

General Rules, Regulations, Fees and Information

The Oakland County 4-H Fair Association reserves to its Board of Directors the final and absolute right to interpret these rules and regulations and settle arbitrarily all matters connected with the Oakland County Fair. The Oakland County 4-H Fair Association will in no case assume responsibility for or pay for transportation on articles sent for exhibition or any expense in their delivery to the grounds. The Oakland County 4-H Fair Association will not be responsible for any losses, damage, or injury to any animals or articles exhibited. The 4-H Fair Association will not be responsible for any damage or loss of personal property. Each exhibitor will be responsible for his or her own personal property. Each exhibitor will be responsible for any injury that may occur to any person or property by an animal or vehicle owned, submitted or operated by said exhibitor.

1. ELIGIBILITY

To be a youth exhibitor at the Oakland County Fair, you must be at least 8 years old on January 1, 2020 and can be no older than 19 years on January 1, 2020. An exhibitor need not to be enrolled in 4-H or a club to exhibit at the Fair.

Note these additional exhibitor groups:

- A. Five to Seven-Year-Old Exhibitors (age as of January 1, of the current year).
 - 1) Five to Seven-year-old exhibitors may choose to enter a combination of competitive and noncompetitive classes. However, Five to Seven-year-old exhibitors may not enter in both the competitive class in a department and the corresponding noncompetitive class in Department 91. Example: a Five to Seven-year-old Exhibitor may enter competitive sheep classes and noncompetitive Department Rabbit classes, but cannot enter in both the competitive sheep and noncompetitive Department 91 sheep classes.
 - 2) Five to Seven-year-old exhibitors may choose to enter competitive classes within a department as offered. Competitive classes are placed by the judge and premiums paid. General Rules and Guidelines as well as Department Rules must be followed.
 - 3) Five to Seven-year-old exhibitors may choose to enter noncompetitive classes in Department 91, as long as they have not entered any competitive classes in the corresponding Department. Example: a Five to Seven-year-old exhibitor may enter the noncompetitive rabbit costume class but then would not be eligible to enter any of the competitive rabbit classes.
 - 4) Five to Seven-year-old competitive exhibitors are not eligible to enter any Livestock Market class.
- B. Senior Year Display-See Contest, Department 93, Class 930102
- C. Adult Exhibitors (age 20 or older as of January 1, of the current year)
- D. Special Consideration for Challenged Youth (ages 8-26) in Exhibit Hall Handicapable Department 48.
- E. Immediate family members of any person who is financially indebted to the Fair will not be allowed to enter the Oakland County Fair until the debt is satisfactorily resolved. The debt must be paid in full before the last day of the registration for entries to be accepted.

2. HOW TO REGISTER FOR FAIR

- A. All Fairbook information and forms may be accessed through the web site: www.oakfair.org. Printed Fairbooks will be available for review at the Fair Office and one will be provided to each club leader and department superintendent. If you do not have access to the internet, a computer station has been set up in the Fair Office for your use. Fair Office hours are 9:00 AM to 4:00 PM Monday through Friday. Evening hours will be available by appointment for Fair registration. Printed Fairbooks may be purchased for \$10.00.

B. **Entries for the 2020 Fair must be processed on line through our website: www.oakfair.org. Manual entries will not be accepted. All entries must be received in the Fair Office by the June 1, 2020 to avoid late fees. Entries processed between June 2-8, 2020 will be accessed a \$40.00 late fee. No entries will be accepted after June 8th. If you do not have access to the internet, a computer station has been set up in the Fair Office for your use. Fair Office hours are 9:00 AM to 4:00 PM Monday through Friday. Evening hours will be available by appointment for Fair registration.**

C. **ON LINE ENTRY INFORMATION**

You must register on line using our web site: www.oakfair.org. After you register on line, make **sure you receive and print a confirmation for your entries, fees, passes and camping**. You are not considered entered without a printed confirmation. If you do not receive a confirmation on line, contact the Fair Office to make sure your entry has been received within 48 hours of submitting entry. We will not make any corrections or additions without a copy of your confirmation. **Each exhibitor must have their own registration.** Clubs must not register using the Individual or Family option but must register under the Club name using the Team option. Family entries should not use the Individual or Team options. **Entries will not be considered accepted until payment has been received.**

D. **PAYMENT OPTIONS AND DUE DATES**

We can accept credit card payments (with a \$3.00 fee), as well as cash or check payments through the on-line registration process. Cash and check payments must be mailed or delivered to the Fair Office and must be received before the close of the business day. **Postmarks will not be used to determine if your payment is on time.** Checks are to be payable to Oakland County Fair.

