



> HOW eRecording Works

With Simplifile™, you can **begin eRecording today** and immediately (1) increase staff productivity and customer service levels, (2) accelerate document delivery, (3) enhance document security, and (4) reduce recording costs. **Just follow these three simple steps** to get started:

- STEP 1:** Activate your Simplifile eRecording subscription service
- STEP 2:** Logon to Simplifile.com and select the county to which you wish to submit documents
- STEP 3:** Scan your documents and click on 'Submit for Recording'

After you submit documents, the County Recorder receives reviews and records the document—all within a matter of minutes. **That's all there is to it!**

> WHAT You Need to Get Started

You probably already have the basic hardware and software you need to begin eRecording. Simplifile is a **Web-based service** that requires the following:

- **PC** with Windows 98 or better, and Internet Explorer 5.5 or better
- **Scanner** that can scan to a tiff file
- High-speed **Internet connection**

> WHERE eRecording Is Available

With Simplifile you can eRecord today in Utah, Colorado and Pennsylvania. The **Simplifile eRecording network** expands weekly—we are working to enable eRecording in over **30 states across the country**. Let us know where you need to record and we'll go there.

CONTACT SIMPLIFILE AT 800-460-5657

Don't just record—Simplifile!

