

## *Pennsylvania Fair Queen Program*



*2019 PA Fair Queen  
Mikara Anderson*

# 2020 PA FAIR QUEEN STATE COMPETITION APPLICATION PACKET

## IMPORTANT DATES

- November 1**      **Part A – Application Items #1 - 7** to Queen Program
- 1) State Contest Application
  - 2) Program Book Short Bio
  - 3) Wallet-Size Photos
  - 4) Biography for Judges
  - 5) Essay
  - 6) Premium Book page of Fair’s Queen contest rules
  - 7) Hotel Reservation Forms
- Part B – Application Item #8** to PSACF
- 8) Application Fee & Convention Registration for Queen and any of her guests (family, chaperones, friends, etc.)
- December 15**      “Last Call” for any non-Contestant Convention Registrations & Payments at regular fee; otherwise Registration Fee increases to \$50

**For questions or concerns concerning the Application process, contact:**

Amy Utegg, 230 Gridline Rd, Honesdale, PA 18431  
Email: [bajapputegg@yahoo.com](mailto:bajapputegg@yahoo.com)      Cell: 570-499-7515

Distributed: April 2019 Zone Mtgs

# *Pennsylvania State Fair Queen Program*

## 2020 PA FAIR QUEEN STATE COMPETITION

*January 23-25*

### APPLICATION PACKET

The following items are being transmitted to you in this packet:

#### **SECTION 1: REFERENCE INFORMATION**

*Contest Rules, Judging Criteria, Obligations, Behavior Policy, Dress Code, tentative Contest Schedule, and updates to Application and Registration process*

#### **SECTION 2: APPLICATION FORMS and INSTRUCTIONS**

##### INSTRUCTIONS:

##### **PART A: Application Items #1-7**

Register for the 2020 State Competition (see enclosed checklist) by submitting **Application (Items #1-7)** as one complete packet, with original signatures to:

Amy Utegg, PA Fair Queen Program Correspondence Coordinator, 230 Gridline Rd, Honesdale, PA 18431 postmarked **by November 1.**

- Must be completed **by computer or typewriter using our official forms.**
- Handwritten or re-formatted applications will receive a scoring deduction of -5 points off the Essay score.
- Late entries (postmarked after November 1) will receive a scoring deduction of -30 points.
- Official Application Forms available online at [www.pafairs.org](http://www.pafairs.org) under the "Members-Queen Program" menu after June 1.

##### **PART B: Application #8**

Register for the Convention by submitting **Application Item #8 with payment** to Harry Reffner, PA State Association of County Fairs Executive Secretary, 128 Cumberland Rd, Bedford, PA 15522, postmarked **by November 1.**

##### DATES:

The PA Fair Queen State Competition is a 3-day event held in conjunction with the annual PA State Association of County Fairs (PSACF) and the PA State Showmen's Association (PSSA) Convention at the Hershey Lodge & Convention Center in Hershey, PA. Queen Contest begins on Thursday, January 23 and concludes with the Coronation Banquet on Saturday, January 25, 2020. Each Contestant is expected to arrange her personal schedule **as she must attend all contest activities and judged events.**

---

Mail **Application Items #1-7** as one complete packet to Amy Utegg, Correspondence Coordinator 230 Gridline Rd, Honesdale, PA 18431 **postmarked by November 1.** This includes the Hotel Reservation Form.

Contest Application Questions: Email: [bajapputegg@yahoo.com](mailto:bajapputegg@yahoo.com) Cell: 570-499-7515

Mail **Application Item #8 Convention Registration** with payment to PSACF, 128 Cumberland Rd, Bedford, PA 15522 postmarked by November 1. Convention Registration Questions: Email: [hreffner@centurylink.net](mailto:hreffner@centurylink.net) 866.814.6985

An **Official Contestant Packet** will be sent by Contest Coordinator Karen Dobson in early December to all contestants who complete both steps above by the November 1 deadline. Contest Questions: [kardob@msn.com](mailto:kardob@msn.com) Cell: 610-212-6180

# Pennsylvania State Fair Queen Program

## SECTION 1 – Reference Information

### A. COMPETITION STRUCTURE:

PSACF member fairs in good standing may send a contestant to the State competition.

The purpose of the State competition is to select the new PA Fair Queen and one (1) Alternate who will represent the PA State Association of County Fairs and the Department of Agriculture for one (1) year. They receive a \$2,500 and \$1,000 scholarship, respectively, upon meeting all obligations.

After the State competition, the new PA State Fair Queen will serve in the following capacities:

1. Attend and participate in events/activities at Fairs across Pennsylvania.
2. Represent Pennsylvania State Association of County Fairs at sanctioned events and appearances
3. Promote greater public understanding, awareness and interest in Pennsylvania agriculture.

### B. RULES:

Below are the Official PA Fair Queen Program rules. All Fairs participating in the Program must use all of the Contest Rules listed below for their Queen contest. Rules must be listed in the Fair's Premium Book. The same rules will be used for the State Competition. All contestants must comply with all the rules in order to be eligible for competition. The PA Fair Queen Program is not responsible for any other rules that a fair adds to PA Fair Queen Program-approved rules (*ex: county residency, talent, entry fees, etc.*)

#### **Each Fair Queen contestant must**

1. Be a female who is a U.S. citizen and a resident of Pennsylvania.
2. Be at least age 16, but no older than 20, years of age as of June 1 of the year entering the local contest.
3. Be certified as the winner by the local fair where she was crowned.
4. Have not been a former local Fair Queen winner, nor a former PA Fair Queen contestant.
5. Not hold any other State title for any other commodity group or pageant during her reign.
6. Have her parent(s)' or guardian(s)' consent to enter the competition.
7. Be single, have never been married, have not been pregnant nor given birth to a child.
8. Act in accordance with the PA Fair Queen "Behavior Policy" – *see attached*
9. Meet all time commitments, Queen obligations and "Dress Code" as set forth by the PA Fair Queen Program – *see attached*.

