



Tanana Valley State Fair Association
1800 College Road
Fairbanks, Alaska 99709

REQUEST FOR PROPOSALS (RFP) 2021-05

SECURITY SERVICES: The Tanana Valley State Fair
Date Issued: February 26, 2021
Type of project: Security and Crowd Management
Contact: Buddy Lane, 907-322-2193

DEADLINE FOR QUESTIONS: Wednesday March 24, 2021 at 5:00 pm (AST)

SUBMISSION DEADLINE: Wednesday March 31, 2021 at 5:00 pm (AST)

SUBMISSION ADDRESS: Buddy Lane
Tanana Valley State Fair Association
1800 College Road
Fairbanks, Alaska 99709

Separate sealed proposals will be accepted at the TVSFA's Office, 1800 College Road, Fairbanks, Alaska 99709, until the date and time noted above. Proposals will be held in confidence and not released in any manner until after contract award.

The responsibility for submitting a response to this RFP at the TVSFA on or before the stated time and date will be solely and strictly the responsibility of the respondent. The offeror shall wholly absorb all costs incurred in the preparation and presentation of the proposal.

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PART I – GENERAL INFORMATION

1.1 Introduction

The Tanana Valley State Fair sits in the heart of the Interior of Alaska. Located on the edge of the City of Fairbanks at the corner of Aurora Drive and College Road. Founded in 1924, the Tanana Valley State Fair is the oldest fair in the state.

The Mission of The Tanana Valley State Fair Association seeks to highlight and enhance appreciation for Interior Alaska by showcasing competitive and commercial exhibits during an annual fair with community appeal. The fair educates and entertains all participants by providing opportunities to share a rich variety of individual and community endeavors. The Fair encourages and welcomes involvement by all.

The Tanana Valley State Fair is a ten day event with a daily attendance of 10,000. This annual fair is a community gathering point featuring family fun for all, including livestock, games, rides, an amusement park, horse shows, art and crafts, competitive exhibits, quilt shows, giant cabbages, contests and special events, two outdoor stages with free entertainment, and a large arena hosting rodeos and concerts. More than 300 booths and fabulous food can be found at our Fair.

TVSFA is soliciting competitive proposals from qualified firms with a documented track record of providing the required services through a formal Request for Proposal (RFP) process. Proposals should demonstrate detailed plans on how the respondent intends to provide the required services in a manner that will result in the successful and timely completion of the service(s). In addition, the proposal should demonstrate the respondent's capacity and readiness to perform the Scope of Services immediately upon execution of a contract with TVSFA. Finally, the proposal should include evidence of the respondent's previous experience and qualifications relative to the provision of such services. TVSFA anticipates that it will initially award a contract for a period of three (3) years with the option, at TVSFA's discretion, to renew for two (2) additional years.

1.2 Method of Solicitation

TVSFA is soliciting competitive proposals from qualified firms with a documented record of accomplishments of providing the required services, preferably for Local or State Fairs or other agencies through a formal RFP process.

1.3 Obtain Copies of this Solicitation

Single copies of the RFP package may be obtained, at no cost by:

1. Visiting the TVSFA's website at: www.TVSFA.org
2. Requesting via email to buddy@TVSFA.org
3. Copies may also be picked up in person by appointment at:

Tanana Valley State Fair
1800 College Road
Fairbanks, Alaska 99709

PART II – INSTRUCTIONS FOR SUBMITTING PROPOSALS

2.1 Submission of Proposals

Respondents should submit **one (1) original and three (3) copies** of their proposal, dated and signed by an authorized official of the company. Proposals must be submitted in a ***sealed envelope*** that shows the firm’s name and address, and **clearly** written on the outside of the sealed envelope must be the words **“Security Services TVSFA – (RFP 2021-05) – Wednesday March 31, 2021 at 5:00 pm (AST)”**.

Proposals received after the deadline date and time shall be determined unacceptable.

