

## *Pennsylvania Fair Queen Program*



*2017 PA Fair Queen  
Madeline McEachin*

# 2018 PA FAIR QUEEN STATE COMPETITION APPLICATION PACKET

## IMPORTANT DATES

November 1

Postmark deadline for submitting

- State Contest Application
- \$120 Application Fee
- Written Essay
- Program Book Short Bio
- Biography for Judges
- Wallet-Size Photos
- Coronation Reserved Seating List
- Hotel Reservation Form

December 15

Deadline for ordering Convention Badges and Banquet Tickets for all fair members/guests

**Distributed: April 2017**  
**PSACF Zone Meetings**

**For questions or concerns concerning the Application process, contact:**  
Bitsey Kopfinger, PO Box 456, Milford, PA 18337 Phone: 570-296-8790

# *Pennsylvania State Fair Queen Program*

## **2018 PA FAIR QUEEN STATE COMPETITION**

*January 18 - 20*

### **APPLICATION PACKET**

We have received your Fair's request for an Application for the 2018 PA Fair Queen Contest. We look forward to your Fair Queen's participation in our state competition!

The following items are being transmitted to you in this mailing:

**Part 1:** Reference Information

*Contest Rules, Judging Criteria, Obligations, Behavior Policy, Dress Code, tentative Contest Schedule, and sample Convention Registration form*

**Part 2:** Application Instructions and Forms

***Must be completed by computer or typewriter using our official forms.***

***Handwritten or re-formatted applications will receive a scoring deduction of -5 points off the Essay score.***

***Late entries (postmarked after November 1) will receive a scoring deduction of -30 points.***

***Application forms are available online as fillable Adobe pdf documents. See instructions below. Complete forms in full, then print, sign and submit as one complete packet.***

#### **Instructions:**

1. Register for the 2018 State Competition by submitting **Application Items #1-9** (see enclosed checklist) postmarked by November 1;
2. Register for a badge for the 2018 PSACF/PSSA Convention through your Fair.

#### **Deadlines:**

1. **Contestant Registration & Hotel Room Reservation – postmarked by November 1.**  
Contestant Fee and **complete Application (Items #1-9)** with original signatures to Bitsey Kopfinger, PA Fair Queen Program Correspondence Coordinator, PO Box 456, Milford, PA 18337. ***Late entries (postmarked after November 1) will receive a scoring deduction of -30 points***  
Application Forms available online at [www.pafairs.org](http://www.pafairs.org) under the "Members-Queen Program" menu after June 1.
2. **Convention Registration – December 15.** Coordinate this with your Fair Board or Queen Coordinator! Form and fees to PA State Association of County Fairs Convention Coordinator, 128 Cumberland Rd, Bedford, PA 15522. 2018 Convention Registration Form available online at [www.pafairs.org](http://www.pafairs.org) under the "Convention" menu.

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Mail Application Items #1-9 as one complete packet to Correspondence Coordinator Bitsey Kopfinger, **PO Box 456, Milford, PA 18337, 570-296-8790 postmarked by November 1.** This includes the Hotel Reservation Form. An **Official Contestant Packet** will be sent by Contest Coordinator Karen Dobson to all qualified state contestants in early December.

# Pennsylvania State Fair Queen Program

## Part I – Reference Information

### A. COMPETITION STRUCTURE:

PSACF member fairs in good standing may send a contestant to the State competition.

The purpose of the State competition is to select the new PA Fair Queen and one (1) Alternate who will represent the PA State Association of County Fairs and the Department of Agriculture for one (1) year. They receive a \$2,500 and \$1,000 scholarship, respectively, upon meeting all obligations.

After the State competition, the new PA State Fair Queen will serve in the following capacities:

1. Attend and participate in events/activities at Fairs across Pennsylvania.
2. Represent Pennsylvania State Association of County Fairs at sanctioned events and appearances
3. Promote greater public understanding, awareness and interest in Pennsylvania agriculture.

### B. RULES:

Below are the Official PA Fair Queen Program rules. All Fairs participating in the Program must use all of the Contest Rules listed below for their Queen contest. Rules must be listed in the Fair's Premium Book. The same rules will be used for the State Competition. All contestants must comply with all the rules in order to be eligible for competition. The PA Fair Queen Program is not responsible for any other rules that a fair adds to PA Fair Queen Program-approved rules (*ex: county residency, talent, entry fees, etc.*)

#### **Each Fair Queen contestant must**

1. Be a female who is a U.S. citizen and a resident of Pennsylvania.
2. Be at least age 16, but no older than 20, years of age as of June 1 of the year entering the local contest.
3. Be certified as the winner by the local fair where she was crowned.
4. Have not been a former local Fair Queen winner, nor a former PA Fair Queen contestant.
5. Not hold any other State title for any other commodity group or pageant during her reign.
6. Have her parent(s)' or guardian(s)' consent to enter the competition.
7. Be single, have never been married, have not been pregnant nor given birth to a child.
8. Act in accordance with the PA Fair Queen "Behavior Policy" – *see attached*
9. Meet all time commitments, Queen obligations and "Dress Code" as set forth by the PA Fair Queen Program – *see attached*.

Mail Application Items #1-9 as one complete packet to Correspondence Coordinator Bitsey Kopfinger, **PO Box 456, Milford, PA 18337, 570-296-8790 postmarked by November 1**. This includes the Hotel Reservation Form. An **Official Contestant Packet** will be sent by Contest Coordinator Karen Dobson to all qualified state contestants in early December.

