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## MEMO

TO: 2021 Potential Outside Vendors

FROM: Lacho Garza, Vice President and Concessions Committee Liaison

The Outside Vendor Application for the March 11-21, 2021 Rio Grande Valley Livestock Show should be returned, with a picture of your stand/unit, as it will look set up at our Show. Deadline to return the application and be considered is January 10, 2021.

The application explains the cost per location. Cost will be based on Square Footage so exact measurement is **REQUIRED**. The Show's Concession Committee will decide where each vendor will be placed and which menu items can be served.

**When you are invited**, a **SPACE OFFER** will be sent to you. Read it thoroughly! Should you accept the **Space Offer**, then a contract will be sent to you, in duplicate. Sign one copy and return the signed contract to the Rio Grande Valley Livestock Show with your check or money order on or before February 1, 2021

All vendors are required to provide his/her own Liability Insurance in the amount of \$1,000,000. The Rio Grande Valley Livestock must be listed as additional insured. Each vendor is required to obtain a permit from the City of Mercedes.

We look forward to working with you in 2021 at the Rio Grande Valley Livestock Show. If you have any questions, you may contact Becky Leimon, Concessions Coordinator at (956) 565-2456 or [becky@rgvls.com](mailto:becky@rgvls.com).