



Finance Department
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ADDENDUM TWO
LEGAL NOTICE OF REQUEST FOR PROPOSALS
BANKING SERVICES and/or P-CARD SERVICES
NIGP Code: 94625, 94635, 96335
PROPOSAL # 08 - (18-19)
DUE DATE: APRIL 2, 2019 - 3:00 P.M. (Local Time)

MAILED/EMAILED & POSTED TO WEBSITE:
MARCH 11, 2019

The following P-Card information is hereby added to this RFP:

Lea County:

- does not have a T&E card (in addition to our P-Card).
- is not using a Management/Expense reporting tool.
- currently has 66 open P-Cards, with approximate total spent of \$60-70K per month.
- is not considering expanding more Accounts Payable expenses to P-Card.
- as of now, our payables system does not allow EFT.

ADDENDUMS: Please watch the website for possible future Addendums. www.leacounty.net

QUESTIONS: Only questions submitted and answered in writing will be considered binding. If you have any questions, please email kmclaughlin@leacounty.net.

DEADLINE FOR QUESTIONS: Weds, MARCH 20, 2019.

All other items remain the same.

This signed addendum must accompany your offer.

Signature

Date

Printed Name

Company