	Street Address	City	St	Zip
Dalton Tabor Building	1019 East Bender	Hobbs	NM	
Lea County Health Clinic	1923 N. Dal Paso	Hobbs	NM	
Lea County Fairgrounds	101 S. Commercial	Hobbs	NM	
Road Department	5915 N Lovington Hwy	Hobbs	NM	
Airport	6601 W Carlsbad Hwy	Hobbs	NM	

**Scope of Work:** HONEYWELL INTERNATIONAL INC., through its Honeywell Building Solutions business unit (sometimes referred to as "HBS", "Honeywell" or "Honeywell Building Solutions"), shall provide the following equipment and services ("the Work") in accordance with the attached work scope documents and terms and conditions, which form a part of this Agreement.

<b>☑</b> Preferred Temperature Control Services	☐Site Services
Flex Temperature Control Services	☐ Honeywell Energy Analysis Reporting
Preferred Automation Maintenance Services	⊠Air Filter Services
Flex Automation Services	<b>□</b> Water Treatment Services
☐ Preferred Fire Alarm Maintenance Services	☐Critical Parts Stocking
Fire Alarm Test and Inspect Services	☐Thermography Services
☐ Preferred Security System Inspect Services	☐Emergency Generator Services
Flex Security System Services	☐In Suite Services
<b>☑</b> Preferred Mechanical Maintenance Services	☐Remote Monitoring/Radionics
Flex Mechanical Maintenance Services	☐Indoor Air Quality Auditing Services
ServiceNet <sup>™</sup> Remote Monitoring and Control Services	Service Management Software
<b>■EBI Services</b>	☐FM Worksite
Online Services	Other/Special Provisions
Advanced Support	☐Honeywell Users Group
☐ Attune <sup>TM</sup> Advisory Services - Operations	☐Attune <sup>TM</sup> Advisory Services - Energy Optimization
☐ Attune <sup>TM</sup> Advisory Services – Energy Awareness	☐Attune <sup>™</sup> Advisory Services – Lobby Digital Signage
Outcome Based Service—Assurance Automation	Outcome Based Service—Dynamic Automation
Outcome Based Service—Vision	

#### **Preferred Mechanical Maintenance Services**

1.1 Scope - HONEYWELL will maintain the mechanical systems, components, and hardware listed below:

#### **List of Covered Equipment:**

Quantity	Description	Model Number	Location
4	Roof Top Units	NA	Dalton-Tabor
4	Roof Top Units	NA	Health Clinic
18	Roof Top Units	NA	Fairgrounds
3	Roof Top Units	NA	Road Department
6	Roof Top Units	NA	Airport
1	Split System	NA	Airport
1	Mini Split System	NA	Airport

- 1.2 Preventive Maintenance Each preventive maintenance call will be scheduled by a computer-generated service report detailing the tasks to perform, the skill levels required, and the special tools and instrumentation required to maintain the systems. Maintenance intervals will be determined by either equipment run time or a frequency determined from consideration of equipment operation, application, location, or criticality of end use. Upon completion of each service call, a summary of the preventive maintenance tasks completed will be provided to CUSTOMER.
- **1.3 Component Replacements** HONEYWELL will maintain CUSTOMER'S presently installed system within the functional limitations of presently installed hardware, firmware, and software found on CUSTOMER'S system(s).

HONEYWELL will repair or replace serviceable components and parts found on the List of Covered Equipment that have been found to be defective or have failed. Replaced components will be new or reconditioned components of compatible design as required to maintain CUSTOMER'S system. At HONEYWELL'S sole discretion, marginal components may also be repaired or replaced. These replacements will be based upon commercial availability of parts and/or components. All exchanged parts

shall become the property HONEYWELL. Automatic valve and damper maintenance and repair are included in this Agreement. The labor required for their removal and installation is not included.

Notwithstanding the foregoing, at initial inspection, at initial seasonal start-up, or following twelve (12) months of service, if any individual component cannot, in the sole or exclusive opinion of HONEYWELL, be properly repaired, due to obsolescence, lack of commercial availability of standard parts, and/or excessive wear or deterioration, HONEYWELL may remove said component from the List of Covered Equipment, with sixty (60) days written notice. Non-maintainable components will be eliminated from coverage under this Agreement and HONEYWELL shall adjust the price accordingly.

**1.4 Emergency Service** - Activities performed under this Agreement are designed to minimize the incidence of emergency situations. However, should an emergency arise, HONEYWELL personnel will assess the situation either by phone or remote diagnostics, or both, and will determine the required course of action with CUSTOMER. If it is determined that a site visit is required, HONEYWELL personnel will arrive at CUSTOMER site within **Error! Reference source not found.** hours. If the resolution of the emergency service call requires HONEYWELL to provide service for equipment that is not listed in Article 1.1 above, CUSTOMER will be liable for charges prevailing for such service.

Emergency Service will be provided during the following periods during the term of this Agreement (check box for desired level of emergency service coverage):

Continuous Emergency Service:
24 hours per day, seven days per week, federal holidays included
Extended Hours Emergency Service:
12 hours per day, five days per week, federal holidays excluded.
Specified hours: 6:00 a.m 6:00 p.m., Monday through Friday.
Regular Business Hours Emergency Service:
8.5 hours per day, five days per week, federal holidays excluded.
Specified hours: 8:00 a.m 4:30 p.m., Monday through Friday.

- 1.5 Performance Review A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.
- 1.6 Honeywell ServicePortal HONEYWELL will provide customer access to an Internet-based application that will allow the CUSTOMER to securely submit non-emergency service requests online; view status of all service calls, whether scheduled, open or closed; view appointments and task detail of work performed on contracted service calls; and view contract and equipment coverage details (12 month history and includes only service performed per the HONEYWELL contract). Functionality enhancements or deletions are at the discretion of HONEYWELL.

#### **Air Filter Services**

1.1 Scope - HONEYWELL will furnish and install air filters appropriate for the design condition of CUSTOMER'S ventilation systems. Media for the fan system units listed in this section will be replaced according to the following schedule:

				Changes per year
Fan System Unit	Quantity	Size	Type	(1,2,4,6, or 12)
All systems for equipment listed under "List of covered equipment"	Various	Various	Various	4

- 1.2 Coverage It is understood that the air filter media replacement services apply only to the fan system units listed in Article 1.1 above. If this Agreement is terminated, HONEYWELL will remove any HONEYWELL-supplied frames from the facility, or offer CUSTOMER the opportunity to purchase them at the current market value.
- 1.3 Frequency of Air Filter Media Replacement Should filter loading experience indicate a need to adjust the frequency of media changes for the fan systems listed in Article 1.1 above, the frequency will be changed, and the Agreement amended to reflect the new media change frequency. The Agreement price will be adjusted to account for the revised media change frequency.
- **1.4 Performance Review** A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.

# Location: Lea County Public Safety Complex

#### Work Site Location Address:

Work Site Name	Street Address	City	St	Zip
Public Safety Complex	3720 W. College Lane	Hobbs	NM	

**Scope of Work:** HONEYWELL INTERNATIONAL INC., through its Honeywell Building Solutions business unit (sometimes referred to as "HBS", "Honeywell" or "Honeywell Building Solutions"), shall provide the following equipment and services ("the Work") in accordance with the attached work scope documents and terms and conditions, which form a part of this Agreement.

<b>☑</b> Preferred Temperature Control Services	<b>∐Site Services</b>
Flex Temperature Control Services	☐ Honeywell Energy Analysis Reporting
Preferred Automation Maintenance Services	☑Air Filter Services
Flex Automation Services	<b>■Water Treatment Services</b>
☐ Preferred Fire Alarm Maintenance Services	☐ Critical Parts Stocking
Fire Alarm Test and Inspect Services	☐ Thermography Services
☐ Preferred Security System Inspect Services	<b>■</b> Emergency Generator Services
Flex Security System Services	☐In Suite Services
<b>☑</b> Preferred Mechanical Maintenance Services	☐ Remote Monitoring/Radionics
Flex Mechanical Maintenance Services	☐Indoor Air Quality Auditing Services
ServiceNet <sup>™</sup> Remote Monitoring and Control Services	Service Management Software
<b>■EBI Services</b>	FM Worksite
Online Services	Other/Special Provisions
Advanced Support	☐Honeywell Users Group
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Outcome Based Service—Assurance Automation	Outcome Based Service—Dynamic Automation
Outcome Based Service—Vision	

#### **Preferred Mechanical Maintenance Services**

1.1 Scope - HONEYWELL will maintain the mechanical systems, components, and hardware listed below:

#### **List of Covered Equipment:**

Quantity	Description	Model Number	Location
2	Computer Room	NA	Public Safety Complex
11	FCU	NA	Public Safety Complex
2	Outdoor Unit	NA	Public Safety Complex
1	EFU	NA	Public Safety Complex
1	AHU	NA	Public Safety Complex
11	Condensers	NA	Public Safety Complex
2	Exhaust Fans	NA	Public Safety Complex
1	Package Unit	NA	Public Safety Complex
1	Gas Fired Unit Heater	NA	Public Safety Complex

- 1.2 Preventive Maintenance Each preventive maintenance call will be scheduled by a computer-generated service report detailing the tasks to perform, the skill levels required, and the special tools and instrumentation required to maintain the systems. Maintenance intervals will be determined by either equipment run time or a frequency determined from consideration of equipment operation, application, location, or criticality of end use. Upon completion of each service call, a summary of the preventive maintenance tasks completed will be provided to CUSTOMER.
- **1.3 Component Replacements** HONEYWELL will maintain CUSTOMER'S presently installed system within the functional limitations of presently installed hardware, firmware, and software found on CUSTOMER'S system(s).

HONEYWELL will repair or replace serviceable components and parts found on the List of Covered Equipment that have been found to be defective or have failed. Replaced components will be new or reconditioned components of compatible design as required to maintain CUSTOMER'S system. At HONEYWELL'S sole discretion, marginal components may also be repaired or replaced. These replacements will be based upon commercial availability of parts and/or components. All exchanged parts shall become the property HONEYWELL. Automatic valve and damper maintenance and repair are included in this Agreement. The labor required for their removal and installation is not included.

Notwithstanding the foregoing, at initial inspection, at initial seasonal start-up, or following twelve (12) months of service, if any individual component cannot, in the sole or exclusive opinion of HONEYWELL, be properly repaired, due to obsolescence, lack of commercial availability of standard parts, and/or excessive wear or deterioration, HONEYWELL may remove said component from the List of Covered Equipment, with sixty (60) days written notice. Non-maintainable components will be eliminated from coverage under this Agreement and HONEYWELL shall adjust the price accordingly.

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Emergency Service will be provided during the following periods during the term of this Agreement (check box for desired level of emergency service coverage):

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- **1.5 Performance Review** A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.
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#### Air Filter Services

**1.1 Scope** - HONEYWELL will furnish and install air filters appropriate for the design condition of CUSTOMER'S ventilation systems. Media for the fan system units listed in this section will be replaced according to the following schedule:

				Changes per year
Fan System Unit	Quantity	Size	Type	(1,2,4,6, or 12)
All systems for equipment listed under "List of covered equipment"	Various	Various	Various	4

- 1.2 Coverage It is understood that the air filter media replacement services apply only to the fan system units listed in Article 1.1 above. If this Agreement is terminated, HONEYWELL will remove any HONEYWELL-supplied frames from the facility, or offer CUSTOMER the opportunity to purchase them at the current market value.
- 1.3 Frequency of Air Filter Media Replacement Should filter loading experience indicate a need to adjust the frequency of media changes for the fan systems listed in Article 1.1 above, the frequency will be changed, and the Agreement amended to reflect the new media change frequency. The Agreement price will be adjusted to account for the revised media change frequency.
- **1.4 Performance Review** A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.

## Location: Lea County Detention Center

#### Work Site Location Address:

Work Site Name	Street Address	City	St	Zip
Detention Center	1401 S. Commercial	Lovington	NM	88260

**Scope of Work:** HONEYWELL INTERNATIONAL INC., through its Honeywell Building Solutions business unit (sometimes referred to as "HBS", "Honeywell" or "Honeywell Building Solutions"), shall provide the following equipment and services ("the Work") in accordance with the attached work scope documents and terms and conditions, which form a part of this Agreement.

<b>☑</b> Preferred Temperature Control Services	<b>∐Site Services</b>
Flex Temperature Control Services	☐ Honeywell Energy Analysis Reporting
<b>☑</b> Preferred Automation Maintenance Services	<b>⊠</b> Air Filter Services
Flex Automation Services	<b>■Water Treatment Services</b>
☐ Preferred Fire Alarm Maintenance Services	☐ Critical Parts Stocking
Fire Alarm Test and Inspect Services	☐ Thermography Services
□ Preferred Security System Inspect Services	☐ Emergency Generator Services
Flex Security System Services	☐ In Suite Services
<b>☑</b> Preferred Mechanical Maintenance Services	☐ Remote Monitoring/Radionics
Flex Mechanical Maintenance Services	☐Indoor Air Quality Auditing Services
ServiceNet™ Remote Monitoring and Control Services	Service Management Software
<b>■EBI Services</b>	FM Worksite
Online Services	Other/Special Provisions
Advanced Support	Honeywell Users Group
☐ Attune <sup>TM</sup> Advisory Services - Operations	☐ Attune <sup>TM</sup> Advisory Services - Energy Optimization
☐ Attune <sup>TM</sup> Advisory Services – Energy Awareness	☐ Attune <sup>TM</sup> Advisory Services – Lobby Digital Signage
Outcome Based Service—Assurance Automation	Outcome Based Service—Dynamic Automation
Outcome Based Service—Vision	

#### **Preferred Mechanical Maintenance Services**

1.1 Scope - HONEYWELL will maintain the mechanical systems, components, and hardware listed below:

#### **List of Covered Equipment:**

Quantity	Description	Model Number	Location
42	RTUs	NA	Detention Center
54	Exhaust Fans	NA	Detention Center

- 1.2 Preventive Maintenance Each preventive maintenance call will be scheduled by a computer-generated service report detailing the tasks to perform, the skill levels required, and the special tools and instrumentation required to maintain the systems. Maintenance intervals will be determined by either equipment run time or a frequency determined from consideration of equipment operation, application, location, or criticality of end use. Upon completion of each service call, a summary of the preventive maintenance tasks completed will be provided to CUSTOMER.
- **1.3 Component Replacements** HONEYWELL will maintain CUSTOMER'S presently installed system within the functional limitations of presently installed hardware, firmware, and software found on CUSTOMER'S system(s).

HONEYWELL will repair or replace serviceable components and parts found on the List of Covered Equipment that have been found to be defective or have failed. Replaced components will be new or reconditioned components of compatible design as required to maintain CUSTOMER'S system. At HONEYWELL'S sole discretion, marginal components may also be repaired or replaced. These replacements will be based upon commercial availability of parts and/or components. All exchanged parts shall become the property HONEYWELL. Automatic valve and damper maintenance and repair are included in this Agreement. The labor required for their removal and installation is not included.

Notwithstanding the foregoing, at initial inspection, at initial seasonal start-up, or following twelve (12) months of service, if any individual component cannot, in the sole or exclusive opinion of HONEYWELL, be properly repaired, due to obsolescence, lack of commercial availability of standard parts, and/or excessive wear or deterioration, HONEYWELL may remove said component from the List of Covered Equipment, with sixty (60) days written notice. Non-maintainable components will be eliminated from coverage under this Agreement and HONEYWELL shall adjust the price accordingly.

**1.4 Emergency Service** - Activities performed under this Agreement are designed to minimize the incidence of emergency situations. However, should an emergency arise, HONEYWELL personnel will assess the situation either by phone or remote diagnostics, or both, and will determine the required course of action with CUSTOMER. If it is determined that a site visit is required, HONEYWELL personnel will arrive at CUSTOMER site within **Error! Reference source not found.** hours. If the resolution of the emergency service call requires HONEYWELL to provide service for equipment that is not listed in Article 1.1 above, CUSTOMER will be liable for charges prevailing for such service.

Emergency Service will be provided during the following periods during the term of this Agreement (check box for desired level of emergency service coverage):

Continuous Emergency Service:
24 hours per day, seven days per week, federal holidays included
Extended Hours Emergency Service:
12 hours per day, five days per week, federal holidays excluded.
Specified hours: 6:00 a.m 6:00 p.m., Monday through Friday.
Regular Business Hours Emergency Service:
8.5 hours per day, five days per week, federal holidays excluded.
Specified hours: 8:00 a.m 4:30 p.m., Monday through Friday.

- **1.5 Performance Review** A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.
- 1.6 Honeywell ServicePortal HONEYWELL will provide customer access to an Internet-based application that will allow the CUSTOMER to securely submit non-emergency service requests online; view status of all service calls, whether scheduled, open or closed; view appointments and task detail of work performed on contracted service calls; and view contract and equipment coverage details (12 month history and includes only service performed per the HONEYWELL contract). Functionality enhancements or deletions are at the discretion of HONEYWELL.

#### **Air Filter Services**

**1.1 Scope** - HONEYWELL will furnish and install air filters appropriate for the design condition of CUSTOMER'S ventilation systems. Media for the fan system units listed in this section will be replaced according to the following schedule:

**List of Covered Equipment:** 

Fan System Unit	Quantity	Size	Туре	Changes per year (1,2,4,6, or 12)
All systems for equipment listed under "List of covered equipment"	Various	Various	Various	4

- 1.2 Coverage It is understood that the air filter media replacement services apply only to the fan system units listed in Article 1.1 above. If this Agreement is terminated, HONEYWELL will remove any HONEYWELL-supplied frames from the facility, or offer CUSTOMER the opportunity to purchase them at the current market value.
- 1.3 Frequency of Air Filter Media Replacement Should filter loading experience indicate a need to adjust the frequency of media changes for the fan systems listed in Article 1.1 above, the frequency will be changed, and the Agreement amended to reflect the new media change frequency. The Agreement price will be adjusted to account for the revised media change frequency.
- **1.4 Performance Review -** A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.

#### **Preferred Automation Maintenance Services**

**1.1 Scope** - HONEYWELL will maintain building automation system hardware and software found in the List of Covered Equipment and Software below.

#### **List of Covered Equipment:**

Quantity	Description	Model Number	Location
1	Automated Logic	NA	Detention Center

1.2 Coverage - Unless noted by exception, maintenance intervals will be determined by equipment, application, location and HONEYWELL'S computer data bank of maintenance experience and manufacturer's specifications, according to HONEYWELL'S best judgment.

After each service call is completed, details from the service report will be provided to CUSTOMER.

HONEYWELL will review current data and applications and will verify correct operation of connected HVAC equipment.

**1.3 Hardware Support** - HONEYWELL will perform scheduled maintenance services on the Equipment covered under this Agreement as detailed on the List of Covered Equipment.

HONEYWELL will repair or replace serviceable components and parts found on the List of Covered Equipment and Software, which have been found to be defective or have failed. Replaced components will be new or reconditioned components of compatible design as required to maintain CUSTOMER'S system. At HONEYWELL'S sole discretion, marginal components may also be repaired or replaced. These replacements will be based upon commercial availability of parts and/or components. All exchanged parts shall become the property of HONEYWELL.

Notwithstanding the foregoing, at initial inspection or following twelve (12) months of service, or at initial seasonal start-up, if any individual component cannot, in the sole or exclusive opinion of HONEYWELL, be properly repaired, due to obsolescence, lack of commercial availability of standard parts, and/or excessive wear or deterioration, HONEYWELL may remove said component from the List of Covered Equipment, with sixty (60) days written notice. Non-maintainable components will be eliminated from coverage under this Agreement and HONEYWELL shall adjust the price accordingly.

1.4 Software Support - HONEYWELL will maintain the present system within the functional limitations of presently installed hardware and/or software included in the List(s) of Covered Equipment and Software. This may include providing software patches, revisions and/or bug fixes to standard HONEYWELL software that may be periodically created by HONEYWELL to maintain present system operations. Third-party applications and/or software including, but not limited to, operating system(s), web browsers, local area network (LAN) and computerized maintenance management systems and any labor, software and/or hardware required to maintain the present applications and/or implement functional enhancements, will be CUSTOMER'S sole responsibility.

CUSTOMER shall be solely responsible for and agrees to purchase any and all hardware, firmware, and/or software that may hereafter be required to improve performance of the software installed on CUSTOMER'S system. HONEYWELL shall not be responsible to provide any improvements, functional, operational or otherwise. Third party software that adds, enhances or improves functional performance of CUSTOMER'S system are excluded under this Agreement and will be provided when and if available and at CUSTOMER'S expense.

Upon request, HONEYWELL will provide documentation to operate all HONEYWELL licensed software. Upon termination of this Agreement, all documentation, including software, will become operational property and responsibility of CUSTOMER, provided that CUSTOMER abides by the terms of the License Agreement for Software Products.

1.5 Emergency Service - Activities performed under this Agreement are designed to minimize the incidence of emergency situations. However, should an emergency arise, HONEYWELL personnel will assess the situation either by phone or remote diagnostics, or both, and will determine the required course of action with CUSTOMER. If it is determined that a site visit is required, HONEYWELL personnel will arrive at CUSTOMER'S site within Error! Reference source not found. hours. If the resolution of the emergency service call requires HONEYWELL to provide service for equipment, software or any components thereof that are not listed on the List of Covered Equipment and Software, CUSTOMER will be liable for charges then prevailing for such service.

Emergency Service will be provided during the following periods during the term of this Agreement (check box for desired level of emergency service coverage):

Continuous Emergency Service:
24 hours per day, seven days per week, federal holidays included
<b>Extended Hours Emergency Service:</b>
12 hours per day, five days per week, federal holidays excluded.

Specified hours: 6:00 a.m 6:00 p.m., Monday through Friday.
Regular Business Hours Emergency Service:
8.5 hours per day, five days per week, federal holidays excluded.
Specified hours: 8:00 a.m 4:30 p.m., Monday through Friday.

□1.6 Operator Training Support - To provide for the proper ongoing operation and improving application of the building management system by CUSTOMER personnel, HONEYWELL personnel will conduct NA hours of on-site training dedicated to operating and/or programming issues mutually pre-determined by CUSTOMER and HONEYWELL.

Tuition for NA person(s) to attend NA scheduled training session(s) on system operation and programming at HONEYWELL'S Building Solutions Training Center has been included hereunder. Cost of travel and/or accommodations is not included and shall be CUSTOMER'S sole responsibility.

- 1.7 **Performance Review** A review of the Services provided within this Agreement will be performed by HONEYWELL on an annual basis at CUSTOMER'S request. HONEYWELL and CUSTOMER will discuss work performed since the last review, answer questions pertaining to Service delivery, and identify opportunities to further improve performance of the Equipment.
- 1.8 Honeywell ServicePortal HONEYWELL will provide customer access to an Internet-based application that will allow the CUSTOMER to securely submit non-emergency service requests online; view status of all service calls, whether scheduled, open or closed; view appointments and task detail of work performed on contracted service calls; and view contract and equipment coverage details (12 month history and includes only service performed per the HONEYWELL contract). Functionality enhancements or deletions are at the discretion of HONEYWELL.



## FY 20 Lea County Budget Adjustments #4

#### **BUDGET ADJUSTMENT #4**

Resolution 20-JUL-168R

#### **SUMMARY OF ADJUSTMENTS**

					Budget Adj.	% Inc. (Dec). In
	Revenue	Expense	Net Effect	Transfers	20-JUL-xxxR	Budgeted Exp
GENERAL FUND (unrestricted)	-	-	-	(55,000.00)	39,629,837	0.00%
ROAD FUND	-	-	-	-	15,999,835	0.00%
SPECIAL REV FUNDS (restricted)	106,834	106,834	-	55,000.00	80,842,487	0.13%
CAPITAL PROJECTS FUND	-	-	-	-	43,047,209	0.00%
ENTERPRISE FUNDS	-	-	-		148,434	0.00%
TRUST & AGENCY (restricted)		-	-	-	7,980,513	0.00%
Total	106,834	106,834	-	-	187,648,315	0.06%



## LEA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY FORM

LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

County Manager Approval (mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy:	me, Title, Dept:						
07/16/2020	07/16/2020 Chip Low - Finance Director						
SUBJECT:	ATTACHMENT(S):						
Budget Adjustments #4 - Final FY20	Budget Adjustments #4 V     Budget Adjustments Res						
NO. OF ORIGINALS FOR SIGNATURE:	ACTION REQUESTED:						
1 Resolution							
BUDGET LINE ITEM NUMBER:	FISCAL BUDGET YEAR: FY 2019-2020						
STRATEGIC PLAN Implementation of 5 Year Strategic Plan:							
The information in the financial report meets the goals in Section in a fiscally conservative and transparent manner*. Performance	3.1 on Accountability which is "Lea Comeasures that apply are 3.1.1, 3.1.2,	ounty is responsible for the public's tax dollars 3.1.4 and 3.1.5.					
SUMMARY:							
This is the 4th and Final Budget Adjustment requested for FY 20. Funds is and increase in Revenue and Expenditures of \$106,834 General Fund to the EMPG Fund and then Cash Transfers of \$10 Fund.	which has no net cash effect. There a	are Cash Transfers of \$55,000 from the					
Requested Items Needed for Presentation ( Easel Laptop \(  \) Projector		See Additional Summary Attached					
If checked; how many:	<u>V</u>						
SUBMITTER'S RECOMMENDATION(S):		Submitter's Signature					
Recommend Approval		Department Director, Etc.  Henry C Low Digitally signed by Henry C Low Jr  Date: 2020.07.16 11:57:43					
FINANCE REVIEW Fiscal Impact/Cost:		Reviewed by Finance Director					
	FINANCE REVIEW Fiscal Impact/Cost:  The net impact to Lea County General Fund Cash is a transfer of \$55,000 to the EMPG Fund.						
		Low Jr Date: 2020.07.16 11:57:26 -06'00'					
LEGAL REVIEW: (Note: Travel does not need legal review)		1 ow Ir Date: 2020.07.16					
LEGAL REVIEW: (Note: Travel does not need legal review)  COUNTY MANAGER REVIEW:		Reviewed by County Attorney  Approved by County Manager to be Placed on Agenda					
		LOW Jr Date: 2020.07.16 11:57:26-06'00'  Reviewed by County Attorney  Approved by County Manager					
COUNTY MANAGER REVIEW:	SUSE ONLY ~ COMMISSION ACT	Approved by County Manager to be Placed on Agenda Digitally signed by Michael Public 2020 07 72 2 19:37:53					
COUNTY MANAGER REVIEW:  tem No. 0215 RECORDING SECRETARY'S  Approved: Denied:		Approved by County Manager to be Placed on Agenda Digitally signed by Michael Public 2020 07 72 2 19:37:53					
COUNTY MANAGER REVIEW:  tem No0215	Oth Ord	Approved by County Manager to be Placed on Agenda Digitally signed by Michael Public 2020 07 72 19:37:53					

#### STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 20-JUL-168R

#### A RESOLUTION APPROVING THE FINAL BUDGT ADJUSTMENTS FOR FY 2019 - 2020

WHEREAS, the Board of County Commissioners of Lea County, of the State of New Mexico, needs to adjust the current approved budget for fiscal year 2019 - 2020; and

WHEREAS, said budget was adjusted on the basis of need and through cooperation with all user departments, elected officials and other department supervisors; and

WHEREAS, it is the majority opinion of this Board that the adjusted budget meets the requirements as currently determined for fiscal year 2019 - 2020.

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, that the Board of County Commissioners of Lea County, of the State of New Mexico, hereby adopts the budget adjustments hereinabove described and attached and respectfully requests approval from the State of New Mexico Department of Finance and Administration Local Government Division.

**PASSED, APPROVED AND ADOPTED** on this 23rd day of July 2020 by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

#### LEA COUNTY BOARD OF COUNTY COMMISSIONERS

Rebecca Long (District 2), Chair	Dean Jackson (District 1), Vice Cha							
Voted: Yes No Abstain	Voted: Yes No Abstain							
Gary G. Eidson (District 3), Member	Jonathan Sena (District 4), Member							
Voted: Yes No Abstain	Voted: Yes No Abstain							
Richard Don Jones (District 5), Member								
Voted: Yes No Abstain								

ATTEST:	Keith Manes Lea County Clerk	APPROVED AS TO FORM AND LEGAL SUFFICIENCY:
Ву:		
Hollve	Shearer, Deputy Clerk	John W. Caldwell, County Attorney

#### **BUDGET ADJUSTMENT #4**

Resolution No. 20-JUL-168R

#### SUMMARY OF BUDGET ADJUSTMENTS TO DATE FOR FY 19/20

	Approved	Budg Adj 19-	Bud Adj 20-APR-	Budg Adj 20-	Budg Adj 20-					
REVENUE ADJUSTMENTS	Budget	NOV-292R	089R	MAY-105R	JUL-168R					Total
GENERAL FUND (unrestricted)	64,110,348	404,402	-	3,108,000	-		-	-	-	67,622,750
ROAD FUND	2,165,225	-	-		-		-	-	-	2,165,225
SPECIAL REV FUNDS (restricted)	33,960,096	184,251	281,968		106,834		-	-	-	34,533,149
CAPITAL PROJECTS FUND	1,000,000	-			-		-	-	-	1,000,000
ENTERPRISE FUNDS	-	-			-		-	-	-	-
TRUST & AGENCY (restricted)	8,644,935	-	-		-		-	-	-	8,644,935
Total	109,880,604	588,653	281,968	3,108,000	106,834	-	-	-	-	113,966,059
	Approved	Budg Adj 19-	Bud Adj 20-	Budg Adj 20-	Budg Adj 20-					
EXPENDITURE ADJUSTMENTS	Budget	NOV-292R	APR-089R	MAY-105R	JUL-168R					Total
			7.1.1.00011							
GENERAL FUND (unrestricted)	36,117,435	404,402	-	3,108,000.00	-		-	-	-	39,629,837
ROAD FUND	15,999,835	-	204.440		100.024		-	-	-	15,999,835
SPECIAL REV FUNDS (restricted) CAPITAL PROJECTS FUND	80,102,892	338,313	294,448		106,834		-	-	-	80,842,487
ENTERPRISE FUNDS	43,047,209 148,434				-		-	-	-	43,047,209 148,434
TRUST & AGENCY (restricted)	7,980,513				-		-	-	-	7,980,513
Total	183,396,318	742,715	294,448	3,108,000	106,834		<u>-</u>	<u>-</u>		187,648,315
iotai	183,330,318	742,713	234,448	3,108,000	100,834	<del>-</del>	<u>-</u>			187,048,313
	Cash Effect per	Budg Adj 19-	Bud Adj 20-	Budg Adj 20-	Budg Adj 20-					
NET EFFECT CASH	Resolution	NOV-292R	APR-089R	MAY-105R	JUL-168R					
GENERAL FUND (unrestricted)	27,992,913	-	-	-	-	-	-	-	-	27,992,913
ROAD FUND	(13,834,610)	-	-	-	-	-	-	-	-	(13,834,610)
SPECIAL REVFUNDS (restricted)	(46,142,796)	(154,062)	(12,480)		-	-	-	-	-	(46,309,338)
CAPITAL PROJECTS FUND	(42,047,209)	-	-	-	-	-	-	-	-	(42,047,209)
PROPRIETARY FUND	(148,434)	-	-	-	-	-	-	-	-	(148,434)
TRUST & AGENCY (restricted)	664,422	-	-	-		-	-			664,422
	(73,515,714)	(154,062)	(12,480)	-	-	-	-	-	-	(73,682,256)

Resolution No. 20-JUL-168R Page 1

## 1. Lea County Sheriff

						Current		Proposed	Adjusted Line	
Department	Line Item Description	Fund	Dept	Line	Current Budget	Expended	% Used	Adjustment	Item Budget	Justification
County Sheriff	Vehicle & Property Damages	401	08	2897	35,000	41,537	118.7%	6,538	41,538	Re-allocation
County Sheriff	Operational Expense	401	08	2036	65,000	65,111	100.2%	115	65,115	Re-allocation
County Sheriff	Vehicle - Maintenance	401	08	2111	135,000	127,670	94.6%	(6,653)	128,347	Re-allocation
	Increase (Decrease) in budgeted expenditures							-		

Total proposed Revenue Adjustments:	-
Less:	
Total Proposed Expenditure Adjustments:	-
Net Effect on Budget Cash Position	-

Resolution No. 20-JUL-168R Page 2

#### 2. Environmental Services

						Current		Proposed	Adjusted Line	
Department	Line Item Description	Fund	Dept	Line	Current Budget	Expended	% Used	Adjustment	Item Budget	Justification
<b>Environmental Services</b>	Contract Hauling	411	27	2151	375,000	447,544	119.3%	73,000	448,000	Increased activity
<b>Environmental Services</b>	Disposal	411	27	2153	450,000	467,739	103.9%	18,000	468,000	Increased activity
	Increase (Decrease) in budgeted expenditures							91,000		

<b>Environmental Serv</b>	Environmental Services											
						Current		Proposed	Adjusted Line			
Department	Line Item Description	Fund	Dept	Line	Current Budget	Revenue	% Received	Adjustment	Item Budget	Justification		
Environmental Services	Gross Receipts Tax	411	00	1800	3,496,250	5,126,275	146.6%	91,000	3,587,250	Increase Revenue		
	Increase (Decrease) in budgeted revenue						_	91,000				

## 3. Lea Regional Airport

						_				
						Current		Proposed	Adjusted Line	
Department	Line Item Description	Fund	Dept	Line	Current Budget	Expended	% Used	Adjustment	Item Budget	Justification
Lea Regional Airport	Health Insurance	454	18	2065	20,235	20,833	103.0%	600	20,835	Re-allocation
Lea Regional Airport	PERA	454	18	2063	13,305	12,134	91.2%	(600)	12,705	Re-allocation
	Increase (Decrease) in budgeted expenditures							-		

### 4. Lovington Zip Franklin Airport

	•					Current		Proposed	Adjusted Line	
Department	Line Item Description	Fund	Dept	Line	Current Budget	Expended	% Used	Adjustment	Item Budget	Justification
Lovington Zip Franklin Airport	Health Insurance	455	18	2065	7,628	9,135	119.8%	1,600	9,228	Re-allocation
Lovington Zip Franklin Airport	Part-Time Positions	455	18	2003	2,210	-	0.0%	(1,600)	610	Re-allocation
ı	ncrease (Decrease) in budgeted expenditures							-		

Resolution No. 20-JUL-168R

### 5. Jal Airport

, , , , , , , , , , , , , , , , , , ,						Current		Proposed	Adjusted Line	
Department	Line Item Description	Fund	Dept	Line	Current Budget	Expended	% Used	Adjustment	Item Budget	Justification
Jal Airport	Health Insurance	456	18	2065	7,128	8,073	113.3%	1,000	8,128	Re-allocation
Jal Airport	PERA	456	18	2063	6,653	5,585	83.9%	(1,000)	5,653	Re-allocation
	Increase (Decrease) in budgeted expenditures							-		

#### 6. JAG Grant

						Current		Proposed	Adjusted Line	
Department	Line Item Description	Fund	Dept	Line	Current Budget	Expended	% Used	Adjustment	Item Budget	Justification
JAG Grant	JAG Grant Expenditures Increase (Decrease) in budgeted expenditures	607	67	2212	18,301	24,794	135.5%	6,500 6.500	24,801	Additional grant funding
	Increase (Decrease) in budgeted expenditures							6,500		

JAG Grant										
						Current		Proposed	Adjusted Line	
Department	Line Item Description	Fund	Dept	Line	Current Budget	Revenue	% Received	Adjustment	Item Budget	Justification
JAG Grant	JAG Grant Revenue	607	00	1766	18,301	26,783	146.3%	6,500	24,801	Additional grant funding
							6,500			

### 7. Lea County DTF

						Current		Proposed	Adjusted Line	
Department	Line Item Description	Fund	Dept	Line	Current Budget	Expended	% Used	Adjustment	Item Budget	Justification
Lea County DTF	Current Year HIDTA Grant	608	41	2583	100,981	103,983	103.0%	3,100	104,081	Additional grant funding
	Increase (Decrease) in budgeted expenditures							3,100		

JAG Grant										
						Current		Proposed	Adjusted Line	
Department	Line Item Description	Fund	Dept	Line	Current Budget	Revenue	% Received	Adjustment	Item Budget	Justification
Lea County DTF	Prior Year HIDTA	608	00	1286	68,020	116,588	171.4%	3,100	71,120	Additional grant funding
	Increase (Decrease) in budgeted revenue							3,100		

Resolution No. 20-JUL-168R

### 8. Region VI HIDTA

-0 -						Current		Proposed	Adjusted Line	
Department	Line Item Description	Fund	Dept	Line	Current Budget	Expended	% Used	Adjustment	Item Budget	Justification
Region VI HIDTA	Region VI - Lincoln County	609	71	2292	134,546	140,779	104.6%	6,234	140,780	Additional grant funding
	Increase (Decrease) in budgeted expenditures							6,234		

Region VI HIDTA										
						Current		Proposed	Adjusted Line	
Department	Line Item Description	Fund	Dept	Line	Current Budget	Revenue	% Received	Adjustment	Item Budget	Justification
Region VI HIDTA	Lincoln County	609	00	1192	134,546	140,779	104.6%	6,234	140,780	Additional grant funding
					_	6,234				

Total proposed Revenue Adjustments:	106,834
Less:	
Total proposed Expenditure Adjustments:	106,834
Net Effect on Budgeted Cash Position	-

Resolution No. 20-JUL-168R

# BUDGET ADJUSTMENT #4 Resolution 20-JUL-168R

### **SUMMARY OF ADJUSTMENTS**

					Budget Adj.	% Inc. (Dec). In
	Revenue	Expense	Net Effect	Transfers	20-JUL-168R	Budgeted Exp
GENERAL FUND (unrestricted)	-	-	-	(55,000.00)	39,629,837	0.00%
ROAD FUND	-	-	-	-	15,999,835	0.00%
SPECIAL REV FUNDS (restricted)	106,834	106,834	-	55,000.00	80,842,487	0.13%
CAPITAL PROJECTS FUND	-	-	-	-	43,047,209	0.00%
ENTERPRISE FUNDS	-	-	-		148,434	0.00%
TRUST & AGENCY (restricted)	-	-	-	-	7,980,513	0.00%
Total	106,834	106,834	-	-	187,648,315	0.06%

Resolution No. 20-JUL-168R Page 6

#### **BUDGET ADJUSTMENT #4**

Resolution No. 20-JUL-168R

#### **BUDGETED CASH TRANSFERS**

<u>TRANSFERS</u>	 CURRENT	Α	DJUSTMENT	ADJUSTED
401 - General Fund	\$ (95,863,944.00)	\$	(55,000.00)	\$ (95,918,944.00)
424 - EMPG Reimbursement	\$ -	\$	55,000.00	\$ 55,000.00
810 - LCSWA Operating Fund	\$ 86,631.00	\$	23,000.00	\$ 109,631.00
811 - LCSWA Sinking Fund	\$ (86,631.00)	\$	(23,000.00)	\$ (109,631.00)

Resolution No. 20-JUL-168R Page 7



# FY 2020 – 2021 FINAL BUDGET APPROVAL

July 23, 2020



# **FY 21 Budget Preparation Timeline**

Date	Action Taken
January 16, 2020	Budget Development and Timeline Approval (LCBCC)
	Discussion of FY 21 Projected Revenues (LCBCC)
February 6, 2020	Outside Entities and Services RFP Discussion (LCBCC)
	Discussion of FY 21 Projected Expenses (LCBCC)
February 10, 2020	Release of Outside Entities and Services RFP
February 10-21, 2020	Departmental Budget Discussions – County Staff
February 27, 2020	Departmental Budget Presentations (LCBCC)
March 6, 2020	Responses for Outside Entities Proposals Due
March 12, 2020	Departmental Budget Presentations cont'd (LCBCC)
April 2, 2020	Personnel, Capital & Outside Agency Proposals (LCBCC)
April 23, 2020	Present Preliminary Budget for Discussion (LCBCC)
May 7, 2020	Present Preliminary Budget for Final Action (LCBCC)
May 31, 2020	Preliminary Budget Due to New Mexico DFA for Approval
July 23, 2020	Present Final Budget For Discussion (LCBCC)
July 31, 2020	Final Budget Due to New Mexico DFA for Approval

## Consideration of Lea County Resolution No. 20-JUL-169R Approving Lea County's Fiscal Year 2020 – 2021 Final Budget



### **Projected Changes in Fund Balances FY 20/21**

	Beginning Cash 07/01/2020	Revenues	Operating Expenditures	Capital Outlay	Transfers	Ending Cash 06/30/2021	% ▲ Revenue from P/Y	% ▲ Expenses from P/Y	% ▲ Capital from P/Y
General Fund	103,498,130	44,935,651	30,169,066		(68,114,497)	50,150,218	-29.91%	-16.47%	0.00%
Road Fund	1,346,176	1,931,070	4,971,030	11,641,168	14,734,952	1,400,000	-10.81%	-35.97%	41.34%
Indigent Fund	105,250	2,500,572	11,928,000	-	9,450,000	127,822	-63.23%	7.62%	0.00%
Detention	504,804	1,933,712	8,671,453	6,275,000	13,200,000	692,063	-14.29%	-24.63%	-6.85%
Capital Projects	914,944	1,963,000	-	33,603,760	30,900,755	174,939	96.30%	-21.94%	-21.94%
Airports	936,848	7,086,617	1,249,656	11,881,334	5,735,000	627,475	-22.98%	30.12%	-25.17%
Other Funds	12,429,802	5,375,915	7,851,924	5,163,152	(950,864)	3,839,777	-39.59%	-53.27%	-66.30%
	16,237,824	20,790,886	34,672,063	68,564,414	73,069,843	6,862,076	-31.43%	-19.02%	-24.61%
Debt Service Fund	4,955,346				(4,955,346)		-100.00%	-100.00%	0.00%
Enterprise Funds	342,496			148,434		194,062	0.00%	0.00%	0.00%
Trust & Agency Funds	14,447,168	7,532,565	6,788,216	571,300	<u> </u>	14,620,217	-12.87%	-4.59%	-34.03%
Totals	139,480,964	73,259,102	71,629,345	69,284,148		71,826,573	-33.33%	-23.12%	-23.21%



## FY 21 Final Budget – Required and Proposed County Reserves

General Fund (25% of General Fund Budget)

Road Fund (8.3334% of Road Budget)

\$ 7,542,267.00

\$ 1,384,361.00

## Local Option Reserves

General Fund (1 year of General Fund Budget)

Capital Projects (15% of Capital Projects Budget)

\$ 30,169,066.00

\$ 10,392,622.00

Total Required and County Reserves

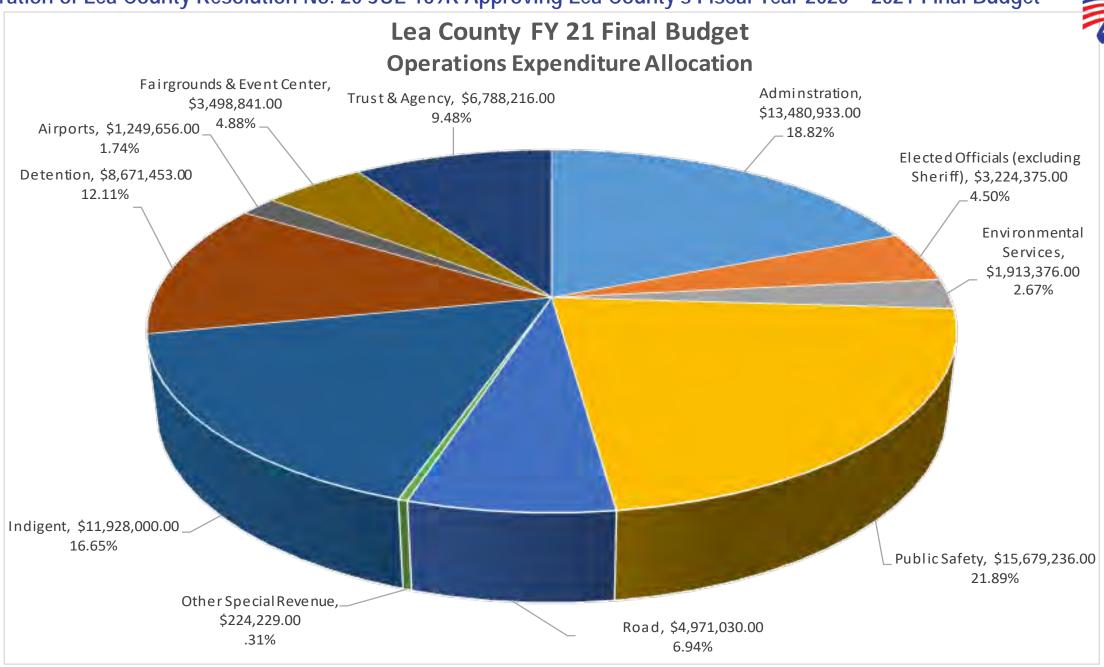
\$ 49,488,316.00



## **FY 21 Final Budget Revenue Assumptions**

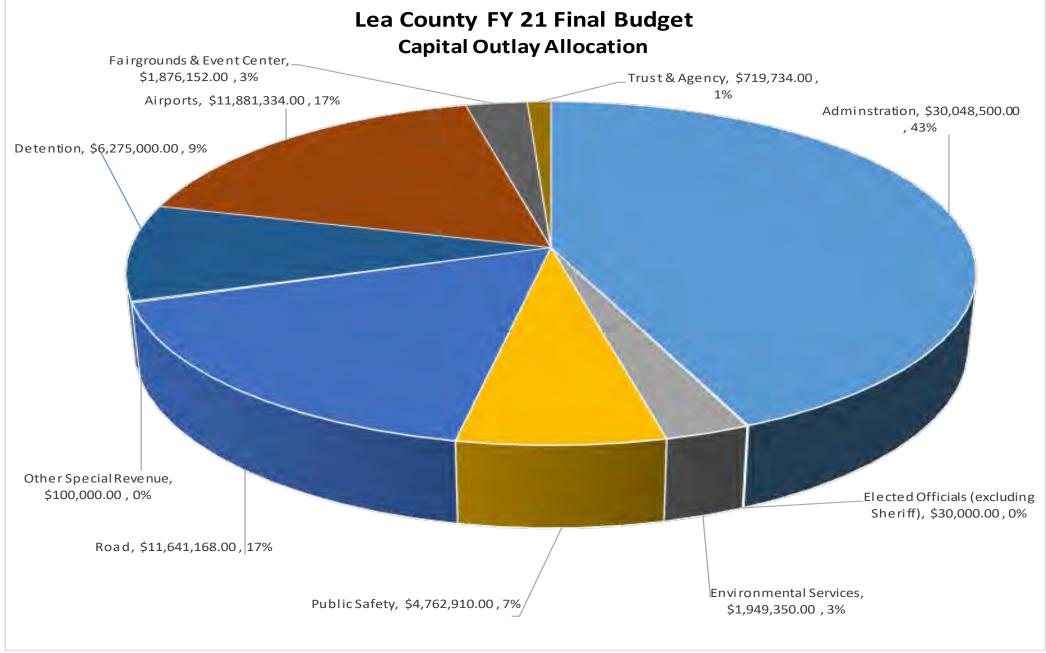
- 1. Oil & Gas Production Revenue is based upon an average price per barrel of \$15.43 and monthly production of 14,156,398 barrels. Actual July revenue (based upon April production) was \$923,543 which is \$4,432,052 (-82.7%) less than the April 2020 record of \$5,355,595. April production decreased 13.4% from March and the price declined by approximately 50%. Gas production and price also declined. August revenue will be in the same range with an increase expected in September based upon the increase in oil price. Actual revenue will depend upon in change (positive or negative) in production.
- 2. Gross Receipts Taxes (GRT) have a strong correlation to the Rig Count and the County has seen the rig count drop from the 50's to as low as 18 over the past 3 months. The current count is 21. The County budgeted conservatively and based GRT on an average rig count of zero due to the uncertainty of future activity. Revenue is July was higher than estimated.
- 3. Property Taxes are based upon the current assessed value of property in the County. The County is budgeting for a higher percentage of unpaid taxes due to the current economic conditions.