# Pennsylvania State Fair Queen Program

## **C. FAIR QUEEN BEHAVIOR POLICY:**

The Contest's governing Board shall have the sole discretion to determine whether, in its judgment, the Queen, Alternate or Contestants may continue to participate in the Program, in the event that the Board determines that any statement or representation is not true and accurate, or that any action is inconsistent with the rules, standards and dignity of the Program.

The following will be considered violations of the Policy and will be grounds for immediate disqualification, dismissal and/or being banned from future Queen competitions:

1. Any infractions of any Queen Contest rules.
2. Smoking, drinking alcoholic beverages, chewing gum, foul language and/or public displays of affection to dates/boyfriends while wearing crown and/or sash and representing the Queen Program.
3. Engagement in any illegal, unpartisan, unethical, indecent and/or morally questionable behavior, including but not limited to online representations on the Internet such as social networking sites (Facebook, Twitter, Instagram).
4. Use of any illegal controlled dangerous substances or abusing the use of alcohol or other dangerous substances.
5. Any defamation of the Queen Contest, its winners and contestants, and the Fair or the PA Fair Queen Program and their Directors and Committee members, whether it be oral or written. This includes postings on the Internet.
6. Any uncooperative or unsportsmanlike conduct before, during or after the competition.
7. Appearing in crown and banner at any event without an official invitation from an authorized event coordinator or event board member.

## **D. FAIR QUEEN DRESS CODE:**

Wearing of the Fair Queen crown and/or sash is to be considered an honor and privilege. The bearer is now an ambassador representing herself, her family, her community and Fair.

***While fashion styles may change, good taste does not!***

Therefore responsible, appropriate and professional appearance is expected while the Queen is wearing her crown and sash:

1. Attire that is conducive to the specific appearance or event (i.e. business casual, formal, etc.)
2. No jeans, sneakers, flip flops or boots. Alterations may be made to this jean-footwear rule only if
  - a) severe weather or unsafe conditions exist and
  - b) the Fair Queen's official coordinator or Board Member has approved an alteration consistent with the professional appearance expectation.
3. It is strongly recommended that closed toe shoes be worn when in livestock areas, for safety reasons.
4. No visible piercings (other than earrings) or tattoos.
5. No outfit that shows cleavage.
6. Dresses/skirts must be no shorter than the height of a dollar bill (approx 2.5") from the bottom of the dress/skirt hem to the top of the knee cap.

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7. No clothing that advertises, promotes, or glorifies the use of alcohol, tobacco, drugs, or anything inconsistent with the dignity of the Queen Program.

## **E. APPLICATION:**

The complete, signed original Application must be **postmarked by November 1** to Contest Correspondence Coordinator Bitsey Kopfinger. A “complete Application” is defined as one in which all of the Application Items #1 through 9, including the Hotel Room Reservation Form, have been received by the Correspondence Coordinator as one complete package by the postmark deadline. Application packet must be completed using the official forms. Application Forms available online at [www.pafairs.org](http://www.pafairs.org) under the “Members-Queen Program” menu after June 1.

Handwritten or re-formatted applications will receive a scoring deduction of -5 points off the Essay score. Late entries (postmarked after November 1) will receive a scoring deduction of -30 points. The Queen Program reserves the right to refuse a Contestant’s eligibility if a complete Application is received after November 10. The Fair Queen Coordinator will be notified in this case.

## **F. DATES:**

A 3-day event held in conjunction with the annual PA State Association of County Fairs (PSACF) and the PA State Showmen’s Association (PSSA) Convention at the Hershey Lodge & Convention Center in Hershey, PA. Queen Contest begins on Thursday, January 18 and concludes with the Coronation Banquet on Saturday, January 20, 2018. Each Contestant is expected to arrange her personal schedule as she must attend all contest activities and judged events.

## **G. CHAPERONE:**

Application must designate an adult chaperone to be responsible for their Queen Contestant at all times during the Convention and PA Fair Queen Contest. Chaperones may be the Queen Coordinator, a Fair delegate, or a family member/guardian, and need not be the same person during the 3-day contest event. A chaperone must check-in with the Contestant on the first day of the contest.

## **H. CONTESTANT FEE:**

**\$120.00 fee** (payable to “PA State Fair Queen Program”) must be submitted with the Application Items #1 - #9 by the November 1 postmark deadline. This fee covers the Contestant’s convention and contest registrations, ticket for the PSACF Banquet, and ticket for the Coronation Banquet. The PA Fair Queen Program is not responsible for any other costs associated with the State contestant’s participation in the competition including travel, clothing, hotel accommodations and other meals.

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# Pennsylvania State Fair Queen Program

## **I. CONVENTION REGISTRATION:**

The Queen Contestant, Chaperone, Parents, Fair Directors and any other attendees must register for a Convention Badge with PSACF through their Fair. **Deadline - December 15.** The instructions will be distributed to Fairs and also available online at [www.pafairs.org](http://www.pafairs.org) under the "Convention" menu (*see attached sample*). Follow PSACF's Convention Registration form instructions to list the Queen Contestant with a "Q" indicating that her Registration was already pre-paid with the \$120 Contestant's Entry Fee. The PA Fair Queen Program does not handle Convention registrations.