Mail **Application Items #1-7** as one complete packet to Amy Utegg, Correspondence Coordinator 230 Gridline Rd, Honesdale, PA 18431 **postmarked by November 1**. This includes the Hotel Reservation Form.

Contest Application Questions: Email: [bajapputegg@yahoo.com](mailto:bajapputegg@yahoo.com) Cell: 570-499-7515

Mail **Application Item #8 Convention Registration** with payment to PSACF, 128 Cumberland Rd, Bedford, PA 15522 postmarked by November 1. Convention Registration Questions: Email: [hreffner@centurylink.net](mailto:hreffner@centurylink.net) 866.814.6985

An **Official Contestant Packet** will be sent by Contest Coordinator Karen Dobson in early December to all contestants who complete both steps above by the November 1 deadline. Contest Questions: [kardob@msn.com](mailto:kardob@msn.com) Cell: 610-212-6180

# Pennsylvania State Fair Queen Program

## **C. FAIR QUEEN BEHAVIOR POLICY:**

The Contest's governing Board shall have the sole discretion to determine whether, in its judgment, the Queen, Alternate or Contestants may continue to participate in the Program, in the event that the Board determines that any statement or representation is not true and accurate, or that any action is inconsistent with the rules, standards and dignity of the Program.

The following will be considered violations of the Policy and will be grounds for immediate disqualification, dismissal and/or being banned from future Queen competitions:

1. Any infractions of any Queen Contest rules.
2. Smoking, drinking alcoholic beverages, chewing gum, foul language and/or public displays of affection to dates/boyfriends while wearing crown and/or sash and representing the Queen Program.
3. Engagement in any illegal, unpartisan, unethical, indecent and/or morally questionable behavior, including but not limited to online representations on the Internet such as social networking sites (Facebook, Twitter, Instagram).
4. Use of any illegal controlled dangerous substances or abusing the use of alcohol or other dangerous substances.
5. Any defamation of the Queen Contest, its winners and contestants, and the Fair or the PA Fair Queen Program and their Directors and Committee members, whether it be oral or written. This includes postings on the Internet.
6. Any uncooperative or unsportsmanlike conduct before, during or after the competition.
7. Appearing in crown and banner at any event without an official invitation from an authorized event coordinator or event board member.

## **D. FAIR QUEEN DRESS CODE:**

Wearing of the Fair Queen crown and/or sash is to be considered an honor and privilege. The bearer is now an ambassador representing herself, her family, her community and Fair.

***While fashion styles may change, good taste does not!***

Therefore responsible, appropriate and professional appearance is expected while the Queen is wearing her crown and sash:

1. Attire that is conducive to the specific appearance or event (i.e. business casual, formal, etc.)
2. No jeans, sneakers, flip flops or boots. Alterations may be made to this jean-footwear rule only if
  - a) severe weather or unsafe conditions exist and
  - b) the Fair Queen's official coordinator or Board Member has approved an alteration consistent with the professional appearance expectation.
3. It is strongly recommended that closed toe shoes be worn when in livestock areas, for safety reasons.
4. No visible piercings (other than earrings) or tattoos.
5. No outfit that shows cleavage.
6. Dresses/skirts must be no shorter than the height of a dollar bill (approx 2.5") from the bottom of the dress/skirt hem to the top of the knee cap.
7. No clothing that advertises, promotes, or glorifies the use of alcohol, tobacco, drugs, or anything inconsistent with the dignity of the Queen Program.

---

Mail **Application Items #1-7** as one complete packet to Amy Utegg, Correspondence Coordinator 230 Gridline Rd, Honesdale, PA 18431 **postmarked by November 1**. This includes the Hotel Reservation Form.

Contest Application Questions: Email: [bajapputegg@yahoo.com](mailto:bajapputegg@yahoo.com) Cell: 570-499-7515

Mail **Application Item #8 Convention Registration** with payment to PSACF, 128 Cumberland Rd, Bedford, PA 15522 postmarked by November 1. Convention Registration Questions: Email: [hreffner@centurylink.net](mailto:hreffner@centurylink.net) 866.814.6985

An **Official Contestant Packet** will be sent by Contest Coordinator Karen Dobson in early December to all contestants who complete both steps above by the November 1 deadline. Contest Questions: [kardob@msn.com](mailto:kardob@msn.com) Cell: 610-212-6180

# Pennsylvania State Fair Queen Program

## **E. CONTEST APPLICATION:**

The complete, signed original Application must be **postmarked by November 1** to Contest Correspondence Coordinator Amy Utegg. A "complete Application" is defined as one in which all the **Part A Application Items #1 through 7**, including the Hotel Room Reservation Forms, have been received by PA Fair Queen Program Contest Correspondence Coordinator Amy Utegg, 230 Gridline Rd, Honesdale, PA 18431 as one complete package by the postmark deadline. Application packet must be completed using the official forms. Application Forms available online at [www.pafairs.org](http://www.pafairs.org) under the "Members-Queen Program" menu after June 1.

Handwritten or re-formatted applications will receive a scoring deduction of -5 points off the Essay score. Late entries (postmarked after November 1) will receive a scoring deduction of -30 points.

The Queen Program reserves the right to refuse a Contestant's eligibility if a complete Application is received after November 10. The Fair Queen Coordinator will be notified in this case.

## **F. CONTESTANT FEE:**

**\$120.00 Application Fee** (payable to "PSACF Convention Account") must be submitted with the Part B Application Item #8 to the PA State Association of County Fairs Executive Secretary Harry Reffner, 128 Cumberland Rd, Bedford, PA 15522 **postmarked by November 1**. This fee covers the Contestant's convention and contest registrations, a ticket for the PSACF Banquet, and a ticket for the Coronation Banquet. The PA Fair Queen Program is not responsible for any other costs associated with the State contestant's participation in the competition including travel, clothing, hotel accommodations and other meals.

