MONTGOMERY COUNTY

FAIR ASSOCIATION

JUNIOR COMMITTEE HANDBOOK

2020 - 2021

mcfa.org

Junior Committee Handbook

PURPOSE

The purpose of this committee is to provide for the training and development of young people in the areas of leadership, community organization and county fair operation; to develop an association of youth from the general community of Montgomery County in helping to augment Fair awareness throughout the county.

MEMBERSHIP

Open to all students in the 9th – 12th grade, as of Fair time. Each member will serve a one-year term per membership year. Eligible students are permitted to serve all 4 years.

COMMUNICATION

Junior committee advisors will communicate through email, phone calls and the Fair website. It is the responsibility of the committee member to keep his/her information up to date through the Fair Office. The Fair Office phone number is 936-760-3631.

APPLICATIONS

Applications for Junior Committee membership will be accepted as posted. Applicants will be notified of membership by the committee advisors.

MEETINGS

The Junior Committee will have no more than four committee meetings in a year. Meetings will be held at the Montgomery County Fair Office. If an alternate location is necessary, it will be scheduled and announced in advance. **NOTE:** Members **must attend one** mandatory orientation meeting.

DISMISSAL

Any member violating any provision of these rules and requirements or committing a criminal offense may be dismissed from the committee.

DUTIES AND RESPONSIBILITIES

PRE-FAIR ACTIVITIES

- Attend all Junior Committee meetings
- Attend community service projects **(To receive credit, you must sign in at the front office each time.)**
- Participate in field trip and/or committee activities
- Provide input on activities for youth at the fair
- Assist with distribution of fair advertising materials
- **MUST work one 2-hour shift at the Entrance Gates or Ag Knowledge Barn**
- **MUST work two additional 2-hour shifts of your choice during the fair**

FAIR-TIME ACTIVITIES

- Assist where needed for any Livestock Show, Non-Livestock Show or Auction
- Serve as greeters to fair visitors and assist with questions
- (Optional) Perform for various areas of the fair, National Anthem for Rodeo and other Arena events, perform for entertainment purposes
- Assist with equestrian events as needed
- Assist with special contests on stages and/or in departments
- Assist senior citizens on Senior Day
- Actively recruit others to membership
- Promote the Fair within your club, chapter, school, and organizations (church, sports, etc.)
- Provide general assistance as needed

MCFA COMMITTEE LIST AND AREAS OF WORK:

SPECIAL EDUCATION SHOW AND LUNCH	SPECIAL PROJECTS
RODEO	SCHOLARSHIP TRAIL RIDE
YOUTH EVENTS	GREETERS
RANCH RODEO AND CLASH OF THE COUNTIES	LIVESTOCK AUCTION
BBQ COOKOFF -	SENIOR CITIZENS DAY
LIVESTOCK SHOWS - TAG-INS/RE-TAGS/CHECK-IN	65 & OLDER SHOW
LIVESTOCK JUDGING	JUNIOR NON-LIVESTOCK SHOW
REPLACEMENT HEIFER SHOW AND SALE	NON-LIVESTOCK AUCTION
TRANSPORTATION	SWEET SHOP
CALF SCRAMBLE	FAIR QUEEN
COMMERCIAL EXHIBITS	ADULT SHOW
CARNIVAL	JUNIOR COMMITTEE
COUNTRY STORE	PET PARADE
HISTORY	AG MECHANICS
KIDS DAY	PR COMMITTEE
OFFICE ASSISTANCE COMMITTEE	GATES AND ADMISSIONS
OFFICE WORK DURING THE FAIR AND PRIOR TO	EL DIA DE LA FAMILIA HISPANA

CODE OF CONDUCT

Purpose of the Montgomery County Fair Association:

1. To cultivate, foster, and promote interest and participation in the general agriculture, culinary, stock, poultry, horticulture, educational and manufacturing interests, and the general development of the natural resources of Montgomery County.

2. To promote a County Fair and Exhibition of stock, farm, and home products and related events such as Rodeos and Barbecue Cook-offs.

3. To assist the County of Montgomery, Texas in the building, management, maintenance, and operation of the County Fairgrounds.

Representation:
As a Junior Committee member of the Montgomery County Fair Association, you are now considered a representative of the MCFA and its purpose. No members of the Junior Committee shall associate with drugs, alcohol or tobacco of any form. Obscene language and disrespectful mannerisms of any nature will not be tolerated by a Junior Committee member. Each member of the Junior Committee should conduct himself or herself in an appropriate manner and set a reputable example for others.

Wearing your Junior Committee Vest and Official Badge is a privilege. Please represent our Association with enthusiasm, confidence, professionalism, and dignity.

Meetings and Involvement:
As part of your responsibilities, it is important that you attend all meetings and work assignments. During meetings, feel free to take notes, ask questions, and remain attentive so that important information is not neglected. Discuss possibilities amongst your peers about ways to improve the program and the Fair! We encourage you to always bring your thoughts and ideas to the table – chances are – others are thinking the same things!! We challenge you to get to know the Jr. Committee Advisors, the committee members you are working with, other Fair Officials and staff, as these are great mentors for years to come!

We do understand that scheduling conflicts may occur. If you are unable to attend a meeting, it is your responsibility to inform the Fair office so that you may receive an excused absence.

Remember, you are serving in an official capacity and people are counting on you to be dependable committee volunteers. Friends, boyfriends, girlfriends, parents or guardians should not accompany you while working assigned shifts with the Junior Committee. With that being said, parents and guardians are always welcome to attend meetings with you so long as they, too, abide by the Code of Conduct.