



Manatee River Fair Association Rabbit Care and Feed Record Book

Circle One:	Junior	Intermediate	Senior
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Name _____ Age (September 1) _____

Club _____

Years in Project _____

I hereby certify that I have personally been responsible for the care of this animal, have personally kept records on this project, and have personally completed this record book.

Member Signature _____ Date _____ Initials for fair _____

I/We, the parents/guardian certify that our son/daughter has completed this record book and I/we have reviewed it for completeness and accuracy of reporting.

Parent/Guardian Signature _____ Date _____ Initials for fair _____

I have reviewed this record book for completeness and accuracy of reporting.

Organizational Leader Signature _____ Date _____ Initials for fair _____

FOR USE AT THE MANATEE COUNTY FAIR NOT FOR 4-H MEMBERS

Note: The County Fair rules require that you submit a Care and Feed Record Book to them (check with the Fair Office for due date) if you enter any animal in the County Fair even if you don't show that animal for any reason. If you do not turn in a record book to the Fair, you cannot show ANY animal at next year's County Fair.

Purpose

The purpose of a Rabbit Project is:

- To acquire an understanding of animal care by preparing for, purchasing, caring for, and keeping records on one or more animals.
- To understand the business aspects and economics of purchasing animals, feeds, facilities, and equipment for an animal project.
- To keep an account of all your activities and accomplishments in one place.
- To develop integrity, sportsmanship, and cooperation.
- To develop leadership abilities, build character, and assume citizenship responsibilities.

Rabbit Care and Feed Record Book Guidelines:

It is suggested that a copy of the record book be made for use as a work copy. Records should then be transferred into this book for submission.

- Your record book should start with the **purchase date of your animal or September 1st of the current year (for ongoing project animals)**.
- Your record book should contain information relating only to your current rabbit project animals. If you have more than one project animal you must identify which animal when completing the various sections of this record book.
- Always double-check your math and have someone check your project Story/Essay for spelling and grammar before you write it in the final record book.
- **Your final record book must be hand written by the exhibitor (Juniors may use pencil or pen, Intermediates & Seniors must use pen, however the Project Story /Essay may be typed (on 8 ½ X 11, single-sided paper, in a 12 point double spaced font, by the exhibitor and attached.**
- Junior members (age 8-10) Recommended Story/Essay length is no less than one page.
- Intermediate members (age 11-13) Recommended Story/Essay length is no less than 2 pages.
- Senior members (age 14-18) Recommended Story/Essay length is no less than 3 pages.

II. PROJECT ANIMAL INVENTORY (Non Meat pen)* (to be completed by Fair Record Book check in)

List all animals you own at the beginning of the project and add animals you purchased or animals born during the project year. Animals sold during the year should be recorded under **INCOME- ANIMALS SOLD (Non Meat Pen)**. Animals sold should have a \$0 value at end of project for this page.

****Beginning \$ Value:** Value of existing animals at beginning of project OR purchase cost of new animals OR value of animals born.

***\$ Value at end of project:** Your animal's value should increase and is an estimated value.

Animal Description	Breed	Sex	Date Acquired or Born	Beginning \$ Value**	\$ Value at end of project*	Indicate if animal sold, kept, died, etc.
Value at Beginning						
Value at End/Value of Animal Assets						

III. PROJECT ANIMAL INVENTORY (Meat pen)* (to be completed by Fair Record Book check in)

List all animals you own at the beginning of the project. Animals sold during the year should be recorded under **INCOME- Animal Sold (Meat Pen)**.

****Beginning \$ Value:** Purchase cost of new animals OR value of animals born.

Breed	Sex	Date Acquired or Born	Beginning \$ Value**
Value at Beginning			

IV. NON-FEED EXPENSES * (to be completed by Fair Record Book check in)

List non-feed expenses (everything you spend money on that you will **NOT** have at the end of the project). This should **NOT** include feed. This includes entry fees/pass, veterinary expenses, bedding, and other expendable items such as shampoo, printing of pictures, ink etc.

