

SWEETWATER COUNTY EVENTS COMPLEX

Meeting of the Board of Trustees

September 25, 2018

AGENDA:

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approvals of August 28, 2018 Meeting Board Minutes
5. Financial Report
6. Approval of Checks:
 - 1st Bank Checks: 56563 –
 - 1st Bank Direct Deposits: 5025 –
 - Commerce Bank Checks: 1140 –
 - Commerce Bank Direct Deposits: 22986 –
7. Public Comment
8. Presentations
9. Listing of October 2018 Events
10. Correspondence
11. Old Business
 - Capital Projects FY 2018-19
 - Event Recruitment Updates
12. New Business
 - Indoor Arena Winter Scheduling
13. Closing Comments
 - Staff: Executive Director
 - Board: Open Forum for Board Comments
 - Commissioner Comments
14. Executive Session, if needed.
15. Adjournment

Next Board Meeting is October 23, 2018

**Sweetwater County Events Complex
Meeting of the Board of Trustees
September 25, 2018**

Call to Order:

Chairperson Hartford called the meeting to order.

Roll Call:

Present: Faith Harris, Janet Hartford, Rob Zotti, Kaye Goicolea Bob Spicer
Absent: Charlie Barnum, Roger Torgersen, and Donald Pallesen
Also present: Executive Director Larry Lloyd, Drew Dunn, Event & Marketing Coordinator
Lena Warren, Office Manager Erika Koshar, Marketing Manager Kandi
Pendleton.

Approval of Agenda:

Trustee Spicer moved to approve the agenda. The motion seconded by Trustee Zotti. Motion passed unanimously.

Approval of Minutes

Trustee Harris moved to approve the August 28, 2018 board minutes as presented. The motion was seconded by Trustee Goicolea and passed unanimously.

Financial Report:

Cash Balance, September 1, 2018	\$246,050
Add Receipts	\$71,432
Less Expenditures	\$79,061
Cash Balance, September 25, 2018	<u>\$238,421</u>

Trustee Goicolea moved to approve the financial report. The motion was seconded by Trustee Harris and passed unanimously.

Approval of Checks:

Motion to approve-

1st Bank Checks: 56563 – 567570
1st Bank Direct Deposits: 5025 – 5057
Commerce Bank Checks: 1140 – 1150
Commerce Bank Direct Deposits: 22986 – 23041

Trustee Harris inquired about the payment to Sunbelt Rentals – Director Lloyd noted that it was the HVAC and electricity for NHSFR.

Trustee Zotti moved to approve all checks as presented. Motion seconded by Trustee Goicolea. Motion passed unanimously.

Public Comment:

Mary Hamilton – As mother of 8, 6 of which have gone through the 4-H program she has found previous meetings less than fruitful. However, she doesn't love the fights with the Fair Board. While we don't always have the 4-H rep at our meetings, she would hope the conversation lines are still open. To start, she liked the beef tied out in the stalls this year, but wishes it had lighting. She enjoyed the weigh in process.

Issues noted:

- Breaker box (#27 sparks). Generators need to be rented to ensure proper electricity.
- Panels on the sides of the rows & should have been a gate
- Pig show set up – communication front to back was non-existent and the alleyways did not work well.
- Inexperienced livestock superintendent led to problems.
- The provided shavings appeared to be dirty
- 4-H participants get in for free, but the program doesn't happen without the leaders and parents because they are required to pay admission.

If 4-H wasn't at the Fair, it wouldn't be the Fair. She is very grateful for all that the Fair Board provides but is frustrated by the presentation to the public.

She would like a committee of individuals from 4-H & SEC to meet 6-8 times a year, signs showcasing the 4-H clubs and the electricity fixed in the East Arena.

Trustee Hartford discussed through some of the issues brought forward by Ms. Hamilton.

Comments were noted regarding the economic value of raising animals in 4-H its toll and how it has cyclical participation. Our intent is to provide a place that 4-H can showcase their animals and talents. We work diligently to put on a good show for everyone.

Presentations

None.

Listing of Events:

Erika Koshar reviewed the October 2018 events.

Correspondence:

Erika Koshar presented the following notes:

- Thank you note from Wyoming Cutting kids for our help during their event,
- Congratulations from Lancaster Event Center on opening our fifth NHSFR.
- Thank you card from Kathleen Allen for the volunteer ticket to the horse races.
- Thank you card for the sponsorship of the Overland Stage Stampede Rodeo Committee.
- Thank you card from Daggett County PRCA Centennial Rodeo.
- Thank you card from the Snow Explorers Altitude Off Road Club to make the 2018 Sagebrush Down Endrocross Motorcycle Race a huge success.

Old Business:

Capital Projects 2018 – Director Lloyd provided an overview of the current capital project plans.

- Exhibit Hall Closing Dates – In order to refinish the floor, the Exhibit Hall will close for about 6 weeks in August & September 2019.

Event Recruitment – In addition to the RV rallies, we are talking to groups about bringing some large barrel races into the area.

New Business:

Winter Indoor Arena Schedule – Lena Warren noted that we were able to accommodate all groups within the schedule. The open public night has been moved to Mondays.

Closing Comments

Executive Director: Lloyd noted that all staff work hard to ensure all parts of the Fair are accommodated. It is not our intent to make any part of the event difficult. We hadn't yet heard complaints regarding the fees this year. We will work to change the breaker within the East Arena to ensure the safety of all users. Events Complex staff wants to work hard to keep the communication lines open.

Thanked Commissioner West for his work on the Board.

Lena Warren noted that Tamara Musgrove planted 60 trees along the Livestock Entrance to soften the entry way. We would eventually like to add trees to the ends of the campground rows.

Commissioner West: None.

Board Members: None.

Adjournment:

Trustee Zotti moved to adjourn the meeting and Trustee Harris seconded. Motion passed unanimously.

Janet Hartford, Chairman

Roger Torgersen, Secretary