## **J. MEALS:**

Contestants, Parents, Chaperones, Fair members and any other guests are responsible for their meals. Tickets for Convention banquets must be registered with PSACF through the Fair **by December 15.** The Contestant is marked with a "Q" which indicates her PSACF and Coronation Banquet tickets were pre-paid with the \$120 Contestant's Entry Fee. The PA Fair Queen Program does not handle meal registrations.

**Reminder! Contestants will have a PIZZA PARTY on Friday night. Fairs should NOT order Showmen's Banquet tickets for their Queen that night!**

## **K. HOTEL ACCOMMODATIONS:**

A block of rooms at the Hershey Lodge and Convention Center is on hold for the Queen Contestants. Each contestant's reservation will be guaranteed by submitting **Application Item #9** (Hotel Form and Credit Card Authorization) with the Application by the November 1 deadline.

**Queen Contestant Room Reservations must be submitted on Application Item #9** and received by the Queen Program's Correspondence Coordinator along with the other Application items. The first night's deposit payment is required by the **Room Block Cutoff Date of November 1.** The room costs are NOT included in the \$120 Contestant Fee. The PA Fair Queen Program will transmit all Hotel Room Reservation forms to Hershey Lodge for processing. The Queen Program does not set up nor pay for hotel accommodations.

## **L. STATE COMPETITION JUDGING CRITERIA:**

1. **Written Essay** on the topic "**What My Fair Means To My Community**".  
(300 words or less)  
Judging Criteria: Content, Grammar, and Spelling.
2. **Personal Interview** - each contestant will meet alone with the panel of 3 judges.  
Judging Criteria: Conversational ability, the answers to the questions, appearance/poise, activities, and knowledge of the fair industry.
3. **Speech Presentation** on the topic "**Why You Should Come To My Fair**" (3-5 minutes; timed event). Persuasive speech appropriate for an audience of adults. The audience is the panel of 3 judges along with any other parents, fair members, or guests who wish to view the

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presentations.

Props that enhance this speech for this targeted audience are permitted, but not required.

Contestants are judged on the effectiveness of their public speaking skills; not “entertainment”.

Overhead projectors or Powerpoint presentations are not permitted.

Judging Criteria: speech content (to include agriculture), speech format, conveying a message, public speaking ability, and poise/presence.

4. **Evening Gown/Introduction** - conducted on stage in front of the convention banquet guests (approximately 1,000 people) including the 3 Judges. Each Contestant makes a personal introduction to the audience, similar to that which a Fair Queen would give when visiting a Fair or other public event. The Contestant has approximately 15 seconds to make this introduction. Judging Criteria: content, stage presence, and appearance.

## **M. OBLIGATIONS:**

If selected as the new PA Fair Queen, the Queen will receive her scholarship upon fulfilling the following obligations:

- a. Attend all PA Fair Queen Program sanctioned events including, but not limited to: Cornucopia (Harrisburg), Ag Progress Days (Rock Springs, PA), Farm-City Day (Harrisburg), the Pennsylvania Farm Show (Harrisburg), and the PSACF Convention (Hershey).
- b. Attend fairs in all four (4) zones of the PSACF, when invited.
- c. Attend other events/obligations that may arise on behalf of the PSACF.
- d. Keep an Event Summary log (Event name and location, purpose/target audience, number of attendees, and contact person).
- e. Make a scrapbook and create a display for the 2018 PSACF Convention showing how she promoted fairs and agriculture during her reign.
- f. Attend and participate in the 2018 State Fair Queen competition and crown the 2018 State Fair Queen.
- g. Show proof of scholarship eligibility by presenting a current tuition bill or grade report from her college/university.
- h. Was exclusively the PA Fair Queen for her entire reign and did not participate in any other pageants nor hold a title for any other commodity group during that time.

In the event of her marriage, pregnancy or any other reason that would keep her from fulfilling her obligations during her reign as the PA Fair Queen, the new Queen will relinquish her title, crown, privileges and all gifts, and will be succeeded by the First Alternate.

# Pennsylvania State Fair Queen Program

## **N. CONTEST:**

Contestants are to bring only their Fair Queen Sash – NO CROWNS! The Dress Code policy (*see Part I-Section D*) will be enforced (*exception: Queens' Pizza Party*).

The time, manner and method of conducting the State Contest are solely within the discretion of the PA Fair Queen Contest Coordinators and their Board of Directors, and the decision of the Judges is final. Judging comments and judging scores are not available for distribution during or after the competition.

A complete and detailed **Official Contestant Packet** will be sent in early December by Contest Coordinator Karen Dobson to each qualified Contestant, with a copy sent to her Coordinator using the mailing addresses as provided on the Official Application.

