

**SWEETWATER COUNTY EVENTS COMPLEX**

**Meeting of the Board of Trustees**

**January 15, 2019**

AGENDA:

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approvals of December 18, 2018 Meeting Board Minutes
- 5. Election of Officers**
- 6. Conflict of Interest Statement**
7. Financial Report
8. Approval of Checks:
  - 1st Bank Checks: 56659 – 56672
  - 1st Bank Direct Deposits: 5222 – 5241
  - Commerce Bank Checks: 1174 – 1182
  - Commerce Bank Direct Deposits: 23186 – 23235
9. Public Comment
10. Presentations
11. Listing of February 2019 Events
12. Correspondence
13. Old Business
  - Capital Projects FY 2018-19
    - Exhibit Hall Roof
    - Exhibit Hall Room Renovations
    - Shop Relocation
    - Water Project – New Well
    - Water Project – Additional Water Tap
14. New Business
  - League of Agriculture & Equine Centers Footing Academy
  - NHSFR Mid Winter Meeting
  - Wyoming Governor's Conference
15. Closing Comments
  - Staff: Executive Director
  - Board: Open Forum for Board Comments
  - Commissioner Comments
16. Executive Session, if needed.
17. Adjournment

\*Next Board Meeting is February 26, 2019\*

**Sweetwater County Events Complex  
Meeting of the Board of Trustees  
December 18, 2018**

**Call to Order:**

Chairperson Hartford called the meeting to order.

**Roll Call:**

Present: Faith Harris, Janet Hartford, Kaye Goicolea, Bob Spicer, Roger Torgersen, and Charlie Barnum, Donald Pallesen,

Absent: Rob Zotti, Commissioner West

Also present: Executive Director Larry Lloyd, Drew Dunn, Robert Perry, Kandi Pendleton, Shae Lux and Tamara Musgrove

**Approval of Agenda:**

Trustee Spicer moved to approve the agenda. The motion seconded by Trustee Harris. Motion passed unanimously.

**Approval of Minutes**

Trustee Harris moved to approve the October 23, 2018 board minutes as presented. The motion was seconded by Trustee Barnum and passed unanimously.

**Financial Report:**

<b>Cash Balance, December 1, 2018</b>	<b>\$782,082</b>
Add Receipts	\$10,821
Less Expenditures	\$148,754
<b>Cash Balance, December 18, 2018</b>	<b><u>\$644,149</u></b>

Trustee Torgersen moved to approve the financial report. The motion was seconded by Trustee Goicolea and passed unanimously.

**Approval of Checks:**

Motion to approve-

    1st Bank Checks: 56610 – 56658

    1st Bank Direct Deposits: 5133 – 5221

    Commerce Bank Checks: 1163 – 1173

    Commerce Bank Direct Deposits: 23091 – 23185

Trustee Goicolea moved to approve all checks as presented. Motion seconded by Trustee Harris. Motion passed unanimously.

**Public Comment:** None

**Presentations:** None**Listing of Events:**

Kandi Pendleton reviewed the January 2019 events.

**Correspondence:** None**Old Business:**

*Capital Projects 2018* – Larry Lloyd presented a status update.

*Exhibit Hall Roof & Renovations* – Kandi Pendleton presented the Exhibit Hall renovations update. The bid process for electrical work is currently in process with pre-bid meetings.

*Shop Project* – Drew Dunn noted that the new Shop building is coming along nicely. The outside façade is complete and working through the interior.

*Water Project* – Tamara Musgrove presented the current timeline for the water testing and drilling of new holes.

*Event Recruitment* – Kandi Pendleton noted that the RV Escapees have confirmed their rally.

**New Business:**

*Additional Capital Project Review* – Larry updated including items for Exhibit Hall expansion, Indoor arena remodel & addition proposal. Pointing out advantages and disadvantages of existing building along with reasons for changes.

*Increased Water Needs* – Larry discussed need for additional water metering station in order to make any further facility improvements along with suggested location for 2<sup>nd</sup> metering station

*2019 Calendar* – Discussion ensued surrounding the number of events booked along with events that could not be accommodated due to limited spaces in the Exhibit Hall.

**Closing Comments**

*Executive Director:* Lloyd asked the board for questions regarding addition or remodel suggestions that were made. Thanked Trustee Barnum for his dedication and years as a trustee.

*Board Members:* Thanked Trustee Barnum for his dedication, expressed positive thoughts regarding additions and remodels that Larry discussed for the Exhibit Hall and Indoor Arena.

**Adjournment:**

Trustee Harris moved to adjourn the meeting and Trustee Barnum seconded. Motion passed unanimously.

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Janet Hartford, Chairman

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Roger Torgersen, Secretary