## Consideration of Lea County Resolution No. 20-JUL-169R Approving Lea County's Fiscal Year 2020 – 2021 Final Budget



## Consideration of Lea County Resolution No. 20-JUL-169R Approving Lea County's Fiscal Year 2020 – 2021 Final Budget







# Personnel Budget Summary FY 20/21

	FTE	Salary	FICA/Medicare	PERA Group Health Retiree Ins		Retiree Ins	Total
General Fund	175.85 \$	11,889,769	\$ 882,730	2,389,711	\$ 2,704,571	\$ 332,719 \(^{}\)\$	18,199,499
Special Revenue Funds	165.55 \$	7,763,617	\$ 581,259	990,288	\$ 2,159,685	\$ 186,600 \(^{}\)\$	11,681,449
Trust & Agency Funds	30.60 \$	1,408,027	\$ 107,714	190,125	\$ 329,698	\$ 35,825 \(^{\xi}\)	2,071,390
Grand Totals	372.00 \$	21,061,413	\$ 1,571,704	3,570,124	\$ 5,193,954	\$ 555,144 \$	31,952,339
FY 20 Personnel Budget	372.00	24,687,483	1,851,510	3,752,973	6,110,520	629,647	37,032,133
Change from Prior Year	0.00%	-17.22%	-17.80%	-5.12%	-17.65%	-13.42%	-15.90%

## Consideration of Lea County Resolution No. 20-JUL-169R Approving Lea County's Fiscal Year 2020 – 2021 Final Budget



### **Projected Changes in Fund Balances FY 20/21**

	Beginning Cash 07/01/2020	Revenues	Operating Expenditures	Capital Outlay	Transfers	Ending Cash 06/30/2021	% ▲ Revenue from P/Y	% ▲ Expenses from P/Y	% ▲ Capital from P/Y
General Fund	103,498,130	44,935,651	30,169,066	<u>-</u>	(68,114,497)	50,150,218	-29.91%	-16.47%	0.00%
Road Fund	1,346,176	1,931,070	4,971,030	11,641,168	14,734,952	1,400,000	-10.81%	-35.97%	41.34%
Indigent Fund	105,250	2,500,572	11,928,000	-	9,450,000	127,822	-63.23%	7.62%	0.00%
Detention	504,804	1,933,712	8,671,453	6,275,000	13,200,000	692,063	-14.29%	-24.63%	-6.85%
Capital Projects	914,944	1,963,000	-	33,603,760	30,900,755	174,939	96.30%	-21.94%	-21.94%
Airports	936,848	7,086,617	1,249,656	11,881,334	5,735,000	627,475	-22.98%	30.12%	-25.17%
Other Funds	12,429,802	5,375,915	7,851,924	5,163,152	(950,864)	3,839,777	-39.59%	-53.27%	-66.30%
	16,237,824	20,790,886	34,672,063	68,564,414	73,069,843	6,862,076	-31.43%	-19.02%	-24.61%
Debt Service Fund	4,955,346			<u> </u>	(4,955,346)		-100.00%	-100.00%	0.00%
Enterprise Funds	342,496			148,434	<del>-</del>	194,062	0.00%	0.00%	0.00%
Trust & Agency Funds	14,447,168	7,532,565	6,788,216	571,300	<u> </u>	14,620,217	-12.87%	-4.59%	-34.03%
Totals	139,480,964	73,259,102	71,629,345	69,284,148		71,826,573	-33.33%	-23.12%	-23.21%



## LEA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY FORM

LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

County Manager Approval (mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: 07/20/2020	le, Dept:			
SUBJECT:	ATTACHMENT(S):			
Approval of Fiscal Year 2020 - 2021 Final Lea County Budget	Resolution for Approval     Fy 21 Final Budget			
NO. OF ORIGINALS FOR SIGNATURE:	ACTION REQUESTED:			
1 Resolution	Resolution ***Selection Action Reques			
BUDGET LINE ITEM NUMBER:	FISCAL BUDGET YEAR: FY 21 Fiscal Year			
STRATEGIC PLAN Implementation of 5 Year Strategic Plan: Section 3.1 Accountability - "Lea County is responsible for the public's	tax dollars in a fiscally conservative	and transparent manner"		
SUMMARY:	A STATE OF THE STATE OF			
Lea County is required to submit a Final Budget for the FY21Fiscal Ye Other Elected Officials and County Staff have worked to prepare a fina \$73,259,102 and total expenditures are budgeted to be \$71,629,345 for required reserve requirements in the General Fund and the Road Fundance.	al budget for submission. Total Revi or Operations and \$69,284,148 for C	enues budgeted for the year are Capital Outlays. The budget meets the		
Requested Items Needed for Presentation Ease		See Additional		
Easel Laptop Projector how many:	Other:	Summary Attached		
SUBMITTER'S RECOMMENDATION(S):		Submitter's Signature		
Recommend Approval		Department Director, Etc. Henry C Low Digitally signed by Henry C Low Jr. Jr Date: 2020.07.20 13.53:31		
FINANCE REVIEW Fiscal Impact/Cost:		Reviewed by Finance Director		
The budget meets the requirements as set forth by the New Mexico DI Commissioners. The budget sets the spending limits for the FY 21 fisc		Honry C Digitally signed by		
LEGAL REVIEW: (Note: Travel does not need legal review)		Henry C Digitally signed by Henry C Low Jr  Low Jr  Date: 2020.07.20 13:54:27-06:00		
		Henry C Low Jr Date: 2020.07.20		
COUNTY MANAGER REVIEW:		LOW Jr Date: 2020.07.20 13:54:27-06'00'  Reviewed by County Attorney  Approved by County Manager to be Placed on Agenda		
COUNTY MANAGER REVIEW:		Henry C Low Jr Date: 2020.07.20 13:54:27-0600'  Reviewed by County Attorney  Approved by County Manager to be Placed on Agenda Digitally signed by Michael P. Gallagher II Date: 2020.07.22 20.00:18		
COUNTY MANAGER REVIEW:  Item No. 0216 RECORDING SECRETARY'S USE	E ONLY ~ COMMISSION ACTIO	Henry C Low Jr Date: 2020.07.20 13:54:27-0600'  Reviewed by County Attorney  Approved by County Manager to be Placed on Agenda Digitally signed by Michael P. Gallagher II Date: 2020.07.22 20.00:18		
COUNTY MANAGER REVIEW:	Other	Henry C Low Jr Date: 2020.07.20 13:54:27-0600'  Reviewed by County Attorney  Approved by County Manager to be Placed on Agenda Digitally signed by Michael P. Gallagher II Date: 2020.07.22 20.00:18		

#### STATE OF NEW MEXICO COUNTY OF LEA RESOLUTION NO. 20-JUL-169R

#### A RESOLUTION APPROVING LEA COUNTY'S FISCAL YEAR 2020 - 2021 FINAL BUDGT

WHEREAS, the Governing Body in and for the County of Lea, State of New Mexico, has developed a final budget for the fiscal year 2020 - 2021; and

WHEREAS, said final budget was developed on the basis of need and through cooperation with all user departments, elected officials, and other department supervisors; and

WHEREAS, the official meetings for the review of said documents was duly noticed July 16, 2019, in compliance with the State Open Meetings act; and

WHEREAS, it is the majority opinion of this Board that the final budget meets the requirements as currently determined for fiscal year 2020 - 2021.

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, that the Board of County Commissioners of Lea County, of the State of New Mexico, hereby adopts the final budget herein above described to be submitted for approval by the State of New Mexico Department of Finance and Administration Local Government Division.

**PASSED, APPROVED AND ADOPTED** on this 23rd day of July 2020 by the Lea County Board of County Commissioners in an open meeting in Lovington, New Mexico.

#### LEA COUNTY BOARD OF COUNTY COMMISSIONERS

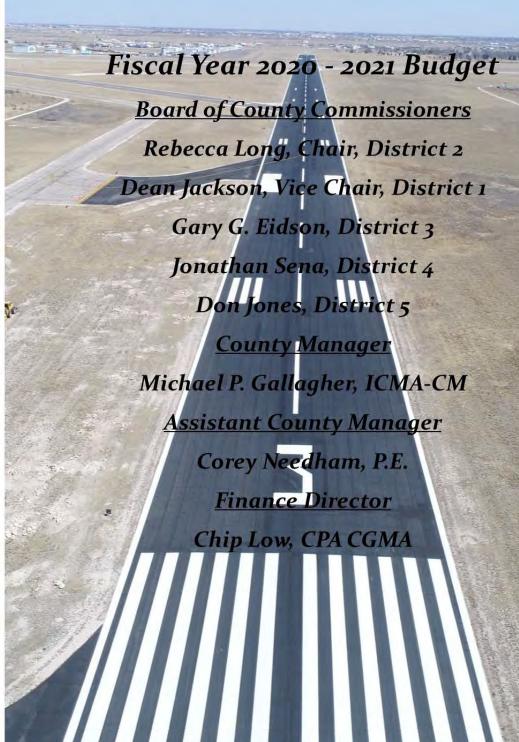
Rebecca Long (District 2), Chair	Dean Jackson (District 1), Vice Chair
Voted: Yes No Abstain	Voted: Yes No Abstain
Gary G. Eidson (District 3), Member	Jonathan Sena (District 4), Member
Voted: Yes No Abstain	Voted: Yes No Abstain
Richard Don Jones (District 5), Member	
Voted: Yes No Abstain	

ATTEST:	Keith Manes Lea County Clerk	APPROVED AS TO FORM AND LEGAL SUFFICIENCY:
Ву:		
Hollye	Shearer, Deputy Clerk	John W. Caldwell, County Attorney

# Lea County New Mexico Final Budget Fiscal Year 2020 - 2021



Adopted: July 23, 2020
Photo Courtesy of David L. Minton



#### TABLE OF CONTENTS

Executive Summary	
Projected Changes in Fund Balance	
Personnel Budget Summary	
Capital Projects Summary	
Outside Agency Funding	
General Fund	
General Fund Revenue Budget 401-00	
County Operations Department 401-00	
Executive Department 401-01	
Information Technology 401-02	
Facilities Department 401-03	
Clerk's Recording & Filing 401-04	
Clerk's Bureau of Elections 401-05	
Assessor 401-06	
Treasurer 401-07	
Sheriff 401-08	
Probate Judge 401-09	
Legal 401-24	
Human Resources 401-25	
Environmental Services 401-26	
DWI Program 401-56	
Finance 401-75	
Planning 401-76	
Emergency Management 401-77	
Misdemeanor Compliance 401-81	
•	
County Departments	
Assessor's Property Valuation Fund 499-46	
County Clerk Recording and Filing Fund 405-54	
Indigent GRT Fund 406-13	
Public Works Department	
Road 402-10	
Farm and Range 403-11	
Paving District 416-19	
Lea Regional Airport 454 - 18	
Lovington Airport 455-18	
Jal Airport 456-18	
Facilities 404.12	
Community Centers 404-12	
Capital Projects 430-00 to 81	
Lea County Event Facilities	
Lea County Event Center 463-31	
Fairgrounds 460-32	
Fair and Rodeo 461-33	
Hispanic Heritage Night 462-34	
DWI Probation	
Misdemeanor Compliance 439-81	<u>1</u>

#### TABLE OF CONTENTS

DWI Alcohol 412-43	
DWI Screening 435-56	<u>125</u>
LDWI Grant 436-65	<u>130</u>
CDWI Grant 437-66	
Detention	
Correction Fees 415-45	
Detention Center 418-23	
Emergency Management/Environmental Services	144
Environmental GRT 411-27	<u>145</u>
Tire Recycling 426-26	
Lea County Emergency Management	<u>152</u>
Maljamar Fire Dept. 407-14	
Knowles Fire Dept. 408-15	
Lea Regional Aircraft Rescue and Fire Dept. 409-16	
Monument Fire Dept. 410-17	<u>162</u>
Knowles EMS 604 -47	
Maljamar EMS 613-48	<u>167</u>
County Fire Marshall 618-79	<u>169</u>
Fire Excise Tax 619-59	<u>172</u>
Monument EMS 621-61	<u>175</u>
EMPG Reimbursement 424-77	<u>177</u>
Other Grants 431-51	<u>180</u>
Lea County Law Enforcement	<u>183</u>
Law Enforcement Protection Grant 605-39	<u>184</u>
Jag Grant 607-67	<u>186</u>
Lea County Drug Task Force 608-41	<u>190</u>
Region VI Drug Task Force 609-71	<u>188</u>
LCDTF Forfeitures Fund 610-73	<u>193</u>
LCDTF JAG 611-74	<u>195</u>
Region VI JAG 612-82	<u>197</u>
Debt Service Funds	
Debt Service 658-58	
Enterprise Funds	
Water Service Fund 675-85	
Trust and Agency Funds	
Trust and Agency 800-70	
Lea County Communications Authority 808-78	
Eddy Lea Energy Alliance 809-83	
Lea County Solid Waste Authority 810-20	
Lea County Water Users Association 625, 25	
Lea County Water Users Association 635-35	

# Lea County Executive Summary



Jonathan Sena - District 4

Don Jones - District 5

Rebecca Long - District 2 - Chair

Dean Jackson - District 1 - Vice Chair

Gary G. Eidson - District 3

Michael Gallagher , ICMA - CM - County Manager

Lea County Projected Changes in Fund Balances FY 20/21

	Beginning Cash 7/01/2020	Estimated Revenue	Operating Expenditures	Capital Outlay	Transfers In (Out)	Projected Cash 6/30/2021
General Fund		,		•		
401 - General fund	\$103,498,130	\$ 44,935,651	\$ 30,169,066	\$ —	\$ (68,114,497)	\$ 50,150,218
General Fund Total	103,498,130	44,935,651	30,169,066	_	(68,114,497)	50,150,218
Special Revenue Funds						
402 - Road	1,346,176	1,931,070	4,971,030	11,641,168	14,734,952	1,400,000
403 - Farm & Range	51,839	20,000	118,560	_	100,000	53,279
404 - Community Centers	21,438	_	70,670	100,000	171,571	22,339
405 - Clerk's Recording & Filing	121,209	100,000	148,368	_	_	72,841
406 - Indigent GRT	105,250	2,500,572	11,928,000	_	9,450,000	127,822
407 - Maljamar Fire Department	191,503	75,062	80,454	_	_	186,111
408 - Knowles Fire Department	113,049	79,232	84,924	_	5,700	113,057
409 - Airport Fire Department	19,446	_	285,954	_	300,000	33,492
410 - Monument Fire Department	102,863	83,401	89,393	_	30,000	126,871
411 - Environmental Gross Receipts Tax	7,815,924	_	_	_	(7,815,924)	_
412 - DWI Alcohol	182,117	576,976	663,437	_	_	95,656
415 - Correction Fees	797,711	_	_	_	(797,711)	_
416 - Paving Districts	2,538	_	_	_	_	2,538
418 - Detention Facility	504,804	1,933,712	8,671,453	6,275,000	13,200,000	692,063
421 - Revolving Loan Fund	101,105	_	_	_	_	101,105
424 - EMPG Reimbursement	52,066	50,731	37,526	_	_	65,271
426 - Tire Recycling	1,800	_	_	_	_	1,800
430 - Capital Projects	914,944	1,963,000	_	33,603,760	30,900,755	174,939
431 - Other Grants	225,592	57,350	78,685	_	_	204,257
433 - Jal CDBG Wastewater	21,882	_	_	_	_	21,882
435 - DWI Screening	123,468	121,530	141,672	_	_	103,326
436 - LDWI Grant	31,170	250,000	226,566	_	_	54,604
437 - CDWI Grant	35,119	7,996	7,996	_	_	35,119
439 - Misdemeanor Compliance	17,519	42,350	35,000	_	35,000	59,869
454 - Lea Regional Airport	880,612	6,274,950	980,065	10,803,000	5,160,000	532,497
455 - Lovington Airport	1,936	430,833	139,483	621,667	350,000	21,619
456 - Jal Airport	54,300	380,834	130,108	456,667	225,000	73,359
460 - Fairgrounds	83,586	183,000	651,397	1,012,333	1,600,000	202,856
461- Fair and Rodeo	570,606	1,196,700	1,743,360		300,000	323,946
462 - Hispanic Heritage Night	37,756	96,516	198,331	_	100,000	35,940
463 - Event Center	97,431	228,700	905,753	363,819	1,400,000	456,559
499 - Property Valuation Fund	1,164,062	417,706	686,032	30,000	_	865,737
604 - EMS Knowles	22,261	5,000	5,000	_	_	22,261
605 - Law Enforcement Protection Grant		60,800	60,800	_	500	1,950
607 - Jag Grant	12,336			_	_	12,336
608 - Lea County Drug Task Force	118,195	464,211	450,430	_	_	131,976
609 - Region VI Drug Task Force	27,085	970,392	970,392	_	_	27,085
610 - LCDTF Forfeitures Fund	23,853	30	20,000	_	20,000	23,883
611 - LCDTF JAG		_		_		
612 - Region VI JAG	_	_	_	_	_	_
ora region vivilo						

6

#### Lea County Projected Changes in Fund Balances FY 20/21

Total All Funds	\$139,480,964	\$ 73,259,102	\$ 71,629,345	\$ 69,284,148	\$ —	\$ 71,826,574
Trust & Agency Funds Total	14,447,168	7,532,565	6,788,216	571,300	_	14,620,216
811 - Solid Waste Sinking	2,583,304	3,000				2,586,304
810 - Solid Waste Authority	10,894,265	2,975,100	2,555,248	200,000	_	11,114,117
809 - Eddy-Lea Energy Alliance	95,287	211,547	215,000	_	_	91,834
808 - Lea Co Communications Authority	-	3,182,918	2,856,618	371,300	_	744,642
800 - Trust & Agency	61,491	1,160,000	1,160,000	_	_	61,491
635 - Water Users Association	23,179	_	1,350	_	_	21,829
Trust & Agency Funds						
<b>Enterprise Fund Total</b>	342,496	_	<u> </u>	148,434		194,062
675 - Water Service Fund	342,496	_		148,434	_	194,062
Enterprise Fund						
<b>Debt Service Fund Total</b>	4,955,346				(4,955,346)	_
658 - Debt Service	4,955,346		_		(4,955,346)	_
Debt Service Fund						
<b>Special Revenue Funds Total</b>	16,237,824	20,790,886	34,672,062	68,564,414	73,069,843	6,862,077
621 - EMS Monument	1,017	5,000	5,000		<u> </u>	1,017
619 - Fire Excise Tax	75,283	4,000	_	357,000	300,000	22,283
618 - County Fire Marshal	158,527	279,232	79,232	3,300,000	3,300,000	358,527
613 - EMS Maljamar	6,994	_	6,993	_	_	1

## Lea County Personnel Budget Summary FY 20/21

	FTE	Salary	FICA & Medicare	PERA	Group Health Ins.	Retiree Ins.	Total
General Fund							
401-00 County Operations	5.00	\$ 145,073	\$ 11,098	\$ 21,942	\$ 79,129	\$ —	\$ 257,242
401-01 Executive	4.00	1,076,325	52,522	77,203	84,053	14,547	1,304,650
401-02 Information Technology	5.00	357,658	27,349	52,393	80,529	9,872	527,802
401-03 Facilities Department	15.00	673,286	51,498	97,977	206,041	18,462	1,047,264
401-04 Clerk's Recording & Filing	8.00	360,685	27,577	51,861	111,625	7,754	559,501
401-05 Clerk Bureau of Election	3.00	225,351	17,228	21,575	38,779	4,065	306,999
401-06 Assessor	11.20	518,252	39,638	76,676	172,018	12,290	818,874
401-07 Treasurer	6.00	309,996	23,707	44,905	55,633	6,444	440,684
401-08 Sheriff	89.00	6,387,471	501,184	1,717,258	1,450,936	215,319	10,272,168
401-09 Probate Judge	1.00	26,532	2,026		17,539	_	46,097
401-24 Legal	1.00	429,891	23,437	29,645	17,539	5,586	506,098
401-25 Human Resources	3.00	216,849	16,566	32,330	63,905	6,092	335,742
401-26 Environmental Services	9.70	368,124	28,161	53,289	130,260	10,041	589,876
401-56 DWI Program	1.00	58,490	4,474	8,847	23,183	1,667	96,661
401-75 Finance	9.00	453,508	34,670	65,175	106,970	12,281	672,604
401-76 Planning	1.50	56,723	4,339	8,428	17,539	1,588	88,618
401-77 Emergency Management	2.45	161,621	12,364	21,783	31,354	4,105	231,226
401-81 Misdemeanor Compliance	1.00	91,423	6,994	13,828	17,539	2,606	132,389
General Fund Total	175.85	\$11,917,259	\$ 884,833	\$ 2,395,114	\$ 2,704,571	\$ 332,719	\$18,234,495
Special Revenue Funds							
402-10 Road	43.50	1,415,462	108,259	203,454	529,493	38,337	2,295,005
409-16 Airport Fire Dept	2.00	163,847	12,534	5,377	23,183	1,013	205,954
412-43 DWI-State	8.00	371,582	28,426	52,950	125,182	9,977	588,117
418-23 Detention Facility	89.00	4,544,614	347,585	601,823	1,234,220	113,401	6,841,643
424-77 EMPG Reimbursement	0.25	26,381	2,018	3,990	4,385	752	37,526
435-56 DWI Program	0.00	12,700	972			_	13,672
436-65 LDWI Grant	3.00	138,289	10,579	19,706	54,279	3,713	226,566
439-81 Misdemeanor Compliance	0.00	_	_	_	_	_	_
499-46 Assessor's Valuation	1.80	143,976	11,014	12,385	19,338	2,334	189,047
608-41 Lea County DTF	3.00	270,738	8,156	9,989	7,913	1,882	298,679
460-32 Fairgrounds	5.16	208,084	15,918	28,735	52,220	5,415	310,372
454-18 Lea Regional Airport	2.00	81,421	6,229	10,739	33,803	2,024	134,215
455-18 Lovington Zip Franklin Airport	1.00	40,710	3,114	5,369	16,902	1,012	67,108
456-18 Jal Airport	1.00	40,710	3,114	5,369	16,902	1,012	67,108
461-33 Fair & Rodeo	0.72	105,665	8,083	4,010	7,287	756	125,800
462-34 Hispanic Heritage Night	0.12	13,863	1,060	668	1,214	126	16,932
463-31 Event Center	5.00	185,575	14,196	25,724	33,365	4,847	263,708
Special Revenue Funds Total	165.55	\$ 7,763,617	\$ 581,259	\$ 990,288	\$ 2,159,685	\$ 186,600	\$11,681,449
Trust & Agency							
808-78 Lea County Communications Authority	29.00	1,333,453	102,009	179,754	308,440	33,871	1,957,527
810-20 Solid Waste Authority	1.60	74,574	5,705	10,372	21,258	1,954	113,863
Trust & Agency Total	30.60	\$ 1,408,027	\$ 107,714	\$ 190,125	\$ 329,698	\$ 35,825	\$ 2,071,390
Grand Total	372.00	\$21,088,903	\$ 1,573,807	\$ 3,575,527	\$ 5,193,954	\$ 555,144	\$31,987,335

402-10 Road Department			
4220 - Tractor Mowers (2)		\$	180,000
4251 - Road Construction New Chip Seal			8,200,000
4315 - Pickup (s)			116,000
4412 - Dump Trucks			245,000
4436 - Motor Graders (2)			650,000
4596 - Distributor			285,000
4599 - Chip Spreader			440,000
4506 - Road Widener			103,514
4616 - Camera System (Alabama Pit)			20,000
4624 - Road Facility Remodel			75,000
4703 - 20 CO-OP CO			25,000
4704 - 20 CO-OP ST			75,000
4705 - 20 CAP CO			75,415
4706 - 20 CAP ST			226,245
4750 - Tracked Skid Steer			245,000
4764 - 19 CAP CO			75,415
4765 - 19 CAP ST			226,245
4766 - 19 CO-OP CO			25,000
4767 - 19 CO-OP ST			75,000
4768 - 19 SB CO			13,334
4769 - 19 SB ST			40,000
4779 - Rubber Tire Roller			225,000
		\$	11,641,168
		Ψ	11,011,100
404-12 Community Recreation			
4104 - Facility Improvements		\$	100,000
•			<u> </u>
418-23 Detention Facility			
4238 - Kitchen Equipment		\$	8,000
4324 - Copier			25,000
4362 - Camera(s)			20,000
4382 - Vehicle			60,000
4440 - Equipment			557,000
4605 - Radio Equipment and Upgrades			5,000
4757 - Detention Center Upgrades			5,600,000
		\$	6,275,000
		Ф	0,273,000
430-County Operations			
4110 - Judicial Complex - Sheriff	Sheriff	\$	100,000
4125 - Facility Improvements	Commission		500,000
4139 - General Services Building	Commission		500,000
4250 - Water Rights	Commission		300,000
4315 - Pickup(s)	Environmental		180,000
4324 - Copier	Sheriff		16,000
4328 - Remodel Courthouse	Commission		20,800,000

430-County Operations Cont'd		
4331 - Server Upgrade	Info Technology	80,000
4331 - Server Upgrade	Sheriff	31,000
4333 - Judicial Complex	Commission	5,000,000
4367 - Equipment	Facilities	127,000
4367 - Equipment	Environmental	244,350
4367 - Equipment	<b>DWI Probation</b>	18,000
4382 - Vehicle(s)	Facilities	45,500
4382 - Vehicle(s)	Sheriff	783,410
4382 - Vehicle	Info Tech	40,000
4440 - Equipment	Sheriff	157,500
4442 - Sheriff's Office	Commission	200,000
4641 - Computer Equipment	Environmental	25,000
4461 - Purcell Building	Commission	60,000
4589 - Convenience Centers (Eunice & North Hobbs)	Environmental	1,500,000
4734 - Lea County Annex Remodel	Commission	500,000
4776 - Accounting/Financial System	Commission	396,000
4778 - Lea County Health Facility	Commission	2,000,000
		\$ 33,603,760
		Ψ 33,003,700
454-18 Lea Regional Airport		
4104 - Capital Improvements		\$ 120,000
4125 - Facility Improvements		1,850,000
4209 - Terminal Reconstruction-Hobbs		2,185,000
4287 - Safety Area Improvements-Design & Environmental		10,000
4288 - Safety Area Improvements		1,300,000
4294 - Property Part 139 Hobbs Airport		200,000
4310 - Wildlife Fencing Design/Environmental		125,000
4382 - Vehicle(s)		72,000
4461 - Storage Building		50,000
4592 - Firefighting Training Facility		40,000
4707 - ARFF Building Exhaust System		76,000
4708 - Parking Lot		400,000
4713 - Rotary Mower		65,000
4714 - Security Improvements		15,000
4743 - Hobbs RW 3/21 Extension		3,570,000
4745 - Hobbs STARS LITE Design		30,000
4746 - Concrete Apron		500,000
4755 - Hangar Improvements (Pending Navy)		115,000
4760 - ASP Grant Airline Equipment		80,000
		\$ 10,803,000

455-18 Lovington Zip Franklin Airport		
4104 - Capital Improvements		40,000
4292 - Property Part 139 Lovington Airport		50,000
4440 - Equipment - Capital		100,000
4493 - Electrical Vault & Generator		200,000
4495 - PAPI System Installation		166,667
4714 - Security Improvements		15,000
4736 - Lovington Airport Improvements		50,000
	\$	621,667
		·
456-18 Jal Airport		
4104 - Capital Improvements	\$	40,000
4373 - Taxiway Rehabilitation		60,000
4493 - Electrical Vault & Generator		125,000
4495 - PAPI System Installation		166,667
4714 - Security Improvements		15,000
4737 - Improvements - Jal Airport		50,000
	\$	456,667
460-32 Lea County Fairgrounds		
4125 - Facility Improvements	\$	148,000
4242 - Chairs		5,000
4246 - Tables		12,500
4313 - All Terrain Vehicle		10,000
4315 - Pickup(s)		45,000
4367 - AV Equipment		50,000
4389 - Tractor		45,000
4586 - Fairgrounds Improvements (Prior Year Carryover)		696,833
	\$	1,012,333
463-31 Lea County Event Center		
4367 - Equipment	\$	266,819
4382 - Vehicle	Ψ	40,000
4778 - Building Improvements		57,000
	\$	363,819
	<u> </u>	303,819
499-46 Assessor Property Valuation Fund		
4324 - Copier	\$	30,000
618-79 County Fire Marshall		
4123 - County Fire Department Improvements	\$	3,000,000
4499 - Knowles, Maljamar & Monument Fire Department Water Systems		300,000
	\$	3,300,000

619-59 Fire Excise Tax	
4638 - Apparatus	\$ 357,000
675-85 Water Service Fund	
4499 - Water/Sewer System	\$ 148,434
808-78 Lea County Communications Authority	
4331 - Server Upgrade	\$ 275,000
4641 - Computer Equipment	71,300
4324 - Copier	25,000
	\$ 371,300
810-20 Lea County Solid Waste Authority	
4642 - Landfill Improvements	\$ 200,000
Total Capital Projects	\$ 69,284,148

## Lea County Outside Agency Funding FY 20/21

	FY 20 Approved	FY 21 Approved		
Economic Development				
401-002048				
Airline Support	\$ 1,150,000	\$ 1,150,000		
Economic Development	55,000	_		
EDC of Lea County	410,000	393,000		
Energy Alliance (EDCLC)	25,000	_		
New Horizons Resources (NMJC)	400,000			
Lovington Main Street	75,000	72,000		
Lovington EDC	25,000	24,000		
	2,140,000	1,639,000		
Community Development				
401-002157				
CASA of Lea County	50,000	50,000		
Community Development	71,000	_		
Meals to You (through Nor-Lea Hospital)	26,000	26,000		
Option, Inc.	60,000	60,000		
Salvation Army	15,000	14,000		
WHI Hobbs	25,000	25,000		
The Phoenix House	<del>-</del>	50,000		
Prior Year Commitments				
	247,000	225,000		
Agricultural Agent 401-002061				
NMSU Agricultural & Home Extension	108,242	103,912		
	108,242	103,912		
Farm & Range				
403-112091				
Soil & Water Conservation	65,000	62,400		
403-112092				
USDA	58,500	56,160		
Prior Year Commitments	_	_		
	123,500	118,560		
Waste Hauling Contribution				
401-262153				
City of Eunice	72,000			
City of Jal	72,000			
City of Lovington	72,000	_		
Town of Tatum	72,000			
TOWN OF FARMIN	288,000			

# Lea County Outside Agency Funding FY 20/21

	FY 20 Approved	FY 21 Approved
Local Government Support		
401-002179		
Prior Year Commitments and Carryover		
Capital Improvements - District 1		
Town of Tatum	110,000	_
Capital Improvements - District 2		
Hobbs Municipal Schools	<del>-</del>	_
Capital Improvements - District 3		
Hobbs Multi-Family Housing Units	200,000	_
Capital Improvements - District 4		
West Mahan Sewer & Water Project	45,500	_
East Sanger Sewer & Water Project	94,440	_
Hobbs Municipal Schools Playground	40,000	_
Community Support	20,060	_
Capital Improvements - District 5		
City of Eunice	_	_
City of Jal	50,000	_
Current Year		
Capital Improvements - District 1	200,000	_
Capital Improvements - District 2	200,000	_
Capital Improvements - District 3	200,000	_
Capital Improvements - District 4	200,000	_
Capital Improvements - District 5	200,000	_
Lea County Lovington Veterans Memorial	150,000	_
	1,710,000	
Indigent Mental Health		
406-132110		
Community Drug Coalition	62,500	56,000
Guidance Center	24,000	20,000
My Power	44,000	44,000
Opportunity House	50,000	48,000
Palmer Drug Abuse	50,000	50,000
Prior Year Commitments	<u></u>	
	230,500	218,000

# Lea County Outside Agency Funding FY 20/21

	FY 20 Approved	FY 21 Approved
Joint Services (Fire, Ambulance, etc.) 401-002047		
City of Eunice	125,000	_
City of Hobbs	625,000	_
City of Jal	112,500	_
City of Lovington	300,000	_
Town of Tatum	87,500	_
Prior Year Commitments		_
	1,250,000	
	\$ 6,097,242	\$ 2,304,472

15

# Lea County General Fund



## **General Fund Revenue and Expenditure Budget Summary**

401-00 County Operations	FY	FY 19 Actual		20 Adjusted	<u>F</u>	Y 20 Actual	FY 21 Budget		% Change	
Revenue										
Oil & Gas Taxes										
1030 - Oil & Gas Production	\$	43,161,023	\$	34,781,534	\$	52,179,468	\$	13,000,000	(62.6)%	
1040 - Oil & Gas Equipment	Ψ	5,029,162	Ψ	5,942,811	Ψ	8,403,936	Ψ	5,000,000	(15.9)%	
Oil & Gas Taxes Total		48,190,185	_	40,724,345	_	60,583,404	_	18,000,000	(55.8)%	
on & dus runes roun		10,170,103		10,721,313		00,303,101		10,000,000	(55.6)70	
Property Taxes										
1010 - Current Taxes		17,934,023		20,126,693		20,858,598		18,199,889	(9.6)%	
1020 - Delinquent Taxes		843,987		500,000		688,028		500,000		
Property Taxes Total		18,778,010		20,626,693		21,546,626		18,699,889	(9.3)%	
Gross Receipt Taxes										
1800 - Gross Receipt Taxes		_		_		_		3,750,107	<u> </u>	
Payment in Lieu of Taxes										
1080 - Fed Payment In Lieu Of Taxes		1,153,450		1,100,000		1,183,659		1,100,000	<b>—</b> %	
1081 - Local Payment In Lieu Of Taxes		2,902,766		2,500,000		1,842,532		1,800,000	(28.0)%	
Payment in Lieu of Taxes Total		4,056,216		3,600,000		3,026,191		2,900,000	(19.4)%	
Charges for Services										
1210 - County Clerk Fees		780,441		650,000		503,781		300,000	(53.8)%	
1220 - Probate Clerk Fees		6,360		4,000		6,600		2,000	(50.0)%	
1450 - Xerox, Maps, Voters List		5,781		3,000		39,000		1,500	(50.0)%	
Charges for Services Total		792,581		657,000		549,381		303,500	(53.8)%	
Intergovernmental										
1215 - HB 6 Distribution		_		_		235,751		282,900	<b>—</b> %	
1216 - State Grant - Sheriff Dispatch		11,215		_		_		_	<b>—</b> %	
1495 - Safer NM Fed Grant		13,635		_		33,683		_	<b>—</b> %	
Intergovernmental Total		24,850		_		269,433		282,900	<u> </u>	
Miscellaneous										
1050 - Interest		493,267		275,000		297,625		137,500	(50.0)%	
1062 - Administrative Fee - LCSWA		_		_		_		128,735	<b>-</b> %	
1180 - Interest On Investments		1,261,504		775,000		1,236,100		349,500	(54.9)%	
1181 - Interest-County Clerk		197		25		131		25	<b>—</b> %	
1212 - Book Store Permit		500		250		500		250	<b>—</b> %	
1230 - Civil Fees		35,813		37,000		34,490		18,500	(50.0)%	
1250 - Sub-Division Fees		4,640		1,000		2,025		500	(50.0)%	
1260 - Refunds		106,857		50,000		37,254		25,000	(50.0)%	
1262 - Vol, Firefighter Reimbursement		465		_		791		_	— %	
1265 - Franchise Fees		38,488		30,000		32,870		15,000	(50.0)%	
1268 - Road Crossing Permit		58,533		150,000		37,531		50,000	(66.7)%	
1269 - Pit Royalties		_		7,000		_		3,500	(50.0)%	
1270 - Insurance Recovery		38,893		25,000		117,286		12,500	(50.0)%	

## **General Fund Revenue and Expenditure Budget Summary**

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
1340 - Sale Of County Property	224,463	50,000	285,199	25,000	(50.0)%
1341 - Civil Penalties	234,648	100,000	191,872	40,000	(60.0)%
1381 - Miscellaneous	167,387	264,437	250,708	68,245	(74.2)%
1530 - General Motor Vehicle	256,334	250,000	262,098	125,000	(50.0)%
1599 - Emergency Management		<u> </u>	16,000		— %
Miscellaneous Total	2,921,990	2,014,712	2,802,479	999,255	(705.8)%
Total Revenue	74,763,833	67,622,750	88,777,514	44,935,651	(33.5)%
Total Expenditures					
401-00 County Operations	6,817,744	14,977,438	11,466,282	5,912,786	(60.5)%
401-01 County Executive	798,094	1,402,621	773,078	1,415,338	0.9 %
401-02 Information Technology Department	*	952,897	873,927	961,944	0.9 %
401-03 Facilities Department	1,642,886	2,589,113	1,807,149	2,483,220	(4.1)%
401-04 Clerk's Recording & Filing	581,850	646,326	579,413	630,301	(2.5)%
401-05 Clerk's Bureau of Elections	305,736	422,851	347,655	383,419	(9.3)%
401-06 County Assessor	758,573	886,792	835,174	839,374	(5.3)%
401-07 County Treasurer	472,700	520,986	455,896	487,684	(6.4)%
401-08 County Sheriff	9,918,697	12,867,405	11,347,846	11,605,006	(9.8)%
401-09 Probate Judge	45,205	49,183	46,477	49,197	— %
401-24 Legal Department	377,568	1,208,376	595,715	1,105,356	(8.5)%
401-25 Human Resources	435,927	802,563	484,926	575,742	(28.3)%
401-26 Environmental Services	_	_	_	1,913,376	— %
401-56 DWI Program	57,447	199,138	152,318	96,661	(51.5)%
401-75 Finance Department	976,224	1,179,606	872,573	901,929	(23.5)%
401-76 Planning Department	86,185	205,411	91,439	124,618	(39.3)%
401-77 Emergency Management	306,593	621,550	247,664	550,726	(11.4)%
401-81 Misdemeanor Compliance	131,867	201,043	168,535	132,389	(34.1)%
Total Expenditures	24,470,066	39,733,299	31,146,069	30,169,066	(24.1)%
Net Change from Operations	50,293,767	27,889,451	57,631,445	14,766,585	14.6 %
Capital Outlays (See Detail)					%
Net Change in Fund Balance	50,293,767	27,889,451	57,631,445	14,766,585	14.6 %
Cash Fund Balance Beginning of Year	57,567,197	81,189,389	81,189,389	103,498,130	27.5 %
Cash Transfer to/from the General Fund	(26,671,575)	(95,863,944)	(35,322,705)	(68,114,497)	(28.9)%
Cash Fund Balance End of Year	\$ 81,189,389	\$ 13,214,896	\$ 103,498,129	\$ 50,150,218	279.5 %

18

## **401-00 Lea County Operations**

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Expenditures					
Salaries & Benefits					
2001 - Elected Official(s)	\$ 135,057	\$ 139,152	\$ 139,146	\$ 145,073	4.3 %
2063 - PERA	14,256	21,047	17,065	21,942	4.3 %
2064 - FICA	10,120	10,645	10,365	11,098	4.3 %
2065 - Health Insurance	53,082	90,626	76,519	79,129	(12.7)%
Total Salaries & Benefits	212,515	261,470	243,095	257,242	(1.6)%
Operating Costs					
2008 - Printing & Publishing	5,963	15,000	4,864	15,000	— %
2010 - Travel/Per Diem	10,427	15,000	8,695	15,000	— %
2016 - Education/Registration/Dues	2,620	7,500	3,837	7,500	<b>—</b> %
2021 - Advisory Boards Per Diem	11,990	15,000	8,250	15,000	<b>—</b> %
2041 - Environmental Operations	10,906	37,000	11,034	37,000	<b>—</b> %
2043 - Surveying, Engineering & Planning	_	51,025	_	_	(100.0)%
2047 - Contractual - Governmental Unit	1,250,000	1,250,000	1,250,000	_	(100.0)%
2048 - Economic Development	1,265,015	2,140,000	1,479,136	1,639,000	(23.4)%
2056 - Economic Development Travel	_	8,000	_	8,000	<b>—</b> %
2060 - Water Resource Development	151,603	500,000	61,153	100,000	(80.0)%
2061 - Contractual - Agriculture Agent	103,000	108,242	108,242	103,912	(4.0)%
2062 - Audit	59,763	59,763	59,763	59,763	<b>—</b> %
2066 - Insurance - Worker's Comp	391,092	456,000	448,946	256,000	(43.9)%
2067 - Property/Liability Insurance	1,008,953	1,000,000	901,028	1,035,480	3.5 %
2069 - Membership Dues	32,465	50,000	35,250	50,000	<b>—</b> %
2112 - Rental Of Land	23,447	25,000	11,256	25,000	<b>—</b> %
2126 - State Unemployment Tax	8,260	20,000	17,992	20,600	3.0 %
2130 - Computers And Peripherals	1,276	5,000	_	5,000	<b>—</b> %
2157 - Agency Support	158,828	247,000	247,000	225,000	(8.9)%
2179 - Local Government Support	300,000	5,007,965	4,510,277	_	(100.0)%
2207 - Administrative Fee	_	_	_	140,000	<b>—</b> %
2237 - 2020 Census	_	69,437	57,900	69,437	<b>—</b> %
2250 - Code Red Program	21,422	_	_	_	<b>—</b> %
2290 - Workforce Housing	_	250,000	_	_	(100.0)%
2430 - Emergency Communications Center	1,665,750	2,018,036	1,849,869	1,576,852	(21.9)%
2441 - Service Award	1,080	2,000	1,144	2,000	_ %
2442 - DA Office Rent	84,000	84,000	84,000	_	(100.0)%
2885 - Settlements	33,398	225,000	_	_	(100.0)%
2898 - Property Damages	_	50,000	_	_	(100.0)%
2909 - Judicial Complex Operations	3,972	1,000,000	63,552	250,000	(75.0)%
Total Operating Costs	6,605,229	14,715,968	11,223,187	5,655,544	(61.6)%
Total Expenditures	\$ 6,817,744	\$ 14,977,438	\$ 11,466,282	\$ 5,912,786	(60.5)%

## **401-00 Lea County Operations**

	FTE	Salary	FICA & Iedicare	PERA	Group ealth Ins.	Reti	ree Ins.	Total
<b>401-00 County Operations</b>								
Elected Official(s)								
Commissioner	5.00	\$ 145,073	\$ 11,098	\$ 21,942	\$ 79,129	\$	_	\$ 257,242
Elected Official(s) Total	5.00	145,073	11,098	21,942	79,129			257,242
County Operations Total	5.00	\$ 145,073	\$ 11,098	\$ 21,942	\$ 79,129	\$		\$ 257,242

#### **401-01 Executive Office**

	FY	19 Actual	FY	FY 20 Adjusted		FY 20 Actual		21 Budget	% Change
Expenditures									
Salaries & Benefits									
2002 - Full-Time Positions	\$	476,948	\$	491,385	\$	491,385	\$	510,430	3.9 %
2005 - Overtime		8,000		13,500		11,323		7,000	(48.1)%
2063 - PERA		50,864		51,589		51,155		51,188	(0.8)%
2064 - FICA		27,929		51,639		28,056		52,522	1.7 %
2065 - Health Insurance		69,505		82,308		77,974		84,053	2.1 %
2103 - Contract Severance		_		389,609		_		389,609	— %
2109 - SEC 125 Flex Spending		_		155		_		155	— %
2170 - Alternative Retirement Contribution		23,000		23,000		23,000		26,015	13.1 %
2185 - Vehicle Allowance		21,000		21,000		20,992		21,000	<b>—</b> %
2200 - Retiree Health Care		9,703		14,004		9,645		14,547	3.9 %
2208 - Vacation		91,358		148,131		37,770		148,131	<b>—</b> %
2209 - Straight Time - OT				1,000					(100.0)%
Total Salaries & Benefits		778,308		1,287,321		751,300		1,304,650	1.3 %
Operating Costs									
2008 - Printing & Publishing		2,490		6,300		2,132		6,300	— %
2009 - Office Supplies		7,099		15,000		7,518		12,388	(17.4)%
2010 - Travel/Per Diem		6,278		12,000		4,147		12,000	— %
2011 - Vehicle - Gas & Oil		393		6,000		613		4,000	(33.3)%
2016 - Education/Registration/Dues		3,125		7,000		4,295		7,000	— %
2111 - Vehicle - Maintenance		300		1,000		_		1,000	— %
2130 - Computers And Peripherals		100		3,000		3,000		3,000	— %
2152 - Contract Labor/Professional Svcs		_		50,000		_		50,000	— %
2165 - Software				15,000		74		15,000	%
<b>Total Operating Costs</b>		19,786		115,300		21,779		110,688	(4.0)%
Total Expenditures	\$	798,094	\$	1,402,621	\$	773,078	\$	1,415,338	0.9 %

#### **401-01 Executive Office**

	FTE	Salary	FICA & Medicare	PERA	Group Health Ins.	Retiree Ins.	Total
401-01 Executive							
<b>Full-Time Positions</b>							
Assist. County Manager	1.00	\$ 172,000	\$ 13,158	\$ —	\$ 23,183	\$ 4,902	\$ 213,243
<b>Executive Coordinator</b>	1.00	70,075	5,361	10,599	23,183	1,997	111,215
County Historian	1.00	66,200	5,064	10,013	17,539	1,887	100,703
County Manager	1.00	202,155	15,465	30,576	20,148	5,761	274,105
Full-Time Positions Total	4.00	510,430	39,048	51,188	84,053	14,547	699,266
Alt. Retirement Contribution	ı	_	_	26,015	_	_	26,015
Contract Severance		389,609	_	_	_	_	389,609
Overtime		7,000	536	_	_	_	7,536
SEC 125 Flex Spending		155	_	_	_	_	155
Straight Time - OT		_	_	_	_	_	_
Vacation		148,131	11,332	_	_	_	159,463
Vehicle Allowance		21,000	1,607				22,607
Executive Total	4.00	\$ 1,076,325	\$ 52,522	\$ 77,203	\$ 84,053	\$ 14,547	\$ 1,304,650

## 401-02 Information Technology

	FY 19 Actual		FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Expenditures						
Salaries & Benefits						
2002 - Full-Time Positions	\$	264,582	\$ 355,432	\$ 344,742	\$ 346,403	(2.5)%
2005 - Overtime		3,347	15,000	7,569	7,500	(50.0)%
2063 - PERA		40,418	53,759	51,065	52,393	(2.5)%
2064 - FICA		20,327	28,690	26,475	27,349	(4.7)%
2065 - Health Insurance		40,693	71,932	60,946	80,529	12.0 %
2109 - SEC 125 Flex Spending		_	155	_	155	— %
2200 - Retiree Health Care		7,544	10,130	9,627	9,872	(2.5)%
2208 - Vacation		231	3,600	_	3,600	— %
2209 - Straight Time - OT		74	1,000	_	_	(100.0)%
<b>Total Salaries &amp; Benefits</b>		377,215	539,697	500,425	527,802	(2.2)%
Operating Costs						
2007 - Communications		267,515	278,000	261,736	269,300	(3.1)%
2009 - Office Supplies		7,865	8,500	8,492	7,650	(10.0)%
2010 - Travel/Per Diem		98	2,000	638	1,000	(50.0)%
2011 - Vehicle - Gas & Oil		1,654	3,000	2,509	2,700	(10.0)%
2012 - Maintenance		49,429	51,500	46,650	51,500	— %
2016 - Education/Registration/Dues		2,097	3,000	2,517	1,000	(66.7)%
2101 - Contract - Data Processing		23,860	34,200	21,823	34,200	— %
2104 - Contract - Other Services		2,295	5,000	4,512	3,500	(30.0)%
2111 - Vehicle - Maintenance		1,598	2,000	943	1,800	(10.0)%
2130 - Computers And Peripherals		5,928	6,000	5,814	5,000	(16.7)%
2287 - Software License Agreement		_	_	_	37,492	— %
2605 - Operating Costs		9,967	10,000	9,996	9,000	(10.0)%
2899 - Disaster Recovery		7,249	10,000	7,870	10,000	— %
<b>Total Operating Costs</b>		379,554	413,200	373,502	434,142	5.1 %
<b>Total Expenditures</b>	\$	756,770	\$ 952,897	\$ 873,927	\$ 961,944	0.9 %

