

**21-A DISTRICT AGRICULTURAL ASSOCIATION  
MADERA DISTRICT FAIRGROUNDS**

**BOARD MEETING NOTICE**

The 21-A District Agricultural Association Board of Directors will be holding a regular monthly Fair Board meeting on

**MONDAY, MAY 4, 2020 at 5:30 P.M.  
MADERA DISTRICT FAIRGROUNDS  
ELECTRONIC MEETING / ADMINISTRATION OFFICE**

This meeting will be conducted pursuant to the provisions of the Governor’s Executive Order which suspends certain requirements of the Bagley-Keene Public Meeting Act. Members of the public may participate in the meeting remotely through an electronic meeting in the following ways; via phone by dialing (669) 900-9128 enter Meeting ID: 559 559 1850. Comments will also be accepted via email at [info@maderafair.com](mailto:info@maderafair.com) or by regular mail at 1850 West Cleveland Ave, Madera, CA 93637.

**BOARD OF DIRECTORS**

Director Isabel Barreras – President	
Director Patty Manfredi – Vice President	
Director Rosanne Bonilla	Director George “Butch” Ricketts
Director Billie Jelks-Hood	Director Stephanie Simonian
Director Lois Leonard	Director Sheryl Sisil
Director Harvey “Skip” Petitt	

**CEO**

Tom Mitchell

**PUBLIC PARTICIPATION**

Please be informed that any member of the public is welcome and has a right to request items be placed on the agenda of any board meeting. The items must be directly related to the 21-A District Agricultural Association. Any request for inclusion on the agenda must be made in writing and be delivered to the Administration Office of the Madera District Fairgrounds no later than 4:00pm twelve days prior to the regular board meeting. Any items placed on the agenda by the public will be for information and discussion so that the board may be advised of the views of the community.

The board values the participation of the public in meetings. However, the board president reserves the right to limit the time for public comment to a maximum of three (3) minutes during the public comment portion of the meeting or during the discussion of any particular item listed on the agenda. Further the board president may limit the number of participants during public comment in order to proceed with the agenda or to place an item of the agenda of a subsequent meeting for discuss at that time.

## **AMERICANS WITH DISABILITIES ACT**

Pursuant to the Americans with Disabilities act, individuals who, because of a disability, need special assistance to attend or participate in any 21-A District Agricultural Association Board meeting may request assistance at the Administration Office, 1850 West Cleveland Ave, Madera, CA or by calling 559-674-8511 during normal business hours of 8:00am to 4:30pm, Monday through Friday. Please provide one (1) week notice whenever possible.

Agendas are available at [www.maderafair.com](http://www.maderafair.com). Any questions on an agenda item may be directed to the Fair Manager at 559-674-8511.

**21-A DISTRICT AGRICULTURAL ASSOCIATION  
MADERA DISTRICT FAIRGROUNDS**  
Regular Meeting of the Board of Directors  
Administration Office / Board Room  
**5:30 P.M., Monday, May 4, 2020**

**A G E N D A**

**1. CALL TO ORDER – President Barreras**

Items listed on this agenda may be considered in any order at the discretion of the President. All items listed on this agenda, in any category, may be considered for action by the Board. Any item not listed on the agenda will not be discussed or considered by the Board.

**2. ROLL CALL AND DIRECTORS ABSENT**

**3. DELARATION OF QUORUM / AGENDA APPROVAL**

- 1. Declaration of Quorum**
- 2. Review and Approval of Agenda**

**4. INTRODUCTION OF GUESTS AND STAFF**

**5. PUBLIC COMMENT**

Public comment is a right granted to the public. It is reserved for items that are NOT listed on the agenda, but under the Board's jurisdiction. Please be informed that public participation under Public Comment will be limited to three (3) minutes per speaker and in accordance with state law, the Board will not comment on or otherwise consider any Public Comment item for business until and unless such item has been properly agendized at a future meeting.

**6. CORRESPONDENCE**

Correspondence from CDFA

**7. PRESENTATIONS**

None

**8. CONSENT CALENDAR**

All items under the Consent Calendar will be enacted in accordance with recommended action under one motion unless trailed from the Consent Calendar by the Board. Trailed items will be considered separately after the motion to approve the consent calendar.

- 1. Review and Approval of Minutes – Regular Meeting of January, February & March 2020**
- 2. Review and Approval of Monthly Financial Statements – December 2019, January, February & March 2020**
- 3. Review of Rental and Standard Agreements – February, March & April 2020**

## **9. COMMITTEES (Informational Reports and/or Action by Board)**

### **1. Finance Committee & Manager's Report**

- a. 2019 STOP Review
- b. Approval of \$1,000,000 line of credit with Citizen's Business Bank for LumberTown Project

### **2. Livestock Committee & Manager's Report**

- a. Newcastle Disease Update
- b. Livestock Show/Auction Recommendations

### **3. Building and Grounds Committee & Manager's Report**

- a. Update on Madera County OES Contract for COVID-19 Shelter Trailers
- b. Consider Motion to Approve Adjustment of Monthly Rent for Miracle Skate
- c. Update of Flea Market Operations
- d. Consider Motion to Approve Refunds for Rental Refunds through July 31, 2020
- e. Report

### **4. Race Committee & Manager's Report**

- a. Update of Speedway Operations

### **5. Strategic Planning Committee & Manager's Report**

- a. Report

### **6. Master Planning Committee**

- a. Report

### **7. Fair Committee & Manager's Report**

- a. Discuss 2020 Fair Theme
- b. Discuss and Create Cancelation Plan for 2020 Fair
- c. Report

### **8. Heritage Foundation**

- a. Report

## **10. NEW BUSINESS**

### **1. New Fair Funding (AB1499)**

- a. Consider Motion to Approve BPC 19620.15 Required Work Employee Work Conditions
- b. Consider Motion to Approve BPC 19620.15 Contracting Policies and Procedures
- c. Consider Resolution to Receive AB1499 Funding under EO N-40-20

### **2. Newman Development Lease**

- a. Payment Status from Newman Development Ground Lease
- b. Report from Newman Development
- c. Consider Motion to Approve Amendment to Newman Development Lease for the purpose of modifying payment terms due to COVID-19 Emergency.

## **11. MATTERS OF INFORMATION**

- 1. Director's Comments**
- 2. Manager's Comments**
- 3. Next Board Meeting – May 20, 2020**

## **12. ADJOURNMENT**

The above Madera District Fair Board of Directors Agenda for the Regular Meeting of May 4, 2020 was posted in the window at the Fair Office and Online on April 24, 2020.

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**Richard Sandoval** – Deputy Manager