## **G. CONVENTION REGISTRATION:**

Contestants must register for a Convention Badge with PSACF. **Deadline – postmarked by November 1 with payment.**

### Instructions:

1. Use **Part B Application Item #8**.
2. List Contestant's Name (*exactly as it is to appear in all contest documents*)
3. Enter "1" for "Queen Contestant Fee - \$120"
4. A ticket for the PSACF Banquet (Thursday) and Queen Coronation Banquet (Saturday) are included in the Contestant Fee.
5. Register for any other desired ticketed events.
6. Note any dietary special needs.
7. **Register all other Contestant guests (parents, chaperone, friends, family, etc) as applicable on the same form.**
8. Send **Part B Application Item #8 with payment** to PSACF, 128 Cumberland Rd, Bedford, PA 15522 **postmarked by November 1**

---

Mail **Application Items #1-7** as one complete packet to Amy Utegg, Correspondence Coordinator 230 Gridline Rd, Honesdale, PA 18431 **postmarked by November 1**. This includes the Hotel Reservation Form.

Contest Application Questions: Email: [bajapputegg@yahoo.com](mailto:bajapputegg@yahoo.com) Cell: 570-499-7515

Mail **Application Item #8 Convention Registration** with payment to PSACF, 128 Cumberland Rd, Bedford, PA 15522 postmarked by November 1. Convention Registration Questions: Email: [hreffner@centurylink.net](mailto:hreffner@centurylink.net) 866.814.6985

An **Official Contestant Packet** will be sent by Contest Coordinator Karen Dobson in early December to all contestants who complete both steps above by the November 1 deadline. Contest Questions: [kardob@msn.com](mailto:kardob@msn.com) Cell: 610-212-6180



# Pennsylvania State Fair Queen Program

## H. CHAPERONE:

Application must designate an adult chaperone to be responsible for their Queen Contestant at all times during the Convention and PA Fair Queen Contest. Chaperones may be the Queen Coordinator, a Fair delegate, or a family member/guardian, and need not be the same person during the 3-day contest event. A chaperone must check-in with the Contestant on the first day of the contest.

## I. MEALS:

Contestants and guests (parents, chaperones, friends, family, etc.) are responsible for their meals. Use **Part B Application Item #8** to order tickets for Convention banquets and submit to PSACF **postmarked by November 1**.

The Contestant's \$120.00 fee includes her ticket for the PSACF Banquet (Thursday) and her ticket for the Coronation Banquet (Saturday). The PA Fair Queen Program does not handle meal registrations.

**Reminder! Contestants have a PIZZA PARTY Friday night. Contestants should NOT order Showmen's Banquet tickets for that night!**

## J. HOTEL ACCOMMODATIONS:

A block of rooms at the Hershey Lodge and Convention Center is on hold for the Queen Contestants. Each contestant's reservation will be guaranteed by submitting **Part A Application Item #7** (Hotel Form and Credit Card Authorization) with the Application **by the November 1 postmark deadline**.

**Queen Contestant Room Reservations must be submitted on Application Item #7** and received by the Queen Program's Correspondence Coordinator Amy Utegg. The first night's deposit payment is required by the **Room Block Cutoff Date of November 1**. The room costs are NOT included in the \$120 Contestant Fee. The PA Fair Queen Program will transmit all Hotel Room Reservation forms to Hershey Lodge for processing. The Queen Program does not set up nor pay for hotel accommodations.

## L. STATE COMPETITION JUDGING CRITERIA:

1. **Written Essay** on the topic "**What My Fair Means To My Community**".  
(300 words or less)  
Judging Criteria: Content, Grammar, and Spelling.
2. **Personal Interview** - each contestant will meet alone with the panel of 3 judges.  
Judging Criteria: Conversational ability, the answers to the questions, appearance/poise, activities, and knowledge of the fair industry.
3. **Speech Presentation** on the topic "**Why You Should Come To My Fair**" (3-5 minutes; timed event). Persuasive speech appropriate for an audience of adults. The audience is the panel of 3 judges along with any other parents, fair members, or guests who wish to view the presentations. Props that enhance this speech for this targeted audience are permitted, but not required.  
Contestants are judged on the effectiveness of their public speaking skills; not "entertainment".

---

Mail **Application Items #1-7** as one complete packet to Amy Utegg, Correspondence Coordinator 230 Gridline Rd, Honesdale, PA 18431 **postmarked by November 1**. This includes the Hotel Reservation Form.

Contest Application Questions: Email: [bajapputegg@yahoo.com](mailto:bajapputegg@yahoo.com) Cell: 570-499-7515

Mail **Application Item #8 Convention Registration** with payment to PSACF, 128 Cumberland Rd, Bedford, PA 15522 postmarked by November 1. Convention Registration Questions: Email: [hreffner@centurylink.net](mailto:hreffner@centurylink.net) 866.814.6985

An **Official Contestant Packet** will be sent by Contest Coordinator Karen Dobson in early December to all contestants who complete both steps above by the November 1 deadline. Contest Questions: [kardob@msn.com](mailto:kardob@msn.com) Cell: 610-212-6180

# Pennsylvania State Fair Queen Program

Overhead projectors or Powerpoint presentations are not permitted.

Judging Criteria: speech content (to include agriculture), speech format, conveying a message, public speaking ability, and poise/presence.

4. **Evening Gown/Introduction** - conducted on stage in front of the convention banquet guests (approximately 1,000 people) including the 3 Judges. Each Contestant makes a personal introduction to the audience, similar to that which a Fair Queen would give when visiting a Fair or other public event. The Contestant has approximately 15 seconds to make this introduction. Judging Criteria: content, stage presence, and appearance.

