



MARTIN COUNTY FAIR ASSOCIATION, INC.  
 2616 S.E. Dixie Highway, Stuart, FL 34996  
 PHONE: 772/220-3247 – FAX: 772/220-2424  
 Email: fairoffice@martincountyfair.com

Fair Use Only	
BOOTH #	_____
PARKING PASS	_____
MCFA INSURANCE	Y / N
PROVIDED INSUR	Y / N

**CONTRACT FOR EXHIBIT SPACE AT THE 2018 MARTIN COUNTY FAIR**  
**February 9 through February 17, 2018**

*Please read the "Rules & Regulations" on the reverse side of contract.  
 By signing this contract, you agree to abide by all terms and conditions set forth in this contract.*

Company: \_\_\_\_\_ Contact: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Phone #: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

RETAIL/COMMERCIAL VENDORS	
OUTSIDE Booth rental	\$550 _____
INSIDE Booth Rental	\$350 _____
<i>Includes: 10 wide x 12 deep space Pipe &amp; Drape Wifi</i>	
DOUBLE OUTSIDE Booth Rental	\$880 _____
DOUBLE INSIDE Booth Rental	\$560 _____
Non-Profit Booth Rental (Inside Only)	\$225 _____
MCFA Insurance, add \$100.00	_____
Total:	_____
Less Deposit:	_____
Balance Due:	_____

OUTSIDE FOOD LINE	
_____ Feet @ \$65.00 per foot =	_____
Electric Hookup \$100	_____
Water Hookup \$35	_____
Trash Pickup \$25	_____
Stock Truck Hookup \$100	_____
MCFA Insurance, add \$100.00	_____
Total:	_____
Less Deposit:	_____
Balance Due:	_____
*Approval for this Food Line based on availability.	

**\*\*\*WHAT ARE YOU SELLING?\*\*\***

A non-refundable deposit of \$200.00 is due with signed contract. FULL payment must be made prior to set up. You will need to supply a Certificate of Insurance (\$1,000,000 minimum) from your insurance carrier naming the Martin County Fair as an additional insured and attach to this contract or purchase insurance through the MCFA for \$100. Each exhibitor will receive (4) admission tickets for each day of the fair and (1) parking pass.

**SIGN & RETURN** form & deposit to the Martin County Fair Association, Inc.  
 Checks should be made payable to "MCFA".  
 VISA and MasterCard are accepted.

*The Fair Board reserves the right to decline or prohibit any activity, or part thereof, which, in its opinion, is not suitable. This agreement shall not be in force until it has been signed by a duly designated officer of the Martin County Fair Association, Inc. AND by the exhibitor or his duly authorized representative and FULL payment has been made to the Martin County Fair Association, Inc.*

\_\_\_\_\_  
 Exhibitor Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 MCFA Signature

\_\_\_\_\_  
 Title

\_\_\_\_\_  
 Date

**FOR OFFICE USE ONLY:**

Amount Paid: \_\_\_\_\_ Check # \_\_\_\_\_ Date: \_\_\_\_\_

Balance Due: \_\_\_\_\_ Date Paid: \_\_\_\_\_

# EXHIBITOR RULES and REGULATIONS

**Installation of Exhibits:** Exhibitors will be allowed at least (1) week prior to the Fair's opening, to set up exhibits. All exhibits must be completed and approved by the Fair Board prior to 12:00 NOON on Opening Day. **Under no circumstances will any exhibitor be permitted to close, dismantle, or move their exhibit during or prior to 12:01 AM on the last day of the fair.** Exhibitors not abiding by this regulation will be barred from the fair the following year.

**Removal of Exhibits:** At the close of the fair, exhibits and structures that have been erected must be removed. All exhibit materials and equipment not removed within (1) week will be considered to have been abandoned and will be removed at the exhibitor's expense.

**Electrical Connections:** Each exhibitor will be furnished (1) electrical outlet, (AC 110 Volts) for each (10) feet of exhibit space rented. Outside Food Vendors will be charged a \$100.00 Hook up fee. Additional outlets for special lighting or 220 Volt outlets for the operation of equipment will be charged to the exhibitor. **NO ELECTRIC SPACE HEATERS MAY BE USED AT ANY TIME.**

**Character of Exhibits:** The Fair Board reserves the right to decline or prohibit any exhibit, display or activity which in its opinion is not suitable. This reservation includes persons, things, conduct, printed materials, souvenirs, and other matters pertaining to the space allocated.

**Exhibit Display & Decorations:** Each exhibitor may equip his exhibit with display materials and equipment, furniture, lamps, potted plants, flowers and special set pieces provided they do not interfere with any other exhibit and may not be taller than (4) feet at sides.

**Give-Aways:** Exhibitors will have the right to offer to the patrons any such give-away items as the exhibitor desires to offer, subject to the approval of the Fair Board, providing **that such items place no obligation on the part of the patrons.**

**Audio Visual Equipment:** If audio-visual equipment machines are used they must be entirely self-contained. They must run without a lecturer or speaker noise reaching beyond (10) feet of the exhibit and must be placed in the exhibit space so that spectators watching them will not block the aisle. No activities may interfere with the displays or activities of any other exhibitor.

**Machinery in Motion:** Machinery in motion must be located safely inside the exhibitor's leased space with sufficient safeguards and enclosures to adequately protect others. Machinery exhibitors accept full responsibility for injury or damage to the person or property of others.

**TV and Radio Shows:** Any exhibitor who desires to have his regular radio or television show broadcast or televised directly from his exhibit space shall have the right to do so at his own expense.

**Insurance:** Each exhibitor MUST carry general liability insurance (\$1,000,000.00 minimum) and shall submit a CERTIFICATE OF LIABILITY INSURANCE from the exhibitor's insurance agent and naming the Martin County Fair additional insured.

**Insurance:** The Martin County Fair Association, Inc. will not be responsible for the loss of any exhibit or portion thereof whatsoever by reason of fire, accident, theft, damage to any goods, injury to the exhibitor, his agents or representatives or any other cause. It is recommended that the exhibitor carry insurance on his exhibit and merchandise.

**Carbonated Beverages:** The Martin County Fair Association, Inc. has awarded **PEPSI-COLA** exclusive rights to sell soft drinks, juices, bottled water and iced teas to all exhibitors on-site at The Martin County Fair. All soft drinks, juices, bottle water and iced teas must be purchased directly from The Pepsi-Cola Bottling Company of Fort Lauderdale-Palm Beach, Inc. No product left over from any other event can be sold during the Martin County Fair.

**Trash and Garbage:** All trash and garbage must be in or adjacent to designated receptacles. Daily morning removal of trash will be provided by the Fair Association. All oil must be properly disposed of by the vendor. No oil may be left on the fairgrounds.

**Parking:** Vehicles **may not** be driven or parked within the enclosed fenced area of the fairgrounds during the open hours of the Fair. Each exhibit will be entitled to (1) parking pass only.

**Subletting of Space:** No exhibitor will be permitted to sublet or transfer the whole or any part of the space rented him, or display anything not specified on his contract.

**Admissions:** Exhibitors receive (4) exhibitor passes good for each day of the fair. Additional entries available for \$5.00 each. **Please buy your advance ticket on our website, or at the fair office.**

**Notice to all Vendors: Electrical will be hooked up by Martin County Fair Electrician. All water hook up will be by Martin County Plumber. Each Vendor will be charged \$25.00 Trash pick-up fee. If anyone hooks up their utilities, they will FORFEIT their deposit & be asked to leave. All Points not covered by these rules and regulations are subject to a decision by the Fair Board. All decisions will be final.**