

**SWEETWATER COUNTY EVENTS COMPLEX**

**Meeting of the Board of Trustees**

**July 24, 2018**

AGENDA:

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approvals of June 20, 2018 Meeting Board Minutes
5. Financial Report
6. Approval of Checks:
  - 1st Bank Checks: 56339 – 56414
  - 1st Bank Direct Deposits: 4867 – 4930
  - Commerce Bank Checks: 1083 – 1091
  - Commerce Bank Direct Deposits: 22555 – 22656
7. Public Comment
8. Presentations
9. Listing of August 2018 Events
10. Correspondence
11. Old Business
  - None
12. New Business
  - None
13. Closing Comments
  - Staff: Executive Director
  - Board: Open Forum for Board Comments
  - Commissioner Comments
14. Executive Session, if needed.
15. Adjournment

\*Next Board Meeting is August 28, 2018\*

**Sweetwater County Events Complex  
Meeting of the Board of Trustees  
July 24, 2018**

**Call to Order:**

Chairperson Hartford called the meeting to order.

**Roll Call:**

Present: Faith Harris, Janet Hartford, Bob Spicer, Rob Zotti Charlie Barnum, Roger Torgersen, Kaye Goicolea and Donald Pallesen

Absent: None

Also present: Executive Director Larry Lloyd, Drew Dunn, Purchasing Coordinator Tamara Musgrove, Event & Marketing Coordinator Lena Warren, Office Manager Erika Koshar, Marketing Manager Kandi Pendleton and Operations Assistant Shae Lux.

**Approval of Agenda:**

Trustee Zotti moved to approve the agenda. The motion seconded by Trustee Harris. Motion passed unanimously.

**Approval of Minutes**

Trustee Harris moved to approve the June 26, 2018 board minutes as presented. The motion was seconded by Trustee Torgersen and passed unanimously.

**Financial Report:**

<b>Cash Balance, July 1, 2018</b>	<b>\$797,357</b>
Add Receipts	\$388,864
Less Expenditures	\$249,742
<b>Cash Balance, July 24 2018</b>	<b><u>\$936,479</u></b>

Trustee Torgersen moved to approve the financial report. The motion was seconded by Trustee Spicer and passed unanimously.

**Approval of Checks:**

Motion to approve-

1st Bank Checks: 56339 – 56414  
1st Bank Direct Deposits: 4867 – 4930  
Commerce Bank Checks: 1083 – 1091  
Commerce Bank Direct Deposits: 22555 – 22656

Trustee Torgersen moved to approve all checks. Seconded by Trustee Goicolea. Trustee Harris abstained. Motion passed unanimously.

**Public Comment:**

Paul thanked Larry & Staff for bringing events like the NHSFR to Sweetwater County. It really enriches living in this area.

**Presentations**

None.

**Listing of Events:**

Erika Koshar reviewed the August 2018 events.

**Correspondence:**

None.

**Old Business:**

Director Lloyd noted that we just finished the National High School Finals Rodeo and the staff is breaking down the event to prepare for Wyoming's Big Show.

Trustee Hartford noted her appreciation for a successful event.

Trustee Torgersen noted that the feedback he heard while shoeing was after the stall issue, everyone seemed happy for a place to put their horses.

Lloyd detailed all the hard work performed by our staff to run a big event. Campground, Stalls, tradeshow, volunteers, etc. We all appreciated the Governor's presence in Sweetwater County.

We rented 860 stalls from a contractor, who was not able to provide the services he was contracted to do. The contract will not be renewed for 2019 and we will have a new plan for temporary stalling.

**New Business:**

*None.*

**Closing Comments**

Executive Director: Our offices are busy with Fair internet orders, setup and etc.

Commissioner West: Congratulated the Board and Staff on another successful event. He was happy to hear a number of local residents attending the rodeo over the weekend. Additionally the grounds look beautiful.

Board Members: Trustee Zotti noted his appreciation to the staff for all their hard work. Trustee Hartford enjoyed conversing with the contestant families and hearing positive stories of our community. Trustee Torgersen heard similar positive stories about the joy to not be competing in Gillette this year.

**Adjournment:**

Trustee Harris moved to adjourn the meeting and enter an Executive Session and Trustee Torgersen seconded. Motion passed unanimously.

**Executive Session**

During the Executive Session, the Board asked Director Lloyd to return. Trustee Spicer moved to offer Larry Lloyd a renewal contract as discussed in the session. Trustee Harris seconded the motion. Motion passed unanimously.

Director Lloyd will review the contract and will get back to the Board.

Trustee Zotti moved to adjourn the public meeting. Trustee Torgersen seconded. Motion passed unanimously. Meeting adjourned.

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Janet Hartford, Chairman

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Roger Torgersen, Secretary