## **401-02 Information Technology**

	FTE	Salary	FICA & Medicare		PERA		Group Health Ins.		Retiree Ins.		Total	
401-02 Information Technolog	 gy											
<b>Full-Time Positions</b>												
Director of I.T.	1.00	\$ 116,958	\$	8,947	\$	17,690	\$	7,913	\$	3,333	\$	154,842
IT Administrator	1.00	85,696		6,556		12,962		23,183		2,442		130,839
IT Technician	3.00	 143,749		10,997		21,742		49,433		4,097		230,017
Full-Time Positions Total	5.00	 346,403		26,500		52,393		80,529		9,872		515,698
Overtime		7,500		574		_		_		_		8,074
SEC 125 Flex Spending		155		_		_		_		_		155
Straight Time - OT		_		_		_		_		_		_
Vacation		3,600		275		_		_		_		3,875
Information Technology Total	5.00	\$ 357,658	\$	27,349	\$	52,393	\$	80,529	\$	9,872	\$	527,802

## **401-03 Facilities Department**

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	590,590	714,899	636,171	647,781	(9.4)%
2005 - Overtime	32,761	35,383	32,926	17,500	(50.5)%
2063 - PERA	66,403	108,128	71,396	97,977	(9.4)%
2064 - FICA	47,380	58,278	51,866	51,498	(11.6)%
2065 - Health Insurance	155,202	255,416	187,131	206,041	(19.3)%
2109 - SEC 125 Flex Spending	_	105	_	105	%
2200 - Retiree Health Care	12,723	20,375	13,463	18,462	(9.4)%
2208 - Vacation	_	7,900	7,900	7,900	%
2209 - Straight Time - OT	347	9,000			(100.0)%
<b>Total Salaries &amp; Benefits</b>	905,407	1,209,483	1,000,852	1,047,264	(13.4)%
<b>Operating Costs</b>					
2009 - Office Supplies	\$ 3,140	\$ 3,500	\$ 3,500	\$ 3,500	%
2010 - Travel/Per Diem	186	2,500	63	2,500	%
2011 - Vehicle - Gas & Oil	20,168	28,000	17,599	33,000	17.9%
2013 - Rental Of Equipment	4,249	5,000	3,478	5,000	
2016 - Education/Registration/Dues	102	1,500	177	1,500	
2025 - Utilities	172,467	262,930	242,544	267,930	1.9%
2032 - Building Maintenance-Event Center	2,099	20,000	99	_	(100.0)%
2046 - Janitors Supplies	60,690	95,000	76,549	95,000	%
2079 - Contractual Service - Maintenance	84,285	144,200	78,364	236,526	64.0%
2082 - Safety Equipment	_	150,000	4,480	130,000	(13.3)%
2111 - Vehicle - Maintenance	12,834	18,000	8,332	32,000	77.8%
2130 - Computers And Peripherals	2,987	5,000	4,040	5,000	%
2131 - Uniforms	3,777	4,000	2,963	8,000	100.0%
2152 - Contract Labor/Professional Service	1,921	60,000	32,465	60,000	%
2700 - Maintenance	151,567	205,000	152,965	220,000	7.3%
2703 - Maintenance - Sheriff's Dept	23,893	25,000	10,654	_	(100.0)%
2708 - Maintenance - Other Buildings	108,701	160,000	106,272	160,000	%
2802 - Staff Labor	45,438	140,000	21,494	126,000	(10.0)%
2998 - Roof Management	38,976	50,000	40,257	50,000	%
<b>Total Operating Costs</b>	737,480	1,379,630	806,297	1,435,956	4.1%
<b>Total Expenditures</b>	\$ 1,642,886	\$ 2,589,113	\$ 1,807,149	\$ 2,483,220	(4.1)%

## **401-03 Facilities Department**

	FTE	Salary	FICA & Medicare	PERA	Group Health Ins.	Retiree Ins.	Total
401-03 Facilities Department							
Full-Time Positions							
Custodian	5.00	\$ 128,586	\$ 9,837	\$ 19,449	\$ 81,444	\$ 3,665	\$ 242,980
Custodian Supervisor	1.00	_	_	_	_	_	_
Administrative Coordinator	1.00	33,779	2,584	5,109	7,913	963	50,348
Director	1.00	109,915	8,408	16,625	17,539	3,133	155,620
Facilities Specialist	1.00	57,533	4,401	8,702	6,885	1,640	79,161
Maintenance Specialist	1.00	64,708	4,950	9,787	23,183	1,844	104,472
Maintenance Tech	3.00	106,101	8,117	16,048	22,711	3,024	156,000
Construction Specialist	1.00	72,134	5,518	10,910	23,183	2,056	113,802
Electrician	1.00	75,026	5,739	11,348	23,183	2,138	117,434
Full-Time Positions Total	15.00	647,781	49,555	97,977	206,041	18,462	1,019,816
Overtime		17,500	1,339	_	_	_	18,839
SEC 125 Flex Spending		105	_	_	_	_	105
Straight Time - OT		_	_	_	_	_	_
Vacation		7,900	604				8,504
Facilities Department Total	15.00	\$ 673,286	\$ 51,498	\$ 97,977	\$ 206,041	\$ 18,462	\$ 1,047,264

## 401-04 County Clerk's Recording & Filing

	FY	19 Actual	FY	Z 20 Adjusted	FY	20 Actual	FY	21 Budget	% Change
Expenditures									
Salaries & Benefits									
2001 - Elected Official(s)	\$	65,815	\$	65,855	\$	65,855	\$	70,795	7.5 %
2002 - Full-Time Positions		270,731		286,976		274,053		272,085	(5.2)%
2004 - Temporary Positions		_		6,700		_		6,700	— %
2005 - Overtime		4,143		15,000		5,457		7,500	(50.0)%
2063 - PERA		49,501		53,366		50,174		51,861	(2.8)%
2064 - FICA		24,810		29,294		25,239		27,577	(5.9)%
2065 - Health Insurance		88,749		93,552		93,552		111,625	19.3 %
2109 - SEC 125 Flex Spending		_		205		_		205	<b>—</b> %
2200 - Retiree Health Care		9,486		8,179		8,179		7,754	(5.2)%
2208 - Vacation		_		3,400		169		3,400	<b>—</b> %
2209 - Straight Time - OT		12		5,000		_		_	(100.0)%
Total Salaries & Benefits		513,247		567,526		522,679		559,501	(1.4)%
Operating Costs									
2008 - Printing & Publishing	\$	2,515	\$	2,800	\$	2,795	\$	2,800	— %
2009 - Office Supplies		24,000		24,000		17,229		20,000	(16.7)%
2010 - Travel/Per Diem		5,000		5,000		4,808		4,500	(10.0)%
2012 - Maintenance		35,763		44,000		28,912		41,000	(6.8)%
2016 - Education/Registration/Dues		1,325		3,000		2,990		2,500	(16.7)%
<b>Total Operating Costs</b>		68,603		78,800		56,735		70,800	(10.2)%
Total Expenditures	\$	581,850	\$	646,326	\$	579,413	\$	630,301	(2.5)%

## 401-04 County Clerk's Recording & Filing

	FTE	;	Salary	FICA & Medicare	PERA He		Group ealth Ins.	Ret	iree Ins.	Total	
401-04 Clerk's Recording & F	iling										
Elected Official(s)											
County Clerk	1.00	\$	70,795	\$ 5,416	\$	10,708	\$	17,539	\$	_	\$ 104,458
Elected Official(s) Total	1.00		70,795	5,416		10,708		17,539			104,458
Full-Time Positions											
Chief Deputy	1.00		68,370	5,230		10,341				1,949	85,889
Deputy Clerk	5.00		171,246	13,100		25,901		86,173		4,881	301,301
Records Secretary	1.00		32,469	2,484		4,911		7,913		925	48,702
Full-Time Positions Total	7.00		272,085	20,814		41,153		94,086		7,754	435,893
Overtime			7,500	574		_		_		_	8,074
SEC 125 Flex Spending			205	_		_		_		_	205
Straight Time - OT			_	_		_		_		_	_
Temporary Positions			6,700	513		_		_		_	7,213
Vacation		_	3,400	 260							 3,660
Clerk's Recording & Filing Total	8.00	\$	360,685	\$ 27,577	\$	51,861	\$	111,625	\$	7,754	\$ 559,501

## 401-05 County Clerk's Bureau of Election

	FY	19 Actual	FY	Z 20 Adjusted	FY	20 Actual	FY	21 Budget	% Change
Expenditures									
Salaries & Benefits									
2002 - Full-Time Positions	\$	138,506	\$	145,431	\$	145,431	\$	142,646	(1.9)%
2003 - Part Time Positions		_		2,150		_		7,150	232.6 %
2004 - Temporary Positions		34,792		56,000		45,545		56,000	— %
2005 - Overtime		10,575		26,245		19,131		15,000	(42.8)%
2063 - PERA		21,161		21,997		21,819		21,575	(1.9)%
2064 - FICA		13,956		18,569		15,327		17,228	(7.2)%
2065 - Health Insurance		39,379		39,560		38,747		38,779	(2.0)%
2109 - SEC 125 Flex Spending		_		155		_		155	— %
2200 - Retiree Health Care		4,054		4,145		4,114		4,065	(1.9)%
2208 - Vacation		_		4,400		_		4,400	— %
2209 - Straight Time - OT		14		3,500		_		_	(100.0)%
Total Salaries & Benefits		262,437		322,151		290,114		306,999	(4.7)%
Operating Costs									
2006 - Postage		1,987		2,000		1,890		2,000	— %
2007 - Communications		2,224		4,000		1,675		4,000	— %
2008 - Printing & Publishing		4,689		20,000		6,661		19,420	(2.9)%
2030 - Precinct Board Judge/Clerk		23,134		26,000		24,000		26,000	— %
2031 - Other Election Expense		8,022		33,700		15,253		17,500	(48.1)%
2118 - Printing & Publishing-Spanish		3,014		12,000		8,062		5,500	(54.2)%
2122 - Spare Parts Inventory		230		3,000				2,000	(33.3)%
<b>Total Operating Costs</b>		43,300		100,700		57,542		76,420	(24.1)%
Total Expenditures	\$	305,736	\$	422,851	\$	347,655	\$	383,419	(9.3)%

## 401-05 County Clerk's Bureau of Election

	FTE	Salary	FICA & Medicare	PERA	Group Health Ins.	Retiree Ins.	Total
401-05 Clerk Bureau of Electi	on						
<b>Full-Time Positions</b>							
<b>BOE</b> Administrator	1.00	\$ 53,789	\$ 4,115	\$ 8,136	\$ 14,355	\$ 1,533	\$ 81,927
Deputy Clerk	1.00	38,126	2,917	5,767	6,885	1,087	54,781
Records Technician	1.00	50,731	3,881	7,673	17,539	1,446	81,270
Full-Time Positions Total	3.00	142,646	10,912	21,575	38,779	4,065	217,979
Overtime		15,000	1,148	_	_	_	16,148
Part-Time Positions		7,150	547	_	_	_	7,697
SEC 125 Flex Spending		155	_	_	_	_	155
Straight Time - OT		_	_	_	_	_	_
Temporary Positions		56,000	4,284	_	_	_	60,284
Vacation		4,400	337				4,737
Clerk Bureau of Election Total	3.00	\$ 225,351	\$ 17,228	\$ 21,575	\$ 38,779	\$ 4,065	\$ 306,999

30

## 401-06 County Assessor

	FY:	19 Actual	FY	Z 20 Adjusted	FY	20 Actual	FY	21 Budget	% Change
Expenditures									
Salaries & Benefits									
2001 - Elected Official(s)	\$	70,747	\$	75,733	\$	75,733	\$	75,733	%
2002 - Full-Time Positions		420,666		468,682		461,204		431,214	(8.0)%
2005 - Overtime		4,322		8,000		2,184		3,000	(62.5)%
2063 - PERA		73,405		82,343		79,523		76,676	(6.9)%
2064 - FICA		35,580		43,040		40,086		39,638	(7.9)%
2065 - Health Insurance		139,478		172,332		161,012		172,018	(0.2)%
2109 - SEC 125 Flex Spending		_		105		_		105	_%
2200 - Retiree Health Care		13,501		15,357		15,000		12,290	(20.0)%
2208 - Vacation		614		8,200		431		8,200	%
<b>Total Salaries &amp; Benefits</b>		758,313		873,792		835,174		818,874	(6.3)%
Operating Costs									
2008 - Printing & Publishing		_		4,000		_		6,500	62.5%
2009 - Office Supplies		261		5,000		_		7,500	50.0%
2010 - Travel/Per Diem		_		4,000		_		6,500	62.5%
<b>Total Operating Costs</b>		261		13,000				20,500	57.7%
<b>Total Expenditures</b>	\$	758,573	\$	886,792	\$	835,174	\$	839,374	(5.3)%

## 401-06 County Assessor

	FTE	Salary	FICA & Medicare	PERA	Group Health Ins.	Retiree Ins.	Total
401-06 Assessor							
Elected Official(s)							
County Assessor	1.00	\$ 75,733	\$ 5,794	\$ 11,455	\$ 17,539	<u>\$</u>	\$ 110,520
Elected Official(s) Total	1.00	75,733	5,794	11,455	17,539		110,520
Full-Time Positions							
Chief Appraiser	0.70	53,421	4,087	8,080	5,539	1,522	72,649
Chief Deputy	0.70	50,524	3,865	7,642	5,539	1,440	69,010
Deputy Assessor	5.40	201,858	15,442	30,531	106,765	5,753	360,349
Field Appraiser	2.40	68,503	5,240	10,361	28,722	1,952	114,779
GIS Analyst	1.00	56,909	4,354	8,607	7,913	1,622	79,405
Full-Time Positions Total	10.20	431,214	32,988	65,221	154,479	12,290	696,192
Overtime		3,000	230	_	_	_	3,230
SEC 125 Flex Spending		105	_	_	_	_	105
Vacation		8,200	627				8,827
Assessor Total	11.20	\$ 518,252	\$ 39,638	\$ 76,676	\$ 172,018	\$ 12,290	\$ 818,874

## **401-07 County Treasurer**

	FY	19 Actual	FY	20 Adjusted	FY	20 Actual	FY	21 Budget	% Change
Expenditures									
Salaries & Benefits									
2001 - Elected Official(s)	\$	65,850	\$	65,855	\$	65,853	\$	70,795	7.5 %
2002 - Full-Time Positions		227,277		232,385		218,391		226,096	(2.7)%
2005 - Overtime		336		3,000		1,786		3,000	— %
2063 - PERA		42,857		45,109		42,288		44,905	(0.5)%
2064 - FICA		22,259		23,810		21,683		23,707	(0.4)%
2065 - Health Insurance		56,493		59,494		50,523		55,633	(6.5)%
2109 - SEC 125 Flex Spending		_		105		_		105	— %
2200 - Retiree Health Care		8,212		8,529		7,973		6,444	(24.4)%
2208 - Vacation		950		8,000				10,000	25.0 %
<b>Total Salaries &amp; Benefits</b>		424,235		446,286		408,496		440,684	(1.3)%
Operating Costs									
2008 - Printing & Publishing		11,061		13,500		9,426		15,000	11.1 %
2009 - Office Supplies		10,969		13,000		12,442		10,000	(23.1)%
2010 - Travel/Per Diem		2,544		4,500		1,083		4,500	— %
2012 - Maintenance		5,468		7,000		5,180		7,000	— %
2016 - Education/Registration/Dues		2,240		4,500		2,450		4,500	— %
2106 - Contractual Services - Courier		6,685		7,700		7,320		_	(100.0)%
2130 - Computers And Peripherals		9,499		9,500		9,500		6,000	(36.8)%
2802 - Staff Labor		_		7,500		_		_	(100.0)%
2875 - Bank Service Charges				7,500					(100.0)%
<b>Total Operating Costs</b>		48,465		74,700		47,401		47,000	(37.1)%
<b>Total Expenditures</b>	\$	472,700	\$	520,986	\$	455,896	\$	487,684	(6.4)%

## **401-07 County Treasurer**

	FTE	Salary	FICA & Medicare		PERA		Group Health Ins.		Retiree Ins.		Total
401-07 Treasurer											
Elected Official(s)											
County Treasurer	1.00	\$ 70,795	\$	5,416	\$	10,708	\$		\$		\$ 86,919
Elected Official(s) Total	1.00	70,795		5,416		10,708					86,919
Full-Time Positions											
Chief Deputy	1.00	68,370		5,230		10,341		17,539		1,949	103,428
Deputy Treasurer	2.00	85,675		6,554		12,958		22,268		2,442	129,897
Accounting Technician	2.00	 72,051		5,512		10,898		15,826		2,053	106,340
<b>Full-Time Positions Total</b>	5.00	226,096		17,296		34,197		55,633		6,444	339,666
Overtime		3,000		230		_		_		_	3,230
SEC 125 Flex Spending		105		_		_		_		_	105
Vacation		 10,000		765							 10,765
Treasurer Total	6.00	\$ 309,996	\$	23,707	\$	44,905	\$	55,633	\$	6,444	\$ 440,684

## 401-08 County Sheriff

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Expenditures					
Salaries & Benefits					
2001 - Elected Official(s)	\$ 73,763	\$ 78,957	\$ 78,948	\$ 78,952	— %
2002 - Full-Time Positions	4,770,464	6,348,522	5,780,893	5,879,056	(7.4)%
2003 - Part Time Positions	_	35,000	_	35,000	— %
2005 - Overtime	1,037,072	811,000	783,476	350,000	(56.8)%
2063 - PERA	1,080,298	1,594,621	1,303,861	1,717,258	7.7 %
2064 - FICA	462,835	583,436	521,702	501,184	(14.1)%
2065 - Health Insurance	1,194,103	1,634,143	1,370,760	1,449,336	(11.3)%
2068 - Life Ins - Det Officer	1,191	1,600	1,385	1,600	— %
2109 - SEC 125 Flex Spending	_	163	_	163	— %
2200 - Retiree Health Care	162,779	232,159	194,394	215,319	(7.3)%
2208 - Vacation	8,516	44,300	14,865	44,300	— %
2209 - Straight Time - OT	11,649	110,000	_	_	(100.0)%
<b>Total Salaries &amp; Benefits</b>	8,802,670	11,473,902	10,050,284	10,272,168	(10.5)%
Operating Costs					
2006 - Postage	4,331	5,000	3,806	3,000	(40.0)%
2007 - Communications	183,558	182,000	159,057	188,000	3.3 %
2008 - Printing & Publishing	8,040	10,000	9,234	7,500	(25.0)%
2009 - Office Supplies	14,361	15,000	15,000	12,500	(16.7)%
2010 - Travel/Per Diem	51,009	64,000	54,107	53,789	(16.0)%
2011 - Vehicle - Gas & Oil	403,552	450,000	430,349	390,000	(13.3)%
2012 - Maintenance	44,740	50,000	47,118	45,000	(10.0)%
2013 - Rental Of Equipment	5,164	10,000	9,355	7,500	(25.0)%
2016 - Education/Registration/Dues	31,349	30,000	27,278	25,000	(16.7)%
2036 - Operational Expense	56,972	65,115	65,111	65,000	(0.2)%
2037 - Trans. & Extradition Of Prisoners	15,059	25,000	18,148	25,000	— %
2079 - Contractual Service - Maintenance	48,748	54,541	46,438	55,765	2.2 %
2086 - Contractual Service - Physicals	2,618	15,000	14,993	5,000	(66.7)%
2104 - Contract - Other Services	16,236	17,000	17,000	113,659	568.6 %
2111 - Vehicle - Maintenance	91,744	128,347	127,670	135,000	5.2 %
2131 - Uniforms	34,682	40,000	38,600	35,000	(12.5)%
2232 - Non-Capital Equipment	10,923.59	31,000	28,156.15	25,425	(18)%
2418 - Ammunition	30,589	30,000	26,681	20,000	(33.3)%
2419 - Confidential Funds	887	10,000	860	5,000	(50.0)%
2420 - Community Relations	9,331.24	10,000	10000	7,500	
2421 - Recruitment	1,583	2,500	1,232	2,500	— %
2439 - Special Weapons And Tactics-Swat	14,613	84,000	79,218	40,700	(51.5)%
2440 - Investigations	8,295	10,000	9,408	10,000	— %

## 401-08 County Sheriff

	FY	19 Actual	FY	20 Adjusted	F	Y 20 Actual	FY	21 Budget	% Change
2897 - Vehicle & Personal Prop Damages		7,644		35,000		41,537		35,000	— %
2901 - Body Armor		20,000		20,000		17,205		20,000	%
<b>Total Operating Costs</b>		1,116,027		1,393,503		1,297,563		1,332,838	(4.4)%
Total Expenditures	\$	9,918,697	\$	12,867,405	\$	11,347,846	\$	11,605,006	(9.8)%

## 401-08 County Sheriff

	FTE	Salary	TICA & ledicare	PERA	Н	Group lealth Ins.	Re	tiree Ins.	Total
401-08 Sheriff									
Elected Official(s)									
Sheriff	1.00	\$ 78,952	\$ 6,040	\$ 22,146	\$	17,539	\$		\$ 124,677
Elected Official(s) Total	1.00	78,952	6,040	22,146		17,539			124,677
<b>Full-Time Positions</b>									
Administrative Assistant	1.00	61,797	4,727	17,334		23,183		2,202	109,243
Chief Deputy	2.00	210,962	16,139	59,175		46,366		7,517	340,158
Crime Specialist	1.00	33,093	2,532	9,283		17,539		1,179	63,625
Criminal Records Mgr.	1.00	52,541	4,019	14,738		17,539		1,872	90,709
Criminal Records Spec.	4.00	150,862	11,541	42,317		69,432		5,375	279,528
Records Clerk	2.00	64,293	4,918	18,034		21,240		2,291	110,776
Deputy	60.00	3,868,326	295,927	1,085,065		914,871		137,828	6,302,018
Corporal	1.00	100,946	7,722	28,315		7,913		3,597	148,494
Sergeant	5.00	433,796	33,185	121,680		77,345		15,456	681,463
Undersheriff	1.00	108,149	8,273	30,336		23,183		3,853	173,794
Captain	2.00	178,698	13,670	50,125		31,096		6,367	279,956
<b>Training Coordinator</b>	1.00	96,145	7,355	26,969		17,539		3,426	151,433
Technical Services Adm.	1.00	85,696	6,556	24,038		17,539		3,053	136,882
Courthouse Security	2.00	95,678	7,319	26,838		7,913		3,409	141,157
Deputy Commander	1.00	83,029	6,352	23,290		23,183		2,958	138,812
Investigator	1.00	79,539	6,085	22,311		23,183		2,834	133,951
Investigative Specialist	2.00	175,507	13,426	49,230		46,366		6,253	290,782
Full-Time Positions Total	88.00	5,879,056	449,748	1,649,075		1,385,430		209,471	9,572,780
Task Force		_	12,555	46,037		46,367		5,848	110,807
Part-Time Positions		35,000	2,678	_		_		_	37,678
Overtime		350,000	26,775	_		_		_	376,775
Life Ins-Law/Det Officer		_	_	_		1,600		_	1,600
SEC 125 Flex Spending		163	_	_		_		_	163
Straight Time - OT		_	_	_		_		_	_
Vacation		44,300	3,389	 					 47,689
Sheriff Total	89.00	\$ 6,387,471	\$ 501,184	\$ 1,717,258	\$	1,450,936	\$	215,319	\$ 10,272,168

37

## **401-09 County Probate Judge**

	FY	FY 19 Actual		FY 20 Adjusted		FY 20 Actual		21 Budget	% Change
Expenditures									
Salaries & Benefits									
2001 - Elected Official(s)	\$	24,715	\$	26,478	\$	26,446	\$	26,482	— %
2064 - FICA		1,827		2,026		1,956		2,026	— %
2065 - Health Insurance		15,524		17,029		16,960		17,539	3.0 %
2109 - SEC 125 Flex Spending		_		50		_		50	— %
Total Salaries & Benefits		42,066		45,583		45,362		46,097	1.1 %
Operating Costs									
2009 - Office Supplies		160		1,500		138		1,000	(33.3)%
2010 - Travel/Per Diem		2,584		1,700		976		1,700	— %
2016 - Education/Registration/Dues		395		400				400	<b>—</b> %
<b>Total Operating Costs</b>		3,139		3,600		1,115		3,100	(13.9)%
<b>Total Expenditures</b>	\$	45,205	\$	49,183	\$	46,477	\$	49,197	— %

## 401-09 County Probate Judge

	FTE	Salary	 FICA & Medicare		PERA		Group Health Ins.		iree Ins.	Total		
401-09 Probate Judge												
Elected Official(s)												
Probate Judge	1.00	\$ 26,482	\$ 2,026	\$	_	\$	17,539	\$	_	\$	46,047	
Elected Official(s) Total	1.00	26,482	2,026				17,539				46,047	
SEC 125 Flex Spending		50			_						50	
Probate Judge Total	1.00	\$ 26,532	\$ 2,026	\$		\$	17,539	\$		\$	46,097	

## **401-24 Legal Department**

	FY 19 Actual		FY	20 Adjusted	F	Y 20 Actual	FY	21 Budget	% Change
Expenditures									
Salaries & Benefits									
2002 - Full-Time Positions	\$	190,350	\$	194,000	\$	193,987	\$	196,000	1.0%
2063 - PERA		28,317		29,343		29,324		29,645	1.0%
2064 - FICA		10,982		23,284		11,104		23,437	0.7%
2065 - Health Insurance		15,524		17,029		16,960		17,539	3.0%
2103 - Contract Severance		_		123,522		_		123,522	%
2200 - Retiree Health Care		5,426		5,529		5,529		5,586	1.0%
2208 - Vacation				110,369				110,369	%
<b>Total Salaries &amp; Benefits</b>		250,599		503,076		256,903		506,098	0.6%
<b>Operating Costs</b>									
2008 - Printing & Publishing		722		2,300		1,744		1,000	(56.5)%
2009 - Office Supplies		2,603		5,500		2,588		5,000	(9.1)%
2010 - Travel/Per Diem		1,936		6,500		250		6,000	(7.7)%
2011 - Vehicle - Gas & Oil		1,074		2,600		1,466		2,100	(19.2)%
2016 - Education/Registration/Dues		951		6,000		758		5,570	(7.2)%
2102 - Contract - Legal		58,172		234,000		137,045		175,000	(25.2)%
2111 - Vehicle - Maintenance		153		5,200		2,190		5,200	%
2130 - Computers And Peripherals		_		3,000		2,460		3,000	%
2172 - Duty Fitness Exams		_		5,000		_		5,000	%
2287 - Software License Agreement		_		_		_		_	%
2422 - Law Library		18,306		20,200		19,925		20,200	%
2750 - Safety Program		_		15,000		_		1,000	(93.3)%
2753 - Litigation		43,053		400,000		170,386		370,188	(7.5)%
<b>Total Operating Costs</b>		126,969		705,300		338,812		599,258	(15.0)%
Total Expenditures	\$	377,568	\$	1,208,376	\$	595,715	\$	1,105,356	(8.5)%

## 401-24 Legal Department

	FTE		Salary	FICA & Medicare		PERA		Group Health Ins.		Retiree Ins.			Total
401-24 Legal Full-Time Positions													
County Attorney	1.00	\$	196,000	\$	14,994	\$	29,645	\$	17,539	\$	5,586	\$	263,764
			196,000		14,994		29,645		17,539		5,586		263,764
Contract Severance			123,522		_		_		_		_		123,522
Vacation		_	110,369		8,443	_						_	118,812
Legal Total	1.00	\$	429,891	\$	23,437	\$	29,645	\$	17,539	\$	5,586	\$	506,098

## **401-25 Human Resources Department**

	FY 19 Actual		FY	20 Adjusted	FY 20 A	Actual	FY 2	21 Budget	% Change
Expenditures									
Salaries & Benefits									
2002 - Full-Time Positions	\$	193,330	\$	357,404	\$ 2	17,188	\$	213,749	(40.2)%
2005 - Overtime		1,821		3,700		1,423		700	(81.1)%
2063 - PERA		28,770		54,057		32,187		32,330	(40.2)%
2064 - FICA		14,730		27,786		16,368		16,566	(40.4)%
2065 - Health Insurance		48,156		67,530		61,407		63,905	(5.4)%
2109 - Section 125 Flex Spending		_		300		_		300	%
2200 - Retiree Health Care		5,512		10,186		6,069		6,092	(40.2)%
2208 - Vacation		_		2,100		_		2,100	%
2209 - Straight Time - OT		46		_					%
Total Salaries & Benefits		292,364		523,063	3	34,642		335,742	(35.8)%
Operating Costs									
2009 - Office Supplies		4,075		5,000		2,556		5,000	%
2010 - Travel/Per Diem		2,008		7,000		2,662		3,500	(50.0)%
2011 - Vehicle - Gas & Oil		2,026		3,500		1,701		3,500	%
2016 - Education/Registration/Dues		4,408		58,500		18,835		43,000	(26.5)%
2028 - Recruitment Advertising		25,474		42,000		27,429		34,000	(19.0)%
2086 - Contractual Service - Physicals		34,466		40,000		33,720		35,000	(12.5)%
2111 - Vehicle - Maintenance		1,420		3,000		1,154		3,000	%
2127 - Employee Wellness Program		_		20,000		7,919		10,000	(50.0)%
2130 - Computers And Peripherals		1,922		2,000		1,583		5,000	150.0%
2152 - Contract Labor/Professional Services		17,565		31,000		6,800		31,000	%
2165 - Software		32,295		33,000		28,384		35,000	6%
2423 - Tuition Reimbursement		_		2,500		_		_	(100.0)%
2904 - Employee Wellness		17,904		32,000		17,542		32,000	%
<b>Total Operating Costs</b>		143,562		279,500	1	50,285		240,000	(14.1)%
<b>Total Expenditures</b>	\$	435,927	\$	802,563	\$ 4	84,926	\$	575,742	(28.3)%

## **401-25 Human Resources Department**

	FTE	Salary		ICA & edicare	PERA		Group Health Ins.		Retiree Ins.		Total
401-25 Human Resources											
Full-Time Positions											
Director	1.00	\$ 122,978	\$	9,408	\$	18,600	\$	23,183	\$	3,505	\$ 177,674
Benefits Administrator	1.00	55,973		4,282		8,466		23,183		1,595	93,499
Administrative Coordinator	1.00	34,798		2,662		5,263		17,539		992	61,254
Full-Time Positions Total	3.00	213,749		16,352		32,330		63,905		6,092	332,427
Overtime		700		54		_		_		_	754
Incentive Pay		_		_		_		_		_	_
Sec 125 Flex Spending		300		_		_		_		_	300
Straight Time - OT		_		_		_		_		_	_
Vacation		 2,100		161							2,261
Human Resources Total	3.00	\$ 216,849	\$	16,566	\$	32,330	\$	63,905	\$	6,092	\$ 335,742

43

#### **401-26 Environmental Services**

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	\$ —	\$ —	\$ —	\$ 352,324	%
2005 - Overtime	_	_	_	12,500	%
2063 - PERA	_	_	_	53,289	%
2064 - FICA	_	_	_	28,161	%
2065 - Health Insurance	_	_	_	130,260	%
2200 - Retiree Health Care	_	_	_	10,041	%
2208 - Vacation	_	_	_	3,300	<u> </u> %
2209 - Straight Time - OT	_	_	_	_	<u> </u> %
<b>Total Salaries &amp; Benefits</b>			_	589,876	%
<b>Operating Costs</b>					
2007 - Communications	_	_	_	10,000	%
2008 - Printing & Publishing	_	_	_	4,000	<u> </u> %
2009 - Office Supplies	_	_	_	5,000	<u> </u> %
2010 - Travel/Per Diem	_	_	_	4,000	<u> </u> %
2011 - Vehicle - Gas & Oil	_	_	_	45,000	<u> </u> %
2012 - Maintenance	_	_	_	90,000	<u> </u> %
2013 - Rental of Equipment	_	_	_	8,000	<u> </u> %
2016 - Education/Registration/Dues	_	_	_	3,000	%
2025 - Utilities	_	_	_	6,500	%
2088 - Animal Control	_	_	_	7,500	%
2111 - Vehicle - Maintenance	_	_	_	15,000	%
2113 - Supplies - Vector Control	_	_	_	6,000	%
2130 - Computers And Peripherals	_	_	_	7,000	%
2131 - Uniforms	_	_	_	7,500	%
2137 - Disposal Fee	_	_	_	2,000	%
2151 - Contract Hauling	_	_	_	360,000	<u> </u> %
2152 - Contract Labor/Professional Services	_	_	_	528,000	%
2153 - Disposal	_	_	_	200,000	%
2160 - Environmental Clean-Up	_	_	_	15,000	%
<b>Total Operating Costs</b>				1,323,500	%
Total Expenditures	\$	\$	\$	\$ 1,913,376	%

#### **401-26 Environmental Services**

	FTE	 Salary		FICA & Medicare		PERA		Group Health Ins.		Retiree Ins.		Total
401-26 Environmental Services												
Full-Time Positions												
Director	0.20	21,105		1,615		3,192		3,508		601		30,021
Supervisor	0.50	24,388		1,866		3,689		11,592		695		42,229
Administrative Coordinator	0.50	20,935		1,602		3,166		11,592		597		37,891
Technician	8.50	285,896		21,871		43,242		103,570		8,148		462,726
Full-Time Positions Total	9.70	352,324		26,953		53,289		130,260		10,041		572,867
Overtime		12,500		956		_		_		_		13,456
Straight Time - OT		_		_		_		_		_		_
Vacation		 3,300		252								3,552
Human Resources Total	9.70	\$ 368,124	\$	28,161	\$	53,289	\$	130,260	\$	10,041	\$	589,876

## 401-56 DWI Program

	FY 19 Actual		FY	20 Adjusted	F	Y 20 Actual	FY	21 Budget	% Change
Expenditures									
Salaries & Benefits									
2002 - Full-Time Positions	\$	36,128	\$	56,081	\$	49,861	\$	58,490	4.3%
2005 - Overtime		_		_		_		_	%
2063 - PERA		5,554		8,482		7,355		8,847	4.3%
2064 - FICA		2,781		4,290		3,805		4,474	4.3%
2065 - Health Insurance		11,960		19,563		18,729		23,183	18.5%
2200 - Retiree Health Care		1,024		1,598		1,387		1,667	4.3%
<b>Total Salaries &amp; Benefits</b>		57,447		90,014		81,137		96,661	7.4%
<b>Operating Costs</b>									
2010 - Travel & Per Diem		_		9,000		3,371		_	(100.0)%
2604 - Supplies		_		40,000		32,964		_	(100.0)%
2605 - Operating Costs				60,124		34,846			(100.0)%
<b>Total Operating Costs</b>	\$		\$	109,124	\$	71,181	\$		(100.0)%
Total Expenditures	\$ 57,447		\$	199,138	\$	152,318	\$	96,661	(51.5)%

## 401-56 DWI Program

	FTE		Salary		Salary		Salary FICA & Medicare			P			Group Health Ins.		tiree Ins.	Total
401-56 DWI Program																
<b>Full-Time Positions</b>																
Clinical Manager	1.00	\$	58,490	\$	4,474	\$	8,847	\$	23,183	\$	1,667	\$ 96,661				
Full-Time Positions Total	1.00		58,490		4,474		8,847		23,183		1,667	96,661				
DWI Program Total	1.00	\$	58,490	\$	4,474	\$	8,847	\$	23,183	\$	1,667	\$ 96,661				

## **401-75 Finance Department**

	FY 19 Actual		FY 20 Adjusted		FY	20 Actual	FY	21 Budget	% Change
Expenditures									
Salaries & Benefits									
2002 - Full Time Positions	\$	499,200	\$	560,257	\$	454,063		430,908	(23.1)%
2003 - Part Time Positions		_		_		_		11,700	— %
2005 - Overtime		10,720		13,000		8,530		5,000	(61.5)%
2063 - PERA		74,011		87,461		68,772		65,175	(25.5)%
2064 - FICA		37,717		44,626		34,311		34,670	(22.3)%
2065 - Health Insurance		150,135		183,056		114,052		106,970	(41.6)%
2109 - SEC 125 Flex Spending		_		300		_		300	— %
2200 - Retiree Health Care		14,180		16,480		13,902		12,281	(25.5)%
2208 - Vacation		148		5,600		2,180		5,600	— %
2209 - Straight Time - OT		87		500		_		_	(100.0)%
<b>Total Salaries &amp; Benefits</b>		786,199		911,281		695,810		672,604	(26.2)%
Operating Costs									
2006 - Postage		60,774		75,000		72,791		75,000	— %
2008 - Printing & Publishing		2,341		3,000		1,687		2,500	(16.7)%
2009 - Office Supplies		13,255		14,000		9,744		14,000	— %
2010 - Travel/Per Diem		8,993		17,000		4,696		12,000	(29.4)%
2011 - Vehicle - Gas & Oil		2,128		3,500		1,839		3,000	(14.3)%
2012 - Maintenance		4,739		15,000		4,328		15,000	— %
2016 - Education/Registration/Dues		10,170		18,000		7,719		10,000	(44.4)%
2111 - Vehicle - Maintenance		2,174		6,500		4,022		2,000	(69.2)%
2130 - Computers And Peripherals		4,873		6,000		1,721		6,000	— %
2152 - Contract Labor/Professional Services		8,500		20,000		3,750		17,500	(12.5)%
2165 - Software		72,078		85,325		64,465		72,325	(15.2)%
2802 - Staff Labor				5,000					(100.0)%
<b>Total Operating Costs</b>		190,024		268,325		176,762		229,325	(14.5)%
<b>Total Expenditures</b>	\$	976,224	\$	1,179,606	\$	872,573	\$	901,929	(23.5)%

#### **401-75 Finance Department**

	FTE	Salary	FICA & Medicare	PERA	Group Health Ins.	Retiree Ins.	Total
<b>401-75 Finance</b>							
Full-Time Positions							
Administrative Coordinator	1.00	\$ 36,941	\$ 2,826	\$ 5,587	\$ 14,355	\$ 1,053	\$ 60,762
Assistant Finance Director	1.00	_	_	_	_	_	_
Director	1.00	139,396	10,664	21,084	23,183	3,973	198,299
Senior Staff Accountant	1.00	52,000	3,978	7,865	14,355	1,482	79,680
Staff Accountant	1.00	_	_	_	_	_	_
Buyer	1.00	42,744	3,270	6,465	14,355	1,218	68,052
Chief Procurement Officer	1.00	64,938	4,968	9,822	17,539	1,851	99,117
A/P Coordinator	1.00	32,469	2,484	4,911	_	925	40,789
Payroll Administrator	1.00	62,421	4,775	9,441	23,183	1,779	101,599
Full-Time Positions Total	9.00	430,908	32,964	65,175	106,970	12,281	648,298
Part Time Positions		11,700	895	_	_	_	12,595
Overtime		5,000	383	_	_	_	5,383
SEC 125 Flex Spending		300	_	_	_	_	300
Straight Time - OT		_	_	_	_	_	_
Vacation		5,600	428				6,028
Finance Total	9.00	\$ 453,508	\$ 34,670	\$ 65,175	\$ 106,970	\$ 12,281	\$ 672,604

#### **401-76 Planning Department**

	FY 19 Actual		FY	Z 20 Adjusted	FY	20 Actual	FY	21 Budget	% Change
Expenditures									
Salaries & Benefits									
Salaries & Benefits									
2002 - Full-Time Positions	\$	54,061	\$	104,050	\$	56,844	\$	55,723	(46.4)%
2063 - PERA		8,048		15,738		8,423		8,428	(46.4)%
2064 - FICA		4,066		8,036		4,272		4,339	(46.0)%
2065 - Health Insurance		15,524		28,284		16,960		17,539	(38.0)%
2200 - Retiree Health Care		1,542		3,302		1,588		1,588	(51.9)%
2208 - Vacation		_		1,000		_		1,000	— %
Total Salaries & Benefits		83,240		160,411		88,087		88,618	(44.8)%
Operating Costs									
2007 - Communications		697		1,500		700		1,500	— %
2008 - Printing & Publishing		644		3,000		1,332		3,000	— %
2009 - Office Supplies		595		2,000		319		2,000	— %
2010 - Travel/Per Diem		_		2,500		_		2,000	(20.0)%
2011 - Vehicle - Gas & Oil		_		2,500		_		500	(80.0)%
2016 - Education/Registration/Dues		_		1,500		_		1,500	— %
2077 - Tools & Supplies		_		500		_		500	— %
2111 - Vehicle - Maintenance		_		1,500		_		500	(66.7)%
2130 - Computers And Peripherals		_		2,000		1,000		2,000	— %
2152 - Contract Labor/Professional Services		_		25,000		_		20,000	(20)%
2165 - Software		1,010		3,000				2,500	(16.7)%
<b>Total Operating Costs</b>		2,946		45,000		3,351		36,000	(20.0)%
Total Expenditures	\$	86,185	\$	205,411	\$	91,439	\$	124,618	(39.3)%

#### **401-76 Planning Department**

	FTE		Salary	FICA & Medicare		PERA Group Health Ins.		Retiree Ins.		Total			
401-76 Planning													
<b>Full-Time Positions</b>													
Planner	1.00	\$	55,723	\$	4,263	\$	8,428	\$	17,539	\$	1,588	\$	87,541
Staff Engineer	0.50	\$		\$		\$	_	\$	_	\$		\$	
Full-Time Positions Total	1.50		55,723		4,263		8,428		17,539		1,588		87,541
Overtime			_		_		_		_		_		_
Straight Time - OT			_		_		_		_		_		_
Vacation		_	1,000		77	_		_					1,077
Planning Total	1.50	\$	56,723	\$	4,339	\$	8,428	\$	17,539	\$	1,588	\$	88,618

#### 401-77 Emergency Management

	FY	19 Actual	F	Y 20 Adjusted	FY	20 Actual	FY	21 Budget	% Change
Expenditures									
Salaries & Benefits									
2002 - Full-Time Positions	\$	106,958	\$	159,076	\$	130,947	\$	144,021	(9.5)%
2004 - Temporary Positions		1,265		15,600		_		15,600	<b>—</b> %
2005 - Overtime		_		500				_	(100.0)%
2063 - PERA		15,916		24,060		18,715		21,783	(9.5)%
2064 - FICA		8,961		13,554		10,220		12,364	(8.8)%
2065 - Health Insurance		30,303		45,269		25,538		31,354	(30.7)%
2200 - Retiree Health Care		1,714		4,534		2,174		4,105	(9.5)%
2208 - Vacation		7,198		2,000				2,000	%
Total Salaries & Benefits		172,315		264,593		187,594		231,226	(12.6)%
Operating Costs									
2007 - Communications		1,070		2,000		763		2,000	— %
2008 - Printing & Publishing		2,320		5,000		3,604		5,000	— %
2009 - Office Supplies		2,297		2,000		1,957		2,000	— %
2010 - Travel/Per Diem		4,500		4,500		1,713		4,500	— %
2011 - Vehicle - Gas & Oil		8,919		13,500		12,623		13,500	— %
2016 - Education/Registration/Dues		2,000		2,000		545		2,000	— %
2111 - Vehicle - Maintenance		1,297		3,000		2,997		3,000	— %
2130 - Computers And Peripherals		20,273		27,000		24,799		27,000	— %
2152 - Contract Labor/Professional Services		_		30,000		_		30,000	— %
2446 - Fire Chiefs Expense		90,095		170,957		11,069		133,500	(21.9)%
2448 - Firetruck Repair		_		37,000		_		37,000	— %
2891 - Wildland Fire Reimbursement		1,507		60,000				60,000	%
<b>Total Operating Costs</b>		134,278		356,957		60,070		319,500	(10.5)%
<b>Total Expenditures</b>	\$	306,593	\$	621,550	\$	247,664	\$	550,726	(11.4)%

#### 401-77 Emergency Management

	FTE	S	alary	FICA & Medicare	PERA	Group alth Ins.	Ret	tiree Ins.	Total
401-77 Emergency Management									
<b>Full-Time Positions</b>									
Administrative Coordinator	0.50	\$	20,935	\$ 1,602	\$ 3,166	\$ 11,592	\$	597	\$ 37,891
Director	0.45		47,486	3,633	7,182	7,893		1,353	67,546
Technician	0.50		15,600	1,193	2,360	3,957		445	23,554
Public Safety Administrator	1.00		60,000	4,590	9,075	7,913		1,710	83,288
Full-Time Positions Total	2.45	1	144,021	11,018	21,783	31,354		4,105	212,280
Overtime			_	_	_	_		_	_
Temporary Positions			15,600	1,193	_	_		_	16,793
Vacation			2,000	 153	 				2,153
Emergency Management Total	2.45	\$ 1	161,621	\$ 12,364	\$ 21,783	\$ 31,354	\$	4,105	\$ 231,226

#### 401-81 Misdemeanor Compliance

	FY 19 Actual		FY 20 Adjusted		FY	20 Actual	FY	21 Budget	% Change
Expenditures									
Salaries & Benefits									
2002 - Full-Time Positions	\$	84,040	\$	93,198	\$	93,198	\$	91,423	(1.9)%
2005 - Overtime		_		_		_		_	— %
2063 - PERA		12,659		14,096		13,819		13,828	(1.9)%
2064 - FICA		6,581		7,130		7,106		6,994	(1.9)%
2065 - Health Insurance		8,241		12,682		12,682		17,539	38.3 %
2200 - Retiree Health Care		2,346		2,656		2,605		2,606	(1.9)%
Total Salaries & Benefits		113,867		129,762		129,410		132,389	2.0 %
Operating Costs									
2010 - Travel & Per Diem		_		5,000		685		_	(100.0)%
2232 - Non-Capital Equipment		18,000		18,000		_		_	(100.0)%
2604 - Supplies		_		26,641		23,479		_	(100.0)%
2605 - Operating Costs		_		21,640		14,960		_	(100.0)%
<b>Total Operating Costs</b>		18,000		71,281		39,125			(100)%
Total Expenditures	\$	131,867	\$	201,043	\$	168,535	\$	132,389	(34.1)%

#### 401-81 Misdemeanor Compliance

	FTE	Salary	TICA & ledicare			Group Health Ins.		Retiree Ins.		Total	
401-81 Misdemeanor Complia	nce										
<b>Full-Time Positions</b>											
Director	1.00	\$ 91,423	\$ 6,994	\$	13,828	\$	17,539	\$	2,606	\$	132,389
Full-Time Positions Total	1.00	91,423	6,994		13,828		17,539		2,606		132,389
Overtime			 								
Misdemeanor Compliance Total	1.00	\$ 91,423	\$ 6,994	\$	13,828	\$	17,539	\$	2,606	\$	132,389

