



PEORIA CIVIC CENTER AUTHORITY – FINANCE COMMITTEE

February 23, 2021 at 11:30AM – Regular Meeting No. 5

MINUTES

Chairman Manning called the regular meeting of the Finance Committee of the Peoria Civic Center Authority to order at 11:32 a.m., Tuesday, February 23, 2021 at the Peoria Civic Center via video & conference call.

Present:

Chairman Robert Manning
Commissioner Mike Eddlemon
Commissioner Jim Scroggins
Commissioner Karrie Ross
Commissioner Matt Bartolo
General Manager Rik Edgar
Director of Finance Mindi Baumann
Director of Operations Will Kenney
Director of Sales and Marketing Beau Sutherland
PCC Accounting Staff Dawn Holly
Legal Counsel Robert Gates

Chairman Manning requested that roll call be taken, Quorum present.

Motion to proceed with the Finance Committee meeting solely by automated attendance:

Moved: Commissioner Ross. Seconded: Commissioner Scroggins. Passed unanimously by roll call vote.

This month a new agenda format was implemented.

Regular Business:

January 2021 Financial Statements

Chairman Manning turned it over to the new Director of Finance Mindi Baumann who reviewed the January 2021 Financial Statements. In January we had four Bradley Basketball games. We also received a cancellation fee from IL Library and we had a stale deposit. This made up the \$10,000 in Direct Event Income. Ticket Rebates from a groupon discount were received from the Kiss concert. Luxury Box Income was down due to the income from one of the Luxury Boxes being removed back to September 1, 2020. We received snow removal income of \$2,475 this month. In the past this has been an expense. This year we took it in house and are able to charge for the Snow

Removal at the COVID 19 testing site that is using the PCC parking lot. General & Administrative expenses were up \$6,000 this month due to a Ticketmaster Service Invoice. We did receive the CURE Grant funds of \$349,625 in January. Net Income is up \$475,531 Actual vs. Budget. Staff is continuing to follow the current mitigation plans to monitor expenses. Commissioner Ross asked about the CURE Grant. This grant money covered expenses we submitted from March –December 2020.

Consent Agenda Items:

Motion to Approve Consent Agenda Items as presented:

Moved: Commissioner Scroggins. Seconded: Commissioner Ross. Passed unanimously by roll call vote.

Action Items:

1. HRA Grant Request – Markiewicz Spring Leadership 2022

The total grant request is \$42,500. The grant money would be used for Facility Rental.

Motion to Approve the Markiewicz Spring Leadership 2022 Grant Request:

Moved: Commissioner Ross. Seconded: Commissioner Eddlemon. Passed unanimously by roll call vote.

2. HRA Grant Request – 2022-2026 IHSA Speech State Finals

The grant request is for \$4,000 per year. The grant money would be used for Facility Rental.

Motion to Approve the 2022-2026 IHSA Speech State Finals Grant Request:

Moved: Commissioner Scroggins. Seconded: Commissioner Eddlemon. Passed unanimously by roll call vote.

3. HRA Grant Request – 2026 IL Music Educators Assoc. All State Music Conf. – Moving Grant Funds Approved for 2021 to 2026

The grant request is to move \$30,000 previously approved for 2021 to 2026. The grant money would be used for Facility Rental.

Motion to Approve the 2026 IL Music Educators Assoc. All State Music Conf. - Moving Grant Funds Approved for 2021 to 2026 Request:

Moved: Commissioner Ross. Seconded: Commissioner Eddlemon. Passed unanimously by roll call vote.

4. HRA Grant Request – 2024 Illinois Library Assoc. Annual Conference

The total grant request is \$18,000. The grant money would be used for Facility Rental.

Motion to Approve the 2024 Illinois Library Assoc. Annual Conference Grant Request:

Moved: Commissioner Eddlemon. Seconded: Commissioner Scroggins. Passed unanimously by roll call vote.

5. Switch Gear

The automatic switch that switches our power from the primary to secondary source needs to be replaced. Currently this would need to be done manually in the event of a power outage. The information will be discussed at the next PCCA meeting. No action was taken on this item.

Discussion/Informational Items:

1. New Agenda Layout

This month a new agenda format was implemented at the request of Legal Counsel Bob Gates. The new layout more clearly shows what is being voted on and what is being discussed at the meeting.

2. CURE Act Funding

We received CURE Act Funding in January. Staff is continuing to monitor grant opportunities as they become available.

3. DAS – Distributed Antenna System

General Manager Rik Edgar discussed the DAS system and what is needed to move forward with the project. This will be discussed at the next PCCA meeting.

Adjournment:

Chairman Manning requested a motion to adjourn.

Motion to Adjourn:

Motion made by Commissioner Eddlemon. Seconded by Commissioner Ross. Motion passed unanimously by roll call vote.

Meeting adjourned at 11:54 a.m.