

Agenda
2nd District Agricultural Association
Board Meeting
May 17, 2017 – 8:00 a.m.
San Joaquin County Fairgrounds
1658 S. Airport Way, Stockton, Ca

NOTES:

- * Persons wishing to participate during the public meeting may participate either during the “PUBLIC COMMENT” portion or during any other item on the agenda. PUBLIC COMMENT is reserved for items that are not listed on the agenda. Please be informed that public participation under PUBLIC COMMENT will be limited to five minutes per speaker; and in accordance with state law, the Board will not comment or otherwise consider such PUBLIC COMMENT item for business until and unless such item is properly agendized at a future meeting. Please also be informed that in addition to PUBLIC Comment, the public is invited to participate and comment on each item on the agenda at the time the particular item is considered by the Board.
 - * Persons with disabilities who may require accommodations to attend the meeting are requested to contact the General Manager’s office at (209) 466-5041.
 - * 2nd DAA agendas and minutes can also be accessed on the web at: www.sanjoaquinfair.com
 - * Questions regarding items should be directed to the General Manager’s office at (209) 466-5041.
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Call to Order:

President Cultrera called the meeting to order 8:05 a.m.

Roll Call:

Directors Present David Cultrera, Nikki Linnerman, Judy Rodriguez, Sam Fant, Joe Bacchetti, Joe Amen, Peter Powers, Brie Witt, (8:07) Junette Lopez (8:10)

Directors Absent

Others in Attendance

Krista McCoon, Kelly Olds, Dianna Muller, Sarah Pelle, Richard Sparks, Brand Allred, Ralph White

Consent Calendar:

Director Linnerman moved to approve the consent calendar. Director Bacchetti seconded the motion. Motion passed, unanimously.

- A. Minutes – 4/19
- B. Interim Agreements
- C. Bills Paid: April

Reports and Information:

Old Business:

- A. Solar update
 - We are back to square one with the solar proposal. Because of the size of the project, we have to put it out to bid.
 - An official RFP process must be gone through, but we can go through the process faster by having a 10 day turn around period.
- B. Noceti Group, Inc. contract update
 - Kelly spoke with Brian May about the contract and he was promised a response, that was two weeks over due. May will make some calls.
- C. SCCA asphalt paving project update
 - This is stuck with CDFA. Terms acceptable to SCCA were submitted to the state, and then the state responded back, the SCCA group is now determining if they can live with the recommendations from CDFA. Kelly is hopeful it will go through.
- D. 2017 Fair logistics and budget review/update
 - Kelly and Krista reviewed a PowerPoint updating the group on the updated fair budget as well as logistics.
- E. Update on the livestock restroom renovations
 - The restroom fixtures have been located and are waiting in a warehouse in Stockton for use when needed.
 - The small bathrooms in the FFA barn have been striped and will be complete next week
 - The large livestock bathrooms need a new roof. Unfortunately, with all the rain, we couldn't start the project and then our labor was taken from us for a month.
 - We should have the roof repaired of the large bathrooms before fair.
 - The shower facilities will be converted to restrooms as soon as the current restrooms are repaired

New Business:

- A. Cell tower lease proposal and recommendation
 - Kelly is working with DGS regarding the cell tower lease
- B. Update on the search for accountant candidates
 - Kelly met with Jeff Downing who is looking for a volunteer accountant for us.
 - Hiring an accountant isn't really an option due to the process and monetary expense
- C. Outreach to other Fairs using third party accounting software
 - QuickBooks is the only other system that other fairs are using, as far as Ms. Pelle is aware
- D. Presentation by Ralph White regarding leasing the horse barns
 - Mr. White expressed the homeless issue in San Joaquin County.
 - He would like to convert the horse stalls into living quarters with restrooms, mental health services, etc with a 10 foot fence around the facility.
 - Stockton Black Leadership Council is the central group forging a head with the project

Committee Reports and Recommendations–

- A. Finance
 - Cultrera discussed what comes with the finance packet.
 - He handed out some documents to go through with the board and noted that the weather really hurt us in the first quarter of the year.
- B. Fair/Marketing
 - Joe and Judy had a meeting and the fair is moving forward
- C. SJ Fair board policy review: Committee recommendation(s)
 - Sam discussed the threshold for the CEO's signing authority was previously \$5,000. At the last board meeting the board adjusted the policy to \$15,000 for all contracts until the adhoc

policy committee could make a recommendation to the board. This will stand until further notice.

President's Report –

- Dave assigned new board committees
 - Policy and procedure committee: Sam (chair), Joe Amen, and Junette
 - Fair, marketing, Sponsor: Nikki (chair), Judy, Peter
 - Finance: Joe B (chair), Brie, Dave

CEO's Report –

- Kelly is working on seeing if we can use an existing transformer. We might be able to piece this out and get it done for less than the \$50,000 estimated by an electrical engineer
- Kelly went over the fair PowerPoint regarding fair logistics

Correspondence –

Public Comment –

- Sam noted that he feels the group should do their due diligence and not jump behind the plan unless Mr. White is serious about it
- Diana addressed the Friends of the Fair's copy machine and its disappearance. The fair will replace, so long as a receipt/invoice is provided.
- She noted the horse panels are just laying along the sheep fence and wants them removed
- She would like to know who the wrecked buses belong to and who is responsible for them
- She noted some other safety issues: a squirrel hole and a step in the sheep stand arena

Adjournment –

Director Fant moved to adjourn the meeting. Director Linnerman seconded the motion. Motion passed and the meeting was adjourned at 11:12 a.m.

Items for future agenda

Ralph White proposal for the horse barn conversion to homeless housing
Have a listing of the expenses for the Friends of the Fair Dinner