## **M. OBLIGATIONS:**

If selected as the new PA Fair Queen, the Queen will receive her scholarship upon fulfilling the following obligations:

- a. Attend all PA Fair Queen Program sanctioned events including, but not limited to: Cornucopia (Harrisburg), Ag Progress Days (Rock Springs, PA), Farm-City Day (Harrisburg), the Pennsylvania Farm Show (Harrisburg), and the PSACF Convention (Hershey).
- b. Attend fairs in all four (4) zones of the PSACF, when invited.
- c. Attend other events/obligations that may arise on behalf of the PSACF.
- d. Keep an Event Summary log (Event name and location, purpose/target audience, number of attendees, and contact person).
- e. Make a scrapbook and create a display for the 2020 PSACF Convention showing how she promoted fairs and agriculture during her reign.
- f. Attend and participate in the entire 2020 State Fair Queen competition and crown the 2020 State Fair Queen.
- g. Show proof of scholarship eligibility by presenting a current tuition bill or grade report from her college/university.
- h. Was exclusively the PA Fair Queen for her entire reign and did not participate in any other pageants nor hold a title for any other commodity group during that time.

In the event of her marriage, pregnancy or any other reason that would keep her from fulfilling her obligations during her reign as the PA Fair Queen, the new Queen will relinquish her title, crown, privileges and all gifts, and will be succeeded by the First Alternate.

---

Mail **Application Items #1-7** as one complete packet to Amy Utegg, Correspondence Coordinator 230 Gridline Rd, Honesdale, PA 18431 **postmarked by November 1**. This includes the Hotel Reservation Form.

Contest Application Questions: Email: [bajapputegg@yahoo.com](mailto:bajapputegg@yahoo.com) Cell: 570-499-7515

Mail **Application Item #8 Convention Registration** with payment to PSACF, 128 Cumberland Rd, Bedford, PA 15522 postmarked by November 1. Convention Registration Questions: Email: [hreffner@centurylink.net](mailto:hreffner@centurylink.net) 866.814.6985

An **Official Contestant Packet** will be sent by Contest Coordinator Karen Dobson in early December to all contestants who complete both steps above by the November 1 deadline. Contest Questions: [kardob@msn.com](mailto:kardob@msn.com) Cell: 610-212-6180

# *Pennsylvania State Fair Queen Program*

## **N. CONTEST:**

Contestants are to bring only their Fair Queen Sash – NO CROWNS! The Dress Code policy (see *Part I-Section D*) will be enforced (exception: *Queens' Pizza Party*).

The time, manner and method of conducting the State Contest are solely within the discretion of the PA Fair Queen Contest Coordinators and their Board of Directors, and the decision of the Judges is final. Judging comments and judging scores are **not available** for distribution during or after the competition.

A complete and detailed **Official Contestant Packet** will be sent in early December by Contest Coordinator Karen Dobson to each qualified Contestant, with a copy sent to her Coordinator using the mailing addresses as provided on the Official Application.

## **O. Tentative 2020 Schedule and Attire**<sup>1</sup>

<b>Thursday, January 23</b>	Contestant Orientation	3:30 PM	Business Casual (appropriate for a Meeting) ( <i>Fair Sash, Slacks, corduroys, khakis; sweaters, button-down shirts, etc.</i> )
	<b><u>Judged:</u> Evening Gown/Stage Intros</b>	6:00 PM	Evening Gown of your choice; Fair Sash – <u>no</u> crowns
	Contestants' Group Photo	8:00 PM	Same as above
<b>Friday, January 24</b>	<b><u>Judged:</u> Personal Interviews</b>	TBD	Business Dress (appropriate for a job interview) ( <i>Fair Sash, Suit, dress pants, skirts, blouse, blazer, dress, etc</i> )
	Judges' Reception	5:30 PM	Business Dress (appropriate for a job interview) ( <i>Fair Sash, Suit, dress pants, skirts, blouse, blazer, dress, etc</i> )
	Contestants' <b>PIZZA PARTY</b> hosted by 2019 PA Fair Queen Mikara Anderson	7:00 PM	Everyday Casual/Comfortable ( <b><u>NO</u></b> Fair Sash for this event; jeans permitted)
<b>Saturday, January 25</b>	<b><u>Judged:</u> Speech Presentations</b>	TBD	Business Dress (appropriate for a job interview) ( <i>Fair Sash, Suit, dress pants, skirts, blouse, blazer, dress, etc</i> )
	Hair appointments	(optional)	Everyday Casual/Comfortable ( <b><u>NO</u></b> Fair Sash for this event; jeans permitted, button-down shirt recommended)
	<b>Coronation Rehearsal, Dinner and Pageant</b>	4:30 PM	Evening Gown of your choice; Fair Sash

<sup>1</sup> Subject to change; A complete and detailed **Official Contestant Packet** will be sent by Contest Coordinator Karen Dobson in early December to each qualified Contestant; a copy will be sent to each Coordinator using the mailing addresses as provided on the Official Application. For questions regarding the Contest schedule, contact Karen Dobson, kardob@msn.com or 610-212-6180

Mail **Application Items #1-7** as one complete packet to Amy Utegg, Correspondence Coordinator 230 Gridline Rd, Honesdale, PA 18431 **postmarked by November 1**. This includes the Hotel Reservation Form.

