

SWEETWATER COUNTY EVENTS COMPLEX

Meeting of the Board of Trustees

February 23, 2021

AGENDA:

- Call to Order
- Roll Call
- Approval of Agenda
- Approvals of January 26, 2021 Meeting Board Minutes
- Financial Report
- Approval of Checks:
 - 1st Bank Checks: 57324-57336
 - 1st Bank Direct Deposits: 6249-6267
 - Commerce Bank Checks: 1458-1464
 - Commerce Bank Direct Deposits: 24902-24940
- Public Comment
- Presentations
 - SWEC Critical Information 2021
 - Indoor Arena Rentals & Heat Plan
- Listing of March 2021 Events
- Correspondence
- Old Business
 - Event Recruitment
 - Fair 2021 Planning
 - Zoning Discussion
- New Business
 - MOUs
 - Budget
- Closing Comments
 - Staff: Executive Director
 - Board: Open Forum for Board Comments
 - Commissioner Comments
- Executive Session, if needed.
- Adjournment
- Foundation Meeting, if needed.

Next Board Meeting is March 23, 2021

**Sweetwater County Events Complex
Meeting of the Board of Trustees
February 23, 2021**

Call to Order:

Chairperson Spicer called the meeting to order.

Roll Call:

Present: Paul Zancanella, Bob Spicer, Roger Torgersen, Kaye Goicolea, Janet Hartford,
Tommy Thoman

Absent: Donald Pallesen, Commissioner Schoenfeld, Rob Zotti

Also present: Larry Lloyd, Kandi Pendleton, Shae Lux and Liz Thoman, Marti Henry, Susan
Nichols

Approval of Agenda:

Trustee Hartford moved to approve the agenda with amendments made to the agenda. The motion was seconded by Trustee Torgersen. Motion passed unanimously.

Approval of Minutes

Modification to the agenda wording adding presentations. Trustee Torgersen, moved to approve the December 22, 2020, Trustee Goicolea seconded to accept board minutes as presented. The motion passed unanimously.

Financial Report:

Cash Balance, February 1, 2021	\$ 757,856.50
Add Receipts	\$ 151,783.48
Less Expenditures	\$(107,601.52)
Cash Balance, February 23, 2021	<u>\$802,038.46</u>

Trustee Goicolea moved to approve the financial report. The motion was seconded by Trustee Torgersen and passed unanimously.

Approval of Checks:

Motion to approve-

1st Bank Checks: 57324 – 57336
1st Bank Direct Deposits: 6249– 6258
Commerce Bank Checks: 1458 – 1464
Commerce Bank Direct Deposits: 24902 – 24940

Trustee Zancanella moved to approve all checks as presented. Motion seconded by Trustee Torgersen. Motion passed unanimously.

Public Comment:

Susan Nichols asked board & director about the heater schedule in the indoor arena and what the protocol for extra heat time during rentals. Will be addressed in another item on agenda.

Presentations:

SWEC Critical Information 2021-Larry and Kandi referred to hand out given to board members that laid out information of COVID 19 effects on community and SWEC specifically.

Shae presented the heating suggestions for the indoor arena moving forward, board agreed any hours over the 4 per day that SEC provides split evenly among private rental hours would be charged hourly to the renter.

Listing of Events:

Kandi Pendleton reviewed the March 2021 events.

Correspondence:

None.

Old Business:

Fair 2021 Planning – Larry updated on status and plans to move forward with fair and will have layout plan for board at later date. Have met with carnival, 4H/FFA and entertainment contracted.

Cares Act Grant – Kandi gave update on the grants received to this point and status of the repayment from the programs.

Event Strategy- Beginning recruitment of events for the upcoming year(s)

New Business:

MOU with Public Health: signed by both parties, Road and Bridge out for signature,ther usage parties have MOU and we are waiting for the signed copy back.

Labor Costs: Larry and Kandi updated board regarding the steps to cut labor costs due to budget restraints. Have cut entire staff 10% until end of April then will reevaluate.

Zoning Discussion: SWEC is moving forward to prepare necessary documents for the zoning changes.

Closing Comments

Executive Director: Larry expressed appreciation to the board, staff and community for their support

Board Members: No comments

Commissioner Shoenfeld: none

Executive Session: Non needed

Adjournment:

Trustee Hartford moved to adjourn the public meeting and Trustee Torgerson seconded. Motion passed unanimously.

Bob Spicer, Chairman

Tommy Thoman, Secretary