## **O. Tentative 2018 Schedule and Attire**<sup>1</sup>

<b>Thursday, January 18</b>	Contestant Orientation	3:30 PM	Business Casual (appropriate for a Meeting) ( <i>Fair Sash, Slacks, corduroys, khakis; sweaters, button-down shirts, etc.</i> )
	<b><u>Judged:</u> Evening Gown/Stage Intros</b>	6:00 PM	Evening Gown of your choice; Fair Sash – <u>no</u> crowns
	Contestants' Group Photo	8:00 PM	Same as above
<b>Friday, January 19</b>	<b><u>Judged:</u> Personal Interviews</b>	TBD	Business Dress (appropriate for a job interview) ( <i>Fair Sash, Suit, dress pants, skirts, blouse, blazer, dress, etc</i> )
	Judges' Reception	5:30 PM	Business Dress (appropriate for a job interview) ( <i>Fair Sash, Suit, dress pants, skirts, blouse, blazer, dress, etc</i> )
	Contestants' <b>PIZZA PARTY</b> hosted by 2017 PA Fair Queen Madeline McEachin	7:00 PM	Everyday Casual/Comfortable ( <b><u>NO</u></b> Fair Sash for this event; jeans permitted)
<b>Saturday, January 20</b>	<b><u>Judged:</u> Speech Presentations</b>	TBD	Business Dress (appropriate for a job interview) ( <i>Fair Sash, Suit, dress pants, skirts, blouse, blazer, dress, etc</i> )
	Hair appointments	( <i>optional</i> )	Everyday Casual/Comfortable ( <b><u>NO</u></b> Fair Sash for this event; jeans permitted, button-down shirt recommended)
	<b>Coronation Rehearsal, Dinner and Pageant</b>	4:30 PM	Evening Gown of your choice; Fair Sash

<sup>1</sup> Subject to change; A complete and detailed **Official Contestant Packet** will be sent in early December by Karen Dobson, Contest Coordinator, to each qualified Contestant; a copy will be sent to each Coordinator using the mailing addresses as provided on the Official Application.

For questions regarding the Contest schedule, contact Karen Dobson, kardob@msn.com or 610-212-6180

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Mail Application Items #1-9 as one complete packet to Correspondence Coordinator Bitsey Kopfinger, **PO Box 456, Milford, PA 18337, 570-296-8790 postmarked by November 1**. This includes the Hotel Reservation Form. An **Official Contestant Packet** will be sent by Contest Coordinator Karen Dobson to all qualified state contestants in early December.



# Pennsylvania State Fair Queen Program

## Sample PSACF Convention Registration Form

Anyone who is attending any Convention event (*including Seminars, Table Topics, Trade Show, Showcase, Meetings, and Queen Speech Presentations*) must register for a Convention Badge with PSACF on a separate form. This includes Queen Contestants who must be listed on the Convention Registration Form (in addition to submitting the Contest Application). This allows PSACF to account for who needs convention badges and Thursday and Friday night banquet seating. Badges will be given to paid Registrants only.

Below is a sample of how the PSACF Convention Registration Form is filled out to include the Contestant, Queen Coordinator, Chaperones, Fair Directors and other guests. Fairs will receive the actual forms and instructions for the 2018 Convention. Forms will also be available at [www.pafairs.org](http://www.pafairs.org) under the "Convention" menu.

Contestant Application must include a completed **Reserved Contestant Table Seating Form** (*see Application Item #8 included in this packet*). This form instructs the PA Fair Queen Program where to assign specific guests who will be **registering with PSACF by December 15** for a Coronation ticket.

**FAIR:** Best County Fair

Before December 15, 20xx mail completed form to:  
PSACF \* 128 Cumberland Rd  
Bedford, PA 15522

	First Time to Attend	Registration Fee \$XX	Spouse Program #1	Breakfast \$XX (Fri)	Communication Awards \$XX	PSACF Banquet \$XX	Breakfast \$XX (Sat)	Spouse Program #2	Coronation Banquet \$XX	Showmen's Banquet \$XX		
Name											Name of Guest	Total
1. AMY SMITH	Q	Q		1	1	Q	1		Q			\$ XX
2. PAT MOORE		1	1	1	1	1	1		1			\$ XX
3. BOB WALKER		1		1	1	1			1	1		\$ XX
4. MARTHA SMITH	1	1	1	1	1	1	1	1	4		GEORGE SMITH EVELYN MILL JAMIE DAY	\$ XX
<i>Total Coronation Tickets</i>											<b>7</b>	

Sample

**NOTES:**

1. Amy Smith is the Queen Contestant. **She must be listed.** The "Q" indicates her Registration, PSACF Banquet and Coronation Banquet were already pre-paid with the Contest Entry Fee (\$120). But she is also attending the breakfasts and Communication Awards which are paid at full rate.
2. Pat Moore is the Queen Coordinator. As a registered/paid delegate, she is eligible to sign up for the Spouse Program. She is also paying for 6 ticketed events.
3. Bob Walker is a Fair Board member registering as a delegate and paying for 5 ticketed events.
4. Martha Smith is the Queen Contestant's mother. She is registering because she wants to attend convention events. However, the Contestant's father, grandmother and friend are only attending the Coronation Banquet, so their tickets are included in Martha's registration since they will not require Convention Badges. The extra Guests' **NAMES must be included** so that Convention Registration and Queen Program Table Seating can be matched together.

Mail Application Items #1-9 as one complete packet to Correspondence Coordinator Bitsey Kopfinger, **PO Box 456, Milford, PA 18337, 570-296-8790 postmarked by November 1.** This includes the Hotel Reservation Form. An **Official Contestant Packet** will be sent by Contest Coordinator Karen Dobson to all qualified state contestants in early December.

# Pennsylvania State Fair Queen Program

## Part II – Application

A complete Application shall be defined as one in which all of the items listed below have been received by the Correspondence Coordinator as one complete package, postmarked by the **November 1** deadline. **Forms are available online** at [www.pafairs.org](http://www.pafairs.org) under the “Members-Queen Program” menu after June 1. Forms are to be completed by computer or typewriter.