Contest Application Questions: Email: [bajapputegg@yahoo.com](mailto:bajapputegg@yahoo.com) Cell: 570-499-7515

Mail **Application Item #8 Convention Registration** with payment to PSACF, 128 Cumberland Rd, Bedford, PA 15522 postmarked by November 1. Convention Registration Questions: Email: [hreffner@centurylink.net](mailto:hreffner@centurylink.net) 866.814.6985

An **Official Contestant Packet** will be sent by Contest Coordinator Karen Dobson in early December to all contestants who complete both steps above by the November 1 deadline. Contest Questions: [kardob@msn.com](mailto:kardob@msn.com) Cell: 610-212-6180



# Pennsylvania State Fair Queen Program

## SECTION 2 – Application Forms and Instructions

A complete Application shall be defined as one in which **Part A Application Items #1-7** listed below have been received by the Queen Program as one complete package, postmarked by the **November 1** deadline.

**Part B Application Item #8** is to be sent separately, with payment, to PA State Association of County Fairs.

**Forms are available online** at [www.pafairs.org](http://www.pafairs.org) under the “Members-Queen Program” menu after June 1. Forms are to be completed by computer or typewriter.

Handwritten or re-formatted applications will receive scoring deduction of -5 points off the Essay score.

Late entries (postmarked after November 1) will receive a scoring deduction of -30 points.

The Queen Program reserves the right to refuse a Contestant’s eligibility if a complete Application is received after November 10.

### CHECKLIST

#### **PART A: Application Items #1-7 - postmarked by November 1**

Amy Utegg, 230 Gridline Rd, Honesdale, PA 18431, Email: [bajapputegg@yahoo.com](mailto:bajapputegg@yahoo.com) Cell: 570-499-7515

Submit the following items together as one (1) package:

- \_\_\_ 1. **Application Form** with original signatures
- \_\_\_ 2. **Short Biography** for Program Booklet
- \_\_\_ 3. **Two (2) Wallet-Size Photos** (approximately 3-1/2” x 2-1/2”) and **Photographer’s Signed Release** (if using professional photos)
- \_\_\_ 4. **Biography Form** for Judges
- \_\_\_ 5. **Essay** for Judging
- \_\_\_ 6. Copy of page from Fair’s Premium Book showing **local Queen Contest rules**
- \_\_\_ 7. **Fair Queen Contestant Hotel Reservation Form and Credit Card Authorization.**

*The online forms are formatted as fillable Adobe pdf documents. Download and SAVE the forms to your computer. Then complete by clicking the mouse I-Beam cursor in an area that requires that information be filled in and type. The Hand Pointer allows you to select a check box or drop down menu. To move from one field to the next, press the Tab key. You can also use your cursor to move from field to field. Some fields limit the maximum number of characters you can enter. You may attach additional pages if necessary. **TIP:** It is recommended that you print a blank form, hand-draft your responses, and then type in everything when you are ready. Once the form is complete, PRINT, SIGN and ATTACH A application Items #1-7 to be submitted by mail to Amy Utegg at the address listed above.*

#### **PART B: Application #8 - postmarked by November 1**

Harry Reffner, 128 Cumberland Rd, Bedford, PA 15522, Email: [hreffner@centurylink.net](mailto:hreffner@centurylink.net) 866-814-6985

Submit the following, with payment:

- \_\_\_ 8. **Convention Registration Form**

Mail **Application Items #1-7** as one complete packet to Amy Utegg, Correspondence Coordinator 230 Gridline Rd, Honesdale, PA 18431 **postmarked by November 1**. This includes the Hotel Reservation Form.

Contest Application Questions: Email: [bajapputegg@yahoo.com](mailto:bajapputegg@yahoo.com) Cell: 570-499-7515

Mail **Application Item #8 Convention Registration** with payment to PSACF, 128 Cumberland Rd, Bedford, PA 15522 postmarked by November 1. Convention Registration Questions: Email: [hreffner@centurylink.net](mailto:hreffner@centurylink.net) 866.814.6985

An **Official Contestant Packet** will be sent by Contest Coordinator Karen Dobson in early December to all contestants who complete both steps above by the November 1 deadline. Contest Questions: [kardob@msn.com](mailto:kardob@msn.com) Cell: 610-212-6180

# DEADLINE!! Postmarked by NOVEMBER 1

This is the Official Form. Complete by computer or typewriter. No handwritten or re-formatted forms.

Fillable Adobe pdf version available online at [www.pafairs.org](http://www.pafairs.org) under the "Members-Queen Program" menu after June 1.

Mail Application Part A - Items #1-7 to: Amy Utegg, Correspondence Coordinator, 230 Gridline Rd, Honesdale, PA 18431, postmarked by November 1, including Contestant's Hotel Room Reservation Form and Credit Card Authorization. Send Item #8 separately to PSACF.

## **PART A - APPLICATION ITEM #1 of 7: Official 2020 PA Fair Queen Contest Application**

Name of Sponsoring Fair: \_\_\_\_\_

Name of Contestant: \_\_\_\_\_  
*List name exactly as it is to appear in all contest documents*

Age: \_\_\_\_\_  
*(as of 6/1/2019)*

Contestant's Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_ County \_\_\_\_\_

Contestant's Home Phone: (\_\_\_\_) \_\_\_\_\_ Contestant's Cell Phone: (\_\_\_\_) \_\_\_\_\_

Contestant's Email: \_\_\_\_\_

Fair Queen Coordinator's Name: \_\_\_\_\_

Coordinator's Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Coordinator's Home Phone: (\_\_\_\_) \_\_\_\_\_ Coordinator's Cell Phone: (\_\_\_\_) \_\_\_\_\_

Coordinator's Email: \_\_\_\_\_

### **FAIR CERTIFICATION:**

"We hereby certify that \_\_\_\_\_ (Name of Contestant) is the certified representative from our 2019 Fair Queen Competition. She has been selected in accordance with the PA Fair Queen Program's official rules as listed in this Application packet. All Rules and Regulations pertaining to the State Competition have been reviewed with the Contestant, and she understands and agrees to comply with said Rules and Regulations to represent our Fair at the State Competition.