On Line Registration Submitted	Check/Cash Payment Due Date
April 27- June 1, 2020	By 4:00 PM June 8, 2020 to avoid a late fee
April 27-June 1, 2020	June 2- 17, 2020 must include a \$40.00 late fee
June 2-8, 2020	June 2-17, 2020, payment must include a \$40.00 late fee
April 27-June 8, 2020	No payments will be accepted after June 17, 2020. If payment including any applicable late fees is not received by June 17, 2020, all registration entries will be voided.

E. The Oakland County 4-H Fair Association is not responsible for lost mail, undelivered mail, mail received late or the failure of any electronic communication. These entries will be subject to the same procedures and fees as other late entries.

F. Entries and fees cannot be accepted if delivered to the 4-H Office in Pontiac.

G. All entries must include all applicable fees. All fees are non-refundable.

H. If your check is returned for any reason you will be assessed a \$34.00 returned check fee and any applicable late fees. Your entry will be voided until your repayment including the returned check fee and any applicable late fees have been received. No repayment of funds will be accepted after June 17, 2020 and all registration entries will be voided. Acceptance of payment by credit card is subject to approval by the card issuer. If other payment options are necessary, contact the Fair Office.

I. **DO NOT PREREGISTER** for any Championship classes or Best of Show classes.

J. **ADDITIONAL FORMS:** You are responsible for providing all required forms or information to complete your on-line registration. Failure to provide these forms may impact your ability to

show your animal exhibits or be assigned a camping site. These forms are available on our web site: www.oakFair.org

3. CONDUCT POLICY

Alcohol and illegal drugs are not permitted on the Fairgrounds at any time. Anyone participating in an Oakland County Fair activity who, in the opinion of the Fair Board:

- Is caught in the act of theft, vandalism or any illegal act
- Is under the influence of illegal drugs, alcohol or marijuana
- Demonstrates unsportsmanlike conduct, foul language, animal abuse or failure to follow the rules
- Violates the current Project Animal Certification/Care rules or specific department or project rules

may be dismissed from the Fairgrounds. If the offender is an exhibitor, premium monies will be forfeited and all projects must be removed immediately and this may affect the exhibitor's eligibility to exhibit at future Fairs. If it is determined by the staff, leaders, or persons in charge of the activity that the offense so warrants, the offender may be turned over to the proper authorities. It is the responsibility of everyone on the Fairgrounds to report any infraction of these rules to a Fair Board member immediately.

4. CLASSES, EXHIBITS AND PROJECTS

Any new classes or exhibit opportunities must be approved by the Oakland County Fairboard by the date of the scheduled December Fairboard meeting. No new classes will be added or available to exhibitors after that date. Only the classes listed in this Fairbook or any supplemental Fairbook are open for entries.

The exhibitor must complete all projects during the program year. The program year begins after judging at the previous year's Fair and ends on judging day of the current year's Fair. (Example: Photography was judged on June 29, 2019, so the program year for photography exhibits begin at the completion of judging on June 29, 2019 and ends on judging day for the 2020 Fair.) All livestock must be owned or leased by the date indicated in the species area. Please read each department for specific rules relating to each species. If you have questions, please contact the department superintendent or the Fair Office at 248-634-8830. The Fair Office hours are Monday through Friday from 9:00 am to 4:00 pm.

All projects (including 5-7 year old exhibits) must be brought in by the time listed in the check-in schedule. (Exhibit tags will be stamped **LATE** if brought in after the time listed on your check-in schedule. Exhibits stamped **LATE** will be judged, but will not receive premiums or be eligible for further awards.

Pocket pets, cats, and dogs are to be brought in on the day of judging and all companion animals must be checked in and must meet health regulations. All dog, cat, and pocket pet's cages/carriers/displays must have an exhibit tag attached at check-in.

