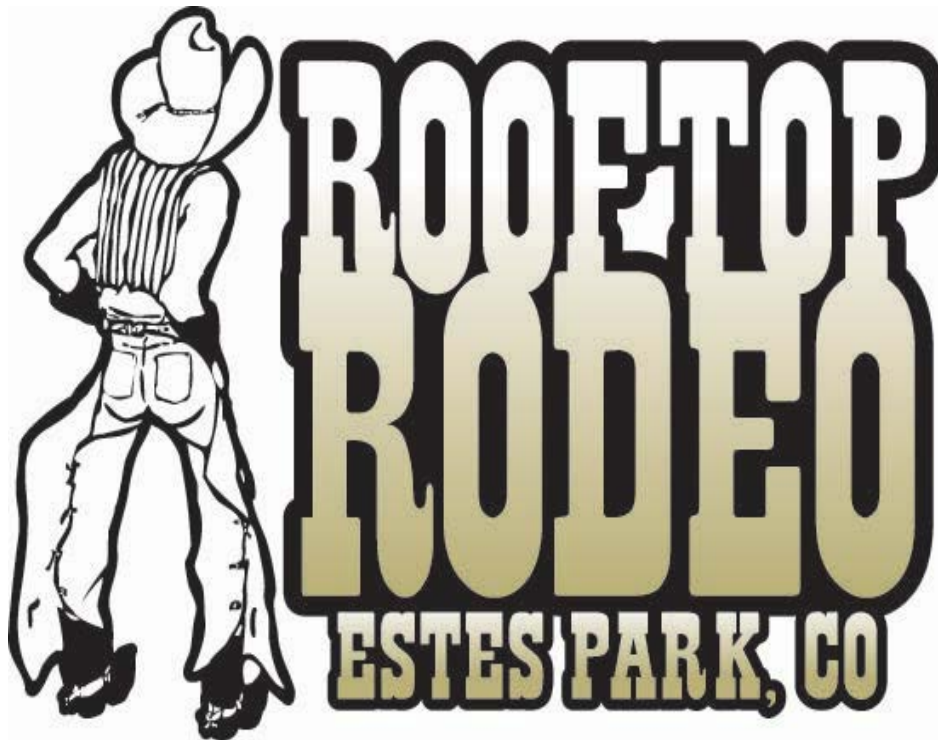

**ROOFTOP RODEO PRINCESS AND
WRANGLER ROYALTY HANDBOOK**

ESTES PARK WESTERN HERITAGE INC.

ESTES PARK, COLORADO





EPWH INC, PRINCESS & WRANGLER PROGRAM

The purpose of the EPWH Inc Royalty Program is to provide an opportunity for young women and men to be ambassadors of the Rooftop Rodeo, EPWH Inc, the Town of Estes Park and the sport of rodeo. As ambassadors, they will have opportunities to develop and enhance interpersonal skills that will benefit them throughout their lifetime.

The EPWH Princess and Wrangler Royalty Court may consist of a Princesses, Wranglers, Jr Princesses and Jr Wranglers. Each position is important to the success of the program. The goal of the Rooftop Rodeo Royalty program is to participate in as many statewide functions, and engage with Rooftop Rodeo committees wherever possible to promote awareness of our rodeo and increase attendance.

Princess, Jr Princesses, Wranglers and Jr. Wranglers act as ambassadors for Rooftop Rodeo and the Rodeo Committee by assisting fans during Rodeo week. The EPWH Inc, Royalty Program is designed and managed by the Royalty Committee. All royalty related correspondence, suggestions, questions or concerns should be addressed to the Royalty Committee Chair.

Royalty Committee Members

Candace Sulzbach- Chairman
Angelique Dieker
Santee Life
Liz Tate
Sean Murray
Kellsie Simons
Renee Burge

If an issue or concern cannot be resolved within the committee, the escalation structure below is followed for resolution.

Rodeo President
Board of Directors



ROYALTY PROGRAM



Program Requirements

- All contestants must be single, never married, and never pregnant nor fathered a child. In addition, they must not live in inappropriate situations such as cohabitating with any member of the opposite sex that is not a family or extended family member.
- If any member of Royalty Court becomes married, pregnant or fathers a child, she/he automatically forfeits her/his title.
- All royalty contestants, who wish to ride in the arena during Rodeo week and/or ride in parades, must pass riding qualifications prior to the parade and Rodeo. Jr. Princess and Jr. Wrangler are not permitted to ride.
- Each member of the Royalty Court and a parent or guardian must sign two documents; an Estes Park Fairgrounds Liability Waiver, which is kept on file with the Town of Estes Park and a Royalty Code of Ethics document.