\_\_\_\_\_ (Name of Chaperone) will serve as the Contestant's chaperone during the Convention and 2020 PA Fair Queen Competition.

We had \_\_\_\_\_ (# of contestants) contestants in our 2019 Fair's Queen Competition.

"We acknowledge that (1) the original Application Items #1 - #7 must be submitted together as one complete package to the PA Fair Queen Program at the address listed above, postmarked by November 1; (2) Application forms are to be completed using a computer or typewriter; (3) points will be deducted as follows: -5 points for handwritten or re-formatted applications; -30 points for late entries (postmarked after November 1) - The Queen Program reserves the right to refuse our Contestant's eligibility if her complete Application Package and the Application Fee are received after November 10; and (4) Application Item #8 - 'Convention Registration Form' must be submitted separately with payment to PSACF, postmarked by November 1."

\_\_\_\_\_  
*Signature of Fair Queen Coordinator*

\_\_\_\_\_  
*Signature of Fair Secretary*

"I hereby acknowledge that the personal information provided on this Application is truthful and correct. I have received, read, and understand the entire Application Packet (Part I - Reference Information and Part II - Application Instructions and Forms). I hereby agree to abide by the PA Fair Queen Program Official Rules and Regulations pertaining to the State Competition as listed in said Application Packet. I understand the time, manner and method of conducting the State Contest is solely within the discretion of the PA Fair Queen Contest Coordinators and their Board of Directors, and that the decision of the Judges is final."

\_\_\_\_\_  
*Fair Queen Contestant's Signature*

## DEADLINE: Postmarked by NOVEMBER 1

Mail Part A Application Items #1-7 to: Amy Utegg, Correspondence Coordinator, 230 Gridline Rd, Honesdale, PA 18431, postmarked by November 1. This includes the Contestant's Hotel Room Reservation Form and Credit Card Authorization. Part B Application Item #8 to be sent separately, with payment, to PSACF.

## **PART A - APPLICATION ITEM #2 of 7: SHORT BIOGRAPHY**

*For inclusion in the 2020 Coronation Program booklet*

### **INSTRUCTIONS:**

1. The Short Biography is a required part of the Application. It will be used for the 2020 Coronation Program booklet.
2. Submit typed or word processed on a separate sheet(s) of paper. Handwritten not accepted.
3. Double-space, black ink only.

A sample is included below. Please keep paragraphs to this length. The Committee reserves the right to edit the biography paragraph to the proper size to fit beside the photo of the Contestant in the Program booklet.

### **Example of Biography:**

#### **Amy Smith – Best County Fair**

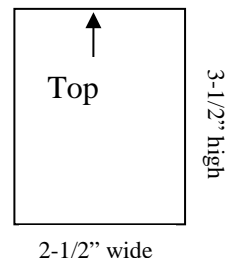
Amy is the 18-year old daughter of John and Mary Smith of Anytown, PA. She is currently studying nursing at the University of Pennsylvania. Sue received the Knights of Knowledge Award as an Honor Student at the Anytown High School from which she graduated in 2019. While in High School, Sue was a member of the FFA, Student Council, Pep Club, Band and was the Feature Twirler/Majorette for the Band Front. Sue was a runner-up in the 2018 Junior Miss before competing in the 2019 Best County Fair Queen Contest. Her employment experiences include Hamburger Harry's, babysitting, and working at her local fair in the French fry stand. Sue also serves as a volunteer at the Anytown Community Hospital. In her spare time, she enjoys skiing, swimming, dancing and reading.

## **PART A - APPLICATION ITEM #3 OF 7: TWO (2) PHOTOS**

Each Contestant must submit **two (2) wallet-size photos**: (1) for the Coronation Program Book, and (1) for a photo board that will be used by the Contestants and Judges throughout the competition.

Photo specifications:

1. Wallet-size only (approx 3-1/2" high by 2-1/2" wide)
2. Portrait orientation
3. High resolution on photo paper (no copy paper prints)
4. Include a **Photographer's Release** if the photo(s) you submit were professionally taken and copyrighted on the back.



DEADLINE: Postmarked NOVEMBER 1

Download actual form from [www.pafairs.org](http://www.pafairs.org) under "Members-Queen Program" menu after June 1.

Mail Part A Application Items #1-7 to: Amy Utegg, Correspondence Coordinator, 230 Gridline Rd, Honesdale, PA 18431, postmarked by November 1. This includes the Contestant's Hotel Room Reservation Form and Credit Card Authorization. Part B Application Item #8 to be sent separately, with payment, to PSACF.

## **PART A - APPLICATION ITEM #4 OF 7: BIOGRAPHY FOR JUDGES** **2020 PA Fair Queen Contest Biographical Information**

1. ***Below is a sample of the form.*** Actual form used for submission is a fillable Adobe pdf form which is available at [www.pafairs.org](http://www.pafairs.org) under the "Members-Queen Program" menu after June 1.
2. Download the fillable pdf form and SAVE it to your computer.
3. Complete the form using a computer or typewriter.
4. When form is completed, save and Print. Affix original signature to the Verification Statement on the last page.
5. Submit the completed original signed form and submit as part of Part A Application Items #1-7.
6. Points will be deducted as follows: -5 points for handwritten or re-formatted applications; -30 points for late entries (*postmarked after November 1*).
7. All information will be reviewed by the Judges as part of the contest judging process.