All proposals must be submitted in accordance with the conditions and instructions provided herein and must remain open for acceptance for one hundred and eighty (180) days from the due date. Proposals should demonstrate detailed plans on how the Respondent intends to provide the required services in a manner that will result in the successful and timely completion of the service(s). Additionally, the proposal should demonstrate the Respondent’s capacity and readiness to perform the Scope of Services immediately upon execution of a contract with TVSFA. Finally, the proposal should include evidence of the Respondent’s previous experience and qualifications, relative to the provision of such services.

2.2 Interpretation/Questions

During the period between issuance of this RFP and the proposal due date, no oral interpretation of the RFP’s requirements will be given to any prospective respondent. Requests for interpretation must be made, in writing, at least seven (7) days before the submission due date and time to buddy@tvsfa.org.

2.3 Addendum and Update Procedures for the RFP

During the period of advertisement for this RFP, TVSFA may wish to amend, add to or delete from, the contents of this RFP. In such situations, TVSFA will issue an addendum to the RFP setting forth the nature of the modification(s). TVSFA will email (or send via regular postal mail or fax upon written request) any addenda to Respondents of this RFP solicitation. Interested parties may also view addenda on TVSFA’s website www.TVSFA.org. It shall be the responsibility of each Respondent to ensure they have any/all additional addenda relative to this RFP.

2.4 Proposal Format

All proposals shall be submitted in 8 ½ x 11-inch format. Larger size pages or inserts may be used, provided they fold into 8 ½ x 11 inches. All copies of the submittal must be identical in content and organization. The format of the respondent’s proposal should be structured the same as the format of the RFP. Proposals should be organized into sections and tabbed for ease of review. Respondents must provide a comprehensive Table of Contents at the front of the proposal. The proposal also must be organized in response to the Submission Requirements. The front cover of the proposal should bear the name and number of the RFP, the date, and the Respondent’s name, address, phone number and email address.

2.5 Submittal Forms

Provided, as a part of the proposal, all required certifications, licenses and proof of insurance. All forms that require a signature or initials must bear an original initial or signature.

2.6 Acceptance of Proposals

Proposals must be signed, sealed, and received in completed form at TVSFA, no later than the proposal closing date and time. Proposals submitted after the designated closing date and time will not be accepted for any reason, and will be returned unopened to the originator.

TVSFA reserves the right to accept or reject any or all proposals, to take exception to these RFP specifications or to waive any formalities. Respondents may be excluded from further considerations for failure to comply with the specifications of this RFP.

TVSFA reserves the right to reject the proposal of Respondents, who have previously failed to perform properly or to complete on time, a contract of similar nature. TVSFA also reserve the right to reject proposals of Respondents who habitually, without just cause, neglect the payment of bills or disregard their obligations to subcontractors, providers of materials, or employees.

2.7 Time for Reviewing Proposals

Proposals received prior to the closing date and time will be securely kept, unopened until the closing date and time. Proposals received after the closing date and time will not be considered. TVSFA's Evaluation Committee, appointed by the Executive Director, will evaluate all proposals properly received.

The Evaluation Committee will analyze proposals and make a recommendation regarding award of contract to the TVSFA Executive Director.

2.8 Withdrawal of Proposals

Proposal may be withdrawn by written notice received any time prior to contract award. Proposals may be withdrawn in person by Respondent or its authorized representative if the identity of such representative is established and a signed receipt of the withdrawn proposal is received by TVSFA prior to the contract award.

2.9 Award of Contract

Contract shall be awarded to the Respondent submitting a proposal according to the evaluation criteria contained herein, provided the proposal is in the best interest of TVSFA. The Respondent to whom the award is made will be notified at the earliest practical date.

2.10 Certification of Legal Entity

Prior to execution of the contract agreement, the Respondent shall certify that joint ventures, partnerships, team agreements, new corporations, or other entities that either exist or will be formally structured are, or will be, legal and binding under the Alaska State Law.

2.11 Cost Borne by Respondent

All costs related to the preparation of this RFP and any related activities are the responsibility of the Respondent. TVSFA assumes no liability for any costs incurred by the Respondent throughout the entire selection process.