### Lea County Assessor's Valuation Fund



Sharla Kennedy - Lea County Assessor

#### 499-46 County Assessor's Valuation Fund

	FY 19 Actual		FY	Z 20 Adjusted	FY 20 Actua	<u>al</u>	FY 21 Budget	% Change
Revenue								
Miscellaneous								
1209 - 1% Administrative Fee	\$ 502,05	2	\$	409,516	\$ 556,13	38	\$ 417,706	2.0 %
Miscellaneous Total	502,05	2		409,516	556,13	38	417,706	2.0 %
Total Revenue	502,05	52		409,516	556,13	38	417,706	2.0 %
Expenditures								
Salaries & Benefits								
2002 - Full-Time Positions	107,29	8		119,520	72,12	21	104,382	(12.7)%
2003 - Part Time Positions	14,81	3		35,594	12,59	91	35,594	— %
2063 - PERA	14,80	8		14,674	10,99	94	12,385	(15.6)%
2064 - FICA	10,63	1		12,172	6,44	40	11,014	(9.5)%
2065 - Health Insurance	27,98	39		29,492	21,90	)5	19,338	(34.4)%
2200 - Retiree Health Care	3,40	1		2,765	2,06	57	2,334	(15.6)%
2208 - Vacation		_		4,000			4,000	%
<b>Total Salaries &amp; Benefits</b>	178,94	1		218,218	126,11	19	189,047	(13.4)%
Operating Costs								
2008 - Printing & Publishing	12,93	7		20,000	13,16	54	16,000	(20.0)%
2009 - Office Supplies	14,63	4		20,000	14,95	55	15,000	(25.0)%
2010 - Travel/Per Diem	11,12	22		20,000	9,65	51	16,000	(20.0)%
2011 - Vehicle - Gas & Oil	4,67	9		10,000	3,21	19	10,000	— %
2012 - Maintenance	53,79	13		74,000	44,69	97	74,000	— %
2016 - Education/Registration/Dues	10,96	0		37,500	4,94	49	37,500	— %
2111 - Vehicle - Maintenance	31	2		5,000	33	32	5,000	— %
2130 - Computers And Peripherals	7,35	55		10,000	9,64	40	10,000	— %
2152 - Professional Services	245,78	88		253,485	219,02	28	253,485	— %
2158 - NMAC Conference	7,48	9		10,000	4,17	74	10,000	— %
2165 - Software	6,19	1		50,000	-	_	50,000	— %
<b>Total Operating Costs</b>	375,25	9		509,985	323,81	10	496,985	(2.5)%
<b>Total Expenditures</b>	554,20	00		728,203	449,92	28	686,032	(5.8)%
Net Change from Operations	(52,14	8)		(318,687)	106,21	10	(268,325)	(15.8)%
Capital Outlays (See Detail)		_		85,000	50,78	39	30,000	(64.7)%
Net Change in Fund Balance	(52,14	8)		(403,687)	55,42	21	(298,325)	(26.1)%
Cash Fund Balance Beginning of Year	1,160,78	39		1,108,641	1,108,64	41	1,164,062	5.0 %
Cash Transfer from the General Fund		_				_		%
Cash Fund Balance End of Year	\$ 1,108,64	1	\$	704,954	\$ 1,164,06	52	\$ 865,737	22.8 %

#### 499-46 County Assessor's Valuation Fund

	FTE	Salary	FICA & Medicare		PERA		Group Health Ins.		Retiree Ins.		Total
499-46 Assessor's Valuation											
<b>Full-Time Positions</b>											
Chief Appraiser	0.30	\$ 22,895	\$	1,751	\$	3,463	\$	2,374	\$	652	\$ 31,135
Chief Deputy Assessor	0.30	21,653		1,656		3,275		2,374		617	29,576
Deputy Assessor	0.60	23,843		1,824		3,606		12,217		680	42,169
Field Appraiser	0.60	13,491		1,032		2,040		2,374		384	19,322
Incentive Pay		22,500		1,721		_		_		_	24,221
Full-Time Positions Total	1.80	104,382		7,985		12,385		19,338		2,334	146,424
Part-Time Positions Total		35,594		2,723		_		_		_	38,317
Vacation		 4,000		306	_						 4,306
Assessor's Valuation Total	1.80	\$ 143,976	\$	11,014	\$	12,385	\$	19,338	\$	2,334	\$ 189,047

#### 499-46 County Assessor's Valuation Fund

	FY 1	FY 19 Actual		20 Adjusted	FY 20 Actual		FY 21 Budget		% Change
Capital Outlays									
4324 - Copier	\$	_	\$	30,000	\$	_	\$	30,000	%
4382 - Vehicle	\$		\$	55,000	\$	50,789	\$	<u> </u>	(100.0)%
<b>Total Capital Outlays</b>	\$		\$	85,000	\$	50,789	\$	30,000	(64.7)%

### County Clerk's Recording & Filing Fee Fund



Keith Manes - Lea County Clerk

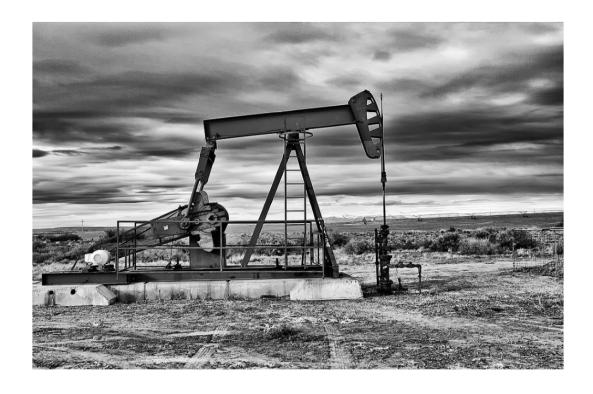
#### 405-54 County Clerk's Recording & Filing Fund

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Charges for Services					
1211 - Clerk Filing/Recording	\$ 127,617	\$ 100,000	\$ 110,047	\$ 100,000	%
Charges for Services Total	127,617	100,000	110,047	100,000	%
Total Revenue	127,617	100,000	110,047	100,000	
Expenditures					
Operating Costs					
2009 - Office Supplies	2,204	15,000	10,963	13,000	(13.3)%
2010 - Travel/Per Diem	2,930	6,500	500	6,500	— %
2011 - Vehicle - Gas & Oil	2,378	3,100	1,659	3,100	— %
2016 - Education/Registration/Dues	684	3,500	411	3,500	<b>—</b> %
2111 - Vehicle - Maintenance	544	3,000	159	3,000	<b>—</b> %
2130 - Computers And Peripherals	19,267	44,500	26,686	34,500	(22.5)%
2152 - Contract Labor/Professional Services	114,189	200,000	198,019	84,768	(57.6)%
<b>Total Operating Costs</b>	142,195	275,600	238,397	148,368	(46.2)%
Total Expenditures	142,195	275,600	238,397	148,368	67.7 %
Net Change from Operations	(14,578)	(175,600)	(128,350)	(48,368)	780.4 %
Capital Outlays (See Detail)	34,916	35,000			(100.0)%
Net Change in Fund Balance	(49,494)	(210,600)	(128,350)	(48,368)	159.3 %
Cash Fund Balance Beginning of Year	299,054	249,560	249,560	121,209	(51.4)%
Cash Transfer from the General Fund					
Cash Fund Balance End of Year	\$ 249,560	\$ 38,960	\$ 121,209	\$ 72,841	87.0 %

#### 405-54 County Clerk's Recording & Filing Fund

	FY	19 Actual	FY	20 Adjusted	FY	20 Actual	FY	21 Budget	% Change
Capital Outlays									
4324 - Copier	\$	34,916	\$	35,000	\$		\$		(100.0)%
<b>Total Capital Outlays</b>	\$	34,916	\$	35,000	\$		\$		(100.0)%

# Indigent Gross Receipts Tax



#### 406-13 Indigent GRT

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
<b>Gross Receipts Taxes</b>					
1410 - Gross Receipts Tax	\$ 8,838,562	\$ 6,875,000	\$ 9,262,354	\$ 2,500,072	(63.6)%
<b>Gross Receipts Taxes Total</b>	8,838,562	6,875,000	9,262,354	2,500,072	(63.6)%
Miscellaneous					
1260 - Refunds	435	_	_	_	— %
1381 - Miscellaneous	_	_	35,034	_	— %
1420 - Recoveries	545	500	495	500	%
Miscellaneous	980	500	35,529	500	
Total Revenue	8,839,542	6,875,500	9,297,884	2,500,572	(63.6)%
<b>Operating Costs</b>					
2017 - Indigent Burial	7,429	10,000	8,700	10,000	— %
2058 - Diabetes Program	1,200	5,000	720	5,000	— %
2097 - Medicaid	3,220,844	4,600,000	4,400,475	5,000,000	8.7 %
2110 - Mental Health - Contract Service	297,000	230,500	224,739	218,000	(5.4)%
2207 - State Administrative Fee	287,218	312,500	273,145	95,000	(69.6)%
2890 - 1/12th GRT State Redirect	4,294,458	6,000,000	5,867,299	6,600,000	10.0 %
<b>Total Operating Costs</b>	8,108,149	11,158,000	10,775,077	11,928,000	6.9 %
Total Expenditures	8,108,149	11,158,000	10,775,077	11,928,000	6.9 %
Net Change from Operations	731,393	(4,282,500)	(1,477,193)	(9,427,428)	120.1 %
Capital Outlays (See Detail)					%
Net Change in Fund Balance	731,393	(4,282,500)	(1,477,193)	(9,427,428)	120.1 %
Cash Fund Balance Beginning of Year	851,051	1,582,444	1,582,444	105,250	(93.3)%
Cash Transfer from the General Fund		2,902,161		9,450,000	225.6 %
Cash Fund Balance End of Year	\$ 1,582,444	\$ 202,105	\$ 105,250	\$ 127,822	(36.8)%

## Lea County Public Works Department





	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Intergovernmental					
1665 - 20 SB ST	\$ 65,000	\$ 65,000	\$ —	\$ 50,000	(23.1)%
1670 - 19 CO-OP ST	_	75,000	75,000	75,000	— %
1726 - 20 CO-OP ST	100,000	100,000	_	75,000	(25.0)%
1737 - 19 SB ST	_	40,000	40,000	40,000	— %
1738 - 19 CAP ST	_	226,245	226,245	226,245	— %
1743 - 18 CAP ST	_	212,676	_	212,676	— %
1922 - 20 CAP ST	609,164	420,400		226,245	(46.2)%
Intergovernmental Total	774,164	1,139,321	341,245	905,166	(94.3)%
Miscellaneous					
1260 - Refunds	629	_	12,212	_	— %
Miscellaneous	629		12,212		<u> </u>
Other Taxes					
1510 - Motor Vehicle-Road	778,026	665,000	757,070	665,000	<b>—</b> %
1520 - Gasoline Tax (Suspense)	370,235	360,904	376,189	360,904	<b>—</b> %
Other Taxes Total	1,148,261	1,025,904	1,133,259	1,025,904	<u> </u>
Total Revenue	1,923,054	2,165,225	1,486,716	1,931,070	(10.8)%
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	1,455,754	1,973,393	1,386,352	1,345,152	(31.8)%
2005 - Overtime	52,534	81,885	40,250	50,000	(38.9)%
2063 - PERA	215,214	298,476	205,070	203,454	(31.8)%
2064 - FICA	114,111	161,436	108,987	108,259	(32.9)%
2065 - Health Insurance	474,241	760,654	481,813	529,493	(30.4)%
2109 - SEC 125 Flex Spending	_	310	_	310	<b>—</b> %
2200 - Retiree Health Care	41,231	56,242	38,669	38,337	(31.8)%
2208 - Vacation	8,027	20,000	11,428	20,000	_ %
2209 - Straight Time - OT	388	35,000	_	<u> </u>	(100.0)%
Total Salaries & Benefits	2,361,500	3,387,396	2,272,568	2,295,005	(32.2)%
Operating Costs					
2006 - Postage	_	500	123	500	<b>—</b> %
2007 - Communications	19,264	20,000	16,704	20,000	<b>—</b> %
2008 - Printing & Publishing	798	2,000	172	2,000	<b>—</b> %
2009 - Office Supplies	7,550	8,750	4,650	8,750	<b>—</b> %
2010 - Travel/Per Diem	758	2,500	2,018	2,000	(20.0)%
2013 - Rental Of Equipment	2,341	7,500	5,168	7,500	— %
2016 - Education/Registration/Dues	4,751	9,500	1,864	6,000	(36.8)%
2023 - Maintenance - Building	12,329	15,000	5,473	10,000	(33.3)%
2025 - Utilities	34,591	52,500	41,680	52,500	<b>—</b> %
2040 - Contractual Services - Mowing	_	15,000	_	2,500	(83.3)%
2043 - Surveying, Engineering & Planning	13,411	215,000	203,309	_	(100.0)%
2046 - Janitors Supplies	7,363	12,000	6,352	9,000	(25.0)%

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
2051 - Maintenance - Roads	2,521,776	2,550,000	2,035,561	1,130,000	(55.7)%
2052 - Striping	42,217	225,000	115,811	175,000	(22.2)%
2075 - Maintenance - Equipment	267,169	325,000	279,835	325,000	— %
2076 - Equipment Operating	505,991	550,000	505,533	600,000	9.1 %
2077 - Tools & Supplies	2,776	15,000	2,801	10,000	(33.3)%
2079 - Contractual Service - Maintenance	5,697	5,910	5,383	6,525	10.4 %
2082 - Safety Equipment	2,862	18,750	2,868	8,750	(53.3)%
2086 - Contractual Service - Physicals	_	4,000	_	4,000	— %
2130 - Computers And Peripherals	1,325	4,000	1,362	4,000	— %
2131 - Uniforms	12,159	18,000	12,045	12,000	(33.3)%
2133 - Fencing	26,057	50,000	_	10,000	(80.0)%
2169 - Lab Testing	_	10,000	_	5,000	(50.0)%
2201 - Signs - Construction & Road	15,000	15,000	12,810	15,000	— %
2802 - Staff Labor	211,751	225,000	144,372	250,000	11.1 %
<b>Total Operating Costs</b>	3,717,937	4,375,910	3,405,894	2,676,025	(38.8)%
<b>Total Expenditures</b>	6,079,437	7,763,306	5,678,461	4,971,030	(6.6)%
Net Change from Operations	(4,156,383)	(5,598,081)	(4,191,746)	(3,039,960)	0.9 %
Capital Outlays (See Detail)	5,527,825	8,236,529	4,269,968	11,641,168	(22.8)%
Net Change in Fund Balance	(9,684,209)	(13,834,610)	(8,461,714)	(14,681,128)	(12.6)%
Cash Fund Balance Beginning of Year	1,000,000	1,132,889	1,132,889	1,346,176	18.8 %
Cash Transfer from the General Fund	9,817,098	14,311,313	8,675,000	14,734,952	3.0 %
Cash Fund Balance End of Year	\$ 1,132,889	\$ 1,609,593	\$ 1,346,176	\$ 1,400,000	(13.0)%

	FTE	Salary	FICA & Medicare	PERA	Group Health Ins.	Retiree Ins.	Total
402-10 Road							
<b>Full-Time Positions</b>							
Administrative Coordinator	2.00	\$ 75,629	\$ 5,786	\$ 11,439	\$ 37,538	\$ 2,155	\$ 132,547
Leadman	1.00	_	_	_	_	_	_
Crew Supervisor	4.00	53,269	4,075	8,057	23,183	1,518	90,102
<b>Equipment Operator</b>	5.00	105,352	8,059	15,934	25,452	3,003	157,800
Mechanic	2.00	53,248	4,073	8,054	17,539	1,518	84,432
Operator III	27.00	967,930	74,047	146,399	402,598	27,586	1,618,561
Superintendent	1.00	89,724	6,864	13,571	23,183	2,557	135,899
Staff Engineer	0.50	_	_	_	_	_	_
Welder	1.00						
Full-Time Positions Total	43.50	1,345,152	102,904	203,454	529,493	38,337	2,219,340
Overtime		50,000	3,825	_	_	_	53,825
Straight Time - OT		_	_	_	_	_	_
SEC 125 Flex Spending		310	_	_	_	_	310
Vacation		20,000	1,530				21,530
Road Total	43.50	\$ 1,415,462	\$ 108,259	\$ 203,454	\$ 529,493	\$ 38,337	\$ 2,295,005

	FY	19 Actual	FY 20 Adjusted		FY 20 Actual		FY	21 Budget	% Change
Capital Outlays									
4220 - Mower	\$	_	\$	_	\$	_	\$	180,000	<b>—</b> %
4251 - Road Construction New Chip Seal	\$	4,452,724	\$	5,500,000	\$	2,667,457	\$	8,200,000	49.1 %
4315 - Pickup (s)		116,000		116,000		113,061		116,000	<b>—</b> %
4412 - Dump Trucks		360,000		410,000		404,164		245,000	(40.2)%
4436 - Trailer		19,965		_		_		650,000	— %
4506 - Road Widener		11,508		145,000		_		103,514	(28.6)%
4558 - Broom (s)		_		60,000		59,500		_	(100.0)%
4596 - Distributor		_		225,000		223,169		285,000	— %
4599 - Chip Spreader		_		340,000		308,210		440,000	— %
4616 - Video Message System		_		20,000		_		20,000	— %
4624 - Road Facility Remodel		_		75,000		21,690		75,000	— %
4701 - 20 SB Co		_		21,667		21,667		_	(100)%
4702 - 20 SB State		60,364		65,000		4,636		_	(100)%
4703 - 20 COOP Co		_		33,334		33,334		25,000	(25)%
4704 - 20 COOP State		_		100,000		100,000		75,000	(25)%
4705 - 20 CAP Co		61,783		140,134		78,351		75,415	(46)%
4706 - 20 CAP State		420,400		420,400		_		226,245	(46)%
4750 - Tracked Skid Steer		_		110,000		81,395		245,000	122.7 %
4764 - 19 CAP County		_		75,415		_		75,415	<b>—</b> %
4765 - 19 CAP State		_		226,245		_		226,245	<b>—</b> %
4766 - 19 CO-OP County		_		25,000		25,000		25,000	<b>—</b> %
4767 - 19 CO-OP State		_		75,000		75,000		75,000	<b>—</b> %
4768 - 19 SB County		_		13,334		13,333		13,334	— %
4769 - 19 SB State		_		40,000		40,000		40,000	— %
4779 - Rubber Tire Roller		25,083						225,000	%
<b>Total Capital Outlays</b>	\$	5,527,825	\$	8,236,529	\$	4,269,968	\$	11,641,168	41.3 %

70

## Lea County Farm and Range Fund



#### 403-11 Farm & Range

	<b>FY</b> 1	19 Actual	FY	20 Adjusted	FY	20 Actual	FY	21 Budget	% Change
Revenue									
Miscellaneous									
1640 - Taylor Grazing	\$		\$	20,000	\$	40,574	\$	20,000	%
Miscellaneous Total				20,000		40,574		20,000	%
Total Revenue				20,000		40,574		20,000	%
Expenditures									
<b>Operating Costs</b>									
2091 - Soil & Water - Contract Service		65,000		65,000		65,000		62,400	(4.0)%
2092 - Wildlife - Contract Service		56,250		58,500		58,500		56,160	(4.0)%
<b>Total Operating Costs</b>		121,250		123,500		123,500		118,560	(4.0)%
<b>Total Expenditures</b>		121,250		123,500		123,500		118,560	(4.0)%
Net Change from Operations		(121,250)		(103,500)		(82,926)		(98,560)	(31.6)%
Capital Outlays (See Detail)									%
Net Change in Fund Balance		(121,250)		(103,500)		(82,926)		(98,560)	(4.8)%
Cash Fund Balance Beginning of Year		22,015		22,765		22,765		51,839	127.7 %
Cash Transfer from the General Fund		122,000		112,153		112,000		100,000	(10.8)%
Cash Fund Balance End of Year	\$	22,765	\$	31,418	\$	51,839	\$	53,279	127.7 %

72

# Lea County Paving Districts Fund



#### **416-19 Paving Districts**

	FY 19	Actual	FY	20 Adjusted	FY	20 Actual	FY	21 Budget	% Change
Revenue									
Property Taxes									
1281 - Paving Districts	\$		\$		\$		\$		%
Property Taxes Total									%
Total Revenue									%
Expenditures									
Operating Costs									
2308 - Improvement District				100,000					(100.0)%
<b>Total Operating Costs</b>				100,000					(100.0)%
<b>Total Expenditures</b>				100,000					(100.0)%
Net Change from Operations				(100,000)					(100.0)%
Capital Outlays (See Detail)									
Net Change in Fund Balance		_		(100,000)		_		_	(100.0)%
Cash Fund Balance Beginning of Year		2,538		2,538		2,538		2,538	— %
Cash Transfer from the General Fund			_	105,796		_			(100.0)%
Cash Fund Balance End of Year	\$	2,538	\$	8,334	\$	2,538	\$	2,538	(69.5)%

## Lea County Airports



# Lea County Regional Airport



	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Charges for Services					
1260 - Refunds	\$ 12,290	\$ —	\$ 1,080	\$ —	— %
1270 - Insurance	_	8,800	_	8,800	— %
1460 - Airport Rentals	37,365	50,400	42,542	50,400	— %
1461 - Fuel Flowage Fees	24,862	20,000	22,666	20,000	— %
1462 - Concession Lease Car Rental	119,889	50,000	134,619	50,000	%
Charges for Services Total	194,406	129,200	200,906	129,200	<u> </u>
Intergovernmental					
1481 - FAA Concrete Apron Grant	_	_	502,213	_	_
1508 - Federal FAA Grant (Concrete Apron)	_	1,481,625	_	468,750	(68)%
1604 - CARES Act Grant	_	_	_	608,000	— %
1612 - FAA Grant - Pave Parking Lot	_	200,000	71,444	200,000	— %
1618 - Wildlife Fence Design NMDOT	_	_	_	60,000	— %
1629 - Airfield Supplies	2,212	10,000	5,203	10,000	— %
1642 - Design RW 3-21 Extension	_	2,974,063	59,413	3,346,875	12.5 %
1652 - ASP Grant Airline Equipment	_	80,000	_	_	(100.0)%
1747 - NM DOT Aviation Grant	_	300,000	_	400,000	33.3 %
1841 - Terminal Reconstruction (Hobbs)	257,622	484,727	324,914	_	(100.0)%
1843 - Safety Area Improvement	_	2,364,148	1,053,717	703,125	(70.3)%
1846 - Property Part 139 Hobbs Airport	_	194,000	_	194,000	— %
1849 - RW 3/21 RSA Environment Assessment	21,868	155,000	61,713	155,000	— %
Intergovernmental Total	281,702	8,243,563	2,078,617	6,145,750	(25.4)%
Total Revenue	476,108	8,372,763	2,279,524	6,274,950	(25.1)%
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	83,779	87,968	82,456	71,001	(19.3)%
2003 - Part Time Positions	_	4,420	2,000	4,420	— %
2005 - Overtime	4,856	6,000	4,543	5,000	(16.7)%
2063 - PERA	12,602	12,705	12,134	10,739	(15.5)%
2064 - FICA	6,921	7,699	6,823	6,229	(19.1)%
2065 - Health Insurance	2,843	20,835	20,833	33,803	62.2 %
2200 - Retiree Health Care	2,388	2,507	2,338	2,024	(19.3)%
2208 - Vacation	469	1,000	771	1,000	<b>-</b> %
2209 - Straight Time - OT	13	1,250	_	_	(100.0)%
Total Salaries & Benefits	113,871	144,383	131,898	134,215	(7.0)%
Operating Costs					
2007 - Communications	7,000	8,000	6,332	8,000	— %
2008 - Printing & Publishing	1,016	1,600	631	1,600	— %
2009 - Office Supplies	1,750	2,750	2,750	2,750	— %
2010 - Travel/Per Diem	1,459	1,500	832	3,500	133.3 %
2011 - Vehicle - Gas & Oil	6,434	7,500	5,934	8,500	13.3 %
2012 - Maintenance	11	15,000	7,890	15,000	— %
2012 Maintonance	11	13,000	7,670	13,000	— / <b>0</b>

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
2013 - Rental Of Equipment	389	2,500	611	2,500	— %
2016 - Education/Registration/Dues	1,500	1,500	1,500	3,500	133.3 %
2023 - Maintenance - Building	37,900	40,000	19,138	37,000	(7.5)%
2025 - Utilities	66,586	95,000	85,905	135,000	42.1 %
2079 - Contractual Service - Maintenance	11,591	20,000	10,953	20,000	— %
2111 - Vehicle - Maintenance	4,924	5,000	3,768	5,000	— %
2123 - Air Field Maintenance	32,006	37,500	36,648	45,000	20.0 %
2131 - Uniforms	892	1,000	1,000	2,000	100.0 %
2181 - Air Field Supplies	3,288	10,000	10,000	10,000	— %
2405 - Federal Grant - FAA Tower	96,128	250,000	98,592	110,000	(56.0)%
2450 - NMDOT Marketing Grant	_	_	_	400,000	— %
2701 - Maintenance - Airport	25,000	25,000	14,167	25,000	— %
2802 - Staff Labor		3,500		11,500	228.6 %
<b>Total Operating Costs</b>	297,876	527,350	306,652	845,850	60.4 %
<b>Total Expenditures</b>	411,748	671,733	438,550	980,065	7 %
Net Change from Operations	64,360	7,701,030	1,840,974	5,294,885	2,760 %
Capital Outlays (See Detail)	1,582,385	15,103,446	6,991,468	10,803,000	342 %
Net Change in Fund Balance	(1,518,025)	(7,402,416)	(5,150,494)	(5,508,115)	239 %
Cash Fund Balance Beginning of Year	49,132	31,106	31,106	880,612	2,731 %
Cash Transfer from the General Fund	1,500,000	7,437,600	6,000,000	5,160,000	(31)%
Cash Fund Balance End of Year	\$ 31,106	\$ 66,290	\$ 880,612	\$ 532,497	703 %

	FTE	Salary	FICA & Medicare	PERA	Group Health Ins.	Retiree Ins.	Total
454-18 Lea Regional Airport							
<b>Full-Time Positions</b>							
Supervisor	0.50	22,735	1,739	3,439	11,592	648	40,152
Airport Tech	1.50	48,266	3,692	7,300	22,212	1,376	82,846
Full-Time Positions Total	2.00	71,001	5,432	10,739	33,803	2,024	122,998
Overtime		5,000	383	_	_	_	5,383
Part-Time Positions		4,420	338	_	_	_	4,758
Straight Time - OT		_	_	_	_	_	_
Vacation		1,000	77				1,077
Lea Regional Airport Total	2.00	\$ 81,421	\$ 6,229	\$ 10,739	\$ 33,803	\$ 2,024	\$ 134,215

	FY 19 Actual		FY 20 Adjusted		FY 20 Actual		FY 21 Budget		% Change
Capital Outlays									
4104 - Capital Improvements	\$	_	\$	_	\$	_	\$	120,000	<b>—</b> %
4125 - Facility Improvements	\$	_	\$	1,583,500	\$	666,320	\$	1,850,000	17 %
4209 - Terminal Reconstruction-Hobbs		1,549,680		5,173,946		3,530,045		2,185,000	(57.8)%
4287 - Safety Area Imp - Design & Environmental		23,326		160,000		113,961		10,000	(93.8)%
4288 - Safety Area Imp		1,812		2,431,000		1,378,229		1,300,000	(46.5)%
4294 - Property Part 139 Hobbs Airport		_		200,000		4,954		200,000	— %
4310 - Wildlife Fencing Design/Environmental		_		_		_		125,000	— %
4382 - Vehicle(s)		_		34,000		28,115		72,000	111.8 %
4461 - Storage Building		_		35,000		_		50,000	42.9 %
4590 - Airline LOC		_		_		_		_	— %
4592 - Firefighting Training Facility		_		_		_		40,000	— %
4707 - ARFF Building		580		11,000		_		76,000	590.9 %
4708 - Parking Lot		_		585,000		541,923		400,000	(32)%
4713 - Mower - Rotary		_		_		_		65,000	— %
4714 - Security Improvements		6,988		15,000		10,762		15,000	— %
4743 - Hobbs RW 3/21 Extension		_		3,070,000		110,488		3,570,000	16.3 %
4745 - Hobbs STARS LITE Design		_		30,000		_		30,000	<b>—</b> %
4746 - Concrete Apron		_		1,500,000		586,848		500,000	(66.7)%
4755 - Hangar Improvements		_		115,000		_		115,000	<b>—</b> %
4760 - ASP Grant Airline Equipment		_		160,000		19,821		80,000	(50.0)%
<b>Total Capital Outlays</b>	\$	1,582,385	\$	15,103,446	\$	6,991,468	\$	10,803,000	(28.5)%

# Lovington Zip Franklin Airport



#### 455-18 Lovington Zip Franklin Airport

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Charges for Services					
1460 - Airport Rentals	\$ 9,456.2	\$ 5,000	\$ 9,263	\$ 5,000	%
Charges for Services Total	9,456.2	5,000	9,263	5,000	
Intergovernmental					
1471 - FAA Grant	176,026	_	_	_	<b>—</b> %
1604 - CARES Act Grant	_	_	_	20,000	— %
1508 - FAA Grant ( PAPI Replacement)	_	158,333	_	158,333	<b>—</b> %
1845 - Property Part 139 Lovington Airport	_	47,500	_	47,500	— %
1629 - Airfield Supplies	1,263	10,000	3,598	10,000	<b>—</b> %
1985 - Electrical Vault & Generator	_	190,000	1,227	190,000	<b>—</b> %
Intergovernmental Total	177,289	405,833	4,825	425,833	4.9 %
Total Revenue	186,745	410,833	14,088	430,833	4.9 %
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	41,741	43,984	39,226	35,500	(19.3)%
2003 - Part Time Positions	_	610	_	2,210	262.3 %
2005 - Overtime	1,025	3,000	696	2,000	(33.3)%
2063 - PERA	6,063	6,653	5,822	5,369	(19.3)%
2064 - FICA	3,352	3,888	3,100	3,114	(19.9)%
2065 - Health Insurance	1,797	9,228	9,135	16,902	83.2 %
2200 - Retiree Health Care	1,183	1,254	1,079	1,012	(19.3)%
2208 - Vacation	235	1,000	385	1,000	<b>—</b> %
2209 - Straight Time - OT	_	625	_	_	(100.0)%
Total Salaries & Benefits	55,396	70,241	59,444	67,108	(4.5)%
<b>Operating Costs</b>					
2007 - Communications	1,410	2,000	1,549	2,000	<b>—</b> %
2008 - Printing & Publishing	_	1,000	_	500	(50.0)%
2009 - Office Supplies	616	875	314	875	_ %
2010 - Travel/Per Diem	_	750	_	_	(100.0)%
2011 - Vehicle - Gas & Oil	609	3,750	94	2,250	(40.0)%
2012 - Maintenance	3,616	7,500	7,482	5,500	(26.7)%
2013 - Rental Of Equipment	_	1,250	_	_	(100.0)%
2016 - Education/Registration/Dues	657	750	750	_	(100.0)%
2023 - Maintenance - Building	16	2,500	_	2,000	(20.0)%
2025 - Utilities	8,514	10,000	7,842	11,000	10.0 %
2079 - Contractual Services - Maintenance	_	2,765	_	_	(100.0)%
2111 - Vehicle - Maintenance	1,027	2,500	1,325	2,000	(20.0)%
2112 - Rental Of Land	9,000	9,000	9,000	9,000	_ %
2123 - Air Field Maintenance	18,610	18,750	3,118	16,750	(10.7)%
2131 - Uniforms	276	500	499	500	— %
2181 - Air Field Supplies	1,404	10,000	8,692	10,000	<b>—</b> %
2701 - Maintenance - Airport	10,382	12,500	6,849	10,000	(20.0)%
Α	*	*	*	,	. ,

#### 455-18 Lovington Zip Franklin Airport

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
2802 - Staff Labor		1			(100)%
<b>Total Operating Costs</b>	56,136	86,391	47,516	72,375	(16)%
<b>Total Expenditures</b>	111,531	156,632	106,959	139,483	(11)%
<b>Net Change from Operations</b>	75,214	254,201	(92,871)	291,350	15 %
Capital Outlays (See Detail)	197,493	481,667	57,454	621,667	29 %
Net Change in Fund Balance	(122,280)	(227,466)	(150,325)	(330,317)	45 %
Cash Fund Balance Beginning of Year	88,541	152,261	152,261	1,936	(99)%
Cash Transfer from the General Fund	186,000	267,654		350,000	31 %
Cash Fund Balance End of Year	\$ 152,261	\$ 192,449	\$ 1,936	\$ 21,619	(89)%

#### 455-18 Lovington Zip Franklin Airport

	FTE	Salary	FICA & Medicare	PERA	Group Health Ins.	Retiree Ins.	Total				
455-18 Lovington Zip Franklin Airport											
<b>Full-Time Positions</b>											
Supervisor	0.25	11,367	870	1,719	5,796	324	20,076				
Airport Technician	0.75	24,133	1,846	3,650	11,106	688	41,423				
Full-Time Positions Total	1.00	35,500	2,716	5,369	16,902	1,012	61,499				
Overtime		2,000	153	_	_	_	2,153				
Part-Time Positions		2,210	169	_	_	_	2,379				
Straight Time - OT		_	_	_	_	_	_				
Vacation		1,000	77				1,077				
Lovington Zip Franklin Airport Total	1.00	\$ 40,710	\$ 3,114	\$ 5,369	\$ 16,902	\$ 1,012	\$ 67,108				

### 455-18 Lovington Zip Franklin Airport

	FY 19 Actual		F	Y 20 Adjusted	F	Y 20 Actual	F	Y 21 Budget	% Change
Capital Outlays									
4104 - Capital Improvements	\$	_	\$	_	\$	_	\$	40,000	%
4292 - Property Part 139 Lovington Airport	\$	_	\$	50,000	\$	_	\$	50,000	%
4440 - Equipment - Capital		_		_		_		100,000	%
4495 - PAPI System Installation		_		166,667		20,659		166,667	%
4714 - Security Improvements		12,604		15,000		_		15,000	%
4736 - Improvements - Lovington Airport		_		50,000		_		50,000	%
4746 - LOV Apron Rehabilitation		7,643		_		_		_	%
4777 - FY18/19 phase 3 apron rehab		177,247		_		_		_	%
4493 - Electrical Vault & Generator				200,000		36,795		200,000	%
<b>Total Capital Outlays</b>	\$	197,493	\$	481,667	\$	57,454	\$	621,667	29.1%

# Lea County Jal Airport



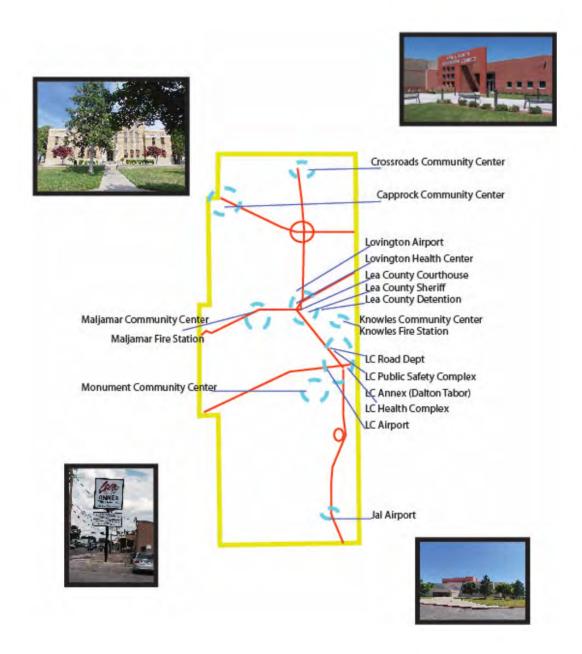
	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Charges for Services			0.00		0.4
1460 - Airport Rentals	\$ 3,977	\$ 2,500	\$ 6,961	\$ 2,500	<u> </u>
Charges for Services Total	3,977	2,500	6,961	2,500	
Intergovernmental					
1508 - FAA Grant (PAPI Replacement)	_	158,334	22,247	158,334	— %
1604 - Grant Revenue	16,148	_	897	20,000	— %
1629 - Airfield Supplies	178	10,000	4,996	10,000	— %
1628 - NMDOT Grant - Jal Maintenance	4,655	_	_	_	— %
1851 - Road Construction	18,707	57,000	_	_	(100.0)%
1985 - PAPI	23,340	190,000	59,578	190,000	%
Intergovernmental Total	63,028	415,334	87,718	378,334	(8.9)%
Total Revenue	67,005	417,834	94,679	380,834	(8.9)%
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	41,740	43,984	39,197	35,500	(19.3)%
2003 - Part Time Positions	_	2,210	_	2,210	— %
2005 - Overtime	1,023	3,000	696	2,000	(33.3)%
2063 - PERA	5,872	5,653	5,585	5,369	(5.0)%
2064 - FICA	3,110	3,888	2,929	3,114	(19.9)%
2065 - Health Insurance	1,402	8,128	8,073	16,902	107.9 %
2200 - Retiree Health Care	1,131	1,254	1,022	1,012	(19.3)%
2208 - Vacation	235	1,000	385	1,000	— %
2209 - Straight Time - OT	_	625	_	_	(100.0)%
Total Salaries & Benefits	54,511	69,741	57,886	67,108	(3.8)%
Operating Costs					
2007 - Communications	740	2,000	393	1,500	(25.0)%
2008 - Printing & Publishing	_	625	_	625	— %
2009 - Office Supplies	13	875	371	875	— %
2010 - Travel/Per Diem	_	750			(100.0)%
2011 - Vehicle - Gas & Oil	482	3,750		2,250	(40.0)%
2012 - Maintenance		7,500		5,000	(33.3)%
2013 - Rental Of Equipment	_	1,250	_	750	(40.0)%
2016 - Education/Registration/Dues	482	750	260	750	— %
2023 - Maintenance - Building	16	2,500		2,500	— %
2025 - Utilities	3,991	6,000	2,601	5,000	(16.7)%
2079 - Contractual Services - Maintenance		2,765	2,001		(100.0)%
2111 - Vehicle - Maintenance	942	2,500	1,654	2,500	— %
2123 - Air Field Maintenance	12,220	18,750	1,125	16,750	(10.7)%
2131 - Uniforms	411	500	499	500	— %
2181 - Air Field Supplies	198	10,000	7,304	10,000	— % — %
2701 - Maintenance - Airport	10,620	-	5,377	-	— % — %
•	10,020	12,500	3,3//	12,500	
2802 - Staff Labor		1,750		1,500	(14.3)%

	FY 19 Actual	F	Y 20 Adjusted	]	FY 20 Actual	FY	Z 21 Budget	% Change
<b>Total Operating Costs</b>	30,117		74,765		19,585		63,000	(15.7)%
<b>Total Expenditures</b>	84,628		144,506	_	77,471		130,108	(10.0)%
Net Change from Operations	(17,623)		273,328	_	17,207		250,726	(8.3)%
<b>Capital Outlays (See Detail)</b>	66,345		445,407	_	191,610		456,667	2.5 %
Net Change in Fund Balance	(83,969)	)	(172,079)		(174,402)		(205,941)	19.7 %
Cash Fund Balance Beginning of Year	119,013		35,044		35,044		54,300	54.9 %
Cash Transfer from the General Fund			193,658	_	193,658		225,000	16.2 %
Cash Fund Balance End of Year	\$ 35,044	\$	56,623	\$	54,300	\$	73,359	29.6 %

	FTE	Salary	FICA & Medicare	Group PERA Health In		Group ealth Ins.	Ret	tiree Ins.	Total	
456-18 Jal Airport										
<b>Full-Time Positions</b>										
Airport Tech	0.75	\$ 24,133	\$ 1,846	\$	3,650	\$	11,106	\$	688	\$ 41,423
Supervisor	0.25	 11,367	870		1,719		5,796		324	20,076
Full-Time Positions Total	1.00	35,500	2,716		5,369		16,902		1,012	61,499
Overtime		2,000	153		_		_		_	2,153
Part-Time Positions		2,210	169		_		_			2,379
Straight Time - OT		_	_		_		_		_	_
Vacation		1,000	77		_		_		_	1,077
Jal Airport Total	1.00	\$ 40,710	\$ 3,114	\$	5,369	\$	16,902	\$	1,012	\$ 67,108

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Capital Outlays					
4104 - Capital Improvements	\$ _	\$ _	\$ _	\$ 40,000	— %
4373 - Jal Airport Improvements	17,942	60,000	26,914	60,000	— %
4493 - Electrical Vault & Generator	24,570	153,740	118,752	125,000	(18.7)%
4495 - PAPI System Installation	3,903	166,667	25,369	166,667	— %
4714 - Security Improvements	239	15,000	6,828	15,000	— %
4737 - Improvements - Jal Airport	19,692	50,000	13,748	50,000	%
Total Capital Outlays	\$ 66,345	\$ 445,407	\$ 191,610	\$ 456,667	2.5 %

### Lea County Facilities Department



# Lea County Community Centers



### **404-12 Community Recreation**

	FY	19 Actual	F	Y 20 Adjusted	FY	20 Actual	FY	21 Budget	% Change
<b>Operating Costs</b>									
2023 - Maintenance - Building	\$	_	\$	63,800	\$	_	\$	50,000	(21.6)%
2025 - Utilities		11,644		15,000		11,093		15,000	%
2079 - Contractual Service - Maintenance		4,950		6,071		4,677		5,670	(6.6)%
<b>Total Operating Costs</b>		16,595		84,871		15,771		70,670	(16.7)%
<b>Total Expenditures</b>		16,595		84,871		15,771		70,670	(16.7)%
Net Change from Operations		(16,595)		(84,871)		(15,771)		(70,670)	(16.7)%
Capital Outlays (See Detail)		357,620		200,000		700		100,000	(50.0)%
Net Change in Fund Balance		(374,214)		(284,871)		(16,471)		(170,670)	(40.1)%
Cash Fund Balance Beginning of Year		12,122		37,908		37,908		21,438	(40.1)%
Cash Transfer from the General Fund		400,000		310,077				171,571	(44.7)%
Cash Fund Balance End of Year	\$	37,908	\$	63,114	\$	21,438	\$	22,339	(44.7)%

### **404-12 Community Recreation**

	<b>FY 1</b>	9 Actual	FY 2	20 Adjusted	FY 2	20 Actual	FY	21 Budget	% Change
Capital Outlays									
4104 - Improvements	\$	357,620	\$	200,000	\$	700	\$	100,000	(50)%
Total Capital Outlays	\$	357,620	\$	200,000	\$	700	\$	100,000	(50)%

# Lea County Capital Projects Fund



### 430 - Lea County Capital Projects

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Intergovernmental					
1458 - NM Leg Grant - Courthouse Renovation	100,000	1,000,000		1,963,000	96.3 %
Intergovernmental Total	100,000	1,000,000		1,963,000	96.3 %
Total Revenue	100,000	1,000,000		1,963,000	96.3 %
Capital Outlay					
4106 - Donated Buildings	_	210,860	126,303	_	(100.0)%
4110 - Judicial Complex - Sheriff	228,919	100,000	99,448	100,000	— %
4125 - Facility Improvements	_	1,940,000	9,211	500,000	(74.2)%
4139 - General Services Building	_	625,000	214,483	500,000	(20.0)%
4333 - Judicial Complex	9,417,164	9,200,000	2,012,862	5,000,000	(45.7)%
4315 - Pickup(s) (Environmental)	_	_	_	180,000	<b>—</b> %
4324 - Copier (Sheriff)	_	_	_	16,000	<b>—</b> %
4328 - Remodel Courthouse	483,945	20,000,000	171,095	20,800,000	4.0 %
4331 - Server Upgrade (Info Technology)	63,761	60,000	59,861	80,000	33.3 %
4331 - Server Upgrade (Sheriff)	_	31,000	31,000	31,000	<b>—</b> %
4367 - Equipment (Facilities)	187,296	310,000	305,931	127,000	(59.0)%
4367 - Equipment (Environmental)	_	_	_	244,350	<b>—</b> %
4367 - Equipment (DWI Probation)	_	_	_	18,000	<b>—</b> %
4250 - Water Rights	_	1,000,000	_	300,000	(70.0)%
4776 - Accounting/Financial System	106,648	2,000,000	94,498	396,000	(80.2)%
4735 - Industrial Park	_	409,533	_	_	(100.0)%
4382 - Vehicle(s) (Commission)	_	200,000	199,953	_	(100.0)%
4382 - Vehicle(s) (Sheriff)	1,037,303	1,000,000	998,066	783,410	(21.7)%
4382 - Vehicle(s) (Facilities)	34,000	_	_	45,500	<b>—</b> %
4382 - Vehicle(s) (InfoTechnology)	_	40,000	40,000	40,000	<b>—</b> %
4778 - Building Improvements (Commission)	506,401	2,326,970	237,096	2,000,000	(14.1)%
4734 - Lea County Annex Remodel	13,012	675,001	259,789	500,000	(25.9)%
4442 - Sheriff's Office	970,571	2,088,345	884,995	200,000	(90.4)%
4327 - Renovate Elevator	_	200,000	_	_	(100.0)%
4440 - Equipment	_	306,500	269,736	157,500	(48.6)%
4461 - Storage Building	279,486	324,000	227,163	60,000	(81.5)%
4641 - Computer Equipment (Environmental)	_	_	_	25,000	<b>—</b> %
4589 - Convenience Center (Environmental)	_	_	_	1,500,000	— %
Total Capital Outlays	13,328,507	43,047,209	6,241,490	33,603,760	(21.9)%
Net Change in Fund Balance	(13,228,507)	(42,047,209)	(6,241,490)	(31,640,760)	(24.7)%
Cash Fund Balance Beginning of Year	4,384,941	1,156,434	1,156,434	914,944	(20.9)%
Cash Transfer to/from the General Fund	10,000,000	40,977,217	6,000,000	30,900,755	(24.6)%
Cash Fund Balance End of Year	\$ 1,156,434	\$ 86,442	\$ 914,944	\$ 174,939	<u> </u>

# Lea County Event Facilities





	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Miscellaneous					
1016 - RV Rental Space	\$ —	\$ 1,700	\$ —	\$ 1,700	— %
1260 - Refunds	1,378	_	496	_	<b>—</b> %
1301 - LCEC Ticket Sales	3,872	5,000	841	5,000	— %
1302 - LCEC Concession Sales	39,566	55,000	25,890	55,000	— %
1303 - LCEC Merchandising	_	_	324	_	— %
1305 - LCEC Rental	188,155	125,000	95,278	125,000	<b>—</b> %
1308 - LCEC RV Parking	2,050	_	7,031	_	— %
1309 - LCEC Security	17,310	15,000	20,442	15,000	— %
1311 - LCEC House Staffing	19,909	11,000	16,391	11,000	— %
1312 - LCEC Sheriff's Officers	13,528	9,000	9,235	9,000	— %
1314 - Special Productions	2,060	_	2,850	_	— %
1318 - Linens	29,835	7,000	19,029	7,000	<b>—</b> %
Miscellaneous	317,662	228,700	197,807	228,700	<u> </u>
<b>Total Revenue</b>	317,662	228,700	197,807	228,700	%
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	192,508	245,902	172,976	170,075	(30.8)%
2005 - Overtime	13,655	11,000	8,711	5,500	(50.0)%
2003 - Part Time Positions	_	33,000	_	_	(100.0)%
2063 - PERA	28,600	37,193	25,632	25,724	(30.8)%
2064 - FICA	16,032	24,327	14,029	14,196	(41.6)%
2065 - Health Insurance	56,023	107,069	41,571	33,365	(68.8)%
2208 - Vacation	1,662	10,000	_	10,000	— %
2209 - Straight Time - OT	33	1,100	_	_	(100.0)%
2200 - Retiree Health Care	5,480	7,008	4,833	4,847	(30.8)%
Total Salaries & Benefits	313,993	476,599	267,751	263,708	(44.7)%
Operating Costs					
2006 - Postage	5	250	_	50	(80.0)%
2007 - Communications	7,537	8,000	7,738	8,000	— %
2008 - Printing & Publishing	154	3,500	_	2,500	(28.6)%
2009 - Office Supplies	3,987	5,000	2,378	2,656	(46.9)%
2010 - Travel/Per Diem	_	3,000	_	1,000	(66.7)%
2011 - Vehicle - Gas & Oil	1,539	4,000	995	2,500	(37.5)%
2012 - Maintenance	29,195	50,805	37,534	77,500	52.5 %
2013 - Rental Of Equipment	753	2,500	_	1,000	(60.0)%
2016 - Education/Registration/Dues	417	2,500	836	1,500	(40.0)%
2025 - Utilities	185,647	320,000	166,452	215,000	(32.8)%
2027 - Advertising	2,920	10,000	3,213	7,000	(30.0)%
2046 - Janitors Supplies	19,913	22,000	18,592	20,000	(9.1)%
2079 - Contractual Service - Maintenance	106,012	110,000	100,173	135,000	22.7 %
2111 - Vehicle - Maintenance	764	2,500	_	2,500	— %
2130 - Computers And Peripherals	_	5,000	3,800	1,500	(70.0)%

