



NEBRASKA STATE FAIR BOARD

Nebraska State Fair*501 E Fonner Park Rd, Ste 200*PO Box 1387*Grand Island, NE*68803-1387*308-382-1620

ANNUAL MEETING MINUTES February 8, 2018 – 9:30 a.m.

A regular monthly meeting of the Nebraska State Fair Board was held on Thursday, February 8, 2018, at 9:30 a.m. Public notice of this meeting was published in the January 29 & 30, 2018, issues of the Grand Island Independent newspaper and posted to the Nebraska Public meeting calendar website from January 25 – February 8, 2018.

Roll call was read with the following members present: Stan Brodine; Bob Haag; Harry Hoch, Treasurer; Denny Hoffman; Chris Kircher, President; Jeff Kliment; Kathleen Lodi; Doug Lukassen; Chuck Rolf, Secretary; Kirk Shane, Vice President; Beth Smith; Steve Wehrbein and Kent Zeller. Others in attendance were: Lori Cox, Executive Director; Kelly O'Brien, Administrative Assistant; Bill Angell, Livestock Superintendent; Chelsey Jungck, Events & Entertainment Director; Kayla Crowder, Events Assistant; Jace Robinson, Marketing; Scott Yound, Operations; Lindsey Koepke, 1868 Foundation Executive Director and Ryan Hassebrook, FFA Superintendent.

Kircher announced the meeting had been properly advertised as an open meeting and informed those in attendance of the posting location of the Open Meetings Act.

Election of Officers

Cox called for nominations for the office of Chairperson.

Motion made by Lukassen to keep all officers the same.

Kircher, President; Shane, Vice President; Hoch, Treasurer and Rolf, Secretary.

Hoffman seconded the motion. Upon voice vote, motion passed unanimously.

Kircher re-assumed the position of Chairperson.

Minutes of January 19, 2018

There being no corrections:

Motion made by Haag to approve the minutes of January 19, 2018 as printed.

Hoch seconded the motion. Upon voice vote, motion passed unanimously.

January Financial Report

Cox reported total current assets of \$2,892,043.23; payables at \$200,639.72; total direct revenue at \$189,698.74 and direct expenses \$212,757.32.

**Motion made by Lukassen to approve the January Financial Report.
Rolf seconded the motion. Upon voice vote, motion passed unanimously.**

Executive Director's Report

Cox gave an overview of her first couple of weeks at the Nebraska State Fair. First week-spent entire days plus talking to staff one-on-one. Super talented group of people. Very apparent from a leadership perspective, there is not a large overlap of duties. Working on the development of staff.

Second week-spent time diving into the budget and financials.

There have been some office changes/moves in locations and titles.

2018 Budget

Cox shared the need for moving budget and review/approval into this meeting; Operations needs approval to proceed with capital improvement projects, especially those with timing related issues. Cox plans to provide the board a preliminary 2019 budget for review in June. 2018 actuals and final budget ready for approval October 2018. Cox presented the 2018 budget.

**Motion made by Rolf to approve the 2018 budget as presented.
Hoffman seconded the motion. Upon voice vote, motion passed unanimously.**

2018 Capital Purchase requests

Cox presented the 2018 capital purchase requests.

**Motion made by Hoffman to approve the requested \$395,605 in Capital Purchases presented today.
Hoch seconded the motion. Upon voice vote, motion passed unanimously.**

Committee Reports

- a. Facility Planning
Rolf – committee met last night. Everything has already been discussed.
- b. Finance
Hoch – no meeting.
- c. Public Affairs and Outreach
Lukassen – no meeting.
- d. Livestock Committee
Shane reported the committee met this morning. Reviewed some potential updates.

e. Events

Wehrbein reported the committee met last night and wants to stress the importance of the historical aspect of the fair. The committee suggested Infuze Creative could Master Plan. Also discussed during the committee meeting was Opening Ceremony, Parades, County Fair Day, Board Reunion and 3-millionth visitor.

f. Executive

Kircher reported they met last night primarily to review the budget recommendations and capital purchase requests.

Future Nebraska State Fair Board Meeting Dates, Locations and Other Events

- a. March 2-4...Zone 5 Conference, Four Points by Sheraton, Manhattan KS
- b. March 9 – Board meeting, Nebraska State Fair Board room
- c. April 13 – Board meeting, Nebraska State Fair Board room
- d. May 11 – Board meeting, Nebraska State Fair Board room
- e. June 8 – Board meeting, Nebraska State Fair Board room
- f. July 13 – Board meeting, Nebraska State Fair Board room
- g. August 24 thru September 3 – “149th Nebraska State Fair”
- h. October 12 – Board meeting, Nebraska State Fair Board room
- i. November 9 – Board meeting, Nebraska State Fair Board room
- j. December 6 – NSF Board, Foundation Board & Staff Christmas Dinner
- k. December 7 – Board meeting, Nebraska State Fair Board room

Cox reminded board members that IAFE Zone 5 is March 2-4 in Manhattan, KS. Register by February 20, 2018. O'Brien to handle registration and hotel reservations.

Foundation update

Koepke reported renewals are being sent out. Koepke is receiving applications and checks for the Nebraska State Fair license plates.

Other Business

None

Adjourn

Motion made by Lukassen to adjourn. Haag seconded the motion. Upon voice vote, motion passed unanimously.

Time adjourned: 11:35 a.m.