2.12 Best Available Data

All information contained in this RFP is the best data available to TVSFA at the time of RFP preparation. The information given in the RFP is not intended as representation having binding legal

effect. This information is furnished for the convenience of Respondents and TVSFA assume no liability for any errors or omissions.

2.13 Contact with TVSFA Staff and Board Members

Beyond the above referenced written communications, Respondents and their representatives may not make any other form of contact with TVSFA staff or Board members. Any improper contact by or on behalf of Respondents may be grounds for disqualification.

2.14 Licenses and Insurance

The awarded individual/firm shall have and maintain all required licenses necessary to conduct business in the State of Alaska. All licenses must be kept up to date for the duration of any ensuing contract. Copies of all licenses must be in the TVSFA office prior to contract execution.

Prior to contract award and for the duration of the contract, the successful proposer will be required to provide proof of insurance (as outlined) and the TVSFA shall be named as primary additional insured, and include a waiver of subrogation.

Professional Liability (and/or Errors & Omissions) Coverage	\$1,000,000 each occurrence
General Liability Coverage	\$1,000,000 each occurrence
Comprehensive Automobile Liability Coverage	\$1,000,000 each occurrence
Worker's Compensation with Statutory Limits of the State of Alaska	

2.15 Respondent Responsibilities

Each Respondent is presumed by TVSFA to have thoroughly studied this RFP and become familiar with the contents, locations, and nature of requests. Any failure to understand completely any aspect of this RFP is the responsibility of the Respondent.

2.16 No Claim Against TVSFA

The Respondent shall not obtain, by submitting a proposal in response to this RFP, any claim against TVSFA or TVSFA's property for reason of all or any part of any of the following: the selection process; the rejection of any or all offers; the acceptance of any offer; entering into any agreements or the failure to enter any agreements; any statement, representations, acts or omissions of TVSFA or any person or entity acting on its behalf; the exercise of any discretion set forth in or concerning any of the foregoing; and any other matters arising out of the foregoing.

PART III – SUBMISSION REQUIREMENTS

3.1 Tabbed Proposal Submittal

TVSFA intends to retain the Contractor pursuant to a "Best Value" basis, not a "Low Bid" basis ("Best Value," in that the Agency will, as detailed within the following Section 5.2, consider factors other than cost in making the award decision). Therefore, so that TVSFA can properly evaluate the offers received, all proposals submitted in response to this RFP must be formatted in accordance with the sequence noted within the table below. Each category must be separated by numbered index dividers, which number extends so that each tab can be located without opening the proposal and labeled with the corresponding tab reference also noted below. None of the proposed services may conflict with any requirement TVSFA has published herein or has issued by addendum.

RFP Section	Tab No.	Description
3.1.1	1	Form of Proposal. This form must be fully completed, executed where provided thereon and submitted under this tab as a part of the proposal submittal.
3.1.2	2	Statement for a Drug-Free Workplace. These forms must be fully completed, executed where provided thereon and submitted under this tab as a part of the proposal submittal.
3.1.3	3	Proposed Services. The proposer shall place under this tab documentation further explaining the proposer’s services and showing how the proposer intends to fulfill the requirements of the Scope of Work listed in Section Part IV herein, including, but not limited to: Security, crowd management and parking services.
3.1.4	4	Profile of Firm. Provide a complete profile of company or Firm.
3.1.5	5	The proposer’s DEMONSTRATED UNDERSTANDING of the AGENCY’S REQUIREMENTS .
3.1.5.1		The APPROPRIATENESS of the TECHNICAL APPROACH and the QUALITY of the SERVICES PROPOSED .
3.1.5.2		The proposer’s TECHNICAL CAPABILITIES (in terms of personnel) and the MANAGEMENT PLAN (including the ability to provide the services detailed herein).
3.1.5.3		The proposer’s DEMONSTRATED EXPERIENCE in performing similar work and the proposer’s DEMONSTRATED SUCCESSFUL PAST PERFORMANCE (including meeting costs, schedules and performance requirements) of contract work substantially similar to that required by this solicitation as verified through reference checks or other means.
3.1.5.4		If appropriate, how staff are retained, screened, trained and monitored.
3.1.5.5		The proposed quality control program.
3.1.5.6		An explanation and copies of forms that will be used and reports that will be submitted and the method of such reports (i.e. written, fax, Internet, etc.).
3.1.5.7		A complete description of the products and services the firm provides.
3.1.5.8		Proposed Engagement Letter. A copy of the proposer’s proposed engagement letter. Please note that TVSFA WILL NOT accept this engagement letter as the eventual contract, but will consider including the proposed engagement letter as an appendix to the eventual contract that is executed. TVSFA retains the right to require certain revisions to the engagement letter, especially of proposed terms that either, in the Agency’s opinion, conflict with the terms listed within the contract.