Date	Description	Paid to	Total Cost
Total Non-Feed Expenses			

V. FEED EXPENSES * (to be completed by Fair Record Book check in)

List all feed (feed, supplements, treats, etc.) expenses. Each feed purchase including weight should be listed separately.

Date	Description	Paid To	Pounds	Total Cost
Page Total – Pounds of Feed				
Page Total – Feed Cost				

VII. INCOME – ANIMAL(S) SOLD (NON MEAT)

() Check here if you did not sell any of the poultry related to your project. **If you have no income from this project, THEN ENTER ZERO.**

Date	Description (Breed, ID# if any)	Purchased by	Total Paid

Income from Sale of Animal(s) \$ _____

VIII. INCOME - ANIMAL SOLD MEAT PEN * (complete all that you can by Fair Record Book check in)

Do not subtract % deducted by the fair here (see pg. 5 sec. III).

**If you have no income from this project,
THEN ENTER ZERO.** () Check here if you did not sell your project animal.

Date	Description (Breed)	Purchased by	Total Price Per Pen

Income from Sale of Meat pen animals \$ _____

IX. OTHER INCOME - SHOW PREMIUMS AND RECEIPTS

Other project income should be recorded here, such as each show premium or other money earned. **If you have no other income from this project, THEN ENTER ZERO.**

Date	Description (Show/contest/demonstration/placing and/or ribbon)	Total
	Total Other Income, if none, enter zero	

X. HEALTH AND VETERINARY RECORD * (to be up to date by Fair Record Book check in)

This should include a record of any health related activities (vitamin supplement, flea control, deworm, vaccinate, or use of veterinarian’s services. This should include what you used, how much you used, and what you used it for. Fill in all applicable information. **If your animal was healthy throughout project, please note.**

Date	Animal ID	Reason for Veterinarian Visit or Other Health Related Treatment

XI. REMARKS AND INCIDENTS* (to be up to date by Fair Record Book check in)

Include any important events or incidents that occurred pertaining to and during this project such as seminars or field trips you attended, or any other non-health related activity or incident. Be sure to include this type of information in your project story/essay.

Date	Event, Incident, Type of Activity, etc.

XII. PROJECT FINANCIAL SUMMARY

The records in this book cover my Rabbit project consisting of _____ show animals and _____ Meat Pen.

If your project will continue past the County Fair fill in areas with an * in PENCIL for the fair check in then rewrite in PEN(if you are an Int. or Sr.) before you turn your book in for judging.

If the animal(s) in your Rabbit project are hobby/companion animals and family pets, you are not expected to show a profit on your project. This section is to help you recognize the cost involved in caring for and maintaining these animals at home. If you participate in the Meat Pen project you may show a profit.

INCOME		Section Total	Grand Total
1	Income – Animal Sold Non Meat Pen <i>(From page 8, Sec. VII)</i>		
2	Income- Animal Sold Meat Pen <i>(From page 8, Sec. VIII)</i>		
3	Other Income – Show Premiums & Receipts <i>(From page 8, Sec. IX)</i>		
4	TOTAL INCOME <i>(Add Lines 1 + 2 + 3)</i>		
EXPENSES			
5 *	Total Depreciation <i>(From page 3, Sec. I)</i> ONLY SENIORS COMPLETE THIS LINE		
6 *	Total Non-Feed Expenses <i>(From page 5, Sec. IV)</i>		
7 *	Total Feed Expenses <i>(From page 6, Sec. V)</i>		
8*	TOTAL EXPENSES <i>(Add Lines 5 + 6 + 7)</i>		
SUMMARY			
9	FINAL PROFIT/LOSS <i>(Subtract Line 8 from Line 4)</i>		
ASSETS			
10*	Value of Project Assets <i>(From page 3, Sec. I)</i> ONLY SENIORS COMPLETE THIS LINE		
11*	Value of Animal Assets <i>(From page 4, Sec. II)</i>		
12	Total Assets <i>(Add Lines 10 + 11)</i> ONLY SENIORS COMPLETE THIS LINE		

