

**LYNNWOOD PUBLIC FACILITIES DISTRICT**

**MAY 5, 2020**

**6:00 PM**

THIS MEETING WILL TAKE PLACE ELECTRONICALLY  
THE PUBLIC MAY PARTICIPATE  
BY CALLING 1 (866) 730-7514  
PARTICIPANT CODE: 947627#

- A. CALL TO ORDER (6:00 PM)**
- B. Roll Call**

<b>BOARD</b>	<b>STAFF/OTHER</b>
Wally Webster II, Chair	Grant Dull, Lynnwood PFD
Taylor Nordby, Vice-Chair	Janet Pope, Lynnwood PFD
Shawn Walker, Secretary	Judy Powell, Lynnwood PFD
Loren Simmonds	Matt Hendricks, Attorney, Lynnwood PFD
Rosario Reyes	Sara Blayne, Lynnwood CC
Sonja Springer, Treasurer (ex-officio)	Tracey Morrison, Lynnwood CC
	David Kleitsch, City of Lynnwood
	Councilmember Ian Cotton, City of Lynnwood

Recommended Action

- C. Approval of Agenda and Any Amendments or Changes**
- D. Approval of Minutes**
  - April 7, 2020 Approval 1
  - April 21, 2020 Approval 3
  - Approve the minutes of the April 7 and 21, 2020 Board meetings as presented.*
- E. Announcements, Oral and Written Communication** Information
- F. Consent Agenda**
  - 1. Accounts Payable Report Approval 5
  - Approve the Accounts Payable Report as presented.*
- G. Business Items**
  - 1. Presentation of 1<sup>st</sup> Quarter Financials Information 7
  - 2. Convention Center Report Information 18
  - 3. Capital Purchase Request – Bento Boxes Approval 30
  - Authorize the LCC to purchase Bento Boxes at a cost not to exceed \$11,930.*
  - 4. Capital Project Request – LCC Kitchen Floor Replacement Approval 31
  - Authorize replacement of the LCC kitchen floor at a cost not to exceed \$81,234.*
  - 5. Capital Purchase Request – Sneeze Guards Approval 32
  - Authorize the LCC to purchase Sneeze Guards at a cost not to exceed \$12,000.*

Future Meeting Dates

June 2  
July 7

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- |           |  |          |    |
|-----------|--|----------|----|
| 6.        | Electronic Signature Resolution 20-02  | Approval | 33 |
|           | <i>Motion: To adopt resolution 20-02 authorizing the use of electronic signature technology as authorized by state law</i> |          |    |
| <b>H.</b> | <b>Executive Director Report</b>   |          | 35 |
| <b>I.</b> | Comments from Director David Kleitsch  |          |    |
| <b>J.</b> | Comments from Council Member Cotton  |          |    |
| <b>K.</b> | <b>Old Business/New Business</b>   |          |    |
|           | 1. Determine need for special meeting May 19   |          |    |
| <b>L.</b> | <b>Executive Session</b> – Real Estate Matters   |          |    |

Future Meeting Dates

June 2  
July 7