



<b>Position opening:</b>	<b>Banquet Server</b>
<b>Facility Name:</b>	<b>Lynnwood Convention Center</b>
<b>Location:</b>	<b>Lynnwood, WA</b>

**Job Title:** Banquet Server (On-Call)  
**Department:** Food & Beverage  
**Reports To:** Banquet Manager  
**FLSA Status:** Non-Exempt  
**Hourly Rate:** Starting at \$18.00

### Summary

The Lynnwood Convention Center's purpose is to create, plan and execute outstanding event experiences. To achieve this, our employees must provide the highest levels of guest service by demonstrating our principles of being Professional, Resourceful, Accommodating and Precise, while always being Safe. To be successful in this role, candidates must be friendly and honest, build strong relationships, continually strive to provide a seamless experience, and be flexible to our guests' needs by providing quality services and products through detailed and accurate communication. Team members of the Lynnwood Convention Center must share in our values of being Adaptable to event needs, being Aware of guest requirements, showing strong Character, and being Team-centric. We are looking for talented folks who model these values in their work behavior, decision making, personal contributions, and guest interactions.

### Essential Duties and Responsibilities

- Ability to read and understand Banquet Event Orders.
- Ability to carry at least 8 entrée's per tray.
- Provide fine dining level food and beverage service to guests for all events consistent with LCC Standard of Service
- Initiate and maintain friendly and professional contact with guests ensuring that all needs are anticipated and met.
- Setup and maintain both food and beverage stations in various locations throughout the building consistent with LCC Standards of Service
- Maintain and inventory for both food and beverage stations
- Maintain all event areas and front of house staging areas in a tidy and organized manner
- Participate in both setup and cleanup of food and beverage service items
- Ability to perform Effectively as a service team member by practicing LCC values and teamwork.
- To understand and work toward our purpose statement
- Ability to work independently during slower times
- Other duties as assigned

### Venushield Guidelines

- Discontinue 'napping' of guests or touching of the guest table napkins.
- Serve all items with a covered lid or provide as a prepacked item.
- Remove lid covering only when the meal is being provided to the guest.
- Wash hands and put on gloves for set up prior to start of work shift
- Wash hand and put on new gloves as needed during your shift.

**Qualifications**

- An understanding of food and beverage service operations and fine dining standards of service
- Effective communications skills suited for a formal, professional environment
- A strong commitment to exceptional customer service

**Education and/or Experience**

- Minimum of one (1) year of food service experience

**Skills and Abilities**

- Ability to work late night and weekend shifts
- Must exceed guest expectations for customer service
- Must be able to work responsibly with limited supervision at times
- Ability to function as a team player and to help fellow staff members when necessary
- An ideal candidate will possess unparalleled service standards
- Excellent interpersonal, customer service, communications, and problem-solving skills are required
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**Certificates, Licenses, Registrations**

- Must hold or obtain upon hiring a Washington State Food Workers Card and MAST Permit Class 12/13

**Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is regularly required to move around the facility
- Must be able to carry a serving tray and lift 40 lbs
- To stand for long hours during events; talk and hear
- This position may require work inside or outside of the building, as needed by events.

**Note**

The essential responsibilities of this position are described under the headings above. They may be subject to change at any time due to reasonable accommodation or other reasons. Also, this document in no way states or implies that these are the only duties to be performed by the employee occupying this position.

To apply, please follow this link:

<https://recruiting.adp.com/srccar/public/RTI.home?c=1152751&d=ExternalCareerSite&r=5000698781606#/>

Applicants that need reasonable accommodations to complete the application process may contact

Lynnwood Convention Center  
Lynnwood, WA  
HR@lynnwoodcc.com

ASM is an Equal Opportunity/Affirmative Action employer, and encourages Women, Minorities, Individuals with Disabilities, and protected Veterans to apply. VEVRAA Federal Contractor.