XIII. PICTURES OF YOUR PROJECT * (you should have at least half of your pictures by Fair Record Book check in)

Show your project from the beginning to the end along with different skills that you have learned. This should include a **minimum of 8 pictures and a maximum of 10 pictures.** Include a caption with each picture. The captions should tell a story. The pictures and captions should compliment your project story. Explain what you are doing and why you are doing the things shown in the picture. What skills are you demonstrating and why? Spelling and grammar are included in the judge's decision. **Do not cover up the directions.**

Pictures (continued):

DO NOT ADD ADDITIONAL PAGES

Pictures (continued):

DO NOT ADD ADDITIONAL PAGES

XV. BUYER'S LETTERS AND ADDRESSES *(to be up to date for the Fair Record Book check in)

Please attach (staple) a copy of your buyer's letter to this page and list 3 people or businesses to whom you sent the letters along with their addresses below.

ADDRESS # 1

ADDRESS # 2

ADDRESS # 3

PROJECT TERMS AND EXPLANATIONS

NOTES FOR PROJECT INVENTORY (page 3)

- **Project Year** - Based on a calendar year. Current project year is same year as current Fair year.
- **Date acquired** - List the date you obtained this item, on items older than one year, list only the year.
- **Purchase cost or value** - What did this item cost when you obtained it? (Fair market value)
- **Value at Beginning of Project** - Same as the purchase cost of items bought during the current calendar year. On items from previous years this will be the value from last year's ending inventory or the depreciated value of 10% of the purchase cost per project year.
- **Depreciation of 10%** - This will be 10%, per calendar year, of the original purchase cost for the items you will still have at the end of the project. This includes items you had at the beginning of the project as well as items purchased during the current calendar year. Depreciation is the loss in value of your assets and is an expense.
- **Value at the end of the project** - This is the value at the beginning of the project minus the depreciation.

Examples:

Items Description	Date Acquired	Purchase Cost or Value	Value at beginning of project	Depreciation (10% of purchase cost, for this calendar year)	Value at end of project
Rope	Purchased 4 years ago	\$7.30	(Depreciated 10% for 3 years) \$5.11	\$0.73	\$4.38
Comb	Purchased 3 years ago	\$19.60	(Depreciated 10% for 2 years) \$15.68	\$1.96	\$13.72
Brush	Purchased Previous Calendar Year	\$5.85	(Depreciated 10% for 1 year) \$5.27	\$0.58	\$4.69
Bucket	Purchased Current Calendar Year	\$9.10	(No Previous Depreciation -purchased current calendar year) \$9.10	\$0.91	\$8.19
Total Depreciation*				\$4.18	
Value of Project Assets					\$30.98

*Depreciation is an expense

SCORING SYSTEM

Rabbits Care and Feed Record Book

Section	Item	Points Possible
Cover	Signatures	3
I	Project Inventory (pages 3)	6
II & III	Project Animal Inventory- Non Meat Pen Project Animal Inventory- Meat Pen (page 4)	8
IV	Non-Feed Expenses (page 5)	4
V & VI	Feed Expenses & Ration Record (pages 6 & 7)	7
VII, VIII & IX	Income - Animal Sold- Non Meat Pen Income- Animal Sold- Meat Pen Other Income – Show Premiums & Receipts (pages 8)	8
X & XI	Health & Veterinary Record, Remarks & Incidents (pages 9)	6
XI & XV	Project Financial Summary (page 10) Buyer's Letter and Addresses (page 17)	10
XII	Pictures (page 11, 12 & 13)	8
XIV	Project Story/Essay (page 14, 15 & 16)	30
XV	Neatness, Accuracy, Grammar & Spelling	10
	Total Points	100

Ribbon Awards

Blue	90 - 100	pts.
Red	80 -89	pts.
White	79 & 0	pts.

This document, **4-H Rabbit Care and Feed Record Book**, was compiled by Diana L. Smith, Ph.D., Extension 4-H Coordinator, University of Florida/IFAS Extension - Manatee County, December 7, 2004 and adapted for the Manatee County Fair . revised September 6, 2012, August 3, 2013, July 2015

Credits:

Florida State Fair Youth Livestock General Record Book (Revised August 1, 2003).

4-H Rabbits Care and Feed Record Book (Claudia Cahill, Author), Manatee County 4-H (Revised June 2001).

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