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
2131 - Uniforms	1,190	2,500	692	500	(80.0)%
2165 - Software	_	7,500	_	5,000	(33.3)%
2232 - Non-Capital Equipment	2,386	22,614	2,265	6,839	(69.8)%
2438 - Special Productions	11,350	25,000	10,703	_	(100.0)%
2802 - Staff Labor	94,874	117,000	106,477	105,000	(10.3)%
2875 - Bank Service Charges	2,620	3,000	1,699	3,000	— %
2879 - Catering/Linens	39,589	42,500	40,565	40,000	(5.9)%
2895 - Refunds	2,195	4,000	3,344	4,000	%
<b>Total Operating Costs</b>	513,047	773,169	507,453	642,045	(17.0)%
<b>Total Expenditures</b>	827,040	1,249,768	775,205	905,753	(27.5)%
Net Change from Operations	(509,378)	(1,021,068)	(577,398)	(677,053)	(33.7)%
Capital Outlays (See Detail)	170,277	3,173,497	85,171	363,819	(88.5)%
Net Change in Fund Balance	(679,655)	(4,194,565)	(662,569)	(1,040,872)	(75.2)%
Cash Fund Balance Beginning of Year	25,250	100,000	100,000	97,431	(2.6)%
Cash Transfer from the General Fund	754,405	4,228,370	660,000	1,400,000	(66.9)%
Cash Fund Balance End of Year	\$ 100,000	\$ 133,805	\$ 97,431	\$ 456,559	241.2 %

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	FTE	Salary	FICA & Medicare	PERA	Group Health Ins.	Retiree Ins.	Total
463-31 Event Center							
Full-Time Positions							
Director	1.00	\$ 91,555	\$ 7,004	\$ 13,848	\$ 17,539	\$ 2,609	\$ 132,555
Operations Supervisor	1.00	46,384	3,548	7,016	7,913	1,322	66,183
Operations Technician	2.00	32,136	2,458	4,861	7,913	916	48,284
Administrative Coordinator	1.00	_	_	_	_	_	_
<b>Full-Time Positions Total</b>	5.00	170,075	13,011	25,724	33,365	4,847	247,022
Overtime		5,500	421	_	_	_	5,921
Part Time Positions		_	_	_	_	_	_
Straight Time - OT		_	_	_	_	_	_
Vacation		10,000	765	. <u> </u>			10,765
Event Center Total	5.00	\$ 185,575	\$ 14,196	\$ 25,724	\$ 33,365	\$ 4,847	\$ 263,708

	FY	FY 19 Actual		Y 20 Adjusted	F	Y 20 Actual	F	Y 21 Budget	% Change
Capital Outlays									
4367 - Equipment	\$	33,037	\$	27,000	\$	10,181	\$	266,819	888.2 %
4382 - Vehicle		_		_		_		40,000	— %
4557 - Event Center Improvements (Facilities)		137,241		3,146,497		74,990		_	(100.0)%
4778 - Buildings Improvements (Banquet Hall)				_				57,000	%
Total Capital Outlays	\$	170,277	\$	3,173,497	\$	85,171	\$	363,819	(88.5)%



### Lea County Fairgrounds Operations



	<u>FY 1</u>	9 Actual	FY 20 Adjusted			20 Actual	FY	21 Budget	% Change	
Revenue										
Intergovernmental										
1396 - NM Legislative Grant	\$		\$	100,000	\$	100,000	\$	100,000		
Intergovernmental Total				100,000		100,000		100,000		
Miscellaneous										
1005 - Arena/Stall Rental	\$	8,106	\$	8,000	\$	6,400	\$	8,000	— %	
1016 - RV Space Rental		1,571		2,000		1,519		2,000	— %	
1226 - Rodeo Production		_		6,000		_		30,000	400.0 %	
1227 - Christmas Celebration		_		15,000		_		_	(100.0)%	
1292 - Event Staff		4,019		10,000		4,798		10,000	— %	
1298 - Fairground Building Rent		23,649		20,000		15,450		25,000	25.0 %	
1299 - Ranch Rodeo		_		7,000		_		_	(100.0)%	
1314 - Special Productions		_		5,000		_		8,000	60.0 %	
1440 - Credit Card Charges		30		_		51		_	— %	
Miscellaneous		37,376		73,000		28,218		83,000	13.7 %	
Total Revenue		37,376		173,000		128,218		183,000	5.8 %	
Expenditures										
Salaries & Benefits										
2002 - Full-Time Positions		256,642		272,208		228,281		189,984	(30.2)%	
2005 - Overtime		22,957		15,000		13,079		15,000	— %	
2063 - PERA		37,619		41,171		33,693		28,735	(30.2)%	
2064 - FICA		22,526		22,285		18,845		15,918	(28.6)%	
2065 - Health Insurance		60,270		94,259		63,452		52,220	(44.6)%	
2200 - Retiree Health Care		7,208		7,758		6,353		5,415	(30.2)%	
2208 - Vacation		2,299		3,100		3,100		3,100	— %	
2209 - Straight Time - OT				1,000					(100.0)%	
Total Salaries & Benefits		409,520		456,781		366,802		310,372	(32.1)%	
<b>Operating Costs</b>										
2006 - Postage		77		1,000		227		1,000	— %	
2007 - Communications		4,323		8,000		3,845		5,000	(37.5)%	
2008 - Printing & Publishing		142		2,500		365		2,000	(20.0)%	
2009 - Office Supplies		6,635		10,000		4,499		5,000	(50.0)%	
2010 - Travel/Per Diem		_		5,000		_		2,000	(60.0)%	
2011 - Vehicle - Gas & Oil		5,853		15,000		3,469		7,000	(53.3)%	
2012 - Maintenance		69,630		70,000		34,858		48,000	(31.4)%	
2013 - Rental Of Equipment		_		2,500		51		2,500	— %	
2016 - Education/Registration/Dues		_		2,000		386		1,500	(25.0)%	
2020 - Supplies		9,323		15,000		9,630		5,000	(66.7)%	
2025 - Utilities		110,000		122,000		110,133		100,000	(18.0)%	
2027 - Advertising		4,935		7,500		1,341		2,000	(73.3)%	
2046 - Janitors Supplies		1,292		5,000		2,070		4,000	(20.0)%	
2075 - Maintenance - Equipment		5,932		15,000		9,797		7,000	(53.3)%	
2076 - Equipment Operating		_		5,000		358		5,000	— %	
2079 - Contractual Service - Maintenance		35,603		49,000		36,870		40,025	(18.3)%	
2111 - Vehicle - Maintenance		1,784		14,400		7,574		7,000	(51.4)%	

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
2130 - Computers And Peripherals	6,098	15,000	15,000	8,000	(46.7)%
2131 - Uniforms	3,763	7,000	3,849	4,000	(42.9)%
2153 - Disposal	1,826	5,000	198	4,000	(20.0)%
2503 - Rodeo Production	5,000	50,000	8,110	80,000	60.0 %
2504 - Ranch Rodeo	_	25,000	_	_	(100.0)%
2505 - Meal Expense	_	1,500	41.54	_	(100.0)%
2551 - County Sponsored Events	7,520	18,000	15,579.64	_	(100.0)%
2552 - Christmas Celebration	_	7,000	_	_	(100.0)%
2895 - Refunds	1,500	1,000	1,000	1,000	%
<b>Total Operating Costs</b>	281,238	478,400	269,252	341,025	(28.7)%
Total Expenditures	690,758	935,181	636,053	651,397	(30.3)%
Net Change from Operations	(653,383)	(762,181)	(507,836)	(468,397)	(38.5)%
Capital Outlays (See Detail)	3,232,588	5,135,342	3,655,817	1,012,333	(80.3)%
Net Change in Fund Balance	(3,885,971)	(5,897,523)	(4,163,653)	(1,480,730)	(74.9)%
Cash Fund Balance Beginning of Year	81,210	497,239	497,239	83,586	(83.2)%
Cash Transfer from the General Fund	4,302,000	5,708,691	3,750,000	1,600,000	(72.0)%
Cash Fund Balance End of Year	\$ 497,239	\$ 308,407	\$ 83,586	\$ 202,856	(34.2)%

	FTE	Salary	TICA & ledicare	PERA	Group ealth Ins.	J	Retiree Ins.	Total
460-32 Fairgrounds								
<b>Full-Time Positions</b>								
Maintenance Tech	1.72	\$ 30,749	\$ 2,352	\$ 4,651	\$ 12,345	\$	876	\$ 50,974
Administrative Coordinator	0.86	30,821	2,358	4,662	19,937		878	58,656
Maintenance Lead	0.86	_	_	_	_		_	_
General Manager	0.86	78,737	6,023	11,909	_		2,244	98,914
Business Manager	0.86	49,676	 3,800	 7,513	19,937		1,416	 82,343
Full-Time Positions Total	5.16	189,984	14,534	28,735	52,220		5,415	290,887
Overtime		15,000	1,148	_	_		_	16,148
Straight Time - OT		_	_	_	_		_	_
Vacation		 3,100	237	 				 3,337
Fairgrounds Total	5.16	\$ 208,084	\$ 15,918	\$ 28,735	\$ 52,220	\$	5,415	\$ 310,372

	FY 19 Actual		FY	20 Adjusted	FY 20 Actual	FY	21 Budget	% Change	
Capital Outlays									
4125 - Facility Improvements	\$	44,527	\$	190,000	\$ 100,386	\$	148,000	(22.1)%	
4242 - Chairs		_		_	_		5,000	— %	
4246 - Tables		1,323		5,000	4,544		12,500	150.0 %	
4313 - All Terrain Vehicle		_		12,000	_		10,000	(16.7)%	
4315 - Pickup(s)		42,386		45,000	_		45,000	— %	
4367 - AV Equipment		_		55,000	14,651.01		50,000	(9.1)%	
4389 - Tractor		_		35,000	_		45,000	28.6 %	
4515 - Portable Sound System		_		18,000	1,060		_	(100.0)%	
4585 - PY Fairground Improvements		181,174		2,700,342	1,944,147		696,833	(74.2)%	
4586 - Fairgrounds Improvements	2,	963,177		2,075,000	1,591,028		_	(100.0)%	
Total Capital Outlays	\$3,232	2,587.93	\$	5,135,342	\$3,655,817.06	\$	1,012,333	(80.3)%	

### Lea County Fair and Rodeo



### 461-33 Lea County Fair & Rodeo

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Intergovernmental		440.000	440.250	4.50.000	27.0/
1487 - Lodger's Tax Grant		118,330	118,378	150,000	27 %
Intergovernmental Total		118,330	118,378	150,000	27 %
Miscellaneous					
1001 - Rodeo Ticket Sales	\$ 45,314	\$ 45,000	\$ 38,743	\$ 45,000	— %
1002 - Rodeo Concessions	_	35,000	_	35,000	— %
1004 - Rodeo Sponsorships	193,445	200,000	162,875	320,000	60.0 %
1005 - Arena/Stall Rental	440	_	_	_	— %
1016 - RV Space Rental	4,476	4,900	4,357	6,700	36.7 %
1259 - Refund Performance Fee	3,600	_	2,700	6,000	<b>—</b> %
1260- Refunds	34,151	8,500	36,521	_	(100.0)%
1270- Insurance Recovery	120,000	20,000	_	20,000	— %
1294 - Fair Comm Booth Rentals	65,366	54,000	24,255	28,000	(48.1)%
1295 - Fair Gate Ticket Sales	212,100	260,000	215,577	320,000	23.1 %
1296 - Fair Carnival Rental	146,752	162,144	161,490	195,000	20.3 %
1297 - Fair Outside Space Rental	19,285	_	52,137	26,000	<b>—</b> %
1300 - Fiddler's Contest	1,000	_	130	_	<b>—</b> %
1801 - Entry Fees	41,310	29,900	8,481	10,000	(66.6)%
1802 - Equine Facility Sales	_		14,920	18,000	<b>—</b> %
1803 - Yucca Activities	_	_	685	1,000	<b>—</b> %
1440 - Credit Card Charges	372	_	381	_	<b>—</b> %
1902 - Deposits	2,235	2,000	200	1,000	(50.0)%
1907 - Buckle Donation Committee	14,030	15,000	7,445	15,000	<b>—</b> %
Miscellaneous	903,876	836,444	730,898	1,046,700	25.1 %
Total Revenue	903,876	954,774	849,276	1,196,700	25.3 %
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	31,153	37,983	34,181	26,509	(30.2)%
2003 - Part Time Positions		3,600		3,600	— %
2005 - Overtime	82,483	75,556	73,779	75,556	<b></b> %
2063 - PERA	5,216	5,745	5,194	4,010	(30.2)%
2064 - FICA	3,100	8,961	3,008	8,083	(9.8)%
2065 - Health Insurance	8,409	13,152	9,748	7,287	(44.6)%
2200 - Retiree Health Care	999	1,083	979	756	(30.2)%
2209 - Straight Time - OT		1,065	<i></i>	750	— %
Total Salaries & Benefits	131,360	146,078	126,889	125,800	(13.9)%
		110,070	120,000	125,000	(13.5)/0
Operating Costs	270	2 000	2.42	2 000	50.0.0/
2006 - Postage	278	2,000	343	3,000	50.0 %
2008 - Printing & Publishing	12,143	15,000	8,027	9,000	(40.0)%
2009 - Office Supplies	3,147	5,000	4,453	5,000	— %
2010 - Travel/Per Diem	2,391	7,000	3,257	6,000	(14.3)%
2012 - Maintenance	11,188	25,000	13,626	25,000	— %

### 461-33 Lea County Fair & Rodeo

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
2013 - Rental Of Equipment	10,459	19,000	8,638	8,000	(57.9)%
2016 - Education/Registration/Dues	1,258	4,400	190	3,000	(31.8)%
2020 - Supplies	20,465	15,000	15,000	15,000	— %
2025 - Utilities	83	2,000	_	2,000	— %
2027 - Advertising	161,900	162,000	147,758	165,700	2.3 %
2046 - Janitors Supplies	7,823	15,000	12,238	12,000	(20.0)%
2067 - Property/Liability Insurance	_	15,500	15,500	40,000	158.1 %
2152 - Contract Labor/Professional Service	13,135	49,100	49,099	50,000	1.8 %
2153 - Disposal	9,790	12,000	4,008	7,000	(41.7)%
2174 - Buckle Donation Committee	2,783	20,000	16,990	20,000	— %
2327 - Judges & Parade	13,785	15,000	12,416	15,000	— %
2328 - Premiums	15,000	7,200	6,902	10,000	38.9 %
2399 - Entertainment	494,306	658,500	529,399	612,750	(6.9)%
2502 - Queen	9,985	8,000	6,493	8,000	— %
2503 - Rodeo Production	459,455	494,500	477,584	368,110	(25.6)%
2510 - Sign Upkeep	9,590	10,000	4,678	10,000	— %
2533 - Team Roping	15,215	15,300	15,300	_	— %
2534 - Junior Rodeo	2,045	4,300	_	_	(100.0)%
2535 - Barrel Racing	4,500	_	_	_	— %
2536 - Fiddler's Contest	3,896	7,000	4,886	7,000	— %
2802 - Staff Labor	77,860	100,000	75,375	30,000	(70.0)%
2875 - Bank Service Charges	1,164	1,000	962	1,000	— %
2895 - Refunds	10,097	10,500	6,418	185,000	1,661.9 %
<b>Total Operating Costs</b>	1,373,743	1,699,300	1,439,541	1,617,560	(4.8)%
Total Expenditures	1,505,103	1,845,378	1,566,430	1,743,360	(5.5)%
Net Change from Operations	(601,227)	(890,604)	(717,154)	(546,660)	(38.6)%
Capital Outlays (See Detail)					%
Net Change in Fund Balance	(601,227)	(890,604)	(717,154)	(546,660)	(38.6)%
Cash Fund Balance Beginning of Year	288,987	287,760	287,760	570,606	98.3 %
Cash Transfer from the General Fund	600,000	1,089,784	1,000,000	300,000	(72.5)%
Cash Fund Balance End of Year	\$ 287,760	\$ 486,940	\$ 570,606	\$ 323,946	(33.5)%

### 461-33 Lea County Fair & Rodeo

	FTE	Salary	FICA & Medicare		PERA	Н	Group ealth Ins.	R	etiree Ins.	Total
461-33 Fair & Rodeo										
Full-Time Positions										
Maintenance Tech	0.24	\$ 4,291	\$ 328	\$	649	\$	1,723	\$	122	\$ 7,113
Administrative Coordinator	0.12	4,301	329		650		2,782		123	8,185
Maintenance Lead	0.12	_	_		_		_		_	_
General Manager	0.12	10,987	840		1,662		_		313	13,802
Business Manager	0.12	6,932	530		1,048		2,782		198	11,490
Full-Time Positions Total	0.72	26,509	2,028		4,010		7,287		756	40,589
Part Time Positions		3,600	275		_		_		_	3,875
Overtime		75,556	 5,780	_						 81,336
Fair & Rodeo Total	0.72	\$ 105,665	\$ 8,083	\$	4,010	\$	7,287	\$	756	\$ 125,800

# Lea County Fair and Rodeo Hispanic Heritage Night Celebration



### 462-34 Hispanic Heritage Night

	FY 1	19 Actual	FY	20 Adjusted	FY 20	Actual	FY 2	1 Budget	% Change
Revenue									
Miscellaneous									
1004 - Rodeo Sponsorships	\$	1,250	\$	17,000	\$	_	\$	10,000	(41.2)%
1294 - Fair Comm Booth Rentals		_		_		_		_	— %
1295 - Fair Gate Ticket Sales		56,683		53,516		90,150		56,516	5.6 %
1296 - Fair Carnival Rental		_		25,000		_		30,000	20.0 %
Miscellaneous		57,933		95,516		90,150		96,516	1.0 %
Total Revenue		57,933		95,516		90,150		96,516	1.0 %
Expenditures									
Salaries & Benefits									
2002 - Full-Time Positions		5,849		6,330		5,619		4,418	(30.2)%
2005 - Overtime		7,790		9,444		9,444		9,444	— %
2063 - PERA		869		957		849		668	(30.2)%
2064 - FICA		517		1,207		564		1,060	(12.1)%
2065 - Health Insurance		1,401		2,192		1,592		1,214	(44.6)%
2200 - Retiree Health Care		167		180		160		126	(30.2)%
<b>Total Salaries &amp; Benefits</b>		16,593		20,312		18,230		16,932	(16.6)%
Operating Costs									
2006 - Postage		30		50		_		100	100.0 %
2008 - Printing & Publishing		_		1,000		_		1,000	— %
2009 - Office Supplies		_		300		_		300	— %
2010 - Travel/Per Diem		_		1,000		_		1,000	— %
2012 - Maintenance		_		2,000		495		1,500	(25.0)%
2013 - Rental Of Equipment		_		1,000		_		_	(100.0)%
2016 - Education/Registration/Dues		_		600		_		_	(100.0)%
2020 - Supplies		544		2,000		_		1,000	(50.0)%
2025 - Utilities		_		500		_		500	— %
2027 - Advertising		12,749		10,000		10,000		10,000	— %
2046 - Janitors Supplies		_		1,000		_		1,000	— %
2067 - Property/Liability Insurance		_		2,000		384		_	(100.0)%
2152 - Contract Labor/Professional Services		_		900		900		900	— %
2153 - Disposal		1,196		1,500		_		1,000	(33.3)%
2399 - Entertainment		131,944		170,700	1	56,757		156,100	(8.6)%
2502 - Queen		3,308		3,000		1,900		3,500	16.7 %
2802 - Staff Labor		9,175		10,000		10,000		3,000	(70.0)%
2875 - Bank Service Charges		_		1,000		476		500	(50.0)%
<b>Total Operating Costs</b>		158,946		208,550	1	80,911		181,400	(13.0)%
Total Expenditures		175,539		228,861	1	99,142		198,331	(13.3)%
Net Change from Operations		(117,606)		(133,345)	(1	08,992)		(101,815)	(23.6)%

### 462-34 Hispanic Heritage Night

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Capital Outlays (See Detail)					%
Net Change in Fund Balance	(117,606)	(133,345)	(108,992)	(101,815)	(23.6)%
Cash Fund Balance Beginning of Year	12,307	19,701	19,701	37,756	91.6 %
Cash Transfer from the General Fund	125,000	127,047	127,047	100,000	(21.3)%
Cash Fund Balance End of Year	\$ 19,701	\$ 13,403	\$ 37,756	\$ 35,940	168.2 %

### 462-34 Hispanic Heritage Night

	FTE	 Salary	FICA & Medicare	PERA	Group ealth Ins.	Re	etiree Ins.	Total
462-34 Hispanic Heritage Night								_
<b>Full-Time Positions</b>								
Maintenance Tech	0.04	\$ 715	\$ 55	\$ 108	\$ 287	\$	20	\$ 1,185
Administrative Coordinator	0.02	717	55	108	464		20	1,364
Maintenance Lead	0.02	_	_	_	_		_	_
General Manager	0.02	1,831	140	277	_		52	2,300
Business Manager	0.02	1,155	88	175	464		33	1,915
Full-Time Positions Total	0.12	 4,418	338	668	1,214		126	 6,765
Overtime		 9,444	722	 				10,167
Hispanic Heritage Night Total	0.12	\$ 13,863	\$ 1,060	\$ 668	\$ 1,214	\$	126	\$ 16,932



### DWI Misdemeanor Compliance Program



### 439-81 Misdemeanor Compliance

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Charges for Services					
1416 - DWI-Alcohol Screen Fees	\$ 395	\$ 4,000	\$ 96	\$ 4,000	— %
1426 - Drug Tests	3,169	4,000	2,176	3,000	(25.0)%
1429 - Ankle Monitoring	2,178	4,000	786	2,000	(50.0)%
1438 - Treatment ADT	57	100		100	%
<b>Charges for Services Total</b>	5,799	12,100	3,058	9,100	(24.8)%
Miscellaneous					
1233 - Restitution Fees	38	60	56	_	(100.0)%
1240 - Treatment Fees	30	500	50	500	— %
1425 - Probation Fees	42,746	65,000	31,707	32,000	(50.8)%
1440 - Credit Card Charges	778	750	542	750	— %
Miscellaneous	43,592	66,310	32,355	33,250	(49.9)%
<b>Total Revenue</b>	49,391	78,410	35,413	42,350	(46.0)%
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	51,353	10,647	10,587	_	(100.0)%
2005 - Overtime	_	_	_	_	— %
2063 - PERA	7,844	9,462	4,096	_	(100.0)%
2064 - FICA	4,249	815	815	_	(100.0)%
2065 - Health Insurance	15,902	10,701	9,164	_	(100.0)%
2200 - Retiree Health Care	1,503	1,783	774	_	(100.0)%
2208 - Vacation	_	_	_	_	— %
<b>Total Salaries &amp; Benefits</b>	80,850	33,407	25,435		(100.0)%
Operating Costs					
2010 - Travel/Per Diem	4,607	5,000	_	5,000	— %
2601 - Contract Service	_	_	_	_	— %
2604 - Supplies	3,286	18,000	_	15,000	(16.7)%
2605 - Operating Costs	10,026	18,000	800	15,000	(16.7)%
<b>Total Operating Costs</b>	17,920	41,000	800	35,000	(14.6)%
Total Expenditures	98,770	74,407	26,235	35,000	(73.4)%
Net Change from Operations	(49,379)	4,003	9,178	7,350	(118.6)%
Capital Outlays (See Detail)					
Net Change in Fund Balance	(49,379)	4,003	9,178	7,350	(118.6)%
Cash Fund Balance Beginning of Year	57,720	8,341	8,341	17,519	110.0 %
Cash Transfer from the General Fund		58,281		35,000	(39.9)%
Cash Fund Balance End of Year	\$ 8,341	\$ 70,625	\$ 17,519	\$ 59,869	(15.2)%

### 439-81 Misdemeanor Compliance

	FTE	s	alary	FICA & Medicare			PERA		Group Health Ins.		iree Ins.	Total
439-81 Misdemeanor Complia	ance											
<b>Full-Time Positions</b>												
Court Compliance	0.00	\$	_	\$	_	\$	_	\$	_	\$	_	\$ _
Counselor	0.00				_		_		_		_	_
Full-Time Positions Total	0.00											
Overtime												
Misdemeanor Compliance Total	0.00	\$		\$		\$		\$		\$		\$ 

## Lea County DWI Program



## Lea County DWI Alcohol Program



#### 412-43 DWI - State Grant

	FY 19	9 Actual	FY 2	0 Adjusted	FY	20 Actual	FY	21 Budget	% Change
Revenue									
Intergovermental									
1274 - DWI ST Grant Current Year	\$	384,723	\$	493,384	\$	568,702	\$	576,976	16.9 %
1275 - DWI Local Grant Previous Year									%
Intergovermental Total		384,723		493,384		568,702		576,976	16.9 %
Miscellaneous									
1260 - Refunds									%
Miscellaneous									%
Total Revenue		384,723		493,384		568,702		576,976	16.9 %
Expenditures									
Salaries & Benefits									
2002 - Full-Time Positions		241,374		305,120		299,092		350,082	14.7 %
2005 - Overtime		_		15,000		11,744		18,000	20.0 %
2063 - PERA		34,776		45,651		43,409		52,950	16.0 %
2064 - FICA		18,764		24,702		22,872		28,426	15.1 %
2065 - Health Insurance		76,937		113,265		97,823		125,182	10.5 %
2200 - Retiree Health Care		6,865		8,602		8,185		9,977	16.0 %
2208 - Vacation		1,879		1,279		1,279		3,500	173.7 %
2209 - Straight Time - OT				1,500					(100.0)%
Total Salaries & Benefits		380,595		515,118		484,403		588,117	14.2 %
<b>Operating Costs</b>									
2613 - Coordination-Training & Travel		_		_		_		_	<b>—</b> %
2634 - Prevention-Supplies		_		_		_		_	— %
2635 - Prevention-Operating Costs		_		_		_		_	<b>—</b> %
2661 - Treatment-Contract Service		_		_		_		_	<b>—</b> %
2666 - Repay of Prior Yr Balance LDWI								75,320	%
<b>Total Operating Costs</b>								75,320	
<b>Total Expenditures</b>		380,595		515,118		484,403		663,437	27.3 %
Net Change from Operations		4,128		(21,734)		84,299		(86,461)	1,942.1 %
Net Change in Fund Balance		4,128		(21,734)		84,299		(86,461)	1,942.1 %
Cash Fund Balance Beginning of Year		93,690		97,818		97,818		182,117	86.2 %
Cash Transfer from the General Fund									%
Cash Fund Balance End of Year	\$	97,818	\$	76,084	\$	182,117	\$	95,656	25.7 %

#### 412-43 DWI - State Grant

	FTE	Salary	FICA & Medicare		PERA		Group Health Ins.		Retiree Ins.		Total
412-43 DWI-State											
<b>Full-Time Positions</b>											
Accreditation Manager	1.00	\$ 55,012	\$	4,208	\$	8,321	\$	7,913	\$	1,568	\$ 77,022
Compliance Coordinator	1.00	42,952		3,286		6,496		23,183		1,224	77,141
Compliance Officer	1.00	41,101		3,144		6,217		23,183		1,171	74,816
Court Compliance	2.00	87,318		6,680		13,207		31,096		2,489	140,790
Compliance Supervisor	1.00	53,540		4,096		8,098		17,539		1,526	84,799
Administrative Coordinator	2.00	70,158		5,367		10,611		22,268		2,000	110,404
Full-Time Positions Total	8.00	350,082		26,781		52,950		125,182		9,977	564,972
Overtime		18,000		1,377		_		_		_	19,377
Vacation		 3,500		268							 3,768
DWI-State Total	8.00	\$ 371,582	\$	28,426	\$	52,950	\$	125,182	\$	9,977	\$ 588,117

## DWI Revenue Fund



Page   Page		FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
1233 - Restitution Fees	Revenue					
1240 - Treatment Fees   387   400   300   340   (15.0%)   1426 - Drug Tests   6.818   9,000   4,203   5,000   (44.4%)   1429 - Ankle Monitoring   12,883   14,800   5,298   9,000   (39.2)%   1438 - Treatment ADT   468   800   — 800   7.0	Charges for Services					
1426 - Drug Tests         6,818         9,000         4,203         5,000         (44.4%)           1429 - Ankle Monitoring         12,883         14,800         5,298         9,000         (39.2)%           1438 - Treatment ADT         468         800         —         800         —%           Charges for Services Total         20,602         25,560         9,801         15,140         (39.6)%           Miscellaneous           11260 - Refunds         —         —         125         —         —%           1416 - DWI- Alcohol Screen Fees         14,623         20,000         14,415         20,000         —         —%           1418 - Donations-DWI         3,391         3,400         3,400         4,000         17.6 %           1419 - MIP Screenings         —	1233 - Restitution Fees	\$ 46	\$ 60	\$ —	\$ —	(100.0)%
1429 - Ankle Monitoring         12,883         14,800         5,298         9,000         (39.2)%           1438 - Treatment ADT         468         800         —         800         —%           Charges for Services Total         20,602         25,060         9,801         15,140         39.6%           Miscellaneous         ***********************************	1240 - Treatment Fees	387	400	300	340	(15.0)%
1438 - Treatment ADT	1426 - Drug Tests	6,818	9,000	4,203	5,000	(44.4)%
Charges for Services Total         20,602         25,060         9,801         15,140         (39.6)%           Miscellaneous           1260 - Refunds         —         —         125         —         —%           1416 - DWI-Alcohol Screen Fees         14,623         20,000         14,415         20,000         —%           1418 - Donations-DWI         3,391         3,400         3,400         4,000         17,6 %           1419 - MIP Screenings         —         —         —         —         —         —         —         %           1425 - Probation Fees         86,387         90,000         86,070         80,000         (11.1)%           1430 - Collections         — <td>1429 - Ankle Monitoring</td> <td>12,883</td> <td>14,800</td> <td>5,298</td> <td>9,000</td> <td>(39.2)%</td>	1429 - Ankle Monitoring	12,883	14,800	5,298	9,000	(39.2)%
Miscellaneous         1260 - Refunds         —         —         125         —         —%           1416 - DWI-Alcohol Screen Fees         14,623         20,000         14,415         20,000         —%           1418 - Donations-DWI         3,391         3,400         3,400         4,000         17.6 %           1419 - MIP Screenings         —         —         —         —         —         —           1425 - Probation Fees         86,387         90,000         86,070         80,000         (11.1)%           1430 - Collections         —         —         —         290         —%           1430 - Educational Services         163         100         20         100         —%           1430 - Educational Services         163         100         20         100         —%           1440 - Credit Card Charges         2,325         2,000         2,249         2,000         —%           Miscellaneous         106,889         115,500         106,279         106,390         (7.9)%           Total Revenue         127,491         140,560         116,080         121,530         (13.5)%           Expenditures         —         —         —         —         —	1438 - Treatment ADT		800		800	%
1260 - Refunds         —         —         125         —         —           1416 - DWI-Alcohol Screen Fees         14,623         20,000         14,415         20,000         —           1418 - Donations-DWI         3,391         3,400         3,400         4,000         17.6 %           1419 - MIP Screenings         —         —         —         —         —         —           1425 - Probation Fees         86,387         90,000         86,070         80,000         (11.1)%           1430 - Collections         —         —         —         290         —         %           1430 - Educational Services         163         100         20         100         —         %           1439 - Educational Services         163         100         20         100         —         %           1430 - Credit Card Charges         2,325         2,000         2,249         2,000         —         %           Miscellaneous         106,889         115,500         106,279         106,390         (7.9)%           Total Revenue         127,491         140,560         116,080         121,530         (13.5)%           Expenditures         —         —         — <td< td=""><td>Charges for Services Total</td><td>20,602</td><td>25,060</td><td>9,801</td><td>15,140</td><td>(39.6)%</td></td<>	Charges for Services Total	20,602	25,060	9,801	15,140	(39.6)%
1416 - DWI-Alcohol Screen Fees         14,623         20,000         14,415         20,000         1-%           1418 - Donations-DWI         3,391         3,400         3,400         4,000         17.6 %           1419 - MIP Screenings         —         —         —         —         —           1425 - Probation Fees         86,387         90,000         86,070         80,000         (11.1)%           1430 - Collections         —         —         —         290         —%           1432 - Alcohol & Drug Testing         —	Miscellaneous					
1418 - Donations-DWI         3,391         3,400         3,400         4,000         17.6 %           1419 - MIP Screenings         —         —         —         —         —           1425 - Probation Fees         86,387         90,000         86,070         80,000         (11.1)%           1430 - Collections         —         —         —         290         —%           1432 - Alcohol & Drug Testing         —	1260 - Refunds	_	_	125	_	— %
1419 - MIP Screenings         —	1416 - DWI-Alcohol Screen Fees	14,623	20,000	14,415	20,000	— %
1425 - Probation Fees         86,387         90,000         86,070         80,000         (11.1)%           1430 - Collections         —         —         —         290         —         %           1432 - Alcohol & Drug Testing         —	1418 - Donations-DWI	3,391	3,400	3,400	4,000	17.6 %
1430 - Collections         —         —         —         —         290         —%           1432 - Alcohol & Drug Testing         — <td< td=""><td>1419 - MIP Screenings</td><td>_</td><td>_</td><td>_</td><td>_</td><td><b>—</b> %</td></td<>	1419 - MIP Screenings	_	_	_	_	<b>—</b> %
1432 - Alcohol & Drug Testing         —	1425 - Probation Fees	86,387	90,000	86,070	80,000	(11.1)%
1439 - Educational Services         163         100         20         100         —%           1440 - Credit Card Charges         2,325         2,000         2,249         2,000         —%           Miscellaneous         106,889         115,500         106,279         106,390         (7.9)%           Total Revenue         127,491         140,560         116,080         121,530         (13.5)%           Expenditures         Salaries & Benefits           2002 - Full-Time Positions         42,334         43,598         3,238         —         (100,0)%           2005 - Overtime         24,429         5,000         5,000         11,200         124.0 %           2063 - PERA         6,796         6,723         940         —         (100,0)%           2064 - FICA         3,816         3,947         888         972         (75.4)%           2065 - Health Insurance         7,282         7,682         2,345         —         (100,0)%           2200 - Retiree Health Care         1,207         1,267         178         —         (100,0)%           2208 - Vacation         1,236         1,500         3,60         —         (100,0)%           2209 - Straight Time - OT         35 <td>1430 - Collections</td> <td>_</td> <td>_</td> <td>_</td> <td>290</td> <td><b>—</b> %</td>	1430 - Collections	_	_	_	290	<b>—</b> %
1440 - Credit Card Charges         2,325         2,000         2,249         2,000         -%           Miscellaneous         106,889         115,500         106,279         106,390         (7.9)%           Total Revenue         127,491         140,560         116,080         121,530         (13.5)%           Expenditures         Salaries & Benefits           2002 - Full-Time Positions         42,334         43,598         3,238         — (100.0)%           2005 - Overtime         24,429         5,000         5,000         11,200         124.0 %           2063 - PERA         6,796         6,723         940         — (100.0)%           2064 - FICA         3,816         3,947         888         972         (75.4)%           2065 - Health Insurance         7,282         7,682         2,345         — (100.0)%           2200 - Retiree Health Care         1,207         1,267         178         — (100.0)%           2208 - Vacation         1,236         1,500         1,500         1,500         — (100.0)%           Total Salaries & Benefits         87,136         71,216         14,125         13,672         (80.8)%           Operating Costs           2010 - Travel/Per Diem	1432 - Alcohol & Drug Testing	_	_	_	_	<b>—</b> %
Miscellaneous         106,889         115,500         106,279         106,390         (7.9)%           Total Revenue         127,491         140,560         116,080         121,530         (13.5)%           Expenditures           Salaries & Benefits         42,334         43,598         3,238         — (100.0)%           2005 - Overtime         24,429         5,000         5,000         11,200         124.0 %           2063 - PERA         6,796         6,723         940         — (100.0)%           2064 - FICA         3,816         3,947         888         972         (75.4)%           2065 - Health Insurance         7,282         7,682         2,345         — (100.0)%           2200 - Retiree Health Care         1,207         1,267         178         — (100.0)%           2208 - Vacation         1,236         1,500         1,500         1,500         — (100.0)%           2209 - Straight Time - OT         35         1,500         36         — (100.0)%           Total Salaries & Benefits         87,136         71,216         14,125         13,672         (80.8)%           Operating Costs           2010 - Travel/Per Diem         7,476         15,000         5,004 <t< td=""><td>1439 - Educational Services</td><td>163</td><td>100</td><td>20</td><td>100</td><td><b>—</b> %</td></t<>	1439 - Educational Services	163	100	20	100	<b>—</b> %
Total Revenue         127,491         140,560         116,080         121,530         (13.5)%           Expenditures           Salaries & Benefits         42,334         43,598         3,238         — (100.0)%           2005 - Overtime         24,429         5,000         5,000         11,200         124.0 %           2063 - PERA         6,796         6,723         940         — (100.0)%           2064 - FICA         3,816         3,947         888         972         (75.4)%           2065 - Health Insurance         7,282         7,682         2,345         — (100.0)%           2200 - Retiree Health Care         1,207         1,267         178         — (100.0)%           2208 - Vacation         1,236         1,500         1,500         1,500         — %           2209 - Straight Time - OT         35         1,500         36         — (100.0)%           Total Salaries & Benefits         87,136         71,216         14,125         13,672         (80.8)%           Operating Costs           2010 - Travel/Per Diem         7,476         15,000         5,004         10,000         (33.3)%	1440 - Credit Card Charges	2,325	2,000	2,249	2,000	<b>—</b> %
Expenditures         Salaries & Benefits         2002 - Full-Time Positions       42,334       43,598       3,238       — (100.0)%         2005 - Overtime       24,429       5,000       5,000       11,200       124.0 %         2063 - PERA       6,796       6,723       940       — (100.0)%         2064 - FICA       3,816       3,947       888       972       (75.4)%         2065 - Health Insurance       7,282       7,682       2,345       — (100.0)%         2200 - Retiree Health Care       1,207       1,267       178       — (100.0)%         2208 - Vacation       1,236       1,500       1,500       1,500       — %         2209 - Straight Time - OT       35       1,500       36       — (100.0)%         Total Salaries & Benefits       87,136       71,216       14,125       13,672       (80.8)%         Operating Costs         2010 - Travel/Per Diem       7,476       15,000       5,004       10,000       (33.3)%	Miscellaneous	106,889	115,500	106,279	106,390	(7.9)%
Salaries & Benefits         2002 - Full-Time Positions       42,334       43,598       3,238       — (100.0)%         2005 - Overtime       24,429       5,000       5,000       11,200       124.0 %         2063 - PERA       6,796       6,723       940       — (100.0)%         2064 - FICA       3,816       3,947       888       972       (75.4)%         2065 - Health Insurance       7,282       7,682       2,345       — (100.0)%         2200 - Retiree Health Care       1,207       1,267       178       — (100.0)%         2208 - Vacation       1,236       1,500       1,500       1,500       — %         2209 - Straight Time - OT       35       1,500       36       — (100.0)%         Total Salaries & Benefits       87,136       71,216       14,125       13,672       (80.8)%         Operating Costs         2010 - Travel/Per Diem       7,476       15,000       5,004       10,000       (33.3)%	Total Revenue	127,491	140,560	116,080	121,530	(13.5)%
Salaries & Benefits         2002 - Full-Time Positions       42,334       43,598       3,238       — (100.0)%         2005 - Overtime       24,429       5,000       5,000       11,200       124.0 %         2063 - PERA       6,796       6,723       940       — (100.0)%         2064 - FICA       3,816       3,947       888       972       (75.4)%         2065 - Health Insurance       7,282       7,682       2,345       — (100.0)%         2200 - Retiree Health Care       1,207       1,267       178       — (100.0)%         2208 - Vacation       1,236       1,500       1,500       1,500       — %         2209 - Straight Time - OT       35       1,500       36       — (100.0)%         Total Salaries & Benefits       87,136       71,216       14,125       13,672       (80.8)%         Operating Costs         2010 - Travel/Per Diem       7,476       15,000       5,004       10,000       (33.3)%	Expenditures					
2005 - Overtime       24,429       5,000       5,000       11,200       124.0 %         2063 - PERA       6,796       6,723       940       — (100.0)%         2064 - FICA       3,816       3,947       888       972       (75.4)%         2065 - Health Insurance       7,282       7,682       2,345       — (100.0)%         2200 - Retiree Health Care       1,207       1,267       178       — (100.0)%         2208 - Vacation       1,236       1,500       1,500       1,500       — %         2209 - Straight Time - OT       35       1,500       36       — (100.0)%         Total Salaries & Benefits       87,136       71,216       14,125       13,672       (80.8)%         Operating Costs         2010 - Travel/Per Diem       7,476       15,000       5,004       10,000       (33.3)%	-					
2063 - PERA       6,796       6,723       940       — (100.0)%         2064 - FICA       3,816       3,947       888       972       (75.4)%         2065 - Health Insurance       7,282       7,682       2,345       — (100.0)%         2200 - Retiree Health Care       1,207       1,267       178       — (100.0)%         2208 - Vacation       1,236       1,500       1,500       1,500       — %         2209 - Straight Time - OT       35       1,500       36       — (100.0)%         Total Salaries & Benefits       87,136       71,216       14,125       13,672       (80.8)%         Operating Costs         2010 - Travel/Per Diem       7,476       15,000       5,004       10,000       (33.3)%	2002 - Full-Time Positions	42,334	43,598	3,238	_	(100.0)%
2064 - FICA       3,816       3,947       888       972       (75.4)%         2065 - Health Insurance       7,282       7,682       2,345       — (100.0)%         2200 - Retiree Health Care       1,207       1,267       178       — (100.0)%         2208 - Vacation       1,236       1,500       1,500       1,500       — %         2209 - Straight Time - OT       35       1,500       36       — (100.0)%         Total Salaries & Benefits       87,136       71,216       14,125       13,672       (80.8)%         Operating Costs         2010 - Travel/Per Diem       7,476       15,000       5,004       10,000       (33.3)%	2005 - Overtime	24,429	5,000	5,000	11,200	124.0 %
2065 - Health Insurance       7,282       7,682       2,345       — (100.0)%         2200 - Retiree Health Care       1,207       1,267       178       — (100.0)%         2208 - Vacation       1,236       1,500       1,500       1,500       — %         2209 - Straight Time - OT       35       1,500       36       — (100.0)%         Total Salaries & Benefits       87,136       71,216       14,125       13,672       (80.8)%         Operating Costs         2010 - Travel/Per Diem       7,476       15,000       5,004       10,000       (33.3)%	2063 - PERA	6,796	6,723	940	_	(100.0)%
2200 - Retiree Health Care       1,207       1,267       178       — (100.0)%         2208 - Vacation       1,236       1,500       1,500       1,500       — %         2209 - Straight Time - OT       35       1,500       36       — (100.0)%         Total Salaries & Benefits       87,136       71,216       14,125       13,672       (80.8)%         Operating Costs         2010 - Travel/Per Diem       7,476       15,000       5,004       10,000       (33.3)%	2064 - FICA	3,816	3,947	888	972	(75.4)%
2208 - Vacation       1,236       1,500       1,500       1,500       - %         2209 - Straight Time - OT       35       1,500       36       - (100.0)%         Total Salaries & Benefits       87,136       71,216       14,125       13,672       (80.8)%         Operating Costs         2010 - Travel/Per Diem       7,476       15,000       5,004       10,000       (33.3)%	2065 - Health Insurance	7,282	7,682	2,345	_	(100.0)%
2209 - Straight Time - OT         35         1,500         36         — (100.0)%           Total Salaries & Benefits         87,136         71,216         14,125         13,672         (80.8)%           Operating Costs           2010 - Travel/Per Diem         7,476         15,000         5,004         10,000         (33.3)%	2200 - Retiree Health Care	1,207	1,267	178	_	(100.0)%
2209 - Straight Time - OT         35         1,500         36         — (100.0)%           Total Salaries & Benefits         87,136         71,216         14,125         13,672         (80.8)%           Operating Costs           2010 - Travel/Per Diem         7,476         15,000         5,004         10,000         (33.3)%	2208 - Vacation	1,236	1,500	1,500	1,500	<b>—</b> %
Total Salaries & Benefits         87,136         71,216         14,125         13,672         (80.8)%           Operating Costs         2010 - Travel/Per Diem         7,476         15,000         5,004         10,000         (33.3)%	2209 - Straight Time - OT	35	1,500	36	_	(100.0)%
2010 - Travel/Per Diem 7,476 15,000 5,004 10,000 (33.3)%	Total Salaries & Benefits	87,136	71,216	14,125	13,672	
	Operating Costs					
2601 - Contract Service — — — — — — — — — — — — — — — — — — —	2010 - Travel/Per Diem	7,476	15,000	5,004	10,000	(33.3)%
	2601 - Contract Service	_	_	_	_	<b>—</b> %
2604 - Supplies 26,519 40,000 2,740 40,000 — %	2604 - Supplies	26,519	40,000	2,740	40,000	<b>—</b> %
2605 - Operating Costs 44,760 52,000 11,077 56,000 7.7 %	**		52,000	11,077	56,000	7.7 %
2608 - Safe Ride 3,643 6,000 — 6,000 — %				_		
2609 - Alcohol Free Events 2,045 8,000 — 5,000 (37.5)%			•	_	-	
2628 - Supervision - Screening 7,524 8,000 1,305 10,000 25.0 %				1,305		
2635 - Prevention - Operating Costs — — — — — — — — — — — — — — — — — —		_	_	_		
2895 - Refunds 248 1,000 950 1,000 — %		248	1.000	950	1.000	
Total Operating Costs         92,215         130,000         21,076         128,000         (1.5)%	-					
Total Expenditures         179,351         201,216         35,201         141,672         (80.4)%	-					

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Net Change from Operations	(51,860)	(60,656)	80,878	(20,142)	(256.0)%
Capital Outlays (See Detail)	38,084	12,000	9,738		(100.0)%
Net Change in Fund Balance	(89,944)	(72,656)	71,140	(20,142)	(179.1)%
Cash Fund Balance Beginning of Year	142,271	52,328	52,328	123,468	136.0 %
Cash Transfer from the General Fund		109,124			(100.0)%
Cash Fund Balance End of Year	\$ 52,328	\$ 88,795	\$ 123,468	\$ 103,326	16.4 %

	FTE	 Salary	ICA & edicare	PERA	Group ealth Ins.	Re	tiree Ins.	Total
435-56 DWI Program								
<b>Full-Time Positions</b>								
Administrative Coordinator	0.00	\$ 	\$ 	\$ 	\$ 	\$		\$ 
Full-Time Positions Total	0.00	_	_	_	_		_	_
Overtime		11,200	857	_	_		_	12,057
Straight Time - OT		_	_	_	_		_	_
Vacation		 1,500	 115		 			 1,615
DWI Program Total	0.00	\$ 12,700	\$ 972	\$ 	\$ 	\$		\$ 13,672