5. RECORDS

All record books are to be displayed in the Exhibit Hall unless noted differently in the specific department. Records are **strongly encouraged** in all departments but not always required. You may obtain record books from the Fair Office or our web site: www.oakFair.org. All other booklets or documents may be obtained from the 4-H office in Pontiac. Exhibitors must follow arrival times as stated in the Check In/Release Schedule and specific department rules for each area entered.

6. EXHIBIT AND PROJECT ARRIVAL & RELEASE

Refer to Master Schedule for specific check-in, judging, and release times. All exhibits must remain on display until the official release time. **Removal of an exhibit before the official release time for that**

department will result in forfeiture of all premiums and awards due to the exhibitor. The Fair Board has the right to dispose of any project left after noon on Monday after the close of Fair. The only request for a change in the arrival or release of a project (or animal) that will be allowed is if you are attending another 4-H or youth function. You must have your written request into the Fair Office by June 8, 2020. **Only upon approval by the Rules Committee can an arrival or release time be changed.**

7. 2020 RULES

Projects and Exhibits must conform to current 2020 rules as stated in the Fairbook. Failure to observe the rules in the Fair Book may result in forfeiture of all premiums or expulsion from Fairgrounds and may affect your eligibility to exhibit at future Fairs.

8. JUDGING

Exhibitors are encouraged to be present during judging except where indicated. Only exhibitors being judged are permitted in the judging areas. No person may process data or act as a clerk or judge in any competitive division that they have entered as an exhibitor. Parents/trainers are not allowed to coach any exhibitor while the class is in progress. The use of any kind of electronic device, hand signals, verbal signals, etc. is strictly prohibited and may result in disqualification of said exhibitor at the judge's and/or the superintendent's discretion. Exhibitors with disabilities requiring electronic aids or other accommodations shall submit a request to the Rules Committee prior to the start of Fair.

9. TRANSFER OF CLASSES

Exhibits may be transferred to the appropriate class at the time of check in only by the Superintendent or Chairperson of that area. The Oakland County Fair Board reserves the right to split and/or combine classes as deemed necessary. If an exhibitor changes classes without approval, the exhibit will be judged, but **WILL NOT** receive premium money or be eligible for a rosette.

10. VOLUNTEERING

Each family is expected to volunteer at least four (4) hours during the Fair each year. Volunteers must be at least 18 years old to volunteer in the areas that handle money and drive shuttle carts. This applies to exhibitors without a club affiliation as well. You may sign up on line through our web site: oakfair.org using the Sign Up Genius link to indicate your preferred area and the times that you wish to volunteer. We ask that you pick up your volunteer shirt at the start your first volunteer shift and wear the shirt while volunteering. Parking fees will be complimentary on the day of your pre-scheduled volunteer hours and volunteers will receive four admission tickets to the 2020 Rodeo Grandstand event. If you wish to volunteer but your schedule does not give that opportunity you may also elect the \$20.00 per exhibitor (\$50.00 family maximum) Volunteer Donation pay option on our web site. Please contact the Fair Office at 248-634-8830 if you have any questions.

11. ANIMAL SALES

No animal sales may take place on the Fairgrounds, with the exception of exhibit animals. No animal that has been sold may leave the Fairgrounds until 6:00 pm Sunday evening or until transported from the Livestock Auction. Please also see rule #6. Only animals entered and checked into the Fair may be on the Fairgrounds, with the exception of personal pets which must be kept on a leash at all times. Auction poultry will be released from the Fair after judging for processing.

12. PERSONAL PETS

- a. All pets must be kept on a 6-foot leash.
- b. Pets must have current license, up-to-date vaccinations, and respond to voice command.
- c. No pets under four months.
- d. Pets must be accompanied by an adult (age 18 or older) at all times.
- e. Owners are responsible for pets at all times. Those creating problems will be asked to leave.
- f. Owners must clean up pet droppings.
- g. Except for service dogs, pets are not allowed in any animal barn, restroom, and the Midway or Arena area.

