

## CAPITAL COMMITTEE MEETING MINUTES

December 5, 2017

The meeting of the Peoria Civic Center Authority Capital Committee was called to order at 8:00 am, December 5, 2017.

PRESENT:	MATT BARTOLO	PEORIA CIVIC CENTER AUTHORITY
	SID RUCKRIEGEL	CITIZEN VOLUNTEER
	DANA OAKS	CITIZEN VOLUNTEER
	DAN SILVERTHORN	CITIZEN VOLUNTEER
	WILL KENNEY	PEORIA CIVIC CENTER
	SARAH LUTHY	PEORIA CIVIC CENTER

### **APPROVAL OF MINUTES**

Mr. Oaks made a motion to approve the minutes of the November 17, 2017 Capital Committee meeting. The motion was seconded by Mr. Silverthorn and was unanimously approved.

### **REPORT BY SMG TO COMMITTEE**

Mr. Kenney presented action item update.

Ballroom sound project is complete.

Balcony pavers project is complete.

Winterfest fence project is complete.

Mr. Kenney presented capital spending report.

Minimal spending out of the capital budget as of now.

## **OLD BUSINESS**

Previous discussion on security – currently waiting for what direction to take. An assessment will be complete in January by the Police Department.

Lexus renovations – Begin to approach that project in January.

## **NEW BUSINESS**

Mrs. Luthy presented requests for approval/recommendation

Purchasing of Catering Small Ware – A price was received to replenish the small ware inventory from TriMark Marlinn LLC for \$30,238.99. Catering needs to have par items of about 2,000 in order to handle large events. This purchase will be funded through project 18-810 catering and concession equipment. Mr. Silverthorn made a motion to approve the proposal. The motion was seconded by Mr. Oaks and was unanimously approved.

## **REVIEW OF EMERGENCY OR URGENT REPAIRS**

## **CAPITAL PLAN DISCUSSION**

## **OTHER**

New Year's Ball Drop – The ball has been built and the lights turn on. Currently doing test runs of the ball drop at an off-site location.

## **ADJOURNMENT**

Next meeting will be December 15<sup>th</sup>, 2017.