

# LEA COUNTY PARCEL TRACKING SHEET

Type: SPLIT \_\_\_ COMBINE \_\_\_ CORRECTION \_\_\_

Survey Company: \_\_\_\_\_ Plat Name: \_\_\_\_\_

<b>Step 1)</b>	<b>P &amp; Z County Development</b>		
Jurisdiction(s):	<b>County</b>	<b>Eunice</b>	<b>Hobbs</b>
	<b>Jal</b>	<b>Lovington</b>	<b>Tatum</b>
Name of Person Entering & Signature: _____		Date: _____	

<b>Step 2)</b>	<b>Assessor's Office:</b>	Date entered: _____
Previous Parcel ID (If Any) (Treasurer) (Owner #) _____		
Current Parcel ID for (Assessor)*(Owner #) _____		
<b>*If Owner # is the same as previous year input only once.</b>		
Name of Plat Owner: _____		Name of Person filing: _____
Contact # _____	Re-plat will be indicated for Tax Year: _____	
Name of Person Entering & Signature: _____		Notes: _____
_____		
<b>Brief Legal Description: Section-Township-Range/Sub-Division:</b>		

<b>Step 3)</b>	<b>Treasurer's Office</b>	Date: _____
Delinquent Total: _____		
20__ Total: _____		
Total Paid in Full: _____		
TR Name & Signature: _____		
*Payment of taxes by personal check may result in paperwork not being processed until payment has cleared and been credited. To avoid any possible delay in finalizing your plat, please submit payment by certified funds, online or in office with a credit card.		
<b>Step 4)</b>	<b>Clerk's Office</b>	Date: _____
Doc. No. #: _____		Book: _____
Page: _____		No. # of pages: _____
Staff Name & Signature: _____		
_____		
<b>Please return to the Assessor's Office when completed</b>		