Recommended knowledge and skillsets

Knowledge of the Sport of Rodeo:

- 👤 Demonstrated enthusiasm for learning about and promoting the Rooftop Rodeo and the sport of rodeo
- 👤 Rooftop Rodeo information such as: dates, location, ticket costs, ticket sale locations, order of events, rules and basic scoring of rodeo events
- 👤 Major rodeos of the region
- 👤 Rodeo circuits
- 👤 Basic information regarding the location and timing of the Wrangler National Finals Rodeo

Knowledge of Local History and Culture:

- 👤 Relate information about the Rooftop Rodeo to guests, VIPs, and community groups
- 👤 Knowledge of key national and local rodeo sponsors
- 👤 Basic history of Estes Park
- 👤 Key historical landmarks and points of interest
- 👤 History of the Rooftop Rodeo
- 👤 The Rooftop Rodeo
- 👤 Major events in Estes Park

Public and Interpersonal Communication:

- 👤 Basic and proficient presentation and interpersonal communication techniques including appropriate grammar, eye contact, voice projection, etc.

- 👤 Written communication skills including appropriate grammar
- 👤 Appropriate and timely written communications with RTR Committee and royalty sponsors

Horsemanship:

- 👤 Knowledge of basic horse anatomy, health and diseases including the vital signs
- 👤 Horse care and feeding
- 👤 Saddle and tack care
- 👤 Horse and riding safety in and outside the arena including flag runs and parades



Supervision Requirements

As an EPWH Inc representative for the Rooftop Rodeo, members of the Royalty Program are required to attend many events. Listed below are the guidelines set forth by the Committee to help ensure the safety and wellbeing of the Royalty members and EPWH Inc. members.

- 👤 Members of the EPWH Inc court will be supervised **at all times** by a parent/guardian.
- 👤 A parent/guardian must be available at all times when attending a function as an EPWH Inc representative.
- 👤 As representatives of the Rooftop Rodeo and EPWH Inc the court must be perceived as a team, therefore, members of the court must remain together unless other arrangements have been made and the Royalty Coordinator has approved them in advance.
- 👤 Members of the Royalty Committee and/or Royalty Coordinator will monitor social media activities of members of EPWH Inc Royalty. Inappropriate or illegal use of social media will not be tolerated and may result in immediate dismissal from the program. Inappropriate includes use of profanity, inappropriate photos, bullying, criticism of sponsors, the Rodeo, the Town or EPWH Inc.
- 👤 PETA, any animal rights people are to be reported to Ben Vigil. Do not speak to them.
- 👤 Only immediate family members are allowed in for free. (Parents and siblings)
- 👤 Only parents are allowed behind the chutes and in the warm-up area.



Equine Safety

Safety for horse and rider are first and foremost for all royalty and royalty committee members.

- 👤 Members of the Royalty Court, who ride, must demonstrate to the Royalty Committee that they are mounted on well trained horses that are accustomed to loud noises and commotion.
- 👤 Horses should be able to walk in a parade and participate in arena events during rodeo week.
- 👤 Should the Royalty Committee determine that any horse is unsafe; the participant will be asked to ride a different horse.
- 👤 Determination of the safety of the horses will be at the discretion of the Royalty Committee, the arena coordinator, the stock contractor, or the fairground's manager. Decisions are final.
- 👤 Proof of the health of the horse, vaccinations, and a coggins test are required for all horses that participate.
- 👤 Western tack is required. It must be maintained properly and be safe and humane.

- 👤 Transportation of horses must be safe.
- 👤 Royalty will NOT discipline horses in the arena or at any public venue. If caught or reported doing so, will result in discipline.



PRINCESS AND WRANGLER PROGRAM

It is preferred that all royalty come from the Estes Park area. The Estes Park area is defined as the boundaries of the Estes Park School District. Each year, the Royalty Committee will determine the number of participants for the position of Princess and Wrangler.

Princess

Princesses are selected based on their knowledge of rodeo, communication skills and willingness to mentor younger royalty

Minimum Requirements are:

- 👤 Age 11-15 as of May 1st of the competition year

Wrangler

Wranglers are selected based on their knowledge of rodeo, communication skills and willingness to mentor younger royalty.

Minimum Requirements are:

- 👤 Age 11-15 as of May 1st of the competition year



Responsibilities

Princess and Wrangler duties include, but are not limited to:

- 👤 Demonstrating enthusiasm for and a willingness to learn about the sport of rodeo and the Rooftop Rodeo
- 👤 Participate in the Rooftop Rodeo Parade
- 👤 Participate in organized fund raisers
- 👤 Participate in the Rooftop Rodeo Queen's luncheon
- 👤 Participate in the grand entry of the Rooftop Rodeo either on horseback, in a wagon, car, or truck
- 👤 Enthusiastically fulfill rodeo week assignments including, but not limited to:
 - Serving as official greeters for the rodeo before and after rodeo performances
 - Helping in the hospitality tent
 - Assisting with the Behind the Chutes tour
 - Handing out rodeo programs and other items designated by the committee
 - Promoting the rodeo in the town during rodeo week including distributing brochures and promoting ticket sales at various locations around town
- 👤 Handing out Halloween candy in town is optional
- 👤 Riding in the Queen's float during the Estes Parks Catch the Glow Parade is optional
- 👤 Participating in other appearances, when asked is optional.
- 👤 Fulfilling duties per the rules set forth by the Royalty Committee
- 👤 Princess and Wranglers do not travel in an official capacity.