**Name of Contestant:** \_\_\_\_\_  
*List name exactly as it is to appear in all contest documents*

**Fair You Represent:** \_\_\_\_\_

**Parent or Guardian Name(s):** \_\_\_\_\_  
\_\_\_\_\_

**Contestant's Mailing Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **County:** \_\_\_\_\_

**Best Contact Method:**     Mail     Email     Phone     Text

**Date of Birth:** \_\_\_\_\_ **Age:** \_\_\_\_\_ **Contest T-Shirt Size:** \_\_\_\_\_  
*(As of 6/1/19)*

**Name of High School:** \_\_\_\_\_ **Year of Graduation:** \_\_\_\_\_

### **HIGH SCHOOL SCHOLASTIC ACHIEVEMENTS, ACTIVITIES, HONORS, AWARDS**

Scholastic Achievements, Activities, Honors, Awards	Leadership Position Held (if applicable)	Year

**DEADLINE: Postmarked NOVEMBER 1**

Download actual form from [www.pafairs.org](http://www.pafairs.org) under "Members-Queen Program" menu after June 1.

Mail Part A Application Items #1-7 to: Amy Utegg, Correspondence Coordinator, 230 Gridline Rd, Honesdale, PA 18431, postmarked by November 1. This includes the Contestant's Hotel Room Reservation Form and Credit Card Authorization. Part B Application Item #8 to be sent separately, with payment, to PSACF.

**Name of College:** \_\_\_\_\_ **Year of Graduation:** \_\_\_\_\_

**COLLEGE SCHOLASTIC ACHIEVEMENTS, ACTIVITIES, HONORS, AWARDS**

Scholastic Achievements, Activities, Honors, Awards	Leadership Position Held (if applicable)	Year

**PARTICIPATION IN FAIR(S)**

Describe Involvement, Activities, Awards, Honors	Leadership Position Held (if applicable)	Year

**COMMUNITY INVOLVEMENT**

List any community, church, club Activities, Awards, Honors	Leadership Position Held (if applicable)	Year



**DEADLINE: Postmarked NOVEMBER 1**

Download actual form from [www.pafairs.org](http://www.pafairs.org) under "Members-Queen Program" menu after June 1.

Mail Part A Application Items #1-7 to: Amy Utegg, Correspondence Coordinator, 230 Gridline Rd, Honesdale, PA 18431, postmarked by November 1. This includes the Contestant's Hotel Room Reservation Form and Credit Card Authorization. Part B Application Item #8 to be sent separately, with payment, to PSACF.

**HOBBIES/INTERESTS**


**EMPLOYMENT EXPERIENCE (if applicable)**

Place of Employment	Leadership Position Held (if applicable)	Year

**WHY I WANT TO BE THE NEXT PA FAIR QUEEN:**

--

I hereby acknowledge that this form was downloaded from online and completed by computer or typewriter, is not hand-written, and is being submitted as part of Application Items #1-7, postmarked by November 1. I understand that deductions of -5 points for handwritten or re-formatted applications and -30 points for late entries (*postmarked after November 1*) will apply. I verify that the information provided on this Biography is truthful and correct. I have received, read, and understand the entire Application Packet (Part I – Reference Information and Part II – Application Instructions and Forms). I verify that I am in compliance with the PA Fair Queen Program's official rules as listed in said Application Packet. If selected as the new PA Fair Queen, I understand that I must sign a contract with the PA Fair Queen Program, that I must be exclusively the PA Fair Queen during my entire reign, and that I may not participate in any other pageants nor hold a State title for any other commodity group during that time.

\_\_\_\_\_  
*Contestant's signature*

DEADLINE: Postmarked by NOVEMBER 1

Mail Part A Application Items #1-7 to: Amy Utegg, Correspondence Coordinator, 230 Gridline Rd, Honesdale, PA 18431, postmarked by November 1. This includes the Contestant's Hotel Room Reservation Form and Credit Card Authorization.  
Part B Application Item #8 to be sent separately, with payment, to PSACF.

## **PART A - APPLICATION ITEM #5 of 7: ESSAY**

Type or Word Process on separate paper

### **“What My Fair Means to My Community”**

**\*\* This is a Judged Item \*\***

#### **INSTRUCTIONS:**

1. Topic: “What My Fair Means to My Community”.
2. Word Count: The body of the Essay must **be 300 words or less**. This does not include the title.
3. The Essay must be typed or word processed on a separate sheet(s) of paper. Handwritten essays will receive a scoring deduction of -5 points. Late entries (postmarked after November 1) will receive a scoring deduction of -30 points.
4. Page Margins: 1” on top, bottom, left and right.
5. Font Size: 12 pt
6. Font Color: Black
7. Double-space the Essay.
8. Include Contestant's name and name of the Fair she is representing on the top right-hand corner of each page of the Essay.
9. Include total word count on the bottom right-hand corner of the page

#### **JUDGING:**

Content, Grammar, Spelling and Word Count (**body of Essay must be 300 words or less**)

*Example:*

Contestant: Amy Smith Fair: Best County Fair
<b><u>Application Item #5: Essay</u></b> What My Fair Means To My Community
(insert essay text here, typed/word-processed, 1” margins on all sides, font size 12”, black print and and double-spaced)
Essay Word Count: 295

## **PART A - APPLICATION ITEM #6 of 7: RULES FROM PREMIUM BOOK**

Include a copy of the page from your Fair's 2019 Premium Book/Tabloid showing the local Fair Queen Contest rules.

**DEADLINE: Postmarked NOVEMBER 1**

Mail Part A Application Items #1-7 to: Amy Utegg, Correspondence Coordinator, 230 Gridline Rd, Honesdale, PA 18431, postmarked by November 1. Part B Application Item #8 to be sent separately, with payment, to PSACF.

