

LYNNWOOD PUBLIC FACILITIES DISTRICT

APRIL 6TH 2021

6:00 PM

THIS MEETING WILL TAKE PLACE ELECTRONICALLY

THE PUBLIC MAY PARTICIPATE

BY CALLING 1 (866) 730-7514

PARTICIPANT CODE: 947627#

BOARD	STAFF/OTHER
Rosario Reyes, Chair	Janet Pope Lynnwood PFD
Taylor Nordby, Vice-Chair	Kim Koronko, Lynnwood PFD
Loren Simmonds, Secretary	Matt Hendricks, Attorney, Lynnwood PFD
Wally Webster II	
Shawn Walker	Tracey Morrison, Lynnwood CC
Michelle Meyer, Treasurer (ex-officio)	David Kleitsch, City of Lynnwood
	Councilmember Ian Cotton, City of Lynnwood
	Consultant Karen Porterfield

Time	Action Items	Presenters
6:00	A. Call to Order	Chair Reyes
	Roll Call	Chair Reyes
6:02	B. Approval of Agenda	Chair Reyes
	Motion: Motion to Approve Agenda*	
6:04	C. Announcements & Communications	ED Pope/Chair Reyes
	Introduction of new City of Lynnwood Finance Director Michelle Meyer, other staffing changes	
6:10	D. Consent Agenda	Chair Reyes
	Motion: Motion to Approve Accounts Payable Report *	
	E. Business Items	
6:15	Cash In/Out report *	Finance Analyst Koronko
6:20	Convention Center Report*	CC Dir of Finance, Tracey Morrison
6:30	Executive Director Job Description* Motion: Motion to approve Executive Director Job Description	ED Pope/Chair Reyes
6:45	F. Master Planning Committee Report	Vice Chair Nordby
6:50	G. Updates on City Planning	Director Kleitsch
6:55	H. Comments from Councilmember Cotton	CM Cotton
7:00	I. Board Training*	Consultant Porterfield
7:45	J. Executive Session- To Review Negotiations on a Publicly Bid Contract	ED Pope
8:10	K. Convention Center Incentive Fee* Motion: Motion to Approve the Convention Center Incentive Fee for 2020	ED Pope

Future Meeting Dates

Board Meeting May 4, 2021

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8:15	Adjournment	Chair Reyes
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*= materials attached