Handwritten or re-formatted applications will receive scoring deduction of -5 points off the Essay score. Late entries (postmarked after November 1) will receive a scoring deduction of -30 points.

The Queen Program reserves the right to refuse a Contestant’s eligibility if a complete Application is received after November 10.

### **APPLICATION ITEM CHECKLIST**

A. The following items to be submitted together, postmarked by November 1

- \_\_\_\_\_ 1. **Application Form** with original signatures
  
- \_\_\_\_\_ 2. **Entry Fee of \$120.00** (payable to “PA State Fair Queen Program”)  
Entry Fee covers: 1) Contestant’s Contest and Convention Registrations, 2) Contestant’s PSACF Banquet ticket, and 3) Contestant’s Queen Coronation Banquet ticket.
  
- \_\_\_\_\_ 3. **Short Biography** for Program Booklet
  
- \_\_\_\_\_ 4. **Two (2) Wallet-Size Photos** (approximately 3-1/2” x 2-1/2”) and **Photographer’s Signed Release** (if using professional photos)
  
- \_\_\_\_\_ 5. **Biography Form** for Judges
  
- \_\_\_\_\_ 6. **Essay** for Judging
  
- \_\_\_\_\_ 7. Copy of page from Fair’s Premium Book showing local Queen Contest rules
  
- \_\_\_\_\_ 8. **Reserved Table Seating Form for Coronation Banquet**
  
- \_\_\_\_\_ 9. **Fair Queen Contestant Hotel Reservation Form and Credit Card Authorization.**

*The online forms are formatted as fillable Adobe pdf documents. Download and SAVE the forms to your computer. Then complete by clicking the mouse I-Beam cursor in an area that requires that information be filled in and type. The Hand Pointer allows you to select a check box or drop down menu. To move from one field to the next, press the Tab key. You can also use your cursor to move from field to field. Some fields limit the maximum number of characters you can enter. You may attach additional pages if necessary. **TIP:** It is recommended that you print a blank form, hand-draft your responses, and then type in everything when you are ready. Once the form is complete, **PRINT, SIGN and ATTACH** Application Items #1-8 to be submitted by mail.*

Mail Application Items #1-9 as one complete packet to Correspondence Coordinator Bitsey Kopfinger, **PO Box 456, Milford, PA 18337, 570-296-8790 postmarked by November 1.** This includes the Hotel Reservation Form. An **Official Contestant Packet** will be sent by Contest Coordinator Karen Dobson to all qualified state contestants in early December.

DEADLINE!! Postmarked by NOVEMBER 1

\$120.00 ENTRY FEE

This is the Official Form. Complete by computer or typewriter. No handwritten or re-formatted forms.

Fillable Adobe pdf version available online at [www.pafairs.org](http://www.pafairs.org) under the "Members-Queen Program" menu after June 1.

Mail Application Items #1-9 to: Bitsey Kopfinger, PA Fair Queen Program Correspondence Coordinator, PO Box 456, Milford, PA 18337, postmarked by November 1. This includes the Contestant's Hotel Room Reservation Form and Credit Card Authorization.

**APPLICATION ITEM #1 of 9:**

**Official 2018 PA Fair Queen Contest Application**

Name of Sponsoring Fair: \_\_\_\_\_

Name of Contestant: \_\_\_\_\_  
*List name exactly as it is to appear in all contest documents*

Age: \_\_\_\_\_  
*(as of 6/1/2017)*

Contestant's Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

Contestant's Home Phone: (\_\_\_\_) \_\_\_\_\_ Contestant's Cell Phone: (\_\_\_\_) \_\_\_\_\_

Contestant's Email: \_\_\_\_\_

Fair Queen Coordinator's Name: \_\_\_\_\_

Coordinator's Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Coordinator's Home Phone: (\_\_\_\_) \_\_\_\_\_ Coordinator's Cell Phone: (\_\_\_\_) \_\_\_\_\_

Coordinator's Email: \_\_\_\_\_

**FAIR CERTIFICATION:**

*"We hereby certify that \_\_\_\_\_ (Name of Contestant) is the certified representative from our 2017 Fair Queen Competition. She has been selected in accordance with the PA Fair Queen Program's official rules as listed in this Application packet. All Rules and Regulations pertaining to the State Competition have been reviewed with the Contestant, and she understands and agrees to comply with said Rules and Regulations in order to represent our Fair at the State Competition.*

*\_\_\_\_\_ (Name of Chaperone) will serve as the Contestant's chaperone during the Convention and 2018 PA Fair Queen Competition.*

*We had \_\_\_\_\_ (# of contestants) contestants in our 2017 Fair's Queen Competition.*

*"We acknowledge that 1) the original Application Items #1 - #9 must be submitted together as one complete package (see address above) postmarked by November 1; 2) Application forms are to be completed using a computer or typewriter; 3) the Contestant must also be listed on our Fair's PSACF Convention Registration Form; and 4) deductions of -5 points for handwritten or re-formatted applications and -30 points for late entries (postmarked after November 1) will apply. The Queen Program reserves the right to refuse our Contestant's eligibility if her complete Application is received after November 10."*

\_\_\_\_\_  
*Signature of Fair Queen Coordinator*

\_\_\_\_\_  
*Signature of Fair Secretary*

*"I hereby acknowledge that the personal information provided on this Application is truthful and correct. I have received, read, and understand the entire Application Packet (Part I – Reference Information and Part II – Application Instructions and Forms). I hereby agree to abide by the PA Fair Queen Program Official Rules and Regulations pertaining to the State Competition as listed in said Application Packet. I understand the time, manner and method of conducting the State Contest is solely within the discretion of the PA Fair Queen Contest Coordinators and their Board of Directors, and that the decision of the Judges is final."*

\_\_\_\_\_  
*Fair Queen Contestant's Signature*

DEADLINE: Postmarked by NOVEMBER 1

Mail Application Items #1-9 to: Bitsey Kopfinger, PA Fair Queen Program Correspondence Coordinator, PO Box 456, Milford, PA 18337, postmarked by November 1. This includes the Contestant's Hotel Room Reservation Form and Credit Card Authorization.

