



<b>Position opening:</b>	<b>Bartender</b>
<b>Facility Name:</b>	<b>Lynnwood Convention Center</b>
<b>Location:</b>	<b>Lynnwood, WA</b>

**Job Title:** Bartender  
**Department:** Food & Beverage  
**Reports To:** Banquet Manager  
**FLSA Status:** Non-Exempt

\*Free Parking      \*Paid Sick Leave      \*401K Participation      \*Flexible Shifts

### Summary

ASM Global, the leader in privately managed public assembly facilities, has an excellent and immediate opening for the **Bartender (Part-time)** position at ASM Global/**Lynnwood Convention Center**.

The Lynnwood Convention Center's purpose is to create, plan and execute outstanding event experiences. To achieve this, our employees must provide the highest levels of guest service by demonstrating our principles of being Professional, Resourceful, Accommodating and Precise, while always being Safe. To be successful in this role, candidates must be friendly and honest, build strong relationships, continually strive to provide a seamless experience, and be flexible to our guests' needs by providing quality services and products through detailed and accurate communication. Team members of the Lynnwood Convention Center must share in our values of being Adaptable to event needs, being Aware of guest requirements, showing strong Character, and being Team-centric. We are looking for talented folks who model these values in their work behavior, decision making, personal contributions, and guest interactions.

### Essential Duties and Responsibilities

- Uses strong beer, wine, and mixed drink knowledge to provide fine dining level bar service to guests for all events consistent with LCC Standards of Service. Knowledge of standard and common specialty drink recipes is required.
- Initiate and maintain friendly and professional contact with guests ensuring that all needs and anticipated and met. Must exceed guest expectations for customer service.
- Setup and maintain bar stations in various locations throughout the building consistent with LCC Standards of Service.
- Maintain and control cash registers and alcohol inventory for bar stations in fast paced and pressure situations. Must demonstrate accuracy in inventory and cash handling procedures.
- Maintain all event areas and front of house staging areas in a tidy and organized manner.
- Participate in both setup and cleanup of food and beverage service items.
- Must be able to work responsibly and may be unsupervised on occasion.
- Other duties as assigned by shift supervisors or managers based on event needs.

### Qualifications

- Demonstrated quality food and beverage service skills in a fine dining atmosphere.

- Effective communication skills suited to a formal, professional environment.
- Ability to function as a team player and to help fellow staff members when necessary.
- A strong commitment to excellent customer service.
- Ability to work weekday, late night, and weekend shifts.

### **Education and/or Experience**

Minimum of 2 years' experience as a bartender in a banquet environment or previous experience at LCC.

### **Skills and Abilities**

- Thorough knowledge of beer, wine, and liquor and banquet industry standards of service as well as applicable laws and regulations
- Must have a passion for food and beverage along with the desire to deliver outstanding customer service
- An ideal candidate will possess unparalleled service standards and the ability to motivate all team members
- Excellent interpersonal, customer service, communications, team-building and problem-solving skills are required

### **Certificates, Licenses, Registrations**

- Must hold or obtain upon hiring a Washington State Food Workers Card and a MAST Permit Class 12
- Ability to pass a credit check and criminal background check

### **Other Qualifications**

Must be 21 years of age

### **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to move around the facility; to stand for long hours during events; talk and hear. This position may require work inside or outside of the building, as needed by events.

### **Note**

The essential responsibilities of this position are described under the headings above. They may be subject to change at any time due to reasonable accommodation or other reasons. Also, this document

in no way states or implies that these are the only duties to be performed by the employee occupying this position.

**To Apply**

Apply at

<https://recruiting.adp.com/srccar/public/RTI.home?c=1152751&d=ExternalCareerSite&r=5000564615306#/>

Applicants that need reasonable accommodations to complete the application process may contact

Michelle Keasal  
Lynnwood Convention Center  
Lynnwood, WA  
HR@lynnwoodcc.com

ASM Global is an Equal Opportunity/Affirmative Action employer, and encourages Women, Minorities, Individuals with Disabilities, and protected Veterans to apply. VEVRAA Federal Contractor.