	<u>F</u>	FY 19 Actual		Y 20 Adjusted	FY	20 Actual	F	Y 21 Budget	% Change
Capital Outlays									
4324 - Copier	\$	_	\$	12,000	\$	9,738	\$	_	(100.0)%
4382 - Vehicle	\$	38,084	\$	_	\$	_	\$	_	%
<b>Total Capital Outlays</b>	\$	38,084	\$	12,000	\$	9,738	\$		(100.0)%

## LDWI Grant



#### **436-65 LDWI Grant**

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Intergovernmental					
1184 - DWI ST Grant Prior Year	\$ 28,633	\$ —	\$ —	\$ —	— %
1274 - DWI ST Grant Current Year	105,666	220,000	215,310	250,000	13.6 %
Intergovernmental Total	134,300	220,000	215,310	250,000	13.6 %
<b>Total Revenue</b>	134,300	220,000	215,310	250,000	13.6 %
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	106,975	139,492	136,529	130,289	(6.6)%
2005 - Overtime	_	14,400	3,910	8,000	(44.4)%
2063 - PERA	15,085	17,621	17,621	19,706	11.8 %
2064 - FICA	7,973	12,079	10,434	10,579	(12.4)%
2065 - Health Insurance	30,844	30,860	30,860	54,279	75.9 %
2200 - Retiree Health Care	3,065	3,320	3,320	3,713	11.8 %
2209 - Straight Time Overtime		4,000			(100.0)%
<b>Total Salaries &amp; Benefits</b>	163,942	221,772	202,675	226,566	2.2 %
<b>Operating Costs</b>					
2010 - Travel/Per Diem	_	_	_	_	— %
2604 - Supplies	_	_	_	_	— %
2605 - Operating Costs	_	_	_	_	— %
2663 - Treatment - Training & Travel	_	_	_	_	— %
2664 - Treatment - Supplies	_	_	_	_	— %
2665 - Treatment - Operating Costs					<u> </u>
<b>Total Operating Costs</b>					%
<b>Total Expenditures</b>	163,942	221,772	202,675	226,566	23.6 %
<b>Net Change from Operations</b>	(29,643)	(1,772)	12,636	23,434	(142.6)%
<b>Capital Outlays (See Detail)</b>					<u> </u>
Net Change in Fund Balance	(29,643)	(1,772)	12,636	23,434	(142.6)%
Cash Fund Balance Beginning of Year	36,174	18,535	18,535	31,170	68.2 %
Cash Transfer from the General Fund	12,003				<u> </u>
Cash Fund Balance End of Year	\$ 18,535	\$ 16,763	\$ 31,170	\$ 54,604	225.8 %

131

#### **436-65 LDWI Grant**

	FTE	Salary	FICA & Medicare		PERA		Group Health Ins.		Ret	iree Ins.	Total
436-65 LDWI Grant											
<b>Full-Time Positions</b>											
Court Compliance	1.00	\$ 41,101	\$	3,144	\$	6,217	\$	23,183	\$	1,171	\$ 74,816
Counselor	1.00	47,983		3,671		7,257		7,913		1,368	68,191
Preventionist	1.00	41,205		3,152		6,232		23,183		1,174	 74,947
Full-Time Positions Total	3.00	130,289		9,967		19,706		54,279		3,713	217,954
		0.000					•		•		0.610
Overtime		\$ 8,000	\$	612	\$		\$		\$		\$ 8,612
LDWI Grant Total	3.00	\$ 138,289	\$	10,579	\$	19,706	\$	54,279	\$	3,713	\$ 226,566

# CDWI Program



#### 437-66 CDWI Grant

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Intergovernmental					
1184 - DWI ST Grant Prior Year	\$ —	\$ —	\$ —	\$ —	— %
1274 - DWI ST Grant Current Year		8,895		7,996	(10.1)%
Intergovernmental Total		8,895		7,996	(10.1)%
Charges for Services					
1425 - Probation Fees					
<b>Charges for Services Total</b>					<u> </u>
<b>Total Revenue</b>		8,895		7,996	(10.1)%
Expenditures					
Operating Costs					
2601 - Contract Service	11,774	12,000	9,195	7,996	(33.4)%
<b>Total Operating Costs</b>	11,774	12,000	9,195	7,996	(33.4)%
<b>Total Expenditures</b>	11,774	12,000	9,195	7,996	(33.4)%
<b>Net Change from Operations</b>	(11,774)	(3,105)	(9,195)		(21.9)%
Capital Outlays (See Detail)					%
Net Change in Fund Balance	(11,774)	(3,105)	(9,195)	_	(21.9)%
Cash Fund Balance Beginning of Year	56,089	44,314	44,314	35,119	(20.7)%
Cash Transfer from the General Fund					
Cash Fund Balance End of Year	\$ 44,314	\$ 41,209	\$ 35,119	\$ 35,119	(14.8)%

## Lea County Detention Center



# Lea County Corrections Fee Fund



#### 415-45 Correction Fees

	FY 19 Actual		FY 20 Adjusted		FY 20 Actual		FY 21 Budget		% Change
Revenue									
Intergovernmental									
1593 - Collections	\$	184,346	\$	135,000	\$	130,413	\$		(100.0)%
Intergovernmental Total		184,346		135,000		130,413			(100.0)%
Total Revenue		184,346		135,000		130,413			(100.0)%
Expenditures									
Operating Costs									
2012 - Maintenance		34,297		107,800		31,965		_	(100.0)%
2702 - Maintenance - Detention		103,586		190,000		108,805			(100.0)%
<b>Total Operating Costs</b>		137,883		297,800		140,769			(100.0)%
<b>Total Expenditures</b>		137,883		297,800		140,769			2.1 %
Net Change from Operations		46,463		(162,800)		(10,356)			(122.3)%
Capital Outlays (See Detail)				545,125					(100.0)%
Net Change in Fund Balance		46,463		(707,925)		(10,356)		_	(122.3)%
Cash Fund Balance Beginning of Year		761,605		808,067		808,067		797,711	(1.3)%
<b>Cash Transfer from the General Fund</b>								(797,711)	
Cash Fund Balance End of Year	\$	808,067	\$	100,142	\$	797,711	\$		(100.0)%

137

#### 415-45 Correction Fees

	FY 19	Actual Actual	FY	20 Adjusted	FY 20 Actual	FY	21 Budget	% Change
Capital Outlays								
4125 - Facility Improvements	\$	_	\$	545,125	\$ —	\$	_	(100.0)%
Total Capital Outlays	\$		\$	545,125	\$ —	\$		(100.0)%

# Lea County Detention Center



	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Care of Prisoners					
1217 - Detention Commissary	\$ 51,047	\$ 40,212	\$ 50,330	\$ 40,212	— %
1260 - Refunds	1,340	_	619	500	— %
1310 - Care Municipal Prisoners	21,713	30,000	18,111	30,000	— %
1320 - Care Of Federal Prisoners	1,755,597	1,800,000	1,123,063	1,500,000	(16.7)%
1325 - Care State Prisoners	73,349	90,000	58,350	70,000	(22.2)%
1326 - Prisoner-Social Security	5,000	8,000	3,800	5,000	(37.5)%
1330 - Care Of Other Co Prisoner	9,200	70,000	23,779	20,000	(71.4)%
1331 - Juvenile-Care/Other Co Pris	38,375	30,000	41,875	30,000	— %
1380 - Forfeited Inmate Funds	2,816	3,000	4,548	3,000	— %
1590 - Transportation Of Fed Pris	124,961	85,000	95,393	85,000	%
Care of Prisoners Total	2,083,397	2,156,212	1,419,867	1,783,712	(17.3)%
Intergovernmental					
1218 - Fed SCAAP Grant	_	_	_	_	— %
1396 - NM Legislative Grant	_	100,000	100,000	_	(100.0)%
1593 - Collections		_		150,000	%
Intergovernmental Total	_	100,000	100,000	150,000	50.0 %
Total Revenue	2,083,397	2,256,212	1,519,867	1,933,712	(14.3)%
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	3,963,144	4,301,710	4,130,484	4,033,594	(6.2)%
2005 - Overtime	943,479	970,000	949,652	450,000	(53.6)%
2063 - PERA	570,802	665,063	592,266	601,823	(9.5)%
2064 - FICA	370,046	408,641	382,443	347,585	(14.9)%
2065 - Health Insurance	1,051,305	1,383,737	1,174,156	1,232,520	(10.9)%
2068 - Life Ins - Det Officer	1,426	1,700	1,549	1,700	<b>—</b> %
2109 - SEC 125 Flex Spending	_	1,020	_	1,020	— %
2200 - Retiree Health Care	109,337	125,318	111,655	113,401	(9.5)%
2208 - Vacation	3,789	60,000	10,526	60,000	— %
2209 - Straight Time - OT	13,004	30,000	_	_	(100.0)%
Total Salaries & Benefits	7,026,331	7,947,188	7,352,732	6,841,643	(13.9)%
Operating Costs	_				
2006 - Postage	\$ 2,029	\$ 3,000	\$ 1,836	\$ 2,500	(16.7)%
2007 - Communications	12,034	-	14,356	18,000	(21.7)%
2008 - Printing & Publishing	3,273	-	3,652	4,000	_ %
2009 - Office Supplies	16,977		15,176	16,500	(2.9)%
2010 - Travel/Per Diem	4,950		4,113	6,000	(53.8)%
2011 - Vehicle - Gas & Oil	18,091	-	15,280	20,000	(20.0)%
2012 - Maintenance				150,000	— %
2013 - Rental Of Equipment	1,073	2,500	1,430	1,700	(32.0)%
2016 - Education/Registration/Dues	3,128		11,006	10,500	(47.5)%
2019 - Contract Service - Housing	90		840	5,000	(50.0)%
2017 Contract Delvice Housing	70	10,000	0+0	5,000	(30.0)/0

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
2020 - Supplies	80,614	120,000	77,066	95,000	(20.8)%
2025 - Utilities	207,442	250,000	165,377	220,000	(12.0)%
2046 - Janitors Supplies	43,763	60,000	46,620	50,000	(16.7)%
2049 - Contracted Services - Meals	715,835	973,910	584,406	623,910	(35.9)%
2079 - Contractual Service - Maintenance	97,124	108,700	91,774	111,200	2.3 %
2111 - Vehicle - Maintenance	7,779	13,000	7,219	10,000	(23.1)%
2130 - Computers And Peripherals	13,835	572,000	24,985	52,000	(90.9)%
2131 - Uniforms	20,884	28,000	26,659	19,000	(32.1)%
2018 - Care of Prisoners	1,165,921	1,300,000	978,075	300,000	(76.9)%
2136 - Inmate Work Detail	36	2,500	2,420	2,500	— %
2139 - Inmate Programs	1,175	12,000	9,990	12,000	— %
2152 - Contract Labor/Professional Services					%
<b>Total Operating Costs</b>	2,416,051	3,557,610	2,082,280	1,829,810	(48.6)%
<b>Total Expenditures</b>	9,442,382	11,504,798	9,435,012	8,671,453	(0.1)%
Net Change from Operations	(7,358,985)	(9,248,586)	(7,915,145)	(6,737,741)	7.6 %
Capital Outlays (See Detail)	226,077	6,736,378	665,479	6,275,000	194.4 %
Net Change in Fund Balance	(7,585,062)	(15,984,964)	(8,580,624)	(13,012,741)	13.1 %
Cash Fund Balance Beginning of Year	320,490	835,428	835,428	504,804	(39.6)%
Cash Transfer from the General Fund	8,100,000	15,327,220	8,250,000	13,200,000	(13.9)%
Cash Fund Balance End of Year	\$ 835,428	\$ 177,684	\$ 504,804	\$ 692,063	289.5 %

	FTE	Salary	FICA & Medicare	PERA	Group Health Ins.	Retiree Ins.	Total
418-23 Detention Facility							
<b>Full-Time Positions</b>							
Warden	1.00	\$ 109,451	\$ 8,373	\$ 16,554	\$ 23,183	\$ 3,119	\$ 160,681
Chief of Security	1.00	87,550	6,698	13,242	23,183	2,495	133,168
Lieutenant	4.00	251,444	19,235	38,031	55,226	7,166	371,102
Business Manager	1.00	_	_	_	_	_	_
Sergeant	3.00	178,218	13,634	26,955	35,974	5,079	259,860
Fin Officer	1.00	63,867	4,886	9,660	7,913	1,820	88,146
Detention Officer	69.00	2,901,551	221,969	438,860	967,163	82,694	4,612,237
Custodian of Records	1.00	_	_	_	_	_	_
Records Officer	4.00	165,547	12,664	25,039	60,721	4,718	268,689
Transport	1.00	60,266	4,610	9,115	7,913	1,718	83,622
Maintenance Technician	1.00	48,017	3,673	7,263	23,183	1,368	83,504
Administrative Officer	1.00	63,489	4,857	9,603	7,913	1,809	87,671
Class Officer	1.00	49,595	3,794	7,501	20,148	1,413	82,452
Full-Time Positions Total	89.00	3,978,994	304,393	601,823	1,232,520	113,401	6,231,131
Incentive Pay		54,600	4,177	_	_	_	58,777
Life Ins-Law/Det Officer		_	_	_	1,700	_	1,700
Overtime		450,000	34,425	_	_	_	484,425
SEC 125 Flex Spending		1,020	_	_	_	_	1,020
Straight Time - OT		_	_	_	_	_	_
Vacation		60,000	4,590				64,590
Detention Facility Total	89.00	\$ 4,544,614	\$ 347,585	\$ 601,823	\$ 1,234,220	\$ 113,401	\$ 6,841,643

	FY	FY 19 Actual		20 Adjusted	FY	Y 20 Actual	FY	21 Budget	% Change
Capital Outlays									
4238 - Kitchen Equipment	\$	8,000	\$	42,000	\$	38,477	\$	8,000	(81.0)%
4324 - Copier		_		_		_		25,000	— %
4362 - Camera (s)		_		_		_		20,000	— %
4382 - Vehicle		62,704		60,000		59,014		60,000	— %
4440 - Equipment		_		16,000		15,962		557,000	3,381.3 %
4605 - Radio Equipment and Upgrades		7,470		28,000		20,507		5,000	(82.1)%
4749 - Detention - Washers		_		47,987		47,987		_	(100.0)%
4757 - Detention Center Upgrades		147,903		6,542,391		483,533		5,600,000	(14.4)%
Total Capital Outlays	\$	226,077	\$ 6,736,378		\$	665,479	\$	6,275,000	(6.8)%

143

# Lea County Emergency Management And

## **Environmental Services**





# Environmental Gross Receipt Tax



	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change	
Revenue						
Miscellaneous						
1381 - Miscellaneous	\$ 75,925	\$ 25,000	\$ 37,467	\$ —	(100.0)%	
1062 - Administrative Fee	103,238	115,773	115,773	_	(100.0)%	
Miscellaneous Total	179,163	140,773	153,240		(200.0)%	
Other Taxes						
1800 - Gross Receipts Tax	4,592,236	3,587,250	5,126,275		(100.0)%	
Other Taxes Total	4,592,236	3,587,250	5,126,275		(100.0)%	
Total Revenue	4,771,399	3,728,023	5,279,515		(100.0)%	
Expenditures						
Salaries & Benefits						
2002 - Full-Time Positions	322,591	378,965	349,124	_	(100.0)%	
2005 - Overtime	22,370	31,200	20,834	_	(100.0)%	
2063 - PERA	41,265	54,793	49,349	_	(100.0)%	
2064 - FICA	26,525	31,756	28,713	_	(100.0)%	
2065 - Health Insurance	99,134	151,350	117,670	_	(100.0)%	
2200 - Retiree Health Care	7,297	10,801	8,703	_	(100.0)%	
2208 - Vacation	1,998	3,300	2,490	_	(100.0)%	
2209 - Straight Time - OT	239	1,645			(100.0)%	
<b>Total Salaries &amp; Benefits</b>	521,419	663,810	576,882		(100.0)%	
Operating Costs						
2007 - Communications	7,116	12,000	10,060	_	(100.0)%	
2008 - Printing & Publishing	1,393	7,000	3,274	_	(100.0)%	
2009 - Office Supplies	4,000	4,000	3,639	_	(100.0)%	
2010 - Travel/Per Diem	2,565	4,000	1,378	_	(100.0)%	
2011 - Vehicle - Gas & Oil	42,648	58,000	41,110	_	(100.0)%	
2012 - Maintenance	84,981	99,783	96,474	_	(100.0)%	
2013 - Rental Of Equipment	6,601	10,000	4,780	_	(100.0)%	
2088 - Animal Control	3,187	7,500	6,065	_	(100.0)%	
2016 - Education/Registration/Dues	1,992	4,000	3,062	_	(100.0)%	
2025 - Utilities	4,652	6,500	4,642	_	(100.0)%	
2111 - Vehicle - Maintenance	5,385	20,000	12,214	_	(100.0)%	
2113 - Supplies - Vector Control	5,813	8,000	1,785	_	(100.0)%	
2130 - Computers And Peripherals	5,912	10,000	9,607	_	(100.0)%	
2137 - Disposal Fee	148	2,000	_	_	(100.0)%	
2160 - Environmental Clean-Up	_	50,000	20,766	_	(100.0)%	
2131 - Uniforms	4,508	7,500	5,623	_	(100.0)%	
2151 - Contract Hauling	349,014	448,000	447,544	_	(100.0)%	
2152 - Contract Labor/Professional Service	415,506	500,000	490,704	_	(100.0)%	
2153 - Disposal	433,785	468,000	467,739	_	(100.0)%	
2207 - State Administrative Fee	149,318	165,000	155,795	_	(100.0)%	
<b>Total Operating Costs</b>	1,528,523	1,891,283	1,786,261		(100.0)%	
Total Expenditures	2,049,943	2,555,093	2,363,144		15.3 %	

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
<b>Net Change from Operations</b>	2,721,456	1,172,930	2,916,371		7.2 %
<b>Capital Outlays (See Detail)</b>	442,087	2,933,000	780,295		76.5 %
Net Change in Fund Balance	2,279,369	(1,760,070)	2,136,077	_	(6.3)%
Cash Fund Balance Beginning of Year	3,400,479	5,679,848	5,679,848	7,815,924	37.6 %
Cash Transfer from the General Fund				(7,815,924)	%
Cash Fund Balance End of Year	\$ 5,679,848	\$ 3,919,778	\$ 7,815,924	<u> </u>	(100.0)%

	FTE	Salary	FICA & Medicare		PERA		Group ealth Ins.	Retiree Ins.	Total
411-27 Environmental Services									
<b>Full-Time Positions</b>									
Assistant Manager	0.00	\$ _	\$	_	\$ _	\$	_	\$	_
Director	0.00	_		_	_		_	_	_
Administrative Coordinator	0.00	_		_	_		_	_	_
Supervisor	0.00	_		_	_		_	_	_
Technician	0.00	_		_	_		_	_	_
Full-Time Positions Total	0.00			_	_		_	_	_
Overtime		_		_	_		_	_	_
Straight Time - OT		_		_	_		_	_	_
Vacation		 			 		<u> </u>		
Environmental Services Total	0.00	\$ 	\$		\$ 	\$		<u>\$</u>	<u> </u>

	FY 19 Actual		FY	20 Adjusted	FY	20 Actual	FY 21 Budget		% Change
Capital Outlays									
4315 - Pickup (s)	\$	74,944	\$	180,000	\$	154,966	\$	_	(100.0)%
4328 - Remodel Courthouse		_		800,000		_		_	(100.0)%
4333 - Judicial Complex		_		_		_		_	— %
4367 - Equipment		342,408		223,000		111,641.01		_	(100.0)%
4641 - Computer Equipment		24,736		25,000		24,600		_	(100.0)%
4647 - Airport Improvements		_		380,000		380,000		_	(100.0)%
4471 - Security Gate		_		_		_		_	— %
4481 - Eunice Convenience Center		_		400,000		_		_	(100.0)%
4778 - Building Improvements		_		400,000		75,525		_	(100.0)%
4589 - North Hobbs Convenience Center		_		525,000		33,563		_	(100.0)%
<b>Total Capital Outlays</b>	\$	442,087	\$	2,933,000	\$	780,295	\$		(100.0)%

149

# Tire Recycling Grant



## 426-26 Tire Recycling

	FY 19 Actual		FY 20 Adjusted	FY 20 Actua	FY 21 B	Budget	% Change
Revenue							
Intergovernmental							
1782 - State Grant-Tire Recycling	\$		\$	\$ -	- \$		%
Intergovernmental Total					-		%
Miscellaneous							
1381 - Miscellaneous		_	_	_	-	_	<b>—</b> %
Miscellaneous				_	-		%
Total Revenue					-		— %
<b>Operating Costs</b>							
2076 - Equipment Operating		_	_	_	-	_	— %
2605 - Operating Costs					<u>-</u>		%
<b>Total Operating Costs</b>				_	-		%
Total Expenditures							%
Net Change from Operations					-		%
Capital Outlays (See Detail)					-		
Net Change in Fund Balance		_	_	_	-	_	— %
Cash Fund Balance Beginning of Year	•	1,800	1,800	1,800	)	1,800	— %
Cash Transfer from the General Fund					_		%
Cash Fund Balance End of Year	\$	1,800	\$ 1,800	\$ 1,800	\$	1,800	%

# Lea County Emergency Management Services



# Maljamar Volunteer Fire Department





## 407-14 Maljamar Fire Department

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Intergovernmental					
1490 - State Grant	\$ 36,038	\$ —	\$ —	\$ —	<b>—</b> %
1560 - State Fire Allotment	76,655	75,062	96,545	75,062	%
Intergovernmental Total	112,693	75,062	96,545	75,062	<u> </u>
Miscellaneous					
1381 - Miscellaneous					%
Miscellaneous					%
Total Revenue	112,693	75,062	96,545	75,062	%
Expenditures					
Operating Costs					
2007 - Communications	1,671	3,000	1,584	3,000	— %
2009 - Office Supplies	500	500	_	500	— %
2010 - Travel/Per Diem	_	1,500	_	1,500	<b>—</b> %
2013 - Rental Of Equipment	1,602	1,700	1,602	1,700	<b>—</b> %
2016 - Education/Registration/Dues	_	1,000	_	1,000	<b>—</b> %
2023 - Maintenance - Building	_	2,000	_	2,000	<b>—</b> %
2025 - Utilities	2,814	6,500	2,836	6,500	<b>—</b> %
2076 - Equipment Operating	85,084	58,612	28,243	64,004	9.2 %
2505 - Meal Expense		250		250	%
<b>Total Operating Costs</b>	91,672	75,062	34,266	80,454	7.2 %
Total Expenditures	91,672	75,062	34,266	80,454	(62.6)%
Net Change from Operations	21,022		62,279	(5,392)	196.3 %
Capital Outlays (See Detail)					%
Net Change in Fund Balance	21,022	_	62,279	(5,392)	196.3 %
Cash Fund Balance Beginning of Year	108,203	129,224	129,224	191,503	48.2 %
Cash Transfer from the General Fund					%
Cash Fund Balance End of Year	\$ 129,224	\$ 129,224	\$ 191,503	\$ 186,111	44.0 %

## 407-14 Maljamar Fire Department

	FY 19	FY 19 Actual		FY 20 Adjusted		FY 20 Actual		21 Budget	% Change
Capital Outlays									
4124 - Compressor	\$	_	\$	_	\$	_	\$	_	%
4529 - Fire Protection Grant		_		_		_		_	%
<b>Total Capital Outlays</b>	\$		\$		\$		\$		%

# Knowles Volunteer Fire Department





## **408-15 Knowles Fire Department**

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Intergovernmental					
1490 - State Grant	\$ 61,213	\$ —	\$ —	\$ —	— %
1560 - State Fire Allotment	80,914	79,232	101,909	79,232	%
Intergovernmental Total	142,127	79,232	101,909	79,232	%
Miscellaneous					
1262 - Volunteer Firefighter Reimbursement	2,773	_	_	_	— %
1381 - Miscellaneous					%
Miscellaneous	2,773		_		%
Total Revenue	144,899	79,232	101,909	79,232	%
Expenditures					
Operating Costs					
2007 - Communications	2,120	3,000	1,892	3,000	— %
2009 - Office Supplies	600	600	_	600	— %
2010 - Travel/Per Diem	651	1,500	_	1,500	— %
2013 - Rental Of Equipment	961	1,000	961	1,000	— %
2016 - Education/Registration/Dues	995	1,000	(1,725)	1,000	— %
2023 - Maintenance - Building	_	1,500	_	1,500	— %
2025 - Utilities	8,025	7,500	6,542	7,500	— %
2076 - Equipment Operating	112,879	63,882	46,403	68,574	7.3 %
2505 - Meal Expense	_	250	_	250	— %
<b>Total Operating Costs</b>	126,230	80,232	54,073	84,924	5.8 %
Total Expenditures	126,230	80,232	54,073	84,924	(57.2)%
Net Change from Operations	18,669	(1,000)	47,836	(5,692)	156.2 %
Capital Outlays (See Detail)		600,000			(100.0)%
Net Change in Fund Balance	18,669	(601,000)	47,836	(5,692)	156.2 %
Cash Fund Balance Beginning of Year	46,544	65,213	65,213	113,049	73.4 %
Cash Transfer from the General Fund		600,000		5,700	(99.1)%
Cash Fund Balance End of Year	\$ 65,213	\$ 64,213	\$ 113,049	\$ 113,057	76.1 %

## **408-15 Knowles Fire Department**

	FY 19 Actual		FY 20 Adjusted		FY 20 Actual		FY 21 Budget		% Change
Capital Outlays									
4125 - Facility Improvements	\$	_	\$	600,000	\$	_	\$		(100)%
Total Capital Outlays	\$		\$	600,000	\$		\$		(100)%

# Lea Regional Aircraft Rescue and Firefighting Department





## **409-16 Lea Regional Airport Fire Department**

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Miscellaneous					
1180 - Interest On Investments	\$ —	\$ —	\$ —	\$ —	— %
1260 - Refunds	_	_	_	_	— %
1381 - Miscellaneous	_	_	_	_	— %
1420 - Recoveries					%
Miscellaneous Total					%
Total Revenue					%
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	35,054	195,307	37,317	35,547	(81.8)%
2003 - Part Time Positions	106,620	124,800	81,994	124,800	<b>—</b> %
2005 - Overtime	3,589	5,000	2,465	2,500	(50.0)%
2063 - PERA	5,151	10,664	5,367	5,377	(49.6)%
2064 - FICA	2,868	24,970	2,998	12,534	(49.8)%
2065 - Health Insurance	20,523	45,020	22,419	23,183	(48.5)%
2200 - Retiree Health Care	987	2,009	1,012	1,013	(49.6)%
2208 - Vacation	_	1,000	_	1,000	— %
2209 - Straight Time - OT	_	300	_	_	(100.0)%
<b>Total Salaries &amp; Benefits</b>	174,792	409,070	153,571	205,954	(49.7)%
Operating Costs					
2007 - Communications	_	4,000	_	6,000	50.0 %
2009 - Office Supplies	1,000	1,000	317	1,000	— %
2010 - Travel/Per Diem	1,845	3,500	1,105	3,500	— %
2016 - Education/Registration/Dues	4,100	5,000	4,796	5,000	— %
2023 - Maintenance - Building	_	2,000	1,158	3,000	50.0 %
2025 - Utilities	6,025	7,000	6,184	8,000	14.3 %
2076 - Equipment Operating	35,343	50,000	30,645	53,000	6.0 %
2505 - Meal Expense		500		500	%
<b>Total Operating Costs</b>	48,313	73,000	44,205	80,000	9.6 %
Total Expenditures	223,105	482,070	197,776	285,954	(40.7)%
Net Change from Operations	(223,105)	(482,070)	(197,776)	(285,954)	(40.7)%
Capital Outlays (See Detail)					%
Net Change in Fund Balance	(223,105)	(482,070)	(197,776)	(285,954)	(40.7)%
Cash Fund Balance Beginning of Year	50,328	17,222	17,222	19,446	12.9 %
Cash Transfer from the General Fund	190,000	483,760	200,000	300,000	(38.0)%
Cash Fund Balance End of Year	\$ 17,222	\$ 18,912	\$ 19,446	\$ 33,492	77.1 %

## **409-16 Lea Regional Airport Fire Department**

	FTE	Salary	FICA & Medicare		PERA		Group ealth Ins.	Re	etiree Ins.	Total	
409-16 Airport Fire Dept											
Full-Time Positions											
Firefighter	2.00	\$ 35,547	\$	2,719	\$	5,377	\$ 23,183	\$	1,013	\$	67,839
Full-Time Positions Total	2.00	35,547		2,719		5,377	23,183		1,013		67,839
Overtime		2,500		191		_	_		_		2,691
Part-Time Positions		124,800		9,547		_	_		_		134,347
SEC 125 Flex Spending		_		_		_	_		_		_
Straight Time - OT		_		_		_	_		_		_
Vacation		 1,000		77							1,077
Emergency Management Total	2.00	\$ 163,847	\$	12,534	\$	5,377	\$ 23,183	\$	1,013	\$	205,954

## Monument Volunteer Fire Department





## **410-17 Monument Fire Department**

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Intergovernmental					
1490 - State Grant	\$ —	\$ —	\$ —	\$ —	— %
1560 - State Fire Allotment	85,172	83,401	107,272	83,401	%
Intergovernmental Total	85,172	83,401	107,272	83,401	<u> </u>
Miscellaneous					
1381 - Miscellaneous					%
Miscellaneous Total	_				<u> </u>
<b>Total Revenue</b>	85,172	83,401	107,272	83,401	%
Expenditures					
Operating Costs					
2007 - Communications	2,112	3,000	2,152	3,000	— %
2009 - Office Supplies	600	600	_	600	— %
2010 - Travel/Per Diem	_	1,500	_	1,500	— %
2013 - Rental Of Equipment	320	500	_	500	— %
2016 - Education/Registration/Dues	997	1,000	_	1,000	— %
2023 - Maintenance - Building	445	2,000	_	2,000	— %
2025 - Utilities	4,319	6,500	3,499	6,500	— %
2076 - Equipment Operating	45,187	68,051	31,842	74,043	8.8 %
2505 - Meal Expense		250		250	%
<b>Total Operating Costs</b>	53,982	83,401	37,493	89,393	7.2 %
Total Expenditures	53,982	83,401	37,493	89,393	(30.5)%
Net Change from Operations	31,190		69,778	(5,992)	123.7 %
Capital Outlays (See Detail)	_	100,000	99,016		(100.0)%
Net Change in Fund Balance	31,190	(100,000)	(29,238)	(5,992)	(193.7)%
Cash Fund Balance Beginning of Year	100,910	132,100	132,100	102,863	(22.1)%
Cash Transfer from the General Fund				30,000	%
Cash Fund Balance End of Year	\$ 132,100	\$ 32,100	\$ 102,863	\$ 126,871	295.2 %

## 410-17 Monument Fire Department

	FY 19 Actual	FY	20 Adjusted	F	Y 20 Actual	F	Y 21 Budget	% Change
Capital Outlays								
4638 - Fire Apparatus	_	\$	100,000	\$	99,016	\$	_	(100.0)%
4529 - Fire Protection Grant	_		_		_		_	%
<b>Total Capital Outlays</b>		\$	100,000	\$	99,016	\$		(100.0)%

## **Knowles EMS**



#### 604-47 EMS Knowles

	FY 19 Actual		FY 20 Adjusted		FY 20 Actual		FY 21 Budget		% Change
Revenue									
Intergovernmental									
1630 - Emergency Medical SRV	\$	5,069	\$	5,000	\$	5,166	\$	5,000	%
Intergovernmental Total		5,069		5,000		5,166		5,000	%
Total Revenue		5,069		5,000		5,166		5,000	%
Expenditures									
Operating Costs									
2044 - Supplies		1,989		5,000		1,725		5,000	%
<b>Total Operating Costs</b>		1,989		5,000		1,725		5,000	%
Total Expenditures		1,989		5,000		1,725		5,000	%
Net Change from Operations		3,080				3,441			%
Capital Outlays (See Detail)						_			%
Net Change in Fund Balance		3,080		_		3,441		_	%
Cash Fund Balance Beginning of Year		15,740		18,820		18,820		22,261	18.3%
Cash Transfer from the General Fund						_			%
Cash Fund Balance End of Year	\$	18,820	\$	18,820	\$	22,261	\$	22,261	18.3%

## Maljamar EMS



### 613-48 EMS Fund - Maljamar

	FY 19 Actual		FY 20 Adjusted		FY 20 Actual		FY 21 Budget		% Change	
Expenditures										
Operating Costs										
2044 - Supplies	\$		\$	6,993	\$		\$	6,993	%	
<b>Total Operating Costs</b>				6,993				6,993	%	
<b>Total Expenditures</b>				6,993				6,993	%	
Net Change from Operations				(6,993)				(6,993)	%	
Capital Outlays (See Detail)									%	
Net Change in Fund Balance		_		(6,993)		_		(6,993)	%	
Cash Fund Balance Beginning of Year		6,994		6,994		6,994		6,994	%	
Cash Transfer from the General Fund									%	
Cash Fund Balance End of Year	\$	6,994	\$	1	\$	6,994	\$	1	%	

# Lea County Fire Marshal



## 618-79 Lea County Fire Marshal

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Intergovernmental					
1396 - NM Legislative Grant	\$ —	\$ 200,000	\$ —	\$ 200,000	%
1560 - State Fire Allotment	\$ 80,914	\$ 79,232	\$ 103,406	\$ 79,232	%
Intergovernmental Total	80,914	279,232	103,406	279,232	%
<b>Total Revenue</b>	80,914	279,232	103,406	279,232	
Expenditures					
<b>Operating Costs</b>					
2007 - Communications	2,361	3,500	3,245	2,500	(28.6)%
2009 - Office Supplies	425	1,500	1,425	1,500	%
2010 - Travel/Per Diem	1,076	3,000	205	3,000	%
2016 - Education/Registration/Dues	243	1,500	_	2,500	66.7%
2076 - Equipment Operating	26,418	69,232	52,544	69,232	%
2505 - Meal Expense		500		500	%
<b>Total Operating Costs</b>	30,523	79,232	57,418	79,232	%
Total Expenditures	30,523	79,232	57,418	79,232	
<b>Net Change from Operations</b>	50,391	200,000	45,988	200,000	
Capital Outlays (See Detail)	2,743	1,500,000	187,445	3,300,000	120.0%
Net Change in Fund Balance	47,648	(1,300,000)	(141,457)	(3,100,000)	138.5%
Cash Fund Balance Beginning of Year	52,336	99,984	99,984	158,527	58.6%
Cash Transfer from the General Fund		1,213,377	200,000	3,300,000	172.0%
Cash Fund Balance End of Year	\$ 99,984	\$ 13,361	\$ 158,527	\$ 358,527	2,583.3%

## 618-79 Lea County Fire Marshal

	FY 19	FY 19 Actual		20 Adjusted	F	Y 20 Actual	FY	21 Budget	% Change
Capital Outlays									
4638 - Apparatus	\$	_	\$	_	\$	_	\$	_	%
4493 - Knowles, Maljamar & Monument Water Systems		_		_		_		300,000	%
4123 - County Fire Department Improvements		2,743		1,500,000		187,445.13		3,000,000	100.0%
<b>Total Capital Outlays</b>	\$	2,743	\$	1,500,000	\$	187,445	\$	3,300,000	120.0%

## Fire Excise Tax



#### 619-59 Fire Excise

	FY	19 Actual	F	Y 20 Adjusted	FY 20 Actual		FY 21 Budget		% Change
Revenue									
Miscellaneous									
1180 - Interest On Investments	\$	17,550	\$	4,000	\$	2,947	\$	4,000	%
Miscellaneous		17,550		4,000		2,947		4,000	%
Total Revenue		17,550		4,000		2,947		4,000	
Expenditures									
Operating Costs									
2231 - Equipment - Monument		_		_		_		_	— %
2232 - Equipment - Maljamar									%
<b>Total Operating Costs</b>									%
<b>Total Expenditures</b>									
Net Change from Operations		17,550		4,000		2,947		4,000	
Capital Outlays (See Detail)		479,314		600,000		475,210		357,000	(40.5)%
Net Change in Fund Balance		(461,764)		(596,000)		(472,264)		(353,000)	(40.8)%
Cash Fund Balance Beginning of Year		909,311		447,547		447,547		75,283	(83.2)%
<b>Cash Transfer from the General Fund</b>			_	280,661		100,000		300,000	6.9 %
Cash Fund Balance End of Year	\$	447,547	\$	132,208	\$	75,283	\$	22,283	(83.1)%

#### 619-59 Fire Excise

	FY	19 Actual	FY 20 A	djusted	FY 2	0 Actual	FY 2	21 Budget	% Change
Capital Outlays									
4438 - Fire Truck		229,314	2	250,000		250,000		_	(100.0)%
4638 - Apparatus		250,000	3	350,000		225,210		357,000	2.0 %
<b>Total Capital Outlays</b>	\$	479,314	\$ (	600,000	\$	475,210	\$	357,000	(40.5)%

## **Monument EMS**



#### 621-61 EMS Monument

	FY 1	9 Actual	FY	20 Adjusted	FY	20 Actual	FY	21 Budget	% Change
Revenue									
Intergovernmental									
1630 - Emergency Medical SRV	\$		\$	5,000	\$		\$	5,000	%
Intergovernmental Total				5,000				5,000	%
Total Revenue				5,000				5,000	%
Expenditures									
Operating Costs									
2044 - Supplies				5,000				5,000	%
<b>Total Operating Costs</b>				5,000				5,000	%
<b>Total Expenditures</b>				5,000				5,000	%
Net Change from Operations									%
Capital Outlays (See Detail)									%
Net Change in Fund Balance		_		_		_		_	%
Cash Fund Balance Beginning of Year		1,017		1,017		1,017		1,017	%
Cash Transfer from the General Fund									%
Cash Fund Balance End of Year	\$	1,017	\$	1,017	\$	1,017	\$	1,017	

# Emergency Management Performance Grant



#### **424-77 EMPG Reimbursement**

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Intergovernmental					
1435 - EMPG Prior Year	\$ 8,116	\$ —	\$ —	\$ —	— %
1436 - EMPG Current Year	17,194	50,731	10,153	50,731	%
Intergovernmental Total	25,310	50,731	10,153	50,731	%
Miscellaneous					
1260 - Refunds	_	_	_	_	— %
Miscellaneous	_		_	_	<u> </u>
Total Revenue	25,310	50,731	10,153	50,731	%
Expenditures					
Salaries & Benefits					
2002 - Full-Time Positions	25,169	26,893	26,380	26,381	(1.9)%
2005 - Overtime	_	500	_	_	(100.0)%
2063 - PERA	3,707	4,068	3,987	3,990	(1.9)%
2064 - FICA	1,923	2,134	2,015	2,018	(5.4)%
2065 - Health Insurance	3,881	4,257	4,240	4,385	3.0 %
2200 - Retiree Health Care	_	766	_	752	(1.9)%
2208 - Vacation	_	_	_	_	<b>—</b> %
2209 - Straight Time - OT		500			(100.0)%
<b>Total Salaries &amp; Benefits</b>	34,681	39,118	36,623	37,526	(4.1)%
<b>Total Expenditures</b>	34,681	39,118	36,623	37,526	5.6 %
Net Change from Operations	(9,371)	11,613	(26,470)	13,205	182.5 %
Capital Outlays (See Detail)					
Net Change in Fund Balance	(9,371)	11,613	(26,470)	13,205	182.5 %
Cash Fund Balance Beginning of Year	32,906	23,536	23,536	52,066	121.2 %
Cash Transfer from the General Fund		55,000	55,000		(100.0)%
Cash Fund Balance End of Year	\$ 23,536	\$ 90,148	\$ 52,066	\$ 65,271	(27.6)%

#### 424-77 EMPG Reimbursement

	FTE	Salary	FICA & Medicare	PERA	Group Health Ins.	Retiree Ins.	Total
Special Revenue Funds							
424-77 EMPG Reimbursemen	nt						
<b>Emergency Management</b>							
<b>Full-Time Positions</b>							
Director	0.25	26,381	2,018	3,990	4,385	752	37,526
Full-Time Positions Total	0.25	26,381	2,018	3,990	4,385	752	37,526
Overtime		_	_	_	_	_	_
Straight Time - OT		_	_	_	_	_	_
Vacation							
EMPG Reimbursement Total	0.25	\$ 26,381	\$ 2,018	\$ 3,990	\$ 4,385	\$ 752	\$ 37,526

## Other Grants



## 431-51 Grant Funding

	FY 1	19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue						
Intergovernmental						
1365 - Bennett Colonias Grant	\$	37,501	\$ —	\$ —	\$	— %
1370 - Homeland Security 2018		_	117,162	_	_	(100.0)%
1437 - Homeland Security Grant		896	12,672	_	_	(100.0)%
1604 - FEMA Mitigation Grant		_	_	_	52,350	— %
1750 - SHSGP		7,119	_	_	_	— %
1759 - NMDOT Aviation Grant 2016		40,944	215,000	7,664	_	(100.0)%
1760 - Lea County Health Council		_	_	3,423	5,000	— %
1813 - SHSGP 2018		208,630	68,314	71,110		(100.0)%
Intergovernmental Total		295,089	413,148	82,197	57,350	(86.1)%
Miscellaneous						
1260 - Refunds		_	_	_	_	— %
1381 - Miscellaneous		_	_	_	_	— %
Miscellaneous						<u> </u>
<b>Total Revenue</b>		295,089	413,148	82,197	57,350	(86.1)%
Expenditures						
Operating Costs						
2220 - Bennett Colonias Grant Project		41,393	_	_	_	— %
2437 - FEMA Mitigation Grant		_	_	_	52,350	— %
2454 - Lea County Health Council		6,099	21,335	608	26,335	23.4 %
<b>Total Operating Costs</b>		47,492	21,335	608	78,685	268.8 %
Total Expenditures		47,492	21,335	608	78,685	268.8 %
<b>Net Change from Operations</b>		247,597	391,813	81,589	(21,335)	(105.4)%
Capital Outlays (See Detail)		174,016	400,476	49,680		(100.0)%
Net Change in Fund Balance		73,582	(8,663)	31,909	(21,335)	146.3 %
Cash Fund Balance Beginning of Year		20,101	193,683	193,683	225,592	16.5 %
Cash Transfer from the General Fund		100,000				%
Cash Fund Balance End of Year	\$	193,683	\$ 185,020	\$ 225,592	\$ 204,257	10.4 %

## 431-51 Grant Funding

	FY 20 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Capital Outlays					
4109 - NM DOT Aviation Grant	69,652	215,000	15,328	_	(100.0)%
4407 - Homeland Security 2018	15,750	117,162	34,352	_	(100.0)%
4559 - SHSGP 2017	88,614	68,314			(100.0)%
<b>Total Capital Outlays</b>	\$ 174,015.9	\$ 400,476	\$ 49,679.53	<u>\$</u>	(100.0)%

# Lea County Law Enforcement



## Law Enforcement Protection Grant



### 605-39 Law Enforcement Protection Fund

	FY	19 Actual	FY 2	20 Adjusted	FY	FY 20 Actual		1 Budget	% Change
Revenue						_		_	
Intergovernmental									
1720 - LEPF Allotment	\$	56,600	\$	59,000	\$	59,000	\$	60,800	3.1%
Intergovernmental Total		56,600		59,000		59,000		60,800	3.1%
Total Revenue		56,600		59,000		59,000		60,800	3.1%
Expenditures									
<b>Operating Costs</b>									
2039 - LEPF Expenditures		29,932		89,050		87,600		60,800	(31.7)%
<b>Total Operating Costs</b>		29,932		89,050		87,600		60,800	(31.7)%
<b>Total Expenditures</b>		29,932		89,050		87,600		60,800	(31.7)%
Net Change from Operations		26,668		(30,050)		(28,600)			(100.0)%
Capital Outlays (See Detail)									%
Net Change in Fund Balance		26,668		(30,050)		(28,600)		_	%
Cash Fund Balance Beginning of Year		3,382		30,050		30,050		1,450	(95.2)
Cash Transfer from the General Fund								500	%
Cash Fund Balance End of Year	\$	30,050	\$		\$	1,450	\$	1,950	%

# JAG Grant



#### 607-67 JAG Grant

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Intergovernmental					
1766 - JAG Grant	<u>\$</u>	\$ 24,801	\$ 26,783	<u>\$</u>	(100.0)%
Intergovernmental Total		24,801	26,783		(100.0)%
Total Revenue		24,801	26,783		(100.0)%
Expenditures					
Operating Costs					
2212 - JAG Grant Expenditures		24,801	24,794		(100.0)%
<b>Total Operating Costs</b>		24,801	24,794		(100.0)%
<b>Total Expenditures</b>		24,801	24,794		(100.0)%
Net Change from Operations			1,990		%
Capital Outlays (See Detail)					%
Net Change in Fund Balance	_	_	1,990	_	%
Cash Fund Balance Beginning of Year	10,347	10,347	10,347	12,336	19.2%
Cash Transfer from the General Fund					%
Cash Fund Balance End of Year	\$ 10,347	\$ 10,347	\$ 12,336	\$ 12,336	19.2%

# HIDTA Region VI Drug Task Force



## 609-71 Region VI Drug Task Force

	<b>FY</b> 1	9 Actual	FY 2	FY 20 Adjusted		FY 20 Actual		1 Budget	% Change
Revenue									
Intergovernmental									
1191 - Reg VI - Chaves County	\$	119,088	\$	161,681	\$	119,384	\$	161,681	— %
1192 - Reg VI - Lincoln County		105,589		140,780		140,779		172,415	22.5 %
1194 - Reg VI - Pecos Valley		306,385		365,498		300,875		365,498	— %
1195 - Reg VI - Administration		84,967		106,101		83,934		101,315	(4.5)%
1287 - Region VI HIDTA Grant Prior Year		215,711		288,201		288,201		169,483	(41.2)%
Intergovernmental Total		831,739		1,062,261		933,173		970,392	(8.6)%
Miscellaneous									
1260 - Refunds		12,499		_		_		_	— %
Miscellaneous Total		12,499		_					<u> </u>
<b>Total Revenue</b>		844,238		1,062,261		933,173		970,392	(8.6)%
Expenditures									
Salaries & Benefits									
2002 - Full-Time Positions		_		_		_		_	— %
2063 - PERA		_		_		_		_	— %
2064 - FICA		_		_		_		_	— %
2065 - Health Insurance		_		_		_		_	— %
2200 - Retiree Health Care									
<b>Total Salaries &amp; Benefits</b>									%
Operating Costs									
2291 - Reg VI - Chaves County		119,088		161,681		119,384		161,681	— %
2292 - Reg VI - Lincoln County		117,766		140,780		140,779		172,415	22.5 %
2294 - Reg VI - Pecos Valley		306,385		365,498		300,875		365,498	— %
2295 - Reg VI - Administration		84,967		106,101		83,934		101,315	(4.5)%
2582 - Region VI HIDTA Prior Year Grant		216,033		288,201		288,201		169,483	(41.2)%
<b>Total Operating Costs</b>		844,238		1,062,261		933,173		970,392	(8.6)%
Total Expenditures		844,238		1,062,261		933,173		970,392	(8.6)%
Net Change from Operations									%
Capital Outlays (See Detail)									%
Net Change in Fund Balance		_		_		_		_	
Cash Fund Balance Beginning of Year		27,085		27,085		27,085		27,085	<b>—</b> %
Cash Transfer from the General Fund									
Cash Fund Balance End of Year	\$	27,085	\$	27,085	\$	27,085	\$	27,085	

