



PEORIA CIVIC CENTER AUTHORITY

December 10, 2020 at 4:00PM – Regular Meeting No. 3

MINUTES

Chairman Bartolo called the regular meeting of the Peoria Civic Center Authority to order at 4:04 p.m., Thursday, December 10, 2020 at the Peoria Civic Center via video & conference call.

Voting Authority Members Present:

Chairmen Matt Bartolo
Commissioner Yvonne Greer-Batton
Commissioner Michael Eddlemon
Commissioner Richard Semonis

Voting Authority Members Absent:

Commissioner Robert Manning
Commissioner Laith Al-Khafaji

Non-Voting Authority Members Present:

Commissioner Deborah O’Fallon Roethler
Commissioner Sid Ruckriegel
Commissioner Joseph Dalfonso
Commissioner Karrie Ross
Commissioner Lon Lyons

Non-Voting Authority Members Absent:

Commissioner Christell Frausto Aboytes

PCC / ASM Global Staff Present

Rik Edgar, General Manager
Mindi Baumann, Interim Director of Finance
Will Kenney, Director of Operations
Sarah Luthy, Director of Food and Beverage
Beau Sutherland, Business Development Manager
Robert Gates, PCCA Legal Counsel

Others in Attendance:

Adam Pulley, CliftonLarsonAllen
Brian Mateas, CliftonLarsonAllen

Chairman Bartolo called the meeting to order at 4:04pm. He requested that a roll call be taken, Quorum present.

Chairman Bartolo introduced the newest member of the PCCA, Lon Lyons. Commissioner Lyons was appointed to the PCCA on Tuesday, December 8, 2020.

CLA Audit Report:

Adam Pulley for CliftonLarsonAllen presented the fiscal year 2020 audit. His firm issued a clean audit with an unmodified opinion.

Motion to proceed with the PCCA Meeting solely by automated attendance:

Moved: Commissioner Semonis. Seconded: Commissioner Greer-Batton. Passed unanimously by roll call vote.

Motion to Approve Meeting Minutes of October 22, 2020 Meeting:

Moved: Commissioner Greer-Batton. Seconded: Commissioner Semonis. Passed unanimously by roll call vote.

General Manager Report:

General Manager Rik Edgar stated that Bradley exercised its option to extend the current contract through the 2023-24 season. He stated that accounts receivable has gone from \$1 million dollars to less than \$4,000. Senior Sales Manager Erin Schaefer will be leaving the PCC in December. Rik stated that conversations about events have picked up in the past two weeks. Other countries are starting to have events again. Year to Date we are \$263K better than budget. Staff mitigations and operational controls in conjunction with mild weather have allowed us to manage expenses.

Facility and Operations Report:

Director of Operations Will Kenney reported that staff is working hard to prepare the arena for the Bradley Basketball season. The arena locker rooms are being cleaned and repaired. He is continuing to work to keep costs down. The boilers are now on and the arena lights will be on more for the Bradley Basketball season.

Convention Center Sales Report:

General Manager Rik Edgar reported for Convention Sales. Convention Sales is working on extending contracts and getting calls about the possibility of booking events in June, July, and August 2021.

Finance & Facility Committee:

Interim Director of Finance Mindi Baumann reported we had one event in October. It was an Engineering Test two day event. Due to some credits we received service

expense and advertising income had a net increase of \$5,400. Expenses were down due to our continued mitigation plans. HRA Tax Revenue consisted of the bond restructuring of the \$2 million dollars and an HRA payment of \$8,743. COVID-19 expenses were due to loss of exposure. Operating Income was \$132,000 better than budget. Business Development Manager Beau Sutherland updated the PCCA on our advertisers. General Manager Rik Edgar informed the PCCA that there has been a policy change for HRA Grant Approvals. The information will be included in the next PCCA Packet and as an agenda item at the next meeting. Full approval from the PCCA will be requested at that time. General Manager Rik Edgar spoke to the PCCA about why Blue Cross insurance was picked over the corporate insurance option. Interim Director of Finance Mindi Baumann presented the Insurance Renewal plan that was approved by the Finance Committee Meeting. The Finance Committee recommended for approval the Policy Term 2020-2021 Liberty Mutual and Arch Insurance totaling \$262,234. Based on activity in the building the rate may come in less. The PCCA requested that a full RFP be done next year for insurance renewal and that the renewal date be moved up to earlier in the year.

Motion to Approve the Policy Term 2020-2021 Liberty Mutual and Arch Insurance Proposal totaling \$262,264 as recommended by the Finance Committee:

Moved: Commissioner Semonis. Seconded: Commissioner Greer-Batton. Passed unanimously by roll call vote.

Safety and Policy Committee Report:

The Safety and Policy Committee had no updates to report. Director of Food and Beverage Sarah Luthy reported on the items that SAVOR has been working on. They are currently focusing on five Health and Safety issues. These are hand washing, face covering, gloves, social distancing, and food packaging. SAVOR is also looking at the possibility of going cashless. These items will continue to be discussed at the next Safety and Policy Committee Meeting.

Capital Committee Report:

The Capital Committee had no updates to report.

PACVB Report:

Commissioner Dalfonso reported that if the Professional Fighting League events are able to happen this summer it will be a great opportunity for the city. It has been a good team effort with the PCC, the PACVB, and the Pere Marquette. He also reported that the policy change for HRA Grant Approvals is good.

Old Business:

None

New Business:

Vacancy Appointment:

Chairman Bartolo wanted to thank Henry Vicary for his contributions to the PCCA. Due to his departure the Vice Chair position is now vacant. The recommendation was made for Yvonne Greer-Batton to take the Vice Chair position and Rick Semonis to take the Secretary position.

Motion to Approve Yvonne Greer-Batton as PCCA Vice Chair and Rick Semonis as PCCA Secretary:

Moved: Commissioner Eddlemon. Seconded: Commissioner Greer-Batton. Passed unanimously by roll call vote.

Public Comment: There was no Public Comment.

There was no need for an Executive Session.

Chairman Bartolo reminded everyone that the next regular PCCA meeting will be held January 28, 2021 at 4:00 pm.

Adjournment:

Chairman Bartolo requested a motion to adjourn.

Motion to Adjourn:

Motion made by Commissioner Greer-Batton. Seconded by Commissioner Semonis. Motion passed unanimously by voice vote.

Meeting adjourned at 5:08 pm.