## **APPLICATION ITEM #2 of 9: CONTESTANT ENTRY FEE**

*\$120.00 check payable to "PA State Fair Queen Program"*

## **APPLICATION ITEM #3 of 9: SHORT BIOGRAPHY**

*For inclusion in the 2018 Coronation Program booklet*

### **INSTRUCTIONS:**

1. The Short Biography is a required part of the Application. It will be used for the 2018 Coronation Program booklet.
2. Submit typed or word processed on a separate sheet(s) of paper. Handwritten not accepted.
3. Double-space, black ink only.

A sample is included below. Please keep paragraphs to this length. The Committee reserves the right to edit the biography paragraph to the proper size to fit beside the photo of the Contestant in the Program booklet.

### **Example of Biography:**

#### **Amy Smith – Best County Fair**

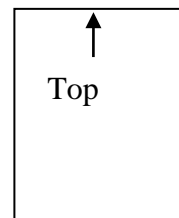
Amy is the 18-year old daughter of John and Mary Smith of Anytown, PA. She is currently studying nursing at the University of Pennsylvania. Sue received the Knights of Knowledge Award as an Honor Student at the Anytown High School from which she graduated in 2017. While in High School, Sue was a member of the FFA, Student Council, Pep Club, Band and was the Feature Twirler/Majorette for the Band Front. Sue was a runner-up in the 2016 Junior Miss before competing in the 2017 Best County Fair Queen Contest. Her employment experiences include Hamburger Harry's, babysitting, and working at her local fair in the French fry stand. Sue also serves as a volunteer at the Anytown Community Hospital. In her spare time she enjoys skiing, swimming, dancing and reading.

## **APPLICATION ITEM #4 OF 9: TWO (2) PHOTOS**

Each Contestant must submit **two (2) wallet-size photos**: (1) for the Coronation Program Book, and (1) for a photo board that will be used by the Contestants and Judges throughout the competition.

Photo specifications:

1. Wallet-size only (approx 3-1/2" high by 2-1/2" wide)
2. Portrait orientation
3. High resolution on photo paper (no copy paper prints)
4. Include a **Photographer's Release** if the photo(s) you submit were professionally taken and copyrighted on the back.



DEADLINE: Postmarked NOVEMBER 1

Download actual form from [www.pafairs.org](http://www.pafairs.org) under "Members-Queen Program" menu after June 1.

Mail Application Items #1-9 to: Bitsey Kopfinger, PA Fair Queen Program Correspondence Coordinator, PO Box 456, Milford, PA 18337, postmarked by November 1. This includes the Contestant's Hotel Room Reservation Form and Credit Card Authorization.

## **APPLICATION ITEM #5 OF 9: BIOGRAPHY FOR JUDGES** **2018 PA Fair Queen Contest Biographical Information**

1. ***Below is a sample of the form.*** Actual form used for submission is a fillable Adobe pdf form which is available at [www.pafairs.org](http://www.pafairs.org) under the "Members-Queen Program" menu after June 1.
2. Download the fillable pdf form and SAVE it to your computer.
3. Complete the form using a computer or typewriter.
4. When form is completed, save and Print. Affix original signature to the Verification Statement on the last page.
5. Submit the completed original signed form and submit as part of Application Items #1-9.
6. Handwritten or re-formatted forms will receive a scoring deduction of -5 points. Late entries (postmarked after November 1) will receive a scoring deduction of -30 points.
7. All information will be reviewed by the Judges as part of the contest judging process.

**Name of Contestant:** \_\_\_\_\_  
*List name exactly as it is to appear in all contest documents*

**Fair You Represent:** \_\_\_\_\_

**Parent or Guardian Name(s):** \_\_\_\_\_  
\_\_\_\_\_

**Contestant's Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **County:** \_\_\_\_\_

**Best Contact Method:**     Mail     Email     Phone     Text

**Date of Birth:** \_\_\_\_\_ **Age:** \_\_\_\_\_ **Contest T-Shirt Size:** \_\_\_\_\_  
*(As of 6/1/17)*

**Name of High School:** \_\_\_\_\_ **Year of Graduation:** \_\_\_\_\_

### **HIGH SCHOOL SCHOLASTIC ACHIEVEMENTS, ACTIVITIES, HONORS, AWARDS**

Scholastic Achievements, Activities, Honors, Awards	Leadership Position Held (if applicable)	Year

**DEADLINE: Postmarked NOVEMBER 1**

Download actual form from [www.pafairs.org](http://www.pafairs.org) under "Members-Queen Program" menu after June 1.