*PA State Association Of County Fairs*

**FAIR QUEEN CONTESTANT HOTEL RESERVATION FORM  
QUEEN ROOM BLOCK OPEN PERIOD:**

**Tuesday, January 21, 2020 ~ Departure Date: Sunday, January 26, 2020**



**Reservation Information (Please type or print legibly)**

Arrival Date \_\_\_\_\_ Departure Date \_\_\_\_\_

Name of **Room Registrant** (who is reserving room? ex: parent/chaperone)

Name of **Other Guest(s)** staying in the Queen's Room (parent/chaperone)

Name of **Fair Queen Contestant** staying in the room

Name of PSACF **Fair** represented by this Fair Queen Contestant

Mailing Address of **Room Registrant**

Email Address to receive room confirmation and hotel stay information

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_ Ext. \_\_\_\_\_  
( \_\_\_\_\_ )

**ROOM RESERVATION CLAUSE:** When you reserve your room reservation, please provide an email address to receive a confirmation and information about your stay via email. A confirmation will be emailed to you within 72 hours of reserving your room. **Please re-confirm your date of departure as the Hershey Lodge charges a \$50.00 fee for all early checkouts**

**QUEEN ROOM BLOCK CUTOFF DATE: NOVEMBER 1, 2019**

**NOTE: THIS FORM IS FOR QUEEN CONTESTANTS ONLY; ONE (1) ROOM PER CONTESTANT!**

**ALL OTHER ROOM REQUESTS MUST GO THROUGH THE CONVENTION ROOM BLOCK RESERVATIONS. PSACF2020**

Reserve the Fair Queen Contestant's room before the cutoff date noted above, by submitting the following documents along with the Contestant Application:

- 1) this completed Hotel Reservation Form and
- 2) the Credit Card Authorization Form to the address listed below.

**MAIL THIS FORM AS PART OF THE ENTIRE CONTESTANT'S APPLICATION TO:**

**Amy Utegg, Correspondence Coordinator, 230 Gridline Rd, Honesdale, PA 18431, postmarked by November 1**

**HOTEL ROOM CHECK-IN:**

Check-in time: 4:00 pm      Occupancy cannot be guaranteed before 4:00 pm (check-in time).

Check-out time: 11:00 am

**ROOM RATES ARE PER ROOM PER NIGHT:**

Room Type	Rate
___ Double	<b>\$118.00 per room per night</b>

**EUROPEAN PLAN RATE:** These 2020 rates include overnight accommodations only per room per night and are subject to all applicable taxes currently at 6% PA State occupancy tax and 5% local tax.

**PAYMENT:** **The attached Credit Card Authorization Form must also accompany with this Form in order to guarantee your room reservation.**

**CANCELLATION POLICY:**

If you find it necessary to cancel your reservation, please contact Michele Maxwell at 717-534-8696 **no later than JANUARY 16**. Your deposit will be returned if cancellation is received by the January 16 deadline.

THE HERSHEY LODGE PROVIDES A SMOKING-FREE ENVIRONMENT.

DEADLINE: Postmarked NOVEMBER 1

Mail Part A Application Items #1-7 to: Amy Utegg, Correspondence Coordinator, 230 Gridline Rd, Honesdale, PA 18431, postmarked by November 1.

Part B Application Item #8 to be sent separately, with payment, to PSACF.



CREDIT CARD AUTHORIZATION FORM

Individual/Business/Group Name:
Arrival or Event Date (if applicable):
Credit Card Billing Address:
City / State / Zip:
Contact Phone Number:
Contact Email Address:

I hereby authorize the following charges to be applied to the following credit card. Check all that apply:

- Guest Room(s) & Tax
Food & Beverage
Spa Services
Country Club
Guest Room Incidentals
HSY Destination Services
Other (list in comments)

Comments:

I hereby authorize the following amount be applied to the following credit card (applicable sales tax and service charges may apply):

\$ \_\_\_\_\_

Credit Card Type: Visa MasterCard American Express Discover

Credit Card Number:
Name on Card:
Expiration Date:
Cardholder Phone #:
Cardholder Signature:

MAIL THIS FORM ALONG WITH THE "HOTEL RESERVATION FORM" (PAGE 1 OF 2) AS PART OF THE CONTESTANT'S PART A - APPLICATION ITEMS #1-7 TO:

Amy Utegg, 230 Gridline Rd, Honesdale, PA 18431

All information is kept confidential and used only for the purposes noted above.



**108TH ANNUAL CONVENTION**  
*PA State Association of County Fairs &  
 the PA State Showmen's Association*  
 January 22rd - 25th, 2020



Name of Fair, Firm or Individual \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

- Fair Member                     
  Associate Member                     
  Showmen Associate Member  
 Trade Show                     
  Other (identify)                     
  PA Fair Queen Contest

**DEADLINES:**

**Queen Contestants: November 1**

All Others: December 15

**MAIL COMPLETED FORM TO:**

**PSACF • 128 Cumberland Rd.  
 Bedford, PA 15522**

Phone: 866.814.6985

OFFICIAL USE ONLY	Name	First time to attend	Queen Contestant Fee - \$120	Convention Registration \$30 (after 12/15/18-\$50)	PSACF Banquet \$35 (Thursday)	Communications Breakfast \$19 (Friday)	Showmen's Banquet \$40 (Friday)	Box Lunch \$18 (Saturday)	Queen Coronation \$40 (Saturday)	Dietary Needs (see Key on right)	Indicate Names of who is to be seated at Contestant's table at Coronation banquet (max=9)	Total \$
	<b>SAMPLE - John Doe</b>	2	2	2	2	0	2	2	4		John & Lisa Doe, Jane Smith, Ted Moore	280.00
	<i>QUEEN CONTESTANT</i>		1		Included in Applic Fee				Included in Applic Fee			

**DIETARY NEEDS KEY:**

- MSG Free
- Gluten Free
- Vegan
- Vegetarian
- Other (specify)

*Enter Key # in Dietary column*

Make Check Payable to "PSACF Convention Account" ..... **GRAND TOTAL ENCLOSED \$** \_\_\_\_\_

**PART B - APPLICATION ITEM #8**  
 TO BE SENT DIRECTLY TO PSACF, 128 Cumberland Rd, Bedford, PA 15522, WITH PAYMENT