

SWEETWATER COUNTY EVENTS COMPLEX

Meeting of the Board of Trustees

August 25, 2020

AGENDA:

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approvals of June 23, 2020 Meeting Board Minutes
5. Financial Report
6. Approval of Checks:
 - 1st Bank Checks: 57220 – 57250
 - 1st Bank Direct Deposits: 6011 – 6069
 - Commerce Bank Checks: 1383 – 1414
 - Commerce Bank Direct Deposits: 24571 – 24688
7. Public Comment
8. Presentations
9. Listing of September 2020 Events
10. Correspondence
11. Old Business
 - Water Metering Station & MOU with City of Rock Springs
 - FY 2021 Budget
 - Live Horse Racing
 - Fair 2020
12. New Business
 - Voluntary Separation Program
13. Closing Comments
 - Staff: Executive Director
 - Board: Open Forum for Board Comments
 - Commissioner Comments
14. Executive Session, if needed.
15. Adjournment

Next Board Meeting is September 22, 2020

**Sweetwater County Events Complex
Meeting of the Board of Trustees
August 25, 2020**

Call to Order:

Chairperson Spicer called the meeting to order.

Roll Call:

Present: Paul Zancanella, Roger Torgersen, Bob Spicer, Faith Harris, Janet Hartford, Kaye Goicolea and Rob Zotti.

Absent: Donald Palleson

Also present: Larry Lloyd, Kandi Pendleton and Erika Koshar

Approval of Agenda:

Trustee Spicer requested an add to the agenda – an update on the water well.

Trustee Torgersen moved to approve the agenda with the agenda. The motion was seconded by Trustee Harris. Motion passed unanimously.

Approval of Minutes

Trustee Harris moved to approve the June 23, 2020, board minutes as presented. The motion was seconded by Trustee Zotti and passed unanimously.

Financial Report:

Cash Balance, August 1, 2020	\$162,017
Add Receipts	\$297,509
Less Expenditures	\$299,968
Cash Balance, August 25, 2020	<u>\$159,558</u>

Trustee Harris moved to approve the financial report. The motion was seconded by Trustee Zotti and passed unanimously.

Approval of Checks:

Motion to approve-

1st Bank Checks: 57220 – 57250

1st Bank Direct Deposits: 6011 – 6069

Commerce Bank Checks: 1383 – 1414

Commerce Bank Direct Deposits: 24571 – 24688

Trustee Zancanella moved to approve all checks as presented. Motion seconded by Trustee Torgersen. Motion passed unanimously.

Public Comment:

None.

Presentations:

None.

Listing of Events:

Erika Koshar reviewed the September 2020 events.

Correspondence:

None.

Old Business:

Water Metering Station & MOU with City of Rock Springs – We have received the final agreement, executed. SEC has sent the invoice for the water utility bill for FY2021.

FY 2021 Budget – Director Lloyd noted that we did not receive the extra requested funds from the County Commission, so our mill levy receipts remain the same as FY2020. The revenues are not currently there to support the revenues as in the past. In order to maintain our staff this summer, three maintenance employees are working at the Sweetwater County Parks & Recreation Department who reimburses their wages.

Additionally, SEC has not been able to retrieve funds from the State of Wyoming for CARES Act funding. SEC was unable to host events as we prepared for hospital trauma and other emergency plans, if needed. Each grant avenue we have tried has been denied. #1 The facility was not utilized for the crisis. #2 SEC is not recognized as a 501c3 entity.

Trustee Harris inquired as the total revenues lost for events canceled. Kandi Pendleton noted that with the cancelation of the RV Rallies pushed the loss over \$1M.

Trustee Harris inquired if SEC has laid off employees. Director Lloyd noted that Robert Perry, the Accountant, has taken Retirement beginning September 1. Kandi Pendleton noted that one full time Maintenance staff resigned in March and we did not refill the position. Additionally, three positions were furloughed to the Parks & Rec Dept.

Live Horse Racing – Director Lloyd noted that we contacted Eugene Joyce, Wyoming Horse Racing, to relocate their operation to our facility. Our agreement consists of \$100,000 each for 5 years with an additional agreement to improve the grandstands area.

Trustee Spicer inquired if the facility needs to be shut down for horse racing. Trustee Zancanella noted that the stalling area only needs to lock down as horses come in to race. Director Lloyd noted that the RV rallies will continue to reserve the RV Park and the improvements promised by the organization will help uniform their secure area.

Trustee Spicer inquired if there is a hard budget number for improvements each year. Director Lloyd noted that while the improvements are still under negotiation, but the agreement is in place with a set of expectations to turn the Rock Springs facility into a high end horse racing complex.

There will be 16 days of Live Horse Racing.

Fair 2020 – Director Lloyd noted that the 2020 Fair went extremely well considering what we could host. It was appreciated that we hosted any portion of the Fair, specifically the animal showing. We had a few kids who went on to State Fair as well.

Trustee Harris noted that the auction went well for the kids.

Lloyd noted our appreciation to the volunteers who continued to help put on a great show.

The post-fair meeting will be September 15th and we will pass along any notes from that meeting. Kandi Pendleton noted that we had some changes this year that worked well enough to continue in future years.

Director Lloyd noted that we will continue to follow the State health guidelines as we move forward planning for next year.

Water Well – Director Lloyd noted that the final well was drilled and the pipeline was installed. The pump contractor will be on-site the week of September 7th to finish the last installment to operation. The water is clear and doesn't even smell and we are excited to put it to use on the property.

New Business:

Voluntary Separation Plan – Director Lloyd indicated that Robert Perry, Accountant, will begin retirement next week. His expertise will be missed tremendously within this office. Lloyd noted that we will move to an outside accountant to oversee the accounts, while the day to day operations will be handled by our current staff.

Indoor Arena Winter Schedule – Kandi Pendleton noted that as usual, more groups have requested time than there is time available. We limited the BMX and Arenacross groups to one weekend a month each. The final schedule will be finalized shortly and posted to the website.

The Sweetwater County High School Rodeo will run in October, which was delayed from April. It will be a nice addition to our Fall schedule.

Closing Comments

Executive Director: SEC is looking to consider combining the Fair Board & Foundation Boards in order to be more efficient and effective. More details will be come in the future via email.

Lloyd appreciates the Board's support as we move through these hard times.

As a destination event facility, this city & county needs this property to infuse money into our area and local businesses. This community needs an infusion of outside cash and we need to reach out

Board Members: Trustee Torgersen indicated that while working on horses during the Royal Crown Barrel Race, the participants were pleasantly surprised with the facility, the race promoters and even the area.

Commissioner Lloyd: Commissioner Lloyd noted that on Tuesday, Sweetwater County will have the first strategic planning meeting. The follow up meeting will occur with the component agencies in early October. He would like to see increased communication between the Commission and agencies like SEC in order to be a part of the planning process. It will greatly affect the budget if the strategic plan is known ahead of time. Sweetwater County will continue need to cut further next year and it will mainly come from outside agencies like SEC. Diversification of the economy is easier said than done. We need to capitalize on what we have, such as tourism.

Adjournment:

Trustee Zotti moved to adjourn the public meeting and Trustee Torgersen seconded. Motion passed unanimously.

Bob Spicer, Chairman

Faith Harris, Secretary