13. MOTORIZED VEHICLES

No motorized utility vehicle (4-wheeler, golf cart, etc.) is allowed on the grounds during Fair week without written permission of the Fair Board. You must submit a written request to the Fairboard by the June Fairboard meeting. Permission is limited to one person that is either the driver or a passenger in that vehicle at all times. **Each user must check in at the Fair Office prior to using their vehicle on the grounds to obtain user permit and is expected to adhere to specific vehicle guidelines while operating the vehicle. User permit must be displayed on vehicle at all times.** Drivers must be at least 18 years of age with a state issued driver's license. Proof of insurance is required to operate a motorized vehicle on the Fairgrounds and must be submitted to the Fair Office before offloading the vehicle. Failure to comply may result in the loss of current and future vehicle privileges at Fair.

14. BIKES/SKATEBOARDS/ROLLERBLADES

Bikes, skateboards, and rollerblades are not permitted anywhere on the Fairgrounds including the camping area during Fair.

15. FAIR ADMISSION/PARKING

All weekly vehicle parking permits must be displayed. If not displayed, the driver will be charged admission.

Daily admission/parking to the Fairgrounds will be \$12.00 per vehicle or \$6.00 per person (walk in) and \$6.00 per motorcycle. A weekly vehicle Fair admission/parking permit for exhibitors will be available up to June 8, 2020 for \$35.00. After June 8th, weekly vehicle admission/parking permit for exhibitors will be \$45.00. Weekly permits can be ordered when registering for Fair, the Fair web site or purchased at the Fair Office. Weekly Fair admission/parking permits are available for the general public for \$45.00.

16. CLEAN UP DAY

The Fairgrounds must be left clean. Therefore, clean-up will begin on Sunday after animal release. Clean up will resume on Monday morning at 9:00 am and continue until all work is completed.

17. PREMIUMS

Premiums will be paid based on the following formula:

Number Showing in Class	1 st Place	2 nd Place	3 rd Place	4 th Place	5 th Place	6 th Place
6 and over	\$11	\$9	\$7	\$5	\$3	\$1
5	\$9	\$7	\$5	\$3	\$1	
4	\$7	\$5	\$3	\$1		
3	\$5	\$3	\$1			
2	\$3	\$1				
1	\$3					

You may only enter and receive premiums on a maximum of 2 entries per class. Some classes are limited to one entry per class. Refer to specific Department and Class for rules.

If a class has more than 17 exhibits it will be split as evenly as possible with no group having more than 17 exhibits. Example: A class with 20 exhibits will be broken into two splits of 10 exhibits. If a class has 40 exhibits, there will be 3 splits of 13, 13 and 14 exhibits.

Premiums, if paid, for classes that require multiple exhibitors (team or group classes) will not be split or multiplied by the members in that class.

Premiums will not be paid for any livestock or small animal market class.

Premium checks will only be made payable to the named exhibitor as shown on the entry form.

The Oakland County 4-H Fair Association reserves the right to pro-rate premium payments if the Fair's financial situation so warrants. Any questions or corrections regarding premium checks should be sent in writing to the Oakland County 4-H Fair Association, P.O. Box 365, Davisburg, MI 48350.

There will be up to a \$5.00 fee charged to reissue a lost or damaged premium check.

Exhibitors have 60 days from issue date of premium checks to question amount of premium checks or placing/results in classes.

18. PROCEDURES FOR COMPLAINTS ON APPEALS ON RULINGS

- a. Contact the superintendent of the department immediately to voice your complaint either verbally or in written form.
- b. If the matter remains unresolved, present your complaint in writing on a rules appeal form to the Chairperson of the area.
- c. If the matter remains unresolved, complete a Rules Committee Appeal Form and turn in the form to the Fair Office within 24 hours of the occurrence. The Rules Committee Appeal form can be obtained at the Fair Office. Any grievance brought to the Fair Board before or during the Fair must be presented to the Rules Committee by the exhibitor involved, not by the parents, trainers, spouses, etc.
- d. If still not resolved, the exhibitor may request to be placed on the agenda for the next Fair Board meeting.
- e. The judge's decision on class placings are final and are not subject to appeal.

19. MICHIGAN DEPARTMENT OF AG RULES SECTION 811.10 COMPLAINTS AND APPEALS

The Oakland County Fair Board has adopted and will maintain all of the appeals procedures as stated below.