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**Name of College:** \_\_\_\_\_ **Year of Graduation:** \_\_\_\_\_

**COLLEGE SCHOLASTIC ACHIEVEMENTS, ACTIVITIES, HONORS, AWARDS**

Scholastic Achievements, Activities, Honors, Awards	Leadership Position Held (if applicable)	Year

**PARTICIPATION IN FAIR(S)**

Describe Involvement, Activities, Awards, Honors	Leadership Position Held (if applicable)	Year

**COMMUNITY INVOLVEMENT**

List any community, church, club Activities, Awards, Honors	Leadership Position Held (if applicable)	Year

DEADLINE: Postmarked NOVEMBER 1

Download actual form from [www.pafairs.org](http://www.pafairs.org) under "Members-Queen Program" menu after June 1.

Mail Application Items #1-9 to: Bitsey Kopfinger, PA Fair Queen Program Correspondence Coordinator, PO Box 456, Milford, PA 18337, postmarked by November 1. This includes the Contestant's Hotel Room Reservation Form and Credit Card Authorization.

**HOBBIES/INTERESTS**


**EMPLOYMENT EXPERIENCE** *(if applicable)*

Place of Employment	Leadership Position Held (if applicable)	Year

**WHY I WANT TO BE THE NEXT PA FAIR QUEEN:**

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I hereby acknowledge that this form was downloaded from online and completed by computer or typewriter, is not hand-written, and is being submitted as part of Application Items #1-9, postmarked by November 1. I understand that deductions of -5 points for handwritten or re-formatted applications and -30 points for late entries (*postmarked after November 1*) will apply. I verify that the information provided on this Biography is truthful and correct. I have received, read, and understand the entire Application Packet (Part I – Reference Information and Part II – Application Instructions and Forms). I verify that I am in compliance with the PA Fair Queen Program's official rules as listed in said Application Packet. If selected as the new PA Fair Queen, I understand that I must sign a contract with the PA Fair Queen Program, that I must be exclusively the PA Fair Queen during my entire reign, and that I may not participate in any other pageants nor hold a State title for any other commodity group during that time.

\_\_\_\_\_  
*Contestant's signature*

DEADLINE: Postmarked by NOVEMBER 1

Mail Application Items #1-9 to: Bitsey Kopfinger, PA Fair Queen Program Correspondence Coordinator, PO Box 456, Milford, PA 18337, postmarked by November 1. This includes the Contestant's Hotel Room Reservation Form and Credit Card Authorization.

**APPLICATION ITEM #6 of 9: ESSAY**  
**“What My Fair Means to My Community”**

Type or Word Process on separate paper

**\*\* This is a Judged Item \*\***

**INSTRUCTIONS:**

1. Topic: “What My Fair Means to My Community”.
2. Word Count: The body of the Essay must **be 300 words or less**. This does not include the title.
3. The Essay must be typed or word processed on a separate sheet(s) of paper. Handwritten essays will receive a scoring deduction of -5 points. Late entries (postmarked after November 1) will receive a scoring deduction of -30 points.
4. Page Margins: 1” on top, bottom, left and right.
5. Font Size: 12 pt
6. Font Color: Black
7. Double-space the Essay.
8. Include Contestant's name and name of the Fair she is representing on the top right-hand corner of each page of the Essay.
9. Include total word count on the bottom right-hand corner of the page

**JUDGING:**

Content, Grammar, Spelling and Word Count (**body of Essay must be 300 words or less**)

Example:

Contestant: Amy Smith Fair: Best County Fair
<b><u>Application Item #6: Essay</u></b> What My Fair Means To My Community
(insert essay text here, typed/word-processed, 1” margins on all sides, font size 12”, black print and and double-spaced)
Essay Word Count: 295

**APPLICATION ITEM #7 of 9: RULES FROM PREMIUM BOOK**

Include a copy of the page from your Fair's 2017 Premium Book/Tabloid showing the local Fair Queen Contest rules.



# DEADLINE!! Postmarked by NOVEMBER 1

Mail Application Items #1-9 to: Bitsey Kopfinger, PA Fair Queen Program Correspondence Coordinator, PO Box 456, Milford, PA 18337, postmarked by November 1. This includes the Contestant's Hotel Room Reservation Form and Credit Card Authorization.

## **APPLICATION ITEM #8 of 9: CONTESTANT TABLE RESERVED SEATING**

Each Queen Contestant will have one (1) Reserved Table at the Coronation. Table seating maximum is **10** (Contestant plus up to 9 other registered/paid guests). This can be family, friends and/or Fair Directors <sup>1</sup>.

Other paid Banquet guests will be assigned to open seats available at tables after the Contestants' reserved seating is finalized.

Everyone attending the Coronation Banquet must do the following:

1. Register for banquet tickets through your Fair's *PSACF's Convention Registration Form*, with payment, by December 15. (see enclosed sample in this packet) NOTE: *Contestant's ticket is already paid in her \$120 Fee.*
2. Be listed on this Reserved Seating Form if they are to be seated at the Contestant's Reserved Table.

Banquet tickets are issued by PSACF to those who register/pay by December 15. Coronation Banquet seating assignments are then determined by the PA Fair Queen Program. First preference is given to the Contestants and their reserved table seating requests (*see below*). The Queen Program assigns tables based on when completed Applications are received.

