

SWEETWATER COUNTY EVENTS COMPLEX

Meeting of the Board of Trustees

October 23, 2018

AGENDA:

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approvals of September 25, 2018 Meeting Board Minutes
5. Financial Report
6. Approval of Checks:
 - 1st Bank Checks: 56571 – 56609
 - 1st Bank Direct Deposits: 5058 – 5132
 - Commerce Bank Checks: 1153; 1155 – 1162
 - Commerce Bank Direct Deposits: 23042 – 23090
7. Public Comment
8. Presentations
9. Listing of November 2018 Events
10. Correspondence
11. Old Business
 - Capital Projects FY 2018-19
 - Exhibit Hall Roof
 - Exhibit Hall Room Renovations
 - Shop Relocation
 - Waer Project
 - Event Recruitment Updates
12. New Business
 - Surplus List
13. Closing Comments
 - Staff: Executive Director
 - Board: Open Forum for Board Comments
 - Commissioner Comments
14. Executive Session, if needed.
15. Adjournment

Next Board Meeting is November 20, 2018

**Sweetwater County Events Complex
Meeting of the Board of Trustees
October 23, 2018**

Call to Order:

Chairperson Hartford called the meeting to order.

Roll Call:

Present: Faith Harris, Janet Hartford, Rob Zotti, Kaye Goicolea, Bob Spicer, Charlie Barnum

Absent: Roger Torgersen and Donald Pallesen

Also present: Executive Director Larry Lloyd, Drew Dunn, Robert Perry, Lena Warren and Tamara Musgrove

Approval of Agenda:

Trustee Zotti moved to approve the agenda. The motion seconded by Trustee Spicer. Motion passed unanimously.

Approval of Minutes

Trustee Spicer moved to approve the September 28, 2018 board minutes as presented. The motion was seconded by Trustee Goicolea and passed unanimously.

Financial Report:

Cash Balance, October 1, 2018	\$56,178
Add Receipts	\$261,301
Less Expenditures	\$143,482
Cash Balance, October 23, 2018	<u>\$173,997</u>

Trustee Harris moved to approve the financial report. The motion was seconded by Trustee Goicolea and passed unanimously.

Approval of Checks:

Motion to approve-

1st Bank Checks: 56571 – 56609

1st Bank Direct Deposits: 5058 – 5132

Commerce Bank Checks: 1153; 1155 – 1162

Commerce Bank Direct Deposits: 23042 – 23090

Trustee Goicolea moved to approve all checks as presented. Motion seconded by Trustee Zotti. Motion passed unanimously.

Public Comment:

Presentations

Marty Henry – UW Extension Office, 4-H Liaison – Reviewing the results from September’s post Fair meeting. Ms. Henry conveyed the following synopsis:

- Horse Show
 - Would like to see a pre-entry deadline of the week prior.
 - Girl fell off her horse & they’d like to see additional volunteers for the event
 - Horse stall electricity wasn’t working all the time
- Static Show
 - Small Hall looked wonderful
 - Chicken superintendent complimented the area.
- Swine
 - Happy to have the mic, but they couldn’t hear from the unit
 - All leaders would like a copy of the heat sheets
 - Weigh in went really well, but would like gates at the end of each alley
 - Hoses for watering were buried only a little, but the pigs were digging them up
- Families were not happy with the quality of the shavings
- A beam fell from the ceiling
- Goat
 - They enjoyed being in the indoor arena
 - Sound system needs some work
 - Horse competition was also going on at the same time – fighting for sound
- Beef
 - They are unhappy with the breaker situation and saw sparks a couple times
- Poultry & Rabbits
 - Consider buying additional cages
 - Would like portable speakers/sound
 - Building security at night was subpar
 - Ag Teacher requested a portable stall again
- Would like to have no Market shows on Friday to prepare for the auction
- Fair Awards – They liked getting the 1st through 3rd ribbons
- Schedule in fair book & website did not match

Trustee Zotti requested additional information from Drew Dunn regarding the falling beam & electrical updates from August to now.

Listing of Events:

Lena Warren reviewed the November 2018 events.