- 1) Any exhibitor may file a complaint regarding any of the following: a) Conflict of interest regarding the judge b) Disqualification of an exhibit or an exhibitor c) Exhibitor, group leader or superintendent behavior d) Eligibility of the exhibit.
- 2) The Oakland County Fair Board, except as provided in Regulation 851 Michigan State Fair and regulation 852, Upper Peninsula State Fair shall adopt and maintain a complaint and appeals procedure which shall include all of the following: a) In accordance to the annual appropriation act, exhibitors are allowed to file a written complaint within 10 days after the end of the Fair or exposition. b) Provide steps for the board to review investigate and issue a notice of findings and recommended actions. c) Notify the exhibitor filing the complaint that he or she may make an appeal to the MDARD, department of Fairs, within 45 days of filing the initial complaint if the exhibitor is not satisfied with the association's action.
- 3) The department shall have 60 days after the receipt of any appropriately filed appeal to investigate the complaint and shall issue a finding of fact and notice of department action and any recommended actions for the association.

20. REVIEWS/SURVEYS

Reviews or surveys for any judge at the Oakland County Fair will be handled by the Fair Board Chairperson of each area.

21. YOUTH MEMORIAL, RECOGNITION AND COMMEMORATIVE AWARDS These awards are given in memory of a person or animal, and/or to recognize special achievement. All of the awards are donated and some are revolving awards. **DO NOT REGISTER** on the Fair entry form for any other of these awards. When these trophies are awarded the individual has two options:

1. The trophy is to remain in the show case at the Oakland County Fairgrounds. The trophy may be checked out by the current year's winning recipient through the Fair Office for special occasions and for pictures. If you choose this option, the Fair Board will be responsible for the engraving of the plaque.
2. If you choose to take the trophy home, the recipient must sign for and become responsible for the trophy. With this option the individual will be responsible for the engraving of the plaque. All Revolving Trophies or Awards MUST be returned to the Fair Office by Discovery Day the following year.

Forms are available for either of the above options in the Fair Office.

Some awards also have individual trophies that are kept by the winner. Superintendents of each Department are responsible for awarding these honors except where stated differently in the text of this book.

22. ANIMAL PROJECT AREAS

For purposes of the Oakland County Fair the Livestock Coordinators oversee the following areas: Beef, Sheep, Goats, Swine, Poultry and Rabbits. The Companion Animals Coordinators oversee the following areas: Horses, Dogs, Cats, Pocket Pets and Alpacas/Llamas.

23. 2020 Fees

Mandatory Exhibitor Fee	\$7.00
Exhibit Hall 5-7 Competitive, 8-19 and Adult	\$1.00/class
Alpacas per animal	\$5.00
Rabbits/Poultry per pen	\$3.50
Animal Records per entry	\$1.00
Cattle, Sheep, Goats & Swine per head	\$5.00
Dog-per animal	\$5.00
Horses per participant/horse exhibited	\$25.00
Horses-Mini/Donkeys per participant/horse exhibited	\$10.00
Pocket pets, Cats, Cavies-per animal	\$2.00
Stall/Pen/Cage Clean Up Fee	\$50.00
Vehicle Parking Pass-10 day	\$35.00
Vehicle Parking Pass-10 day-after June 8, 2020	\$45.00
Camping Fees	\$155 non-electric, \$200 electric, non air \$250 air
Camping Pump Out Fee	\$15.00
Mega Carnival Pass by July 1, 2020 after July 1, 2020	\$65.00 \$75.00
Grandstand Arena Pass	\$40.00
Grandstand Arena Admission	\$10.00 Adult, \$5.00 ages 6-14, Free age 5 and younger
Registration Late Fee	\$40.00
Dog/Horse Verification Late Fee Received between April 26-May 9, 2020	\$25.00
Dog/Horse Verification Late Fee Received Between May 10-June 1 2020	\$100.00
Volunteer Donation	\$20.00 per exhibitor \$50.00 family maximum
Credit Card Payment Fee	\$3.00
Parking/Admission	\$12.00/vehicle \$6.00 walk in & motorcycle