# Lea County Drug Task Force



## 608-41 Lea County Drug Task Force

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change	
Revenue						
Intergovernmental						
1282 - Task Force Grant	\$ 282,623	\$ 399,211	\$ 298,131	\$ 399,211	— %	
1286 - Lea Co HIDTA Grant Prior Yr Rev	180,740	71,120	116,588	65,000	(8.6)%	
Intergovernmental Total	463,364	470,331	414,719	464,211	(1.3)%	
Miscellaneous						
1260 - Refunds			108		%	
Miscellaneous			108		%	
Total Revenue	463,364	470,331	414,827	464,211	(1.3)%	
Expenditures						
Salaries & Benefits						
2002 - Full-Time Positions	188,847	230,646	221,700	230,169	(0.2)%	
2005 - Overtime	38,361	40,569	35,575	40,569	— %	
2063 - PERA	7,705	9,579	9,340	9,989	4.3 %	
2064 - FICA	4,045	7,949	4,812	8,156	2.6 %	
2065 - Health Insurance	6,092	7,682	7,353	7,913	3.0 %	
2200 - Retiree Health Care	1,476	1,805	1,761	1,882	4.3 %	
2208 - Vacation	_	_	_	_	— %	
2209 - Straight Time - OT					%	
<b>Total Salaries &amp; Benefits</b>	246,527	298,230	280,541	298,679	0.2 %	
Operating Costs						
2010 - Travel/Per Diem	_	_	_	_	— %	
2566 - Lea County HIDTA Grant Prior Year	81,705	68,020	26,047	65,000	(4.4)%	
2583 - 17 Task Force Grant	104,288	104,081	103,983	86,751	(16.7)%	
<b>Total Operating Costs</b>	185,993	172,101	130,030	151,751	(11.8)%	
<b>Total Expenditures</b>	432,519	470,331	410,572	450,430	(4.2)%	
Net Change from Operations	30,844		4,255	13,781		
Capital Outlays (See Detail)					%	
Net Change in Fund Balance	30,844	_	4,255	13,781	%	
Cash Fund Balance Beginning of Year	83,096	113,940	113,940	118,195	3.7 %	
Cash Transfer from the General Fund						
Cash Fund Balance End of Year	\$ 113,940	\$ 113,940	\$ 118,195	\$ 131,976	100.0 %	

## 608-41 Lea County Drug Task Force

	FTE	Salary	FICA & Medicare	PERA	Н	Group ealth Ins.	Re	tiree Ins.	Total
Special Revenue Funds									
608-41 Lea County Drug Tasl	k Force								
Drug Task Force									
<b>Full-Time Positions</b>									
Administrative Assistant	1.00	\$ 66,045	\$ 5,052	\$ 9,989	\$	7,913	\$	1,882	\$ 90,882
Deputy	1.00	71,425	_	_		_		_	71,425
Task Force Commander	1.00	92,699	_	_		_		_	92,699
Full-Time Positions Total	3.00	230,169	5,052	9,989		7,913		1,882	255,007
Overtime		 40,569	 3,104	 					43,673
Lea County Drug Task Force Total	3.00	\$ 270,738	\$ 8,156	\$ 9,989	\$	7,913	\$	1,882	\$ 298,679

# LCDTF Forfeitures Fund



### 610-73 LCDTF Forfeitures Fund

	<b>FY</b> 1	9 Actual	FY 2	0 Adjusted	FY 2	20 Actual	FY 2	21 Budget	% Change
Revenue									
Miscellaneous									
1180 - Interest On Investments	\$	12	\$	30	\$	7,839	\$	30	— %
1920 - Forfeitures Revenues		20,393				7,627			%
Miscellaneous Total		20,404		30		15,466		30	%
Total Revenue		20,404		30		15,466		30	
Expenditures									
Operating Costs									
2499 - Forfeitures Expense		17,307		31,000		11,272		20,000	(35.5)%
<b>Total Operating Costs</b>		17,307		31,000		11,272		20,000	(35.5)%
Total Expenditures		17,307		31,000		11,272		20,000	(35.5)%
Net Change from Operations		3,097		(30,970)		4,193		(19,970)	(35.5)%
Capital Outlays (See Detail)				_					%
Net Change in Fund Balance		3,097		(30,970)		4,193		(19,970)	(35.5)%
Cash Fund Balance Beginning of Year		16,563		19,660		19,660		23,853	21.3 %
Cash Transfer from the General Fund				20,000				20,000	%
Cash Fund Balance End of Year	\$	19,660	\$	8,690	\$	23,853	\$	23,883	174.8 %

# LCDTF JAG Grant



### **611-74 LCDTF JAG**

	FY 1	9 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue		_				
Intergovernmental						
1766 - JAG Grant	\$	_	\$ —	\$ —	\$ —	%
Intergovernmental Total					_	<u> </u>
Total Revenue						%
Expenditures						
Operating Costs						
2571 - 14 LCDTF JAG Grant						%
<b>Total Operating Costs</b>						%
Total Expenditures						%
Net Change from Operations						%
Capital Outlays (See Detail)						%
Net Change in Fund Balance		_	_	_	_	_%
Cash Fund Balance Beginning of Year		_	_	_	_	%
Cash Transfer from the General Fund						%
Cash Fund Balance End of Year	\$		\$	\$	\$	%

# HIDTA Region VI JAG Grant



### **612-82 HIDTA JAG**

	FY 19	9 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue						
Intergovernmental						
1766 - JAG Grant	\$		s —	\$ —	\$	%
Intergovernmental Total						%
Total Revenue						
Expenditures						
<b>Operating Costs</b>						
2587 - 14 Region VI JAG Grant						%
<b>Total Operating Costs</b>						%
<b>Total Expenditures</b>						
Net Change from Operations						%
Capital Outlays (See Detail)						%
Net Change in Fund Balance		_	_	_	_	%
Cash Fund Balance Beginning of Year		_	_	_	_	%
Cash Transfer from the General Fund						%
Cash Fund Balance End of Year	\$		\$	\$ —	\$	%

# Lea County Debt Service Fund



### 658-58 Debt Service GRT

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
<b>Gross Receipts Taxes</b>					
1800 - Gross Receipts Tax	\$ 8,838,562	\$ 6,800,000	\$ 9,262,354	\$ —	(100.0)%
<b>Gross Receipts Taxes Total</b>	8,838,562	6,800,000	9,262,354		(100.0)%
Miscellaneous					
1391 - Interest on Investments	5,503	3,000	1,600	_	(100.0)%
Miscellaneous Total	5,503	3,000	1,600		(100.0)%
Total Revenue	8,844,065	6,803,000	9,263,955		(100.0)%
Expenditures					
Operating Costs					
2207 - State Administrative Fee	287,218	297,500	273,145	_	(100.0)%
2339 - Principal Payment	755,000	775,000	_	_	(100.0)%
2340 - Interest Payment	120,482	104,326	55,350	_	(100.0)%
2341 - Debt Retirement		5,940,000	4,980,114		(100.0)%
<b>Total Operating Costs</b>	1,162,700	7,116,826	5,308,609		(100.0)%
<b>Total Expenditures</b>	1,162,700	7,116,826	5,308,609		(100.0)%
Net Change from Operations	7,681,365	(313,826)	3,955,346		(100.0)%
Capital Outlays (See Detail)					%
Net Change in Fund Balance	7,681,365	(313,826)	3,955,346	_	(100.0)%
Cash Fund Balance Beginning of Year	2,855,567	1,000,001	1,000,001	4,955,346	395.5 %
Cash Transfer from the Debt Service Fund	(9,536,932)			(4,955,346)	
Cash Fund Balance End of Year	\$ 1,000,001	\$ 686,175	\$ 4,955,346	<u>\$</u>	(100.0)%

# Lea County Enterprise Funds



# Lea County Water Service Fund



### 675-85 Water Service Fund

	FY	19 Actual	FY 2	20 Adjusted	FY	20 Actual	FY	21 Budget	% Change
Revenue									
Charges for Services									
1182 - Water Sales	\$		\$		\$		\$		%
Charges for Services Total									%
Miscellaneous									
1424 - Gross Rec Water Sales		_		_		_		_	— %
Miscellaneous									<u> </u>
Total Revenue									
Expenditures									
Salaries & Benefits									
2002 - Full-Time Positions		_		_		_		_	<b>—</b> %
2005 - Overtime		_		_		_		_	<b>—</b> %
2063 - PERA		_		_		_		_	— %
2064 - FICA		_		_		_		_	— %
2065 - Health Insurance		_		_		_		_	<b>—</b> %
2200 - Retiree Health Care		_		_		_		_	<b>—</b> %
2208 - Vacation									%
<b>Total Salaries &amp; Benefits</b>									%
Operating Costs									
2112 - Rental Of Land									%
<b>Total Operating Costs</b>									%
Total Expenditures									
Net Change from Operations									
Capital Outlays (See Detail)		11,586		148,434		624		148,434	
Net Change in Fund Balance		(11,586)		(148,434)		(624)		(148,434)	— %
Cash Fund Balance Beginning of Year		354,707		343,121		343,121		342,496	(0.2)%
Cash Transfer from the General Fund									%
Cash Fund Balance End of Year	\$	343,121	\$	194,687	\$	342,496	\$	194,062	(0.3)%

### 675-85 Water Service Fund

	FY 19 Actual		FY 20 Adjusted		FY 20 Actual		FY 21 Budget		% Change
Capital Outlays									
4499 - Water/Sewer System	\$	11,586	\$	148,434	\$	624	\$	148,434	%
Total Capital Outlays	\$	11,586	\$	148,434	\$	624	\$	148,434	%

# Trust and Agency Funds



# Trust & Agency Fund



# 800-70 Trust & Agency

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Miscellaneous					
1245 - Promoter Event Pass Through	\$ 18,913	\$ 125,000	\$ 4,752	\$ 125,000	— %
1324 - Gross Receipts-Solid Waste	192,381	200,000	213,778	200,000	— %
1346 - Pass Through Revenue	_	_	1,904	_	— %
1411 - Gross Receipts	29,896	50,000	30,551	50,000	— %
1428 - SEC 125 Contribution	64,810	85,000	59,657	85,000	— %
1901 - Livestock Sale	551,313	600,000	607,145	700,000	16.7 %
Miscellaneous Total	857,313	1,060,000	917,787	1,160,000	9.4 %
<b>Total Revenue</b>	857,313	1,060,000	917,787	1,160,000	9.4 %
Expenditures					
Operating Costs					
2109 - SEC 125 Flex Spending	62,666	85,000	67,424	85,000	<b>—</b> %
2121 - Gross Receipts Tax	220,140	250,000	245,088	250,000	— %
2173 - Pass Through Funds	18,042	125,000	4,144	125,000	— %
2330 - Junior Livestock Sale	530,046	600,000	594,723	700,000	16.7 %
<b>Total Operating Costs</b>	830,893	1,060,000	911,378	1,160,000	9.4 %
<b>Total Expenditures</b>	830,893	1,060,000	911,378	1,160,000	9.4 %
Net Change from Operations	26,420		6,409		%
Capital Outlays (See Detail)					%
Net Change in Fund Balance	26,420	_	6,409	_	<b>—</b> %
Cash Fund Balance Beginning of Year	28,663	55,082	55,082	61,491	11.6 %
Cash Transfer from the General Fund					%
Cash Fund Balance End of Year	\$ 55,082	\$ 55,082	\$ 61,491	\$ 61,491	11.6 %

207



Revenue           Intergovernmental           1687 - County Contribution         \$ 1,665,750         \$ 2,018,036         \$ 1,849,869         \$ 1,576,852         (21.9)%           1688 - City Contribution         1,670,947         2,047,252         1,869,880         1,606,066         (21.6)%           1691 - DFA 911 Grant         1,500         — <t< th=""></t<>
1687 - County Contribution       \$ 1,665,750       \$ 2,018,036       \$ 1,849,869       \$ 1,576,852       (21.9)%         1688 - City Contribution       1,670,947       2,047,252       1,869,880       1,606,066       (21.6)%         1691 - DFA 911 Grant       1,500       —       —       —       —       —       —       —       %         1992 - Training Reimbursement       —       —       —       —       —       —       —       %         Intergovernmental Total       3,338,197       4,065,288       3,719,749       3,182,918       (21.7)%         Miscellaneous       1450 - Xerox, Maps, Voters List       1,145       —       6,135       —       —       —       %         1260 - Refunds       488       —       —       —       —       —       %         Miscellaneous       1,633       —       6,135       —       —       —       %         Total Revenue       3,339,830       4,065,288       3,725,884       3,182,918       (21.7)%
1688 - City Contribution       1,670,947       2,047,252       1,869,880       1,606,066       (21.6)%         1691 - DFA 911 Grant       1,500       —       —       —       —       %         1992 - Training Reimbursement       —       —       —       —       —       —       %         Intergovernmental Total       3,338,197       4,065,288       3,719,749       3,182,918       (21.7)%         Miscellaneous       1,145       —       6,135       —       —       %         1260 - Refunds       488       —       —       —       —       %         Miscellaneous       1,633       —       6,135       —       —       %         Total Revenue       3,339,830       4,065,288       3,725,884       3,182,918       (21.7)%
1691 - DFA 911 Grant       1,500       —       —       —       —       %         1992 - Training Reimbursement       —       —       —       —       —       %         Intergovernmental Total       3,338,197       4,065,288       3,719,749       3,182,918       (21.7)%         Miscellaneous       1,145       —       6,135       —       —       %         1260 - Refunds       488       —       —       —       —       %         Miscellaneous       1,633       —       6,135       —       —       %         Total Revenue       3,339,830       4,065,288       3,725,884       3,182,918       (21.7)%
1992 - Training Reimbursement         —         —         —         —         —         —         —         %           Intergovernmental Total         3,338,197         4,065,288         3,719,749         3,182,918         (21.7)%           Miscellaneous         1450 - Xerox, Maps, Voters List         1,145         —         6,135         —         —         %           1260 - Refunds         488         —         —         —         —         %           Miscellaneous         1,633         —         6,135         —         —         %           Total Revenue         3,339,830         4,065,288         3,725,884         3,182,918         (21.7)%
Intergovernmental Total         3,338,197         4,065,288         3,719,749         3,182,918         (21.7)%           Miscellaneous         1450 - Xerox,Maps,Voters List         1,145         —         6,135         —         —         %           1260 - Refunds         488         —         —         —         —         %           Miscellaneous         1,633         —         6,135         —         —         %           Total Revenue         3,339,830         4,065,288         3,725,884         3,182,918         (21.7)%
Miscellaneous         1450 - Xerox, Maps, Voters List       1,145       —       6,135       —       —%         1260 - Refunds       488       —       —       —       —%         Miscellaneous       1,633       —       6,135       —       —%         Total Revenue       3,339,830       4,065,288       3,725,884       3,182,918       (21.7)%
1450 - Xerox, Maps, Voters List       1,145       —       6,135       —       — %         1260 - Refunds       488       —       —       —       — %         Miscellaneous       1,633       —       6,135       —       — %         Total Revenue       3,339,830       4,065,288       3,725,884       3,182,918       (21.7)%
1260 - Refunds         488         —         —         —         —         %           Miscellaneous         1,633         —         6,135         —         —         %           Total Revenue         3,339,830         4,065,288         3,725,884         3,182,918         (21.7)%
Miscellaneous         1,633         —         6,135         —         — %           Total Revenue         3,339,830         4,065,288         3,725,884         3,182,918         (21.7)%
Total Revenue         3,339,830         4,065,288         3,725,884         3,182,918         (21.7)%
<del></del>
Expenditures
Salaries & Benefits
2002 - Full-Time Positions 1,242,506 1,279,352 1,273,129 1,188,453 (7.1)%
2005 - Overtime 253,032 280,000 279,033 125,000 (55.4)%
2063 - PERA 180,089 205,753 180,275 179,754 (12.6)%
2064 - FICA 114,812 122,427 118,376 102,009 (16.7)%
2065 - Health Insurance 312,511 394,893 321,358 308,440 (21.9)%
2109 - SEC 125 Flex Spending — — — — — — — — — — — — — — — — — — —
2200 - Retiree Health Care 34,499 38,770 33,992 33,871 (12.6)%
2208 - Vacation 22,047 20,000 15,861 20,000 — %
2209 - Straight Time - OT 1,702 20,000 — — (100.0)%
<b>Total Salaries &amp; Benefits</b> 2,161,198 2,361,195 2,222,026 1,957,527 (17.1)%
Operating Costs
2006 - Postage 1,391 2,000 1,382 2,000 — %
2007 - Communications 49,035 60,000 52,564 70,000 16.7 %
2008 - Printing & Publishing 1,969 3,500 1,816 2,500 (28.6)%
2009 - Office Supplies 27,477 25,000 23,509 20,000 (20.0)%
2010 - Travel/Per Diem 3,005 10,000 2,522 10,000 — %
2011 - Vehicle - Gas & Oil 2,720 5,000 1,625 5,000 — %
2012 - Maintenance 37,321 80,000 79,636 80,000 — %
2016 - Education/Registration/Dues 18,294 30,000 13,109 20,000 (33.3)%
2023 - Maintenance - Building 54,862 92,000 80,078 82,000 (10.9)%
2025 - Utilities 58,476 55,000 53,541 55,000 — %
2046 - Janitors Supplies 3,095 5,000 2,886 5,000 — %
2062 - Audit 7,591 7,591 7,591 - %
2066 - Insurance - Worker's Comp — 5,000 — 5,000 — %
2067 - Property/Liability Insurance 22,814 32,000 30,211 32,000 — %
2079 - Contractural Serv - Maintenance 24,171 28,000 22,840 32,000 14.3 %
2086 - Contractual Serv - Physicals 7,946 5,000 4,898 8,000 60.0 %
2104 - Contract - Other Services 507,727 210,000 201,704 210,000 — %
2111 - Vehicle - Maintenance 1,721 5,000 1,753 5,000 — %

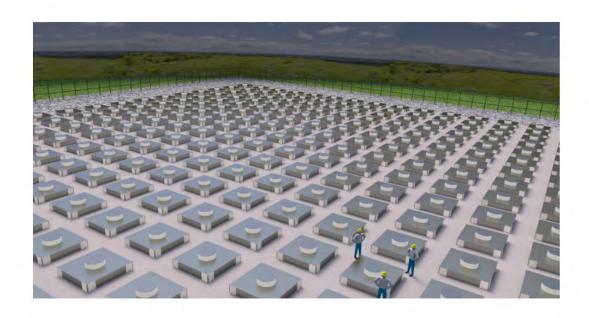
	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
2130 - Computers And Peripherals	26,435	55,000	54,719	45,000	(18.2)%
2131 - Uniforms	4,280	8,000	489	8,000	— %
2152 - Contract Labor/Professional Services	8,580	15,000	11,693	15,000	— %
2287 - Software License Agreement	188,056	150,000	6,200	60,000	(60.0)%
2810 - Radio Repair, Software, Maintenance	14,289	50,000	46,369	20,000	(60.0)%
2814 - Data Connectivity	47,118	46,000	41,800	46,000	— %
2902 - Tower Lease(s)	54,000	54,000	53,764	54,000	%
<b>Total Operating Costs</b>	1,172,374	1,038,091	796,698	899,091	(13.4)%
<b>Total Expenditures</b>	3,333,571	3,399,286	3,018,724	2,856,618	(16.0)%
Net Change from Operations	6,259	666,002	707,159	326,300	(51.0)%
Capital Outlays (See Detail)	109,415	666,000	665,564	371,300	(44.2)%
Net Change in Fund Balance	(103,156)	2	41,596	(45,000)	— %
Cash Fund Balance Beginning of Year	851,202	748,046	748,046	789,642	5.6 %
Cash Transfer from the General Fund					
Cash Fund Balance End of Year	\$ 748,046	\$ 748,048	\$ 789,642	\$ 744,642	(0.5)%

	FTE		Salary	FICA & Medicare			PERA		Group ealth Ins.	Ret	tiree Ins.		Total
808-78 Lea County Commun	ications	Autl	nority										
<b>Full-Time Positions</b>													
Director	1.00	\$	99,654	\$	7,624	\$	15,073	\$	_	\$	2,840	\$	125,190
ECS Supervisor	1.00		53,664		4,105		8,117		17,539		1,529		84,954
Quality Assurance	1.00		63,606		4,866		9,620		6,885		1,813		86,791
<b>Training Coordinator</b>	1.00		54,748		4,188		8,281		23,183		1,560		91,960
ECS	24.00		858,957		65,710		129,917		252,920		24,480		1,331,984
IT Coordinator	1.00		57,824		4,424		8,746		7,913		1,648		80,554
Full-Time Positions Total	29.00		1,188,453		90,917		179,754		308,440		33,871		1,801,434
Overtime			125,000		9,563		_		_		_		134,563
Vacation			20,000		1,530			_				_	21,530
Lea County Communications Authority Total	29.00	\$	1,333,453	\$	102,009	\$	179,754	\$	308,440	\$	33,871	\$	1,957,527

	FY	19 Actual	FY	20 Adjusted	sted FY 20 Actual		F	Y 21 Budget	% Change
Capital Outlays									
4324 - Copier	\$	_	\$	_	\$	_	\$	25,000	— %
4331 - Server Upgrade	\$	51,391	\$	186,000	\$	186,000	\$	275,000	47.8 %
4641 - Computer Equipment		_		_		_		71,300	— %
4714 - Security Improvements		18,459		480,000		479,564		_	(100.0)%
4382 - Vehicle		39,565							%
<b>Total Capital Outlays</b>	\$	109,415	\$	666,000	\$	665,564	\$	371,300	(44.2)%

212

# Eddy Lea Energy Alliance



# 809-83 Eddy-Lea Energy Alliance

	FY 19 Actual		FY	20 Adjusted	FY	20 Actual	FY	21 Budget	% Change
Revenue									
Intergovernmental									
1687 - County Contribution	\$	25,000	\$	100,000	\$	25,000	\$	100,000	— %
1688 - City Contribution	\$	50,000	\$	100,000	\$		\$	100,000	%
Intergovernmental Total		75,000		200,000		25,000		200,000	%
Miscellaneous									
1290 - Rental of Property		11,261		11,547		11,434		11,547	<b>—</b> %
1381 - Miscellaneous		171		_		_		_	— %
Miscellaneous		11,432		11,547		11,434		11,547	<u> </u>
Total Revenue		86,432		211,547		36,434		211,547	
Expenditures									
<b>Operating Costs</b>									
2009 - Office Supplies		_		1,000		_		1,000	— %
2010 - Travel/Per Diem		_		20,000		_		20,000	— %
2012 - Maintenance		_		1,000		_		1,000	— %
2027 - Advertising		1,030		3,000		1,447		3,000	— %
2067 - Property/Liability Insurance		2,772		3,000		2,777		6,000	100.0 %
2102 - Contract - Legal		_		120,000		3,830		117,000	(2.5)%
2152 - Contract Labor/Professional Services		49,697		67,000		64,525		67,000	%
<b>Total Operating Costs</b>		53,499		215,000		72,579		215,000	%
<b>Total Expenditures</b>		53,499		215,000		72,579		215,000	
Net Change from Operations		32,932		(3,453)		(36,145)		(3,453)	
Capital Outlays (See Detail)									
Net Change in Fund Balance		32,932		(3,453)		(36,145)		(3,453)	<b>—</b> %
Cash Fund Balance Beginning of Year		98,500		131,432		131,432		95,287	(27.5)%
Cash Transfer from the General Fund									%
Cash Fund Balance End of Year	\$	131,432	\$	127,979	\$	95,287	\$	91,834	(28.2)%



	FY 19 Actual	FY	20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue						
Charges for Services						
1328 - Tipping Fees	\$ 3,847,622	\$	3,300,000	\$ 4,275,558	\$ 2,970,000	(10.0)%
1329 - Solid Waste Rental	1,200		1,000	1,100	1,000	
Charges for Services Total	3,848,822		3,301,000	4,276,658	2,971,000	(10.0)%
Miscellaneous						
1260 - Refunds	_		100	_	100	— %
1381 - Miscellaneous	453		1,000	_	1,000	— %
1391 - Interest On Investments	9,822		3,000	14,482	3,000	%
Miscellaneous	10,275		4,100	14,482	4,100	%
Total Revenue	3,859,096		3,305,100	4,291,140	2,975,100	(10.0)%
Expenditures						
Salaries & Benefits						
2002 - Full-Time Positions	65,817		69,909	69,909	68,574	(1.9)%
2005 - Overtime	2,904		10,000	2,152	5,000	(50.0)%
2063 - PERA	9,637		10,574	10,281	10,372	(1.9)%
2064 - FICA	5,463		6,190	5,639	5,705	(7.8)%
2065 - Health Insurance	18,080		20,640	20,283	21,258	3.0 %
2200 - Retiree Health Care	1,587		1,992	1,638	1,954	(1.9)%
2208 - Vacation	_		1,000	_	1,000	— %
2209 - Straight Time - OT						%
<b>Total Salaries &amp; Benefits</b>	103,489		120,304	109,902	113,863	(5.4)%
Operating Costs						
2007 - Communications	3,254		4,000	1,551	4,000	— %
2008 - Printing & Publishing	4,917		10,000	2,939	10,000	— %
2009 - Office Supplies	6,133		9,500	8,971	12,000	26.3 %
2010 - Travel/Per Diem	_		2,000	_	2,000	— %
2011 - Vehicle - Gas & Oil	290		12,500	1,588	15,000	20.0 %
2016 - Education/Registration/Dues	1,050		3,600	700	3,600	— %
2025 - Utilities	12,908		20,000	17,842	25,000	25.0 %
2062 - Audit	7,591		7,800	7,591	7,800	— %
2111 - Vehicle - Maintenance	_		1,500	178	1,500	— %
2130 - Computers And Peripherals	2,238		5,000	1,497	5,000	— %
2203 - Contract Services	61,307		150,000	46,677	250,000	66.7 %
2204 - Landfill Operator (Camino Real)	1,484,807		1,681,000	1,620,997	1,681,000	— %
2207 - Administrative Fee	103,238		115,773	115,773	128,735	11.2 %
2700 - Maintenance	3,951		20,000	10,453	20,000	— %
2802 - Staff Labor	50,874		55,000	55,000	55,000	— %
2895 - Refunds	_		750	_	750	— %
2908 - Permit Renewal	71,871	<u></u>	220,000	42,614	220,000	%
<b>Total Operating Costs</b>	1,814,429		2,318,423	1,934,371	2,441,385	5.3 %
<b>Total Expenditures</b>	1,917,919		2,438,727	2,044,272	2,555,248	4.8 %
Net Change from Operations	1,941,178		866,373	2,246,867	419,852	(51.5)%

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Capital Outlays (See Detail)	46,687	200,000	20,850	200,000	
Net Change in Fund Balance	1,894,491	666,373	2,226,017	219,852	(67)%
Cash Fund Balance Beginning of Year	7,247,822	8,559,119	8,559,119	10,894,265	27 %
Cash Transfer from the General Fund	(583,194)	109,631	109,129		(100)%
Cash Fund Balance End of Year	\$ 8,559,119	\$ 9,335,123	\$ 10,894,265	\$ 11,114,117	19 %

	FTE		Salary	FICA & Medicare		PERA	Group ealth Ins.	Ret	iree Ins.	Total
810-20 LCSWA										
<b>Full-Time Positions</b>										
Director	0.10	\$	10,552	\$ 807	\$	1,596	\$ 1,754	\$	301	\$ 15,010
Environmental Tech	1.00		33,634	2,573		5,087	7,913		959	50,165
Supervisor	0.50		24,388	1,866		3,689	11,592		695	42,229
Full-Time Positions Total	1.60		68,574	5,246		10,372	21,258		1,954	107,404
Overtime			5,000	383		_	_		_	5,383
Vacation		_	1,000	77	_		 	-		 1,077
Solid Waste Authority Total	1.60	\$	74,574	\$ 5,705	\$	10,372	\$ 21,258	\$	1,954	\$ 113,863

	FY 19	9 Actual	FY	20 Adjusted	FY	20 Actual	FY	21 Budget	% Change
Capital Outlays									
4642 - Landfill Improvements		46,687		200,000		20,850		200,000	%
Total Capital Outlays	\$	46,687	\$	200,000	\$	20,850	\$	200,000	%

# Lea County Solid Waste Authority Sinking Fund



# 811 - Lea County Solid Waste Authority Sinking Fund

	FY	19 Actual	FY	20 Adjusted	FY	20 Actual	FY	21 Budget	% Change
Revenue									
Miscellaneous									
1391 - Interest On Investments	\$	20,295	\$	3,000	\$	22,498	\$	3,000	%
Miscellaneous		20,295		3,000		22,498		3,000	%
Total Revenue		20,295		3,000		22,498		3,000	%
Net Change from Operations		20,295		3,000		22,498		3,000	%
Capital Outlays (See Detail)									%
Net Change in Fund Balance		20,295		3,000		22,498		3,000	%
Cash Fund Balance Beginning of Year		2,066,445		2,669,934		2,669,934		2,583,304	(3.2)%
Cash Transfer from the General Fund		583,194		109,631		(109,129)			(100.0)%
Cash Fund Balance End of Year	\$	2,669,934	\$	2,782,565	\$	2,583,304	\$	2,586,304	(7.1)%

221

# Lea County Water Users Association



# 635-35 Lea County Water User's Association

	FY 19 Actual	FY 20 Adjusted	FY 20 Actual	FY 21 Budget	% Change
Revenue					
Miscellaneous					
1681 - Hobbs - WUA Revenue	\$ —	\$ —	\$	\$ —	— %
1682 - Lovington - WUA Revenue	_	_	_	_	— %
1683 - Eunice - WUA Revenue	_	_	_	_	— %
1684 - Jal - WUA Revenue	_	_	_	_	<b>—</b> %
1685 - Tatum - WUA Revenue					%
Miscellaneous Total					<u> </u>
<b>Total Revenue</b>					%
Expenditures					
<b>Operating Costs</b>					
2008 - Printing & Publishing	1,281	1,500	1,094	1,350	(10.0)%
<b>Total Operating Costs</b>	1,281	1,500	1,094	1,350	(10.0)%
Total Expenditures	1,281	1,500	1,094	1,350	(10.0)%
Net Change from Operations	(1,281)	(1,500)	(1,094)	(1,350)	(10.0)%
Capital Outlays (See Detail)					%
Net Change in Fund Balance	(1,281)	(1,500)	(1,094)	(1,350)	(10.0)%
Cash Fund Balance Beginning of Year	25,554	24,273	24,273	23,179	(4.5)%
Cash Transfer from the General Fund					%
Cash Fund Balance End of Year	\$ 24,273	\$ 22,773	\$ 23,179	\$ 21,829	(4.1)%

223

Discussion of the Lea County Detention Center Restricted Housing Quarterly Report (April – June 2020)



# DETERTION CENTER

AN ACT
RELATING TO CORRECTIONS; ENACTING THE
RESTRICTED HOUSING ACT;
PROVIDING RESTRICTIONS ON THE USE OF
RESTRICTED HOUSING;
REQUIRING REPORTING.

# Discussion of the Lea County Detention Center Restricted Housing Quarterly Report (April – June 2020)



### Lea County Detention Center Restricted Housing Quarterly Report Reporting Quarter: July 2020

Age	Gender	Ethnicity	Reason for Placement	Date Placed	Date Released
31	2	9	3	4/4/20	4/5/20
23	2	9	3	4/4/20	4/5/20
52	1	5	4	4/2/20	4/3/20
26	1	5	4	4/5/20	4/7/20
29	1	9	4	4/8/20	4/9/20
55	1	5	4	4/11/20	4/18/20
29	1	5	5	5/19/20	5/20/20
39	-1	9	1	5/27/20	5/28/20
29	1	5	1	6/5/20	6/9/20
28	1	5	1	6/17/20	6/20/20
45	2	5	4	6/13/20, 6/25/20	6/15/20, 6/29/20
34	1	9	2	6/28/20	6/29/20
27	1	5	2	6/28/20	6/29/20
20	1	5	2	6/28/20	6/29/20

Reason for Placement:	Ethnicity:		Gender:
1= Inmate is a threat to others or a danger to themselves 2= Inmate is a threat to the safety and security of the facility 3= Disciplinary sanctions 4= Medical and mental health hold 5= Other	1=Asian 2=Black/African American 3=Hispanic Black 4=Hispanic Native Indn 5=Hispanic White	6=Native American 7=Pacific Islander 8=Unknown 9=White	1=male 2=female 3=transgender male 4=transgender female

en Quintana Ruber Lutana
20

Signature:



# LEA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY FORM

LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

County Manager Approval (mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy:	TED mm-dd-yyyy: SUBMITTED BY Name, Title, Dept:						
07/20/2020		Ruben Quintana, Warden, Lea County Detention Center					
SUBJECT:		ATTACHMENT(S):					
Restrict Housing Act Required Reporting		Restrictive Housing Quarterly Report (April - June 2020) PowerPoint Slides					
NO. OF ORIGINALS FOR SIGNATURE		ACTION REQUESTED:					
0		Discussion Item					
BUDGET LINE ITEM NUMBER:		FISCAL BUDGET YEAR:					
STRATEGIC PLAN Implementation of 5 Y	ear Strategic Plan;						
Section 2.3: Continuous communication with	the public is beneficial and ne	cessary					
SUMMARY:							
2019 1st Session (NM 2019). House Ball inmates who are, or have been, wenty-two or more hours each day vequired to produce a quarterly report of placement and release from restrict Requested Items Needed	confined in a cell due to vithout daily, meaningful that includes each inmal ted housing. The correcti	o disciplinary, administrative and sustained human intera e's age, gender, ethnicity, r ons department shall post th	e, classification or other action for action. All correctional facilities are eason for placement and the dates				
Easel Laptop 🗸	Projector 🗸	Other:	Summary Attached				
SUBMITTER'S RECOMMENDATION(S	):		Submitter's Signature				
Per House Bill 364 (NM 2019) Quarterly Repo	ort is to be submitted to the Bo	ard of County Commissioners	Department Director, Etc. Digitally signed by Warden Quintan Pales 22020 07.20 10.32.59 06.00				
FINANCE REVIEW Fiscal Impact/Cost:			Reviewed by Finance Director				
ByPass Finance Review			ByPass Digitally signed by ByPass Finance Review Date: 2020.07.20 11:00:25-0500'				
LEGAL REVIEW: (Note: Travel does not n	need legal review)		Reviewed by County Attorney				
COUNTY MANAGER REVIEW:			Approved by County Manager to be Placed on Agenda Digitally aigned by Michael P. Gallagher II Date: 2020.07.20 11:00.50 -0500'				
em No. 0301 RECORDIN	G SECRETARY'S USE ON	LY ~ COMMISSION ACTION					
Approved:	Denied:	Other	Discussion Only				
Resolution No	Policy No.	Ordinar	ce No				
Continued To:	Referred To:	Comme	nts:				

### Lea County Detention Center <u>Restricted Housing Quarterly Report</u> <u>Reporting Quarter: July 2020</u>

Age	Gender	Ethnicity	Reason for Placement	Date Placed	Date Released
31	2	9	3	4/4/20	4/5/20
23	2	9	3	4/4/20	4/5/20
52	1	5	4	4/2/20	4/3/20
26	1	5	4	4/5/20	4/7/20
29	1	9	4	4/8/20	4/9/20
55	1	5	4	4/11/20	4/18/20
29	1	5	5	5/19/20	5/20/20
39	1	9	1	5/27/20	5/28/20
29	1	5	1	6/5/20	6/9/20
28	1	5	1	6/17/20	6/20/20
45	2	5	4	6/13/20, 6/25/20	6/15/20, 6/29/20
34	1	9	2	6/28/20	6/29/20
27	1	5	2	6/28/20	6/29/20
20	1	5	2	6/28/20	6/29/20

Reason for Placement:	Ethnicity:		Gender:
1= Inmate is a threat to others or a danger to themselves	1=Asian	6=Native American	1=male
2= Inmate is a threat to the safety and security of the facility	2=Black/African American	7=Pacific Islander	2=female
3= Disciplinary sanctions	3=Hispanic Black	8=Unknown	3=transgender male
4= Medical and mental health hold	4=Hispanic Native Indn	9=White	4=transgender female
5= Other	5=Hispanic White		

Administrator's Nan	ne:Ruben Quintana	Ruber Lintais
Date: 7	18/2020	
7		
Signature:		



# Lea County Financial Report

For the month ending June 30, 2020



new mexico.

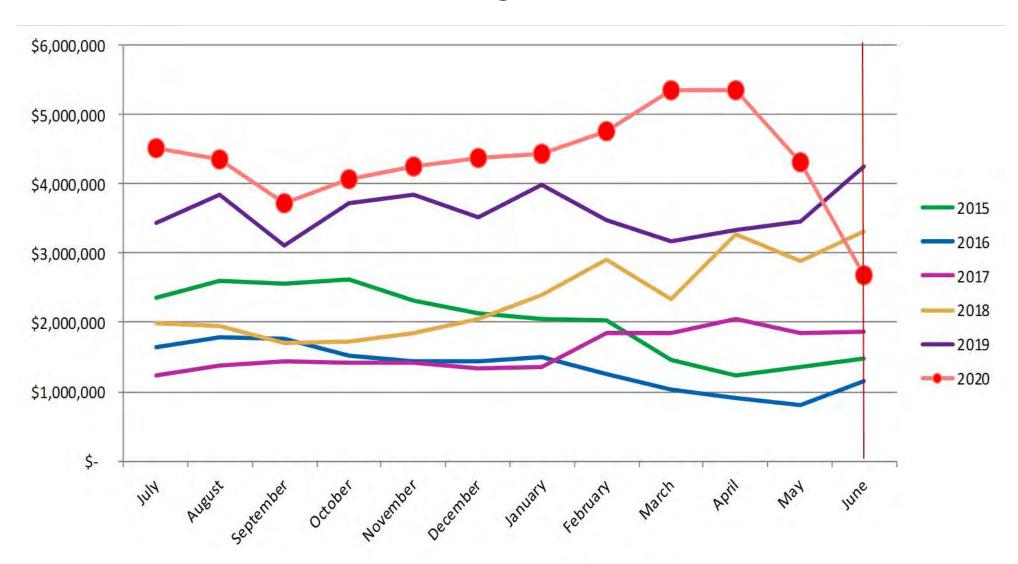
For the Year ending June 30, 2020

Fund Type	Re	venues	Exp	enditures	Cash Increase (Decrease)					
Unrestricted Funds	\$	88,777,514	\$	31,146,069	\$	57,631,445				
Special Revenue Funds	\$	23,449,375	\$	43,134,320	\$	(19,684,946)				
Designated Funds	\$	1,519,867	\$	16,341,981	\$	(14,822,114)				
Debt Service Fund	\$	9,263,955	\$	5,308,609	\$	3,955,346				
Enterprise Fund	\$	-	\$	624	\$	(624)				
Trust Funds	\$	8,993,743	\$	6,734,462	\$	2,259,281				
Total	\$	132,004,454	\$	102,666,066	\$	29,338,388				

new mexico.

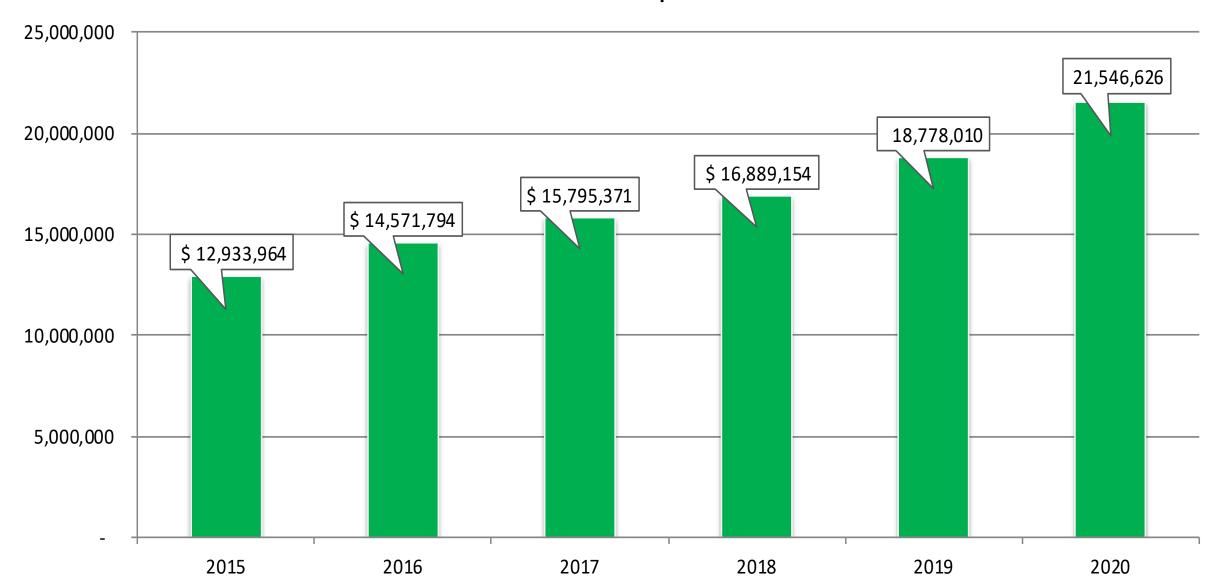
### Oil & Gas Production Revenue

150.0% of Budget - \$52,179,468





### **Year to Date Comparison**

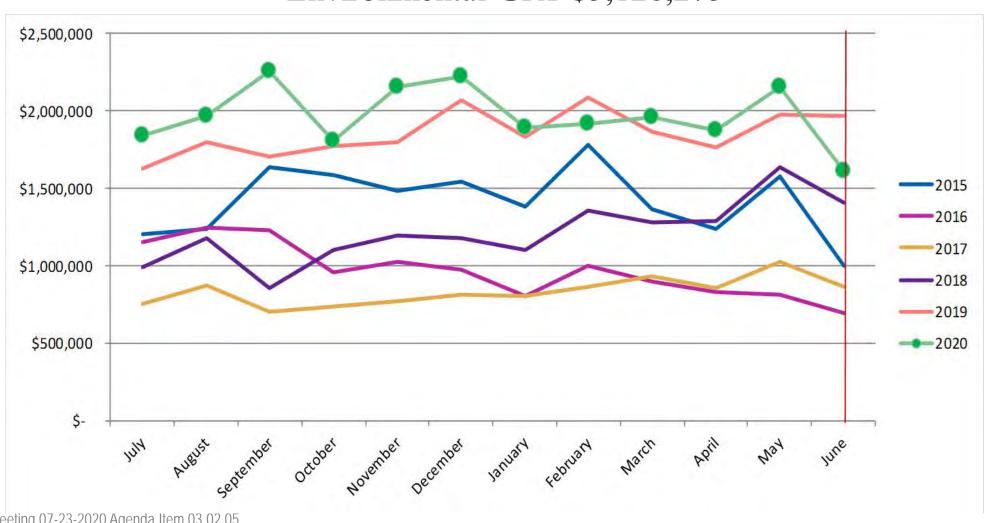




### **Gross Receipts Tax – All Sources**

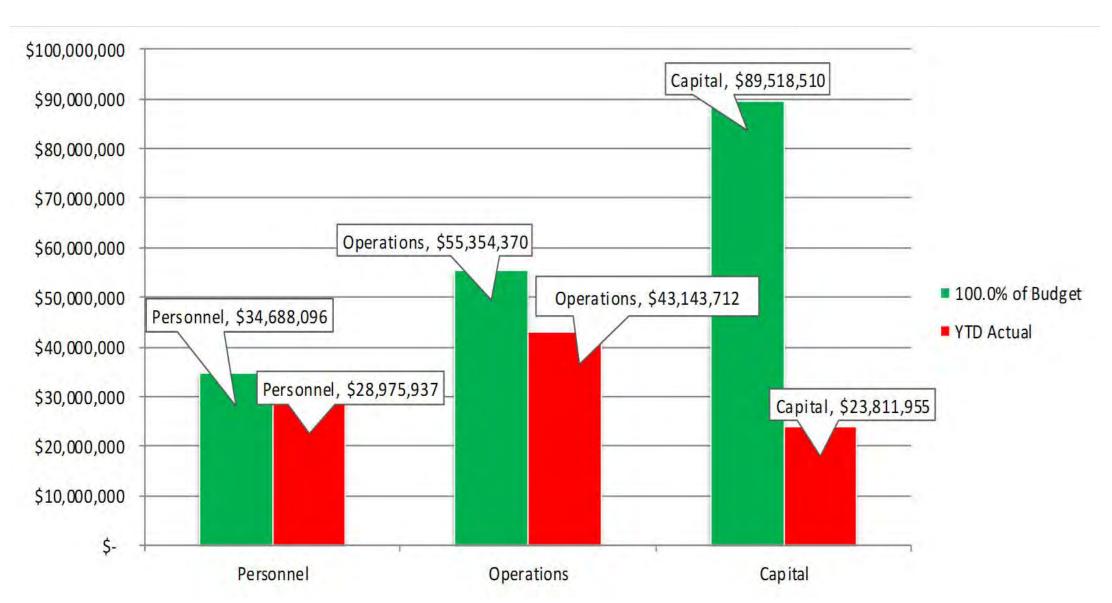
139.1% of Budget

Indigent GRT \$9,262,354 Debt Service GRT \$9,262,354 Environmental GRT \$5,126,275





