

**SWEETWATER COUNTY EVENTS COMPLEX**

**Meeting of the Board of Trustees**

**September 24, 2019**

AGENDA:

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approvals of August 27, 2019 Meeting Board Minutes
5. Financial Report
6. Approval of Checks:
  - 1st Bank Checks: 57001 – 57027
  - 1st Bank Direct Deposits: 5614 – 5657
  - Commerce Bank Checks: 1295 – 1309
  - Commerce Bank Direct Deposits: 24029 – 24100
7. Public Comment
8. Presentations
9. Listing of September 2019 Events
10. Correspondence
11. Old Business
  - Specific Purpose Tax Discussion
  - Capital Projects
  - Event Recruitment
12. New Business
  - Equipment Leases
  - Winter Schedule – Indoor Arena
13. Closing Comments
  - Staff: Executive Director
  - Board: Open Forum for Board Comments
  - Commissioner Comments
14. Executive Session, if needed.
15. Adjournment

\*Next Board Meeting is October 22, 2019\*

**Sweetwater County Events Complex  
Meeting of the Board of Trustees  
September 24, 2019**

**Call to Order:**

Vice-Chairperson Harris called the meeting to order.

**Roll Call:**

Present: Faith Harris, Paul Zancanella, Kaye Goicolea, Roger Torgersen Rob Zotti, Bob Spicer and Donald Palleson

Absent: Janet Hartford

Also present: Larry Lloyd, Kandi Pendleton, Robert Perry, Lena Warren, Tamara Musgrove, Erika Koshar

**Approval of Agenda:**

Trustee Zotti moved to approve the agenda. The motion was seconded by Trustee Zancanella. Motion passed unanimously.

**Approval of Minutes**

Trustee Torgersen moved to approve the August 27, 2019, board minutes as presented. The motion was seconded by Trustee Goicolea and passed unanimously.

**Financial Report:**

<b>Cash Balance, September 1, 2019</b>	<b>\$250,270</b>
Add Receipts	\$87,611
Less Expenditures	\$190,683
 <b>Cash Balance, September 24, 2019</b>	 <b><u>\$147,198</u></b>

Trustee Zotti moved to approve the financial report. The motion was seconded by Trustee Torgersen and passed unanimously.

Director Lloyd noted that we are the time of the year in which we will need a cash loan to carry through to November.

**Approval of Checks:**

Motion to approve-

1st Bank Checks: 57001 - 57027  
1st Bank Direct Deposits: 5614 – 5657  
Commerce Bank Checks: 1296 - 1309  
Commerce Bank Direct Deposits: 24031 - 24100

Trustee Zancanella moved to approve all checks as presented. Motion seconded by Trustee Torgersen. Motion passed unanimously.

**Public Comment:**

Tammy Ball – Concerned about the concerts & the crowd that gathers for the event. The wheelchair area couldn't see because the individuals stood in front of them. Additionally, expressed concern regarding the oxygen she is on and the patrons who smoke nearby. There should be 10 feet between her tank and the smokers.

Director Lloyd noted that the concert area is difficult to adjust due to the limit space and being a standing only venue. We will review the area to determine a solution for future years.

**Presentations:**

None.

**Listing of Events:**

Erika Koshar reviewed the October 2019 events.

**Correspondence:**

None.

**Old Business:**

*Specific Purpose Tax* – The list of projects was provided to the Board. It was submitted to the County Commissioners, along with Memorial Hospital. These two entities are the only County proposed projects on the table. The total proposal cost is approximately \$24M.

Trustee Zancanella inquired as to the proposed size of the indoor arena. Pendleton noted that while we do not have a current building drawn up, we anticipate it being the same size as the current footprint. Zancanella further noted that we need to ensure that we don't fall into the trap of under sizing the area to ensure we can host larger events.

Lloyd noted that we are visiting a number of areas to help configure what the correct sizing will be for us and this area. We want to draw a fine line of not being over-sized or under sized.

Trustee Zotti noted that the timeline for the tax proposal hasn't been set yet, because there is still a lot of work to be done on the list before it is confirmed. The entities have until about June to confirm the ballot. Additionally, he noted that it is difficult to include projects that have additional funding sources available.

*Capital Projects* – Director Lloyd noted that the roof is approximately 99% completed. We are looking to add walkways to the heating and cooling units, to preserve the life of the roofing material.

The water well – we've run into some large obstacles. We have hired a third-party company to determine if it was the piping material or the contractors who have placed us in that position.

It was further noted that while the County Commissioners had noted we'd receive an additional \$1M per year for three years, we have not seen the total funding come through. We will have conversations with the Commission to determine when the funds may arrive.

*Event Recruitment* – Lena Warren noted that staff are taking off to Syracuse, NY to announce next year's confirmed rally in June 2020.

We are a couple weeks away from confirming a World Series Team Roping event to annually take place on the grounds in June as well.

### **New Business:**

*Equipment Leases* – After an extensive review of the current equipment needs to determine the next large purchases, we have accumulated a final list. We were able to use bids received by our office as well as the County Purchasing Office. The total lease breakdown is as follows:

<b>Equipment</b>	<b>Cost</b>	<b>Accepted Bid</b>
(2) 2020 Chevrolet Silverado 2500	\$65,908	Fremont Motors
(1) 2020 Chevrolet Tahoe	\$35,940	Fremont Motors
(1) John Deere 325G Compact Track Loader	\$46,164	Honnen Equipment
(1) Kubota M6-131DTC-F-FWD Farm Tractor with cab	\$58,434.62	Ag Equipment
(1) Model 420F2 ST Backhoe Loader	\$68,363.91	Wyoming Rents

The agreement through Wells Fargo is a 5-year, low interest, governmental lease. The skid steer and back hoe are here to pick up and the rest are about 90 to 120 days out.

Trustee Spicer moved to approve Resolution 2019-9-1 and proceed with a lease agreement as presented by Wells Fargo. Seconded by Trustee Zancanella. Motion passed unanimously.

*Indoor Arena Winter Schedule* – Kandi Pendleton noted that that winter schedule has been finalized. Motocross and team sorting wanted the same dates, but with some give on the dates by both parties. The only request that couldn't be accommodated was a date in April for BMX.

Monday nights will remain as public ride nights.

### **Closing Comments**

*Executive Director:* Lloyd informed the Board that activity on the outdoor BMX track has stalled for the last two years. We have sent a letter to the group indicating that we will be leveling the track and they may pick up any property still left on the grounds.

The plans for the motocross track are moving forward. The contractor from MX Track Builder will be on the grounds soon to survey the area to determine feasibility. We are still in the preliminary stages and will host a workshop for the local group as we move forward.

*Board Members:* Trustee Harris inquired how Horse Racing finished this year.

Director Lloyd noted that we have been working with Eugene Joyce to present to the cities and

County to agree on a percentage of funding returned to the Grandstands to improve the property. Thus far, we've received positive comments from Rock Springs and the County, and we will present to Green River soon.

Right now, Eugene is working on the schedule for 2020, we have not heard a confirmation if they are running in Rock Springs.

*Commissioner Lloyd:* none

**Adjournment:**

Trustee Zancanella moved to adjourn the meeting and Trustee Torgersen seconded. Motion passed unanimously.

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Janet Hartford, Chairman

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Roger Torgersen, Secretary