Correspondence:

None

Old Business:

Capital Projects 2018

Director Lloyd noted that we’ve hired an engineering firm to determine the roofing load limits and possible HVAC systems for additional side rooms. They are also looking at remodeling options for the rooms on the North end of the building – current Shop & Chair/Table Storage Room. The

shop is moving the old rabbit/poultry barn, northwest side of the Indoor Arena. We've received building permits from the City of Rock Springs to continue.

Exhibit Hall Roof – The architects have reviewed the specs for our current space. We are putting together a bid packet for the project, possibly mid-January. Once a company is selected, we will be placed on a list to determine appropriate timing.

Currently, we are still working on the interior of the projects, especially on how the northern rooms are attached to the Exhibit Hall. We'd like to have wide openings to keep the room open or closed off depending on the event. Additional talks surround flooring options for the large hall. We are looking at a polished cement that has an easier maintenance schedule than the tile.

Lena Warren noted that the Exhibit Hall will need to be removed from the rental availabilities due to the 6-8 week down time frame. We would like the roof repaired prior to the floor and will not cause any down-time, so that any rains will not ruin the curing process. Director Lloyd additionally discussed our need to lift the floor in the Northeast corner of the building to straighten it out.

Exhibit Hall Façade – The architects noted that the façade face can be easily removed but should be completed after the roof is done. The face of the building will change dramatically. Trustee Harris inquired if there will still be an identifying sign on the building – Director Lloyd noted yes but will change from its current design.

Lloyd further noted that we are looking at adding a sliding barn door approach to new doors in order to accommodate large vendor events.

The possibility of re-zoning our property was discussed. Director Lloyd noted that some fair grounds in the country have changed their zoning to match current activities.

Discussion ensued regarding different approaches to hall designs, including a change in acoustics.

WATER PROJECT: Director Lloyd noted that we are searching for a new well option to determine a change in water is an option. Tamara Musgrove recapped the water testing results, noting negative high levels. She's contacted a firm in Oklahoma to perform magnetic imaging to determine the ion levels of the aquifer below. We will drill a number of test holes to possibly move away from the salt plume and have a better choice for water. We are excited to receive the results and try something different for our water source rather than attempting to clear the current well water.

Event Recruitment – Lena Warren announced that the Events Complex has a signed contract with the Tiffin Motocoach group for a rally in 2019 with about 325 units. During discussions with the RV Escapees, the new meeting rooms are a great selling point for our large building space.

Trustee Zotti inquired as to how we answer comments that these large events are taking the building away from local use. Warren noted that Tiffin will be on the property during the same time period that we previously hosted Wyoming High School Rodeo and other dates are looking

to coincide with NHSFR dates. As such we are currently only replacing one scheduled weekend with another event. Additionally, we allow private scheduling 13 months in advance, so all availability should be current. Tamara Musgrove further noted that the rallies are not reserving the property as a whole and participants will actually enjoy the horse racing & stock car racing. The participants are also interested in see the rest of the town and utilizing our restaurants, activities and sight-seeing.

New Business:

Surplus Listing – Lena Warren presented the surplus list. SEC will advertise and have a silent auction in our front office. Trustee Harris moved approve the surplus list as presented and sell at auction. Trustee Zotti seconded and the motion passed unanimously.

Closing Comments

Executive Director: Director Lloyd noted his thanks for the staff's effort to achieve our goals, both in the front office and in the maintenance department. Additionally, we've contact Rocky Mountain Power set up a consultation for solar power options on the property.

Commissioner West: Commissioner West presented information regarding the wind powered lines construction and solar project in Sweetwater County.

Board Members: Trustee Spicer inquired if the generator could be utilized to assist with the power issue in the Indoor Arena. Director Lloyd noted that during our initial inquiry regarding the generator, this size and power unit is not enough to run the Indoor Arena. Renting a different generator is a possibility to look into for this year. Trustee Hartford noted that we should look into renting livestock dryers.

Adjournment:

Trustee Zotti moved to adjourn the meeting and Trustee Barnum seconded. Motion passed unanimously.

Janet Hartford, Chairman

Roger Torgersen, Secretary