**Use the Reserved Planning Form below to designate up to 9 guests to be seated at the Contestant's table. Names must be listed. Names must match with paid Fair Convention Registration Form (*see sample in this packet*)**

Contestant Name: \_\_\_\_\_ Fair Name: \_\_\_\_\_

### **PRINT OR TYPE NEATLY.**

Digital form may also be downloaded from [www.pafairs.org](http://www.pafairs.org) under the "Members-Queen Program" menu after June 1

LIST GUESTS BY NAME	LIST GUESTS BY NAME
1. QUEEN CONTESTANT — <i>banquet ticket included in Contest Registration Fee</i>	6.
2.	7.
3.	8.
4.	9.
5.	10.

Signatures below verify that the Coordinator, Parent/Guardian and Fair are all aware that these Banquet guests must also be listed by name and payment received using *PSACF's Convention Registration* form by December 15.

Fair Secretary's Signature: \_\_\_\_\_

Queen Coordinator's Signature: \_\_\_\_\_

Contestant's Parent/Guardian Signature: \_\_\_\_\_

NOTE<sup>1</sup>: Contestants may have more pre-paid guests, but only 9 can be designated for her Reserved Table.  
NOTE<sup>2</sup>: If Guests are only purchasing a Coronation Banquet ticket (i.e. not registering for a Convention badge), their ticket requests are to be included in the count for another paid Convention delegate on the PSACF Convention Registration Form (*see sample in this packet*).

## **APPLICATION ITEM #8 of 9: CONTESTANT TABLE RESERVED SEATING**

DEADLINE!! Submit this Form with the entire Application by NOV 1

PA State Association Of County Fairs

**FAIR QUEEN CONTESTANT HOTEL RESERVATION FORM**

**Group #: 1312200**

**QUEEN ROOM BLOCK OPEN PERIOD:**

**Tuesday, January 16, 2018 ~ Departure Date: Sunday, January 21, 2018**



**Reservation Information (Please type or print legibly)**

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

Name of **Room Registrant** (under which Room is to be reserved)

Name of **Other Guest(s)** staying in the Queen's Room (if applicable)

Name of **Fair Queen Contestant** staying in the room

Name of PSACF **Fair** represented by this Fair Queen Contestant

Mailing Address of **Room Registrant**

Email Address to receive room confirmation and hotel stay information

City State Zip

Telephone Ext.  
( )

**ROOM RESERVATION CLAUSE:** When you reserve your room reservation, please provide an email address to receive a confirmation and information about your stay via email. A confirmation will be emailed to you within 72 hours of reserving your room. **Please re-confirm your date of departure as the Hershey Lodge charges a \$50.00 fee for all early checkouts**

**QUEEN ROOM BLOCK CUTOFF DATE: NOVEMBER 1, 2017**

**NOTE: THE QUEEN ROOM BLOCK ALLOWS ONE (1) ROOM PER QUEEN CONTESTANT!**

Reserve the Fair Queen Contestant's room before the cutoff date noted above, **by submitting the following documents along with the Contestant Application:**

- 1) this completed Hotel Reservation Form and
- 2) the Credit Card Authorization Form to the address listed below.

**MAIL THIS FORM AS PART OF THE ENTIRE CONTESTANT'S APPLICATION TO:**

Bitsey Kopfinger, PO Box 456, Milford, PA 18337

**HOTEL ROOM CHECK-IN:**

Check-in time: 4:00 pm Occupancy cannot be guaranteed before 4:00 pm (check-in time).

Check-out time: 11:00 am

**ROOM RATES ARE PER ROOM PER NIGHT:**

Room Type	Rate
___ Single	<b>\$111.00 per room per night</b>
___ Double	<b>\$114.00 per room per night</b>

**EUROPEAN PLAN RATE:** These 2018 rates include overnight accommodations only per room per night and are subject to all applicable taxes currently at 6% PA State occupancy tax and 5% local tax.

**PAYMENT: The attached Credit Card Authorization Form must also accompany with this Form in order to guarantee your room reservation.**

**CANCELLATION POLICY:**

If you find it necessary to cancel your reservation, please contact Michele Maxwell at 717-534-8696 no later than 72 hours prior to arrival. Your deposit will be returned if cancellation is received more than 72 hours prior to your scheduled arrival date

THE HERSHEY LODGE PROVIDES A SMOKING-FREE ENVIRONMENT.

DEADLINE!! Submit this Form with the entire Application by NOV 1



**CREDIT CARD AUTHORIZATION FORM**

Individual/Business/Group Name:	
Arrival or Event Date (if applicable):	
Credit Card Billing Address:	
City / State / Zip:	
Contact Phone Number:	
Contact Email Address:	

I hereby authorize the following charges to be applied to the following credit card. Check all that apply:

- Guest Room(s) & Tax     Food & Beverage     Spa Services     Country Club  
 Guest Room Incidentals     HSY Destination Services     Other (list in comments)

Comments:	
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I hereby authorize the following amount be applied to the following credit card (applicable sales tax and service charges may apply):

\$ \_\_\_\_\_

Credit Card Type:  Visa     MasterCard     American Express     Discover

Credit Card Number:	
Name on Card:	
Expiration Date:	
Cardholder Phone #:	
Cardholder Signature:	

**MAIL THIS FORM ALONG WITH THE "HOTEL RESERVATION FORM" (PAGE 1 OF 2)  
AS PART OF THE ENTIRE CONTESTANT'S APPLICATION TO:**

Bitsey Kopfinger, PO Box 456, Milford, PA 18337

*All information is kept confidential and used only for the purposes noted above.*