Event Participation

The following schedule is mandatory for the 2017 rodeo year:

- 👤 June – Sign up for Rodeo week duties
- 👤 July – Rodeo Week
- 👤 Oct – Hand out Halloween candy – optional
- 👤 Nov – Catch the Glow parade – optional
- 👤 Feb/March/April – Spring clinic
- 👤 April/May – Applications due two weeks prior to competition
- 👤 May/June - Competition



Appearance and Attire

Good personal appearance is vital. Hair should be clean, neat and a natural hair color, fingernails should be clean and manicured. Makeup should be appropriate to the situation. Official clothing must be clean and pressed.

Princess and Wrangler are expected to provide their own wardrobe. All prices listed are approximations.

- 👤 Black felt hats. Resistol hats usually run about \$50
- 👤 Belt
- 👤 Buckles \$100-optional
- 👤 Black Jeans \$25-\$30 Jeans should be worn on the outside of boots and not tucked in.
- 👤 White long sleeved Western shirt \$15 - \$25 Shirt sleeves must be buttoned and not rolled up.
- 👤 EPWH Inc supplies sashes and neckties for the Princess and chinks and neckties for the Wrangler. These are borrowed items and must be returned at the end of Rooftop Rodeo Week to the Royalty Coordinator.
- 👤 EPWH Inc, chinks and sash may only be worn to and from and at official functions.
- 👤 Royalty Coordinator and Royalty Committee members have the final say on appearance.



JUNIOR PRINCESS AND WRANGLER

It is preferred that all royalty come from the Estes Park area. The Estes Park area is defined as the boundaries of the Estes Park School District. Each year, the Royalty Committee will determine the number of participants for Jr. Princess and Jr. Wrangler.

Jr Princesses and Jr Wranglers are not allowed to ride horses at any event. During the Rodeo Parade and the Grand Entry of the Rodeo, Jr. Princesses and Jr. Wranglers will ride in the designated vehicle with other royalty or committee members. Parents are not required to ride with their child.

Jr. Princess

Minimum Requirements are:

- 👤 Age 9 -10 as of May 1st of the competition year

Jr. Wrangler

Minimum Requirements are:

- 👤 Age 9 -10 as of May 1st of the competition year



Responsibilities

Jr. Princess and Jr. Wrangler duties include, but are not limited to:

- 👤 Demonstrating enthusiasm for and a willingness to learn about the sport of rodeo and the Rooftop Rodeo
- 👤 Participate in the Rooftop Rodeo Parade
- 👤 Participate in the Rooftop Rodeo Queen's luncheon
- 👤 Participate in the grand entry of the Rooftop Rodeo in designated vehicle
- 👤 Enthusiastically fulfill rodeo week assignments including, but not limited to:
 - ⊖ Serving as official greeters for the rodeo before and after rodeo
 - Handing out rodeo programs and other items designated by the committee
 - Promoting the rodeo in the town during rodeo week including distributing brochures and promoting ticket sales at various locations around town
- 👤 Handing out Halloween candy in town is optional
- 👤 Riding in the Queen's float during the Estes Parks Catch the Glow Parade is optional
- 👤 Participating in other appearances, when asked is optional.
- 👤 Fulfilling duties according to the rules set forth by the Royalty Committee
- 👤 Jr. Princess and Jr. Wranglers do not travel in an official capacity.



Event Participation

The following schedule is mandatory for the 2017 year:

- 👤 June – Sign up for Rodeo week duties
- 👤 July – Rodeo Week
- 👤 Oct – Hand out Halloween candy – optional
- 👤 Nov – Catch the Glow parade – optional
- 👤 Feb/March/April – Spring clinic
- 👤 April/May – Applications due 2 weeks prior to competition
- 👤 May/June - Competition



Appearance and Attire

Good personal appearance is vital. Hair should be clean, neat and be a natural hair color fingernails should be clean and manicured. Makeup, if allowed by a parent/guardian, should be appropriate to the situation. Official clothing must be clean and pressed.

Princess and Wrangler are expected to provide their own wardrobe. All prices listed are approximations.

- 👤 Black felt hats. Resistol hats usually run about \$50
- 👤 Belt
- 👤 Buckles \$100 optional
- 👤 Black Jeans \$25-\$30 Jeans should be worn on the outside of the boots and not tucked in
- 👤 White long sleeved Western shirt \$15 - \$25 Shirt sleeves must be buttoned and not rolled up.
- 👤 EPWH Inc supplies sashes and neckties for the Princess and chinks and neckties for the Wrangler. These are borrowed items and must be returned at the end of Rooftop Rodeo Week to the Royalty Coordinator.
- 👤 EPWH Inc, chinks and sash may only be worn except to, from and at official functions.
- 👤 Skirts must be knee length or longer
- 👤 Royalty Coordinator and Royalty Committee members have the final say on appearance.