## Expenditures – Year to Date – 53.4 %





## LEA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY FORM

LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

County Manager Approval (mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy:	SUBMITTED BY Name, Title, Dept:
07/10/2020	Chip Low - Finance Director
SUBJECT:	ATTACHMENT(S):
June 2020 Finance Report	1. June 2020 Finance Report
NO. OF ORIGINALS FOR SIGNATURE:	ACTION REQUESTED:
	Discussion Item
BUDGET LINE ITEM NUMBER:	FISCAL BUDGET YEAR: FY 19-20
STRATEGIC PLAN Implementation of 5 Year Strategic P	elan:
The information in the financial report meets the goals in Sein a fiscally conservative and transparent manner*. Perform	ction 3.1 on Accountability which is "Lea County is responsible for the public's tax dollars ance measures met include 3.1.1, 3.1.2 and 3.1.4.
SUMMARY:	
Review and discussion of the June 2020 Finance Report.	
If checked; how many: SUBMITTER'S RECOMMENDATION(S):	Other:  Summary Attached  Submitter's Signature Department Director, Etc.
Easel Laptop Project Project Now many:  SUBMITTER'S RECOMMENDATION(S):	Other:  Summary Attached  Submitter's Signature Department Director, Etc.
Easel Laptop Project If checked; how many:  SUBMITTER'S RECOMMENDATION(S): For review and discussion.	Other:  Summary Attached  Submitter's Signature Department Director, Etc. Henry C Low Digitally signed by Henry C Low Jr Jr Date: 2020.07.10 14:27.08  Reviewed by Finance Director
Easel Laptop Project	Other:  Summary Attached  Submitter's Signature Department Director, Etc. Henry C Low Digitally signed by Henry C Low Jr Date: 2020.07.10 14:27.08  Reviewed by Finance Director
Easel Laptop Project Project If checked; how many:  SUBMITTER'S RECOMMENDATION(S):  For review and discussion.  FINANCE REVIEW Fiscal Impact/Cost:	Summary Attached  Submitter's Signature Department Director, Etc. Henry C Low Digitally signed by Henry C Low Jr Date: 2020.07.10 14:27.08  Reviewed by Finance Director Henry C Digitally signed by Henry C Low Jr Date: 2020.07.10 14:27.38 -05'00'
Easel   Laptop   Project	Summary Attached  Submitter's Signature Department Director, Etc. Henry C Low Digitally signed by Henry C Low Jr Date: 2020.07.10 14:27.08  Reviewed by Finance Director Henry C Digitally signed by Henry C Low Jr Date: 2020.07.10 14:27.38 -05'00'
Easel If checked; how many:  SUBMITTER'S RECOMMENDATION(S):  For review and discussion.  FINANCE REVIEW Fiscal Impact/Cost:  There is no financial impact to Lea County with this agenda is  LEGAL REVIEW: (Note: Travel does not need legal review)  COUNTY MANAGER REVIEW:	Summary Attached  Submitter's Signature Department Director, Etc. Henry C Low Jr Date: 2020.07.10 14:27.08 -0500  Reviewed by Finance Director Henry C Digitally signed by Henry C Low Jr Low Jr Low Jr Date: 2020.07.10 14:27:38-06:00'  Reviewed by County Attorney  Approved by County Manager to be Placed on Agenda Digitally signed by County Attorney  Approved by County Manager To be Placed on Agenda Digitally signed by Mincollogue Digitally signed by Mincollogue Digitally signed by Mincollogue Digitally signed by Mincollogue Digitally signed by Michael P. Gallagher II Date: 2020.07.20 14:03.47
Easel If checked; how many:  SUBMITTER'S RECOMMENDATION(S):  For review and discussion.  FINANCE REVIEW Fiscal Impact/Cost: There is no financial impact to Lea County with this agenda is  LEGAL REVIEW: (Note: Travel does not need legal review)  COUNTY MANAGER REVIEW:  tem No. 0302 RECORDING SECRETAL  Approved: Denied:	Summary Attached  Submitter's Signature Department Director, Etc. Henry C Low Jr Date: 2020.07.10 14:27.08 06:00  Reviewed by Finance Director Henry C Henry C Low Jr Low Jr Low Jr Low Jr Date: 2020.07.10 14:27:38 -06:00'  Reviewed by County Attorney  Approved by County Manager to be Placed on Agenda  Digitally signed by Henry C Low Jr Low Jr Date: 2020.07.10 14:27:38 -06:00'  Reviewed by County Manager to be Placed on Agenda  Digitally signed by Henry C Low Jr Date: 2020.07.20 14:03.47 -06:00'  RY'S USE ONLY ~ COMMISSION ACTION TAKEN  Other: Discussion
Easel If checked; how many:  SUBMITTER'S RECOMMENDATION(S):  For review and discussion.  FINANCE REVIEW Fiscal Impact/Cost: There is no financial impact to Lea County with this agenda is  LEGAL REVIEW: (Note: Travel does not need legal review  COUNTY MANAGER REVIEW:  tem No0302	Summary Attached  Submitter's Signature Department Director, Etc. Henry C Low Jr Date: 2020.07.10 14:27.08 0500  Reviewed by Finance Director Henry C Henry C Low Jr Date: 2020.07.10 14:27:38-06'00'  Reviewed by County Attorney  Approved by County Manager to be Placed on Agenda Digitally signed by Henry C Low Jr Date: 2020.07.10 14:27:38-06'00'  Reviewed by County Manager to be Placed on Agenda Digitally signed by Henry C Low Jr Date: 2020.07.10 14:27:38-06'00'  Reviewed by County Manager to be Placed on Agenda Digitally signed by Michael Reviewed by County Manager to be Placed on Agenda Digitally signed by Michael Reviewed by County Manager to be Placed on Agenda Digitally signed by Michael Reviewed by County Manager to be Placed on Agenda Digitally signed by Henry C Low Jr Date: 2020.07.10 14:27:38-06'00'  Reviewed by County Manager to be Placed on Agenda Digitally signed by Henry C Low Jr Date: 2020.07.10 14:27:38-06'00'  Reviewed by County Attorney



# Finance Department June 2020

#### **Table of Contents**

#### **Section 1:** Financial Reports

- Income Statement
- Detailed Revenue & Expenditure Report
- Discretionary Cash Report
- Monthly Revenue & Expenditure Report
- Reconciliation of Discretionary Cash to Budgeted Transfers

#### **Section 2: Activity Reports**

- Accounts Payable
- Contract Administration

#### **Lea County**

## Revenue vs Expenditures For the month ending June 30, 2020

#### **County Funds**

<u>REVENUES</u>		<u>Budget</u>		<u>Actual</u>	Pct Rec'd	Pct of Yr
Oil and Gas Production & Equip	\$	40,724,345	\$	60,583,404	148.8%	100.0%
Property taxes & PILT	\$	24,226,693	\$	24,572,817	101.4%	100.0%
Gross receipts tax (all sources)	\$	17,171,250	\$	23,650,984	137.7%	100.0%
Grants (all sources)	\$	14,391,668	\$	5,056,810	35.1%	100.0%
Care of prisoners (all sources)	\$	2,156,212	\$	1,419,249	65.8%	100.0%
Other Revenue	\$	6,544,122	\$	7,727,447	118.1%	100.0%
Subtotal County Funds	\$	105,214,290	\$	123,010,711	116.9%	100.0%
EVDENDITUDES		Dudant		A atual	Dat Camid	Det of V
EXPENDITURES Salaries, wages & benefits	ċ	Budget 34,688,096	ċ	<u>Actual</u> 28,975,937	Pct Exp'd 83.5%	Pct of Yr 100.0%
Operations	ې د	55,354,370	\$ \$	43,143,712	63.3% 77.9%	100.0%
Capital Outlay	\$ \$ \$	89,518,510	۶ \$	23,811,955	26.6%	100.0%
Subtotal County Funds	\$	179,560,976	\$	95,931,604	53.4%	100.0%
YTD Revenues over Expenditures			\$	27,079,107		
			_			
		Trust & Agenc	y Fun			
REVENUES/EXPENDITURES	_	<u>Budget</u>	_	<u>Actual</u>	Pct Rec'd	Pct of Yr
All Sources	\$	8,644,935	\$	8,993,743	104.0%	100.0%
All Expenditures	\$	7,980,514	\$	6,734,462	84.4%	100.0%
YTD Revenues over Expenditures			\$	2,259,281		
		All Fund	IS		5 11/5 11	5
REVENUES/EXPENDITURES	<u>.</u>	Budget		Actual	Rec'd/Exp'd	Pct of Yr
Total County Revenues	\$ \$	113,859,225	\$	132,004,454	115.9%	100.0%
Total County Expenditures	Ş	187,541,490	\$	102,666,066	54.7%	100.0%
YTD Revenues over Expenditures			_			
			\$	29,338,388		
All Funds - Posinning Cosh 07/01/1	0					
All Funds - Beginning Cash 07/01/1	9		\$	110,142,576		
		9		110,142,576		
All Funds - Beginning Cash 07/01/1  General Fund - Beginning cash 07/0  General Fund - Revenues over Expe	1/201					
General Fund - Beginning cash 07/0	1/201			110,142,576 81,189,389 57,631,445		
General Fund - Beginning cash 07/0 General Fund - Revenues over Expe	1/2019 nditur	es		<b>110,142,576</b> 81,189,389		
General Fund - Beginning cash 07/0 General Fund - Revenues over Expe General Fund - Transfers In/(Out) General Fund - Cash Balance as of	1/2019 Inditur 106/30/	es 2020		110,142,576 81,189,389 57,631,445 (35,322,705) 103,498,129		
General Fund - Beginning cash 07/0 General Fund - Revenues over Expe General Fund - Transfers In/(Out) General Fund - Cash Balance as of the Designated Funds - Beginning Cash	01/2019 Inditur 06/30/ 07/01,	es ' <b>2020</b> /2019		110,142,576 81,189,389 57,631,445 (35,322,705) 103,498,129 16,765,300		
General Fund - Beginning cash 07/0 General Fund - Revenues over Expe General Fund - Transfers In/(Out) General Fund - Cash Balance as of the Designated Funds - Beginning Cash Designated Funds - Revenues over	01/2019 nditur <b>06/30/</b> 07/01, Expend	es ' <b>2020</b> /2019		110,142,576 81,189,389 57,631,445 (35,322,705) 103,498,129 16,765,300 (30,552,338)		
General Fund - Beginning cash 07/0 General Fund - Revenues over Expe General Fund - Transfers In/(Out) General Fund - Cash Balance as of the Designated Funds - Beginning Cash	11/201: nditur 06/30/ 07/01, Expend ut)	es / <b>2020</b> /2019 ditures		110,142,576 81,189,389 57,631,445 (35,322,705) 103,498,129 16,765,300		
General Fund - Beginning cash 07/0 General Fund - Revenues over Expe General Fund - Transfers In/(Out) General Fund - Cash Balance as of Designated Funds - Beginning Cash Designated Funds - Revenues over Designated Funds - Transfers In/(Out) Designated Funds - Cash Balance as	01/2019 nditur 06/30/ 07/01, Expend ut) s of 06	es / <b>2020</b> /2019 ditures <b>/30/2020</b>		110,142,576  81,189,389 57,631,445 (35,322,705)  103,498,129  16,765,300 (30,552,338) 35,322,705 21,535,667		
General Fund - Beginning cash 07/0 General Fund - Revenues over Expe General Fund - Transfers In/(Out) General Fund - Cash Balance as of Designated Funds - Beginning Cash Designated Funds - Revenues over Designated Funds - Transfers In/(Out) Designated Funds - Cash Balance and Trust and Agency Funds - Beginning	1/2019 nditur 06/30/ 07/01, Expend ut) s of 06	es / <b>2020</b> /2019 ditures <b>/30/2020</b> 07/01/2019		110,142,576  81,189,389 57,631,445 (35,322,705) 103,498,129  16,765,300 (30,552,338) 35,322,705 21,535,667 12,187,887		
General Fund - Beginning cash 07/0 General Fund - Revenues over Expe General Fund - Transfers In/(Out) General Fund - Cash Balance as of O Designated Funds - Beginning Cash Designated Funds - Revenues over Designated Funds - Transfers In/(Or Designated Funds - Cash Balance a Trust and Agency Funds - Beginning Trust and Agency Funds - Revenues	1/2019 nditur 06/30/ 07/01, Expend ut) s of 06 g Cash (	es / <b>2020</b> /2019 ditures <b>/30/2020</b> 07/01/2019		110,142,576  81,189,389 57,631,445 (35,322,705)  103,498,129  16,765,300 (30,552,338) 35,322,705 21,535,667		
General Fund - Beginning cash 07/0 General Fund - Revenues over Expe General Fund - Transfers In/(Out) General Fund - Cash Balance as of Designated Funds - Beginning Cash Designated Funds - Revenues over Designated Funds - Transfers In/(Out) Designated Funds - Cash Balance and Trust and Agency Funds - Beginning	1/201: nditur 06/30/ 07/01, Expend ut) s of 06; c Cash ( over E	2020 /2019 ditures /30/2020 07/01/2019 expenditures		110,142,576  81,189,389 57,631,445 (35,322,705) 103,498,129  16,765,300 (30,552,338) 35,322,705 21,535,667 12,187,887		
General Fund - Beginning cash 07/0 General Fund - Revenues over Experimental Fund - Transfers In/(Out)  General Fund - Cash Balance as of the Designated Funds - Beginning Cash Designated Funds - Revenues over Designated Funds - Transfers In/(Out)  Designated Funds - Cash Balance at Trust and Agency Funds - Beginning Trust and Agency Funds - Revenues Trust and Agency - Transfers In/(Out)	1/201: nditur 06/30/ 07/01, Expend ut) s of 06; c Cash ( over E	2020 /2019 ditures /30/2020 07/01/2019 expenditures		110,142,576  81,189,389 57,631,445 (35,322,705)  103,498,129  16,765,300 (30,552,338) 35,322,705  21,535,667  12,187,887 2,259,281		
General Fund - Beginning cash 07/0 General Fund - Revenues over Experimental Fund - Transfers In/(Out)  General Fund - Cash Balance as of the Designated Funds - Beginning Cash Designated Funds - Revenues over Designated Funds - Transfers In/(Out)  Designated Funds - Cash Balance at Trust and Agency Funds - Beginning Trust and Agency Funds - Revenues Trust and Agency - Transfers In/(Out)	n1/2019 nditur 06/30/ 07/01, Expend ut) s of 06 g Cash over E ut)	2020 /2019 ditures /30/2020 07/01/2019 Expenditures		110,142,576  81,189,389 57,631,445 (35,322,705)  103,498,129  16,765,300 (30,552,338) 35,322,705  21,535,667  12,187,887 2,259,281		
General Fund - Beginning cash 07/0 General Fund - Revenues over Experimental Fund - Transfers In/(Out)  General Fund - Cash Balance as of the Designated Funds - Beginning Cash Designated Funds - Revenues over Designated Funds - Transfers In/(Out)  Designated Funds - Cash Balance at Trust and Agency Funds - Beginning Trust and Agency Funds - Revenues Trust and Agency Funds - Revenues Trust and Agency - Transfers In/(Out Trust and Agency Funds - Cash Balance and Agency Funds	n1/2019 nditur 06/30/ 07/01, Expend ut) s of 06 g Cash over E ut)	2020 /2019 ditures /30/2020 07/01/2019 Expenditures		110,142,576  81,189,389 57,631,445 (35,322,705)  103,498,129  16,765,300 (30,552,338) 35,322,705  21,535,667  12,187,887 2,259,281 - 14,447,168		

## LEA COUNTY, NEW MEXICO Expenditure Report Fiscal Year - As of June 30, 2020

FY 2018/2019 FY 2019/2020

		7 2018/2019		F	7 2019/2020			
	Final Adjusted	Year to Date	Percentage of		Year to Date	Percentage of		CY vs PY %
Fund	Budget	Expended	Budget Expended	Adjusted Budget	Expended	Budget Expended	CY vs PY \$ Change	Change
	12 months	12 months	100% of Yr	12 months	12 months	100% of Yr	Δ	Δ
UNRESTRICTED FUNDS								
(GENERAL, CAPITAL & DETENTION FUNDS)								
	1							
Salaries and Benefits	24,890,997	21,858,775	88%	27,446,601	23,774,096	87%	1,915,322	9%
Operations:								
Community Agency Support	235,000	158,828	68%	247,000	247,000	100%	88,172	569
Local Government Support	2,587,000	1,737,000	67%	6,450,207	5,952,519	92%	4,215,519	2439
Economic Development	2,163,000	1,265,015	58%	2,148,000	1,479,136	69%	214,122	179
LCCA	1,834,361	1,665,750	91%	2,018,036	1,849,869	92%	184,120	119
Other	11,776,546	7,226,873	61%	12,824,793	7,278,461	57%	51,588	19
Subtotal Operations	18,595,907	12,053,465	65%	23,688,036	16,806,985	71%	4,753,520	39%
Capital Projects and Equipment	47,388,474	13,554,584	29%	49,783,587	6,906,969	14%	(6,647,614)	-49%
TOTAL UNRESTRICTED FUNDS	90,875,378	47,466,823	52%	100,918,224	47,488,051	47%	21,227	0%
RESTRICTED FUNDS								
Special Revenue Funds								
Road	13,474,431	11,607,262	86%	15,999,835	9,948,429	62%	(1,658,833)	-149
Special Revenue - GRT	12,903,257	10,600,178	82%	16,555,093	13,918,515	84%	3,318,337	319
Special Revenue - Other	25,282,188	11,384,410	45%	33,372,807	16,530,383	50%	5,145,974	459
Grants	4,681,334	2,497,945	53%	5,449,757	2,736,993	50%	239,048	109
Total Special Revenue Funds	56,341,210	36,089,795	64%	71,377,492	43,134,320	60%	7,044,525	20%
Debt Service	1,189,130	1,162,700	98%	7,116,826	5,308,609	75%	4,145,909	357%
Enterprise Fund	148,434	11,586	8%	148,434	624	0%	(10,962)	-95%
Funds Held In Trust	7,312,652	6,293,265	86%	7,980,514	6,734,462	84%	441,197	79
TOTAL RESTRICTED FUNDS	64,991,426	43,557,346	67%	86,623,266	55,178,015	64%	11,620,669	279
TOTAL ALL FUNDS	155,866,804	91,024,170	58%	187,541,490	102,666,066	55%	11,641,896	13%

## LEA COUNTY, NEW MEXICO Revenue Report Fiscal Year - As of June 30, 2020

FY 2018/2019

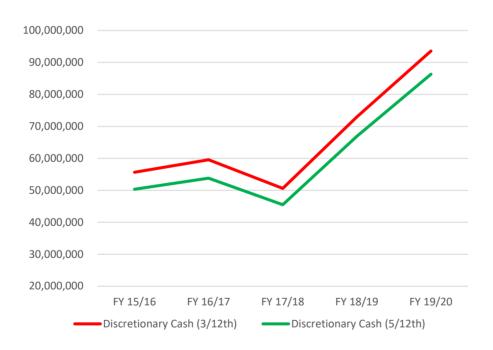
FY 2019/2020

P	FY	/ 2018/2019		F'	Y 2019/2020			
Fund	Final Budget	Year to Date Received	Percentage of Budget Collected	Budget	Year to Date Received	Percentage of Budget Collected	CY vs PY \$ Change	CY vs PY % Change
	12 months	12 months	100% of Yr	12 months	12 months	100% of Yr	Δ	Δ
UNRESTRICTED FUNDS								
(GENERAL, CAPITAL & DETENTION FUNDS)								
Tax Revenue								
Oil and Gas Production	27,779,095	43,161,023	155%	34,781,534	52,179,468	150%	9,018,445	21%
Oil and Gas Equipment	5,942,811	5,029,162	85%	5,942,811	8,403,936	141%	3,374,774	67%
Property Tax- Current	17,443,150	17,934,023	103%	20,126,693	20,858,598	104%	2,924,575	16%
Property Tax - Delinquent	500,000	843,987	169%	500,000	688,028	138%	(155,959)	-18%
Motor Vehicle Tax	250,000	256,334	103%	250,000	262,098	105%	5,765	2%
PILT - Federal and Local	3,600,000	4,056,216	113%	3,600,000	3,026,191	84%	(1,030,026)	-25%
Subtotal tax revenue	55,515,056	71,280,746	128%	65,201,038	85,418,319	131%	14,137,573	20%
Sales, Services, Activities Revenue								
Detention	2,156,212	2,082,057	97%	2,156,212	1,419,249	66%	(662,808)	-32%
Fairgrounds	-	-	N/A	-	-	N/A	-	N/A
Event Center	-	-	N/A	-	-	N/A	-	N/A
Subtotal Sales, Services, Activities	2,156,212	2,082,057	97%	2,156,212	1,419,249	66%	(662,808)	-32%
Grants								
Federal	-	13,635	N/A	-	33,683	N/A	20,048	147%
State	100,000	111,215	111%	1,100,000	100,000	9%	(11,215)	-10%
Other	3,000,000	-	0%	-	-	N/A		N/A
Subtotal Grants	3,100,000	124,850	4%	1,100,000	133,683	12%	8,833	7%
Other	1,463,000	3,459,578	236%	2,421,712	3,326,131	137%	(133,446)	-4%
TOTAL UNRESTRICTED FUNDS	62,234,268	76,947,230	124%	70,878,962	90,297,381	127%	13,350,151	17%
Net Transfers	-	(8,571,575)		-	(21,072,705)	N/A	(12,501,130)	146%
After Transfers	62,234,268	68,375,656	110%	70,878,962	69,224,676	98%	849,021	1%
RESTRICTED FUNDS								
Special Revenue Funds								
Special Revenue - GRT	8,065,586	13,430,798	167%	10,371,250	14,388,630	139%	957,832	7%
Special Revenue - Other	3,711,995	4,225,600	114%	3,869,410	4,137,617	107%	(87,982)	-2%
Grants	8,929,944	3,585,084	40%	13,291,668	4,923,128	37%	1,338,044	37%
Total Special Revenue Funds	20,707,525	21,241,481	103%	27,532,328	23,449,375	85%	2,207,893	10%
Net Transfers	-	18,108,507	N/A	-	21,072,705	N/A	2,964,198	16%
After Transfers	20,707,525	39,349,988	190%	27,532,328	44,522,080	162%	5,172,092	13%
Dalla Camilas CDT	0.020.564	0.044.005	1000/	6 002 000	0.262.055	4250/	440.000	F0/
Debt Service GRT	8,839,561	8,844,065	100%	6,803,000	9,263,955	136%	419,889	5% -100%
Net Transfers	9 930 561	(9,536,932)		6,803,000	0.303.055	N/A	9,536,932	
After Transfers	8,839,561	(692,867)	-8%	6,803,000	9,263,955	136%	9,956,821	-1437%
Enterprise Fund	-	-	N/A	-	-	N/A	-	N/A
Net Transfers	-	-	N/A	-	-	N/A	=	N/A
After Transfers	-	-	N/A	-	-	N/A	-	N/A
Funds Hold in Trust	7 071 202	9 162 066	102%	9 644 035	0 002 742	104%	920 777	10%
Funds Held In Trust Net Transfers	7,971,282	8,162,966		8,644,935	8,993,743		830,777	N/A
After Transfers	7,971,282	8 162 0 <i>66</i>	N/A <b>102</b> %	8 644 035	8 002 7/12	N/A <b>104</b> %	830,777	10%
Airei Hallstels	1,311,202	8,162,966	102%	8,644,935	8,993,743	104%	650,777	10%
TOTAL RESTRICTED FUNDS	37,518,368	38,248,513	102%	42,980,263	41,707,072	97%	3,458,560	9%
Net Transfer	-	8,571,575	N/A	-	21,072,705	N/A	12,501,130	146%
After Transfers	37,518,368	46,820,087	125%	42,980,263	62,779,777	146%	15,959,690	34%
TOTAL ALL ELIMING	00 752 626	115 105 743	1150/	112 050 225	122 004 454	1160/	16 000 711	150/
TOTAL ALL FUNDS	99,752,636	115,195,743	115%	113,859,225	132,004,454	116%	16,808,711	15%

#### **Discretionary Cash**

June 30, 2020

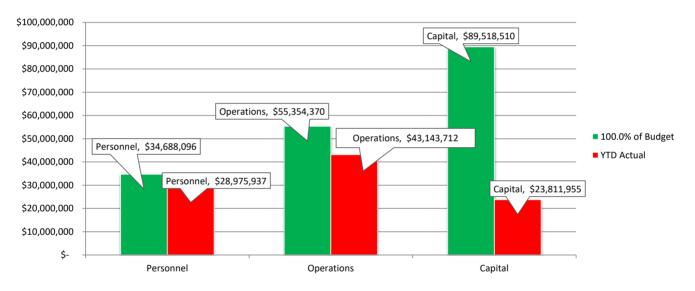
	FY 15/16	FY 16/17	FY 17/18	FY 18/19	FY 19/20
Ending Cash	63,648,152	67,453,016	57,567,197	81,189,598	103,498,129
Operational Budget	31,914,377	31,537,719	27,868,182	32,891,946	39,629,838
3/12th Reserve Discretionary Cash (3/12th)	7,978,594 55,669,558	7,884,430 59,568,587	6,967,046 50,600,151	8,222,987 72,966,611	9,907,460 93,590,670
5/12th Reserve Discretionary Cash (5/12th)	13,297,657 50,350,495	13,666,345 53,786,671	12,076,212 45,490,985	14,253,177 66,936,421	17,172,930 86,325,200

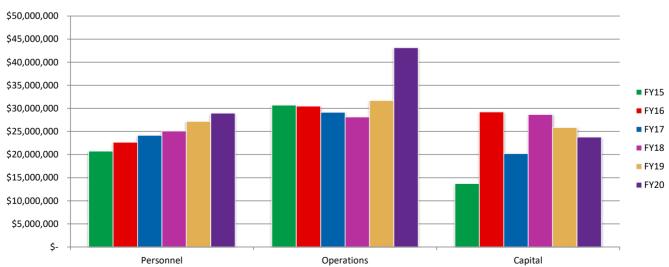


Lea County General, Capital, Detention, Special Revenue, and Enterprise Fund Expenditures FY20 Historical Data

	Personnel	% Expn'd	Operations	% Expn'd	Capital	% Expn'd	Total	% Expn'd	% of Yr
Budget	\$ 34,688,096	100%	\$ 55,354,370	100%	\$ 89,518,510	100%	179,560,976	100%	100%
July	2,212,579	6.4%	2,367,285	4.3%	948,822	1.1%	5,528,687	3.1%	8.3%
August	2,251,711	6.5%	2,784,898	5.0%	3,263,516	3.6%	8,300,125	7.7%	16.7%
September	2,243,698	6.5%	2,911,212	5.3%	2,538,322	2.8%	7,693,231	12.0%	25.0%
October	2,239,391	6.5%	3,573,403	6.5%	1,515,221	1.7%	7,328,015	16.1%	33.7%
November	3,041,787	8.8%	1,375,882	2.5%	1,876,308	2.1%	6,293,977	19.6%	41.7%
December	2,812,447	8.1%	9,297,397	16.8%	1,000,372	1.1%	13,110,216	23.8%	50.0%
January	2,293,392	6.6%	2,100,959	3.8%	1,667,809	1.9%	6,062,160	30.2%	58.3%
February	2,214,964	6.4%	1,437,354	2.6%	1,611,893	1.8%	5,264,211	33.2%	66.7%
March	2,210,941	6.4%	3,662,915	6.6%	2,807,027	3.1%	8,680,882	38.0%	75.0%
April	2,407,835	6.9%	2,347,463	4.2%	1,665,179	1.9%	6,420,477	41.6%	83.3%
May	2,690,100	7.8%	1,992,142	3.6%	1,582,413	1.8%	6,264,656	45.1%	91.7%
June	2,357,092	6.8%	9,292,801	16.8%	3,335,074	3.7%	14,984,967	53.4%	100.0%
Total	\$ 28,975,937	83.5%	\$ 43,143,712	77.9%	\$ 23,811,955	26.6%	95,931,604	53.4%	100.0%

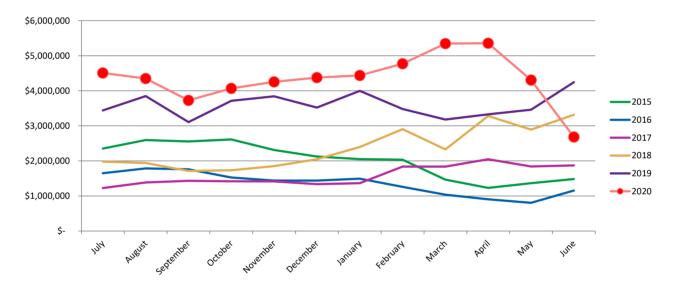
Remaining Budget \$ 5,712,159 16.5% \$ 12,210,658 22.1% \$ 65,706,555 73.4% \$ 83,629,372 46.6% 0.0%



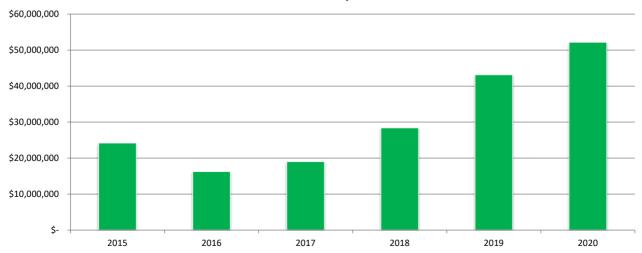


Lea County
Oil and Gas Production Revenue
Historical Data

							%		
							Inc/Dec	% of Bdgt	
	2015	2016	2017	2018	2019	2020	From PY	Collected	% of Yr
July	\$ 2,351,379	\$ 1,649,487	\$ 1,225,981	\$ 1,979,953	\$ 3,438,399	\$ 4,508,878	31.1%	13.0%	8.3%
August	2,595,230	1,785,885	1,384,390	1,940,661	3,848,188	\$ 4,347,846	13.0%	25.5%	16.7%
September	2,554,872	1,759,423	1,433,817	1,713,785	3,106,645	\$ 3,726,079	19.9%	36.2%	25.0%
October	2,612,414	1,527,798	1,418,544	1,732,992	3,713,028	\$ 4,067,244	9.5%	47.9%	33.7%
November	2,311,923	1,438,393	1,416,787	1,852,128	3,842,449	\$ 4,254,014	10.7%	60.1%	41.7%
December	2,124,366	1,439,692	1,335,927	2,047,167	3,520,439	\$ 4,376,338	24.3%	72.7%	50.0%
January	2,052,081	1,492,942	1,363,143	2,395,094	3,997,636	\$ 4,437,374	11.0%	85.4%	58.3%
February	2,035,304	1,260,020	1,839,019	2,906,976	3,481,268	\$ 4,772,121	37.1%	99.2%	66.7%
March	1,465,891	1,037,179	1,838,495	2,328,432	3,180,635	\$ 5,345,772	68.1%	114.5%	75.0%
April	1,230,370	904,652	2,047,173	3,280,064	3,327,836	\$ 5,355,595	60.9%	129.9%	83.3%
May	1,364,070	804,433	1,842,600	2,893,372	3,459,611	\$ 4,306,172	24.5%	142.3%	91.7%
June	1,482,694	1,153,619	1,871,304	3,315,521	4,244,890	\$ 2,682,034	-36.8%	150.0%	100.0%
Total	\$ 24,180,592	\$ 16,253,522	\$ 19,017,180	\$ 28,386,145	\$ 43,161,023	\$ 52,179,468	20.9%	150.0%	100.0%



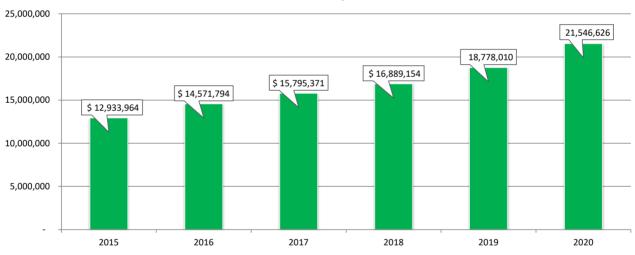
#### **Year to Date Comparison**



Lea County
Current and Delinquent Property Tax Revenue
Historical Data

							%		
							Inc/Dec	% of Bdgt	
	2015	2016	2017	2018	2019	2020	From PY	Collected	% of Yr
July	\$ 74,335	\$ 11,987	\$ 427,035	\$ 101,431	\$ 64,340	\$ 52,478	-18.4%	0.3%	8.3%
August	30,078	267,251	41,097	40,900	33,251	\$ 30,669	-7.8%	0.4%	16.7%
September	48,658	27,502	57,744	41,474	246,582	\$ 50,584	-79.5%	0.7%	25.0%
October	21,898	1,190,284	218,382	20,639	1,431,326	\$ 1,268,167	-11.4%	7.0%	33.7%
November	4,634,917	4,472,198	3,830,294	5,227,938	4,424,706	\$ 4,322,658	-2.3%	28.4%	41.7%
December	3,663,874	3,212,368	5,564,969	5,530,394	6,220,260	\$ 8,413,696	35.3%	70.2%	50.0%
January	159,519	409,170	364,733	528,616	96,790	\$ 342,356	253.7%	71.9%	58.3%
February	215,325	165,512	186,903	370,880	181,942	\$ 428,258	135.4%	74.1%	66.7%
March	352,977	610,939	317,829	249,748	632,227	\$ 446,009	-29.5%	76.3%	75.0%
April	1,371,010	1,741,097	2,301,310	2,335,477	1,167,332	\$ 1,887,204	61.7%	85.7%	83.3%
May	2,146,651	2,233,582	2,288,911	2,199,729	3,839,165	\$ 2,983,221	-22.3%	100.5%	91.7%
June	214,723	229,902	196,164	241,927	440,088	\$ 1,321,325	200.2%	107.1%	100.0%
Total	\$ 12,933,964	\$ 14,571,794	\$ 15,795,371	\$ 16,889,154	\$ 18,778,010	\$ 21,546,626	14.7%	107.1%	100.0%

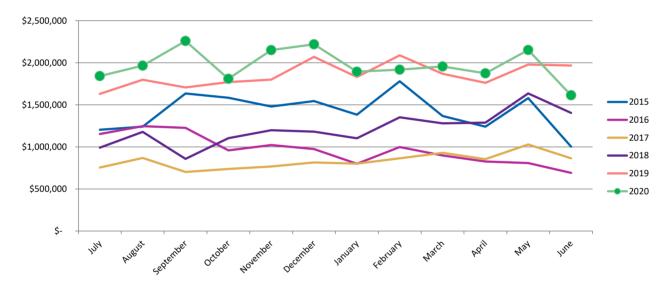
#### **Year to Date Comparison**

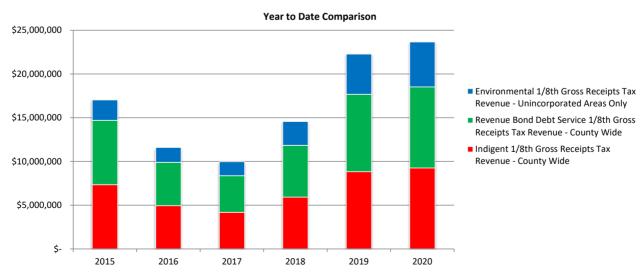




## Lea County GRT Combined Revenue - All Levies Historical Data

							%		
							Inc/Dec	% of Bdgt	
	2015	2016	2017	2018	2019	2020	From PY	Collected	% of Yr
July	\$ 1,202,976	\$ 1,152,984	\$ 753,911	\$ 990,726	\$ 1,629,978	\$ 1,841,775	13.0%	10.8%	8.3%
August	1,240,642	1,246,139	868,366	1,177,793	1,798,282	\$ 1,965,414	9.3%	22.4%	16.7%
September	1,633,926	1,226,488	701,932	857,431	1,706,375	\$ 2,257,982	32.3%	35.7%	25.0%
October	1,583,248	958,779	737,111	1,103,598	1,770,490	\$ 1,809,458	2.2%	46.3%	33.7%
November	1,479,551	1,021,528	766,360	1,197,757	1,799,119	\$ 2,150,621	19.5%	59.0%	41.7%
December	1,544,698	974,360	814,291	1,180,361	2,070,127	\$ 2,218,667	7.2%	72.0%	50.0%
January	1,382,941	799,576	800,348	1,102,014	1,830,726	\$ 1,894,344	3.5%	83.2%	58.3%
February	1,779,512	998,031	864,312	1,351,752	2,088,110	\$ 1,917,700	-8.2%	94.4%	66.7%
March	1,366,582	898,371	928,345	1,279,648	1,868,373	\$ 1,955,605	4.7%	106.0%	75.0%
April	1,239,986	826,566	853,881	1,287,811	1,761,940	\$ 1,874,531	6.4%	117.0%	83.3%
May	1,579,230	808,081	1,028,343	1,635,261	1,978,629	\$ 2,152,111	8.8%	129.6%	91.7%
June	 1,002,681	690,827	863,464	1,404,137	1,967,213	\$ 1,612,776	-18.0%	139.1%	100.0%
Total	\$ 17,035,973	\$ 11,601,730	\$ 9,980,663	\$ 14,568,289	\$ 22,269,360	\$ 23,650,984	6.2%	139.1%	100.0%





## Lea County Indigent 1/8th Gross Receipts Tax Revenue - County Wide Historical Data

							%		
							Inc/Dec	% of Bdgt	
	2015	2016	2017	2018	2019	2020	From PY	Collected	% of Yr
July	\$ 526,540	\$ 496,667	\$ 317,756	\$ 409,770	\$ 654,572	\$ 728,032	11.2%	10.7%	8.3%
August	545,812	532,945	373,126	480,527	725,078	\$ 773,175	6.6%	22.1%	16.7%
September	686,941	534,997	291,608	346,434	679,100	\$ 921,553	35.7%	35.6%	25.0%
October	670,560	397,081	309,027	452,070	703,865	\$ 722,129	2.6%	46.2%	33.7%
November	632,294	438,689	328,850	489,253	712,667	\$ 846,510	18.8%	58.7%	41.7%
December	672,577	413,722	342,532	476,940	817,486	\$ 857,813	4.9%	71.3%	50.0%
January	590,258	342,160	338,069	456,077	727,509	\$ 742,841	2.1%	82.2%	58.3%
February	773,902	419,748	367,369	551,247	829,711	\$ 742,154	-10.6%	93.2%	66.7%
March	595,836	377,245	382,534	514,767	742,747	\$ 753,483	1.4%	104.2%	75.0%
April	539,541	359,784	352,099	521,301	695,724	\$ 722,193	3.8%	114.9%	83.3%
May	657,174	344,878	426,178	654,693	778,587	\$ 827,774	6.3%	127.0%	91.7%
June	 457,435	292,078	356,847	566,849	771,516	\$ 624,698	-19.0%	136.2%	100.0%
Total	\$ 7,348,870	\$ 4,949,995	\$ 4,185,993	\$ 5,919,928	\$ 8,838,562	\$ 9,262,354	4.8%	136.2%	100.0%

## Lea County Revenue Bond Debt Service 1/8th Gross Receipts Tax Revenue - County Wide Historical Data

							%		
							Inc/Dec	% of Bdgt	
	2015	2016	2017	2018	2019	2020	From PY	Collected	% of Yr
July	\$ 526,540	\$ 496,667	\$ 317,756	\$ 409,770	\$ 654,572	\$ 728,032	11.2%	10.7%	8.3%
August	545,812	532,945	373,126	480,527	725,078	\$ 773,175	6.6%	22.1%	16.7%
September	686,941	534,997	291,608	346,434	679,100	\$ 921,553	35.7%	35.6%	25.0%
October	670,560	397,081	309,027	452,070	703,865	\$ 722,129	2.6%	46.2%	33.7%
November	632,294	438,689	328,850	489,253	712,667	\$ 846,510	18.8%	58.7%	41.7%
December	672,577	413,722	342,532	476,940	817,486	\$ 857,813	4.9%	71.3%	50.0%
January	590,258	342,160	338,069	456,077	727,509	\$ 742,841	2.1%	82.2%	58.3%
February	773,902	419,748	367,369	551,247	829,711	\$ 742,154	-10.6%	93.2%	66.7%
March	595,836	377,245	382,534	514,767	742,747	\$ 753,483	1.4%	104.2%	75.0%
April	539,541	359,784	352,099	521,301	695,724	\$ 722,193	3.8%	114.9%	83.3%
May	657,174	344,878	426,178	654,693	778,587	\$ 827,774	6.3%	127.0%	91.7%
June	457,435	292,078	356,847	566,849	771,516	\$ 624,698	-19.0%	136.2%	100.0%
Total	\$ 7,348,870	\$ 4,949,995	\$ 4,185,993	\$ 5,919,928	\$ 8,838,562	\$ 9,262,354	4.8%	136.2%	100.0%

## Lea County Environmental 1/8th Gross Receipts Tax Revenue - Unincorporated Areas Only Historical Data

							%		
							Inc/Dec	% of Bdgt	
	2015	2016	2017	2018	2019	2020	From PY	Collected	% of Yr
July	\$ 149,897	\$ 159,649	\$ 118,399	\$ 171,187	\$ 320,834	\$ 385,711	20.2%	11.3%	8.3%
August	149,017	180,250	122,113	216,738	348,125	\$ 419,064	20.4%	23.7%	16.7%
September	260,045	156,494	118,716	164,562	348,176	\$ 414,876	19.2%	35.9%	25.0%
October	242,127	164,617	119,057	199,457	362,761	\$ 365,200	0.7%	46.6%	33.7%
November	214,963	144,151	108,661	219,252	373,785	\$ 457,601	22.4%	60.1%	41.7%
December	199,544	146,915	129,226	226,481	435,155	\$ 503,041	15.6%	74.9%	50.0%
January	202,425	115,255	124,211	189,861	375,707	\$ 408,662	8.8%	86.9%	58.3%
February	231,708	158,535	129,574	249,259	428,687	\$ 433,393	1.1%	99.6%	66.7%
March	174,909	143,881	163,277	250,114	382,879	\$ 448,639	17.2%	112.8%	75.0%
April	160,903	106,998	149,683	245,209	370,491	\$ 430,145	16.1%	125.5%	83.3%
May	264,882	118,324	175,988	325,875	421,454	\$ 496,563	17.8%	140.1%	91.7%
June	87,810	106,671	149,771	270,440	424,181	\$ 363,380	-14.3%	150.8%	100.0%
Total	\$ 2,338,233	\$ 1,701,739	\$ 1,608,677	\$ 2,728,433	\$ 4,592,236	\$ 5,126,275	11.6%	150.8%	100.0%

					Cas	h Increase
Fund Type	Re	venues	Exp	enditures	(De	crease)
Unrestricted Funds	\$	88,777,514	\$	31,146,069	\$	57,631,445
Special Revenue Funds	\$	23,449,375	\$	43,134,320	\$	(19,684,946)
Designated Funds	\$	1,519,867	\$	16,341,981	\$	(14,822,114)
Debt Service Fund	\$	9,263,955	\$	5,308,609	\$	3,955,346
Enterprise Fund	\$	-	\$	624	\$	(624)
Trust Funds	\$	8,993,743	\$	6,734,462	\$	2,259,281
Total	\$	132,004,454	\$	102,666,066	\$	29,338,388

# LEA COUNTY NEW MEXICO Recap of Discretionary Cash and Commitments As of June 30, 2020

General Fund Cash Balance -June 30, 2020	\$	103,498,129	
Less: 3/12ths reserve of General Fund Budget	\$	(9,907,459)	
General Fund Cash Available for Commitments	\$	93,590,670	
Budgeted Cash Transfers In:			
Net of YTD Actual Or Projected Transfers			
Debt Service Fund	\$	-	
Total Discretionary Cash Available	\$	93,590,670	
Budgeted Cash Transfers Out:			
Net of YTD Actual Transfers			
Road Fund	\$	(5,636,313)	
Farm & Range	\$	(153)	
Community Centers	\$	(310,077)	
Indigent Hospital Claims	\$	(2,902,161)	
Knowles Fire Department	\$	(600,000)	
Airport Fire Department	\$	(283,760)	
Paving Districts	\$	(105,796)	
Detention Facility	\$	(7,077,220)	
EMPG Reimbursement	\$	-	
Capital Projects	\$	(34,977,217)	
Other Grants	\$	-	
DWI Screening	\$	-	
Misdemeanor Compliance	\$	-	
Lea Regional Airport	\$	(1,437,600)	
Lovington Airport	\$	(267,654)	
Jal Airport	\$ \$ \$ \$ \$	-	
Lea County Fairgrounds	\$	(1,958,691)	
Lea County Fair & Rodeo	\$	(89,784)	
Lea County Event Center	\$	(3,568,370)	
Hispanic Heritage Night	\$	-	
Lea County DTF Forfeitures	\$	(20,000)	
Fire Excise Tax	\$	(80,661)	
Lea County Fire Marshal	\$	(1,113,377)	
Total Cash Transfers (Net YTD)	\$	(60,428,834)	
Discretionary Cash Available - June 30, 2020	\$	33,161,836	
Budgeted Revenue over Expenses (Remainder of Year)	\$	(29,638,532)	
Projected Excess/(Shortfall) in Budgeted Revenue (Remainder of Year)	\$	<u>-</u>	
Total Discretionary Cash Available (Remainder of Year) \$ 3,52			

### **Accounts Payable**

June 2020 and YTD

	June 2020	YTD		
Number of Checks	661		5,867	
Dollar Amount	\$ 12,594,592	\$	69,851,273	

### **Payroll**

June 2020 and YTD

	June 2020	YTD
Number of Checks	674	9,045
Dollar Amount	\$ 1,031,492	\$ 14,376,758

### **Contract Administration**

FY 19-20

The Finance Department is tracking 147 active contracts as of June 2020

## Discussion of Lea County's Accounts Payable



## Review of May and June 2020 Accounts Payable / Purchase Card Register

Checks #1093248 - 1094560

\$ 16,267,550.13

P-Cards # 21545 - 21740

\$ 128,496.01

Total

\$ 16,396,046.14



## LEA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY FORM

LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

County Manager Approval (mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy:	SUBMITTED BY Name, Title, Dept:					
07/09/2020	Chip Low, Finance Director					
SUBJECT:	ATTACHMENT(S):					
May and June Accounts Payable/Purchase Card Register	1. May and June 2020 AP/PC Register					
NO. OF ORIGINALS FOR SIGNATURE:	ACTION REQUESTED:					
particular of many copy of the control of the con-	Discussion Item					
Page 1990 and 1990 an						
BUDGET LINE ITEM NUMBER:	FISCAL BUDGET YEAR:					
STRATEGIC PLAN Implementation of 5 Year Strategic Plan:						
The information in the financial report meets the goals in Section 3.1 a fiscally conservative and transparent manner." Performance measure	accountability which is "Lea County responsible for the publics tax dollars in a s met include 3.1.4					
SUMMARY:						
Checks # 1093248 - 1094560 \$16,267,550.13						
P-Cards # 21545 - 21740 \$ 128,496.01						
Total \$16,396,046.14						
Requested Items Needed for Presentation Ease Easel Laptop Projector how many:	Other:  See Additional Summary Attached					
SUBMITTER'S RECOMMENDATION(S):	Submitter's Signature					
For review and discussion	Department Director, Etc.  Henry C Low  Digitally eigned by Henry C Low Jr  Jr  Delete: 2020 07.10 14:31:17 Delete: 2020 07.10 14:31:17					
FINANCE REVIEW Fiscal Impact/Cost:	Reviewed by Finance Director					
There is no financial impact to Lea County with this agenda item.	Henry C Low Jr  Digitally signed by Henry C Low Jr Date: 2020.07.10 14:30:59 -06'00'					
LEGAL REVIEW: (Note: Travel does not need legal review)	Reviewed by County Attorney					
COUNTY MANAGER REVIEW:	Approved by County Manager					
	to be Placed on Agenda Digitally signed by Michael White Colloque P. Gallegher II P. Gallegher II 46000					
Item No. 0303 RECORDING SECRETARY'S US	E ONLY ~ COMMISSION ACTION TAKEN					
Approved: Denied:	Other: Discussion					
Resolution No. Policy No. Continued To: Referred To:						
reletted 10:	Comments:					

### **Other Business**







## LEA COUNTY BOARD OF COUNTY COMMISSIONERS AGENDA ITEM SUMMARY FORM

LCBCC Meeting Date: Thursday, July 23, 2020

Submit this summary form & all attachments to the Finance Director clow@leacounty.net & cc the Executive Coordinator sstout@leacounty.net by: Wednesday, July 8, 2020

County Manager Approval (mgallagher@leacounty.net) required for all time sensitive issues that do not meet the above deadline.

DATE SUBMITTED mm-dd-yyyy: 07/21/2020		SUBMITTED BY Name, Title, Dept: Sandrea Brito, Executive Coordinator, Executive Department				
SUBJECT:	ATTACHMENT	ATTACHMENT(S):				
Other Business	None					
NO. OF ORIGINALS FOR SIGNATURE:	ACTION REQU	ESTED:				
None	Action Item	Action Item				
BUDGET LINE ITEM NUMBER:	ET YEAR:					
N/A						
STRATEGIC PLAN Implementation of 5 Year Strategic		ATAMON.				
Section 2.6: Transparency and ethical decision making of	ontinue to be the framework in which	the county operates.				
SUMMARY:						
Any Other Business						
Requested Items Needed for Present  Easel Laptop Pro  It checked; how many:	jector Other:	See Additional Summary Attached				
SUBMITTER'S RECOMMENDATION(S):		Submitter's Signature				
Any Other Business		Department Director, Etc.				
		Sande a Short Brito				
FINANCE REVIEW Fiscal Impact/Cost:		Reviewed by Finance Director				
A CONTRACTOR OF STREET AND ASSESSMENT OF STREET ASSESSMENT ASSESSMENT OF STREET ASSESSMENT OF STREET ASSESSMENT ASSESSMENT OF STREET ASSESSMEN						
LEGAL REVIEW: (Note: Travel does not need legal rev	riew)	Reviewed by County Attorney				
COUNTY MANAGER REVIEW:		Approved by County Manager				
		to be Placed on Agenda				
		Michael Digitally signed by Michael P. Gallopher II Date: 2020 07.21 15:23.24				
ON No. 0400 DECODDING SECRET	ARY'S USE ONLY ~ COMMISSI					
Approved: Denied Resolution No Policy I	No.	Other: Any Other Business Ordinance No.				
Continued To: Referre	Comments:					
Sontinued 10; Referre	No ed To:	Comments:				





Please join us at our next meeting:

Lea County Board of County Commissioners Regular Meeting

on

Thursday, August 20, 2020 at 9:00 A.M.