

# 2018 TRADE SHOW BOOTH

DoubleTree by Hilton Hotel, Bloomington Minneapolis - South

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Name of Business/Organization \_\_\_\_\_

Contact Person \_\_\_\_\_

Contact Person Phone Number \_\_\_\_\_

One Line Booth Sign (print exactly) \_\_\_\_\_

Brief description of the products and services you provide \_\_\_\_\_

Circle your first choice of location:                      Garden Court                      Ballroom Foyer

## Policy of Agreement

It is hereby mutually agreed that the Minnesota Federation of County Fairs, party of the first part, leases space during the 2018 Trade Show at the DoubleTree by Hilton Hotel, Bloomington Minneapolis – South (Garden Court or Ballroom Foyer) to the business/organization listed above for a period from Friday, January 12 to Sunday, January 14, 2018.

No part of this space covered by this agreement shall be assigned, sublet, or otherwise disposed of without the written consent of the first party.

Party of the second part agrees to confine all exhibit activities to within the limits of the space allowed them. Sales people, demonstrations, and entertainers are prohibited from operating in the aisles in such a way as to be a nuisance or interference to the public or to other exhibitors. Party of the second part further agrees that failure to do so may subject the cancellation of the space rental lease. Complaints or non-compliance of this policy will be handled with the contact person listed on this agreement.

Party of the second part agrees to be in position and set up by 4:00 p.m. on Friday and remain until the closing of the Trade Show. Party of the first part, the DoubleTree by Hilton Hotel, Hubbell/Tyner Convention and Trade Show Specialists and other organizations affiliated with this event assume no liability for the loss or damage to any property of the party of the second part. Party of the second part shall hold the party of the first part, its officers, agents, and directors harmless from any and all claims, causes of actions or demands made by any person against the party of the first part arising out of any activities, actions, or conduct of the party of the second part, its agents, servants, or employees.

Spaces will be held until 3:00 p.m. on Friday, January 12, 2018.

## Payment Schedule

The Early Bird Amount of \$250.00 is due with this signed agreement if paid by December 1, 2017. After December 1, 2017, the cost is \$300.00. Booths reserved on or after January 7, 2018 will be \$400.00. Checks should be made payable to the Minnesota Federation of County Fairs and should be submitted with the Associate Information Form and membership dues.

I have read the above Policy of Agreement and agree to its terms. My payment for booth rental is enclosed.

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Lessee, Party of the Second Part  
(Business/Organization Representative)

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Lessor, Minnesota Federation of County Fairs

## Questions regarding booth rentals?

- Call Dennis Van Moorlehem at (507) 964-5733 or [dvan1@frontiernet.net](mailto:dvan1@frontiernet.net)  
Or Brian Carlson at (218) 256-1522 or [brian50@paulbunyan.net](mailto:brian50@paulbunyan.net)