3.1.5.9		Managerial Capacity/Financial Viability/Staffing Plan. The proposer's entity must submit under this tab a concise description of its managerial and financial capacity to deliver the proposed services. Such information shall include the proposer's qualifications to provide the services; a description of the background and current organization of the firm (including a current organizational chart).
3.1.6	6	Client Information. The proposer shall submit a listing of former and/or current clients, including any other local or state fair, for whom the proposer has performed similar or like services to those proposed herein. The listing shall, at a minimum, include:
3.1.6.1		The client's name
3.1.6.2		The client's contact name
3.1.6.3		The client's telephone number and email address
3.1.6.4		A brief description and scope of the service(s) and the dates the services were provided.
3.1.7	7	Equal Employment Opportunity/Supplier Diversity. The proposer must submit under this tab a copy of its Equal Opportunity Employment Policy and a complete description of the positive steps it will take to ensure compliance
3.1.8	8	Subcontractor/Joint Venture Information (Optional Item). The proposer shall identify hereunder whether or not he/she intends to use any subcontractors for this job, if awarded, and/or if the proposal is a joint venture with another firm. Please remember that all information required from the proposer under the preceding tabs must also be included for any major subcontractors (10% or more) or from any joint venture.
3.1.9	9	Section 3 Business Preference Documentation (Optional Item). For any proposer claiming a Section 3 Business Preference, he/she shall under this tab include the fully completed and executed Section 3 Submittal Form, Section 3 Business Preference Certification Form and any documentation required by that form.
3.1.10	10	Other Information (Optional Item). The proposer may include hereunder any other general information that the proposer believes is appropriate to assist the Agency in its evaluation.
3.1.11		No Information Placed under a Tab. If no information is to be placed under any given tabs (especially the "Optional" tabs), please write under "NO INFORMATION IS BEING PLACED UNDER THIS TAB" or "THIS TAB LEFT INTENTIONALLY BLANK." DO NOT leave any tab blank.
3.1.12		Proposal Submittal Binding Method. It is preferable and recommended that the proposer bind the proposal submittals in such a manner that the Agency can, if needed, remove the binding (i.e. "comb-type;" etc.) or remove the pages from the cover (i.e. 3-ring binder; etc.) to make copies, and then conveniently return the proposal submittal to its original condition.

3.2 Proposal Cost

Respondents shall provide a firm total cost along with a detailed itemized breakdown of total cost. This information shall be placed under **Tab 3 Proposed Services**. Please show all expected expenditures to include all anticipated travel and lodging if applicable. **Total cost must be all-inclusive.**

PART IV - SCOPE OF SERVICES

The Professional Contractor shall perform such services as required by TVSFA to complete the work as defined in the Request for Proposal, Scope of Work, and shall provide all labor, materials, equipment, and services necessary to perform and complete in an acceptable manner the tasks contemplated or otherwise required herein. Services shall be consistent with the Professional Contractor's proposal.

Scope of Work:

The contractor shall provide 24 hour security beginning two days before the opening of the fair and ending two days following the last day of the fair. During the open hours of the fair the contractor shall provide enough security guards to ensure the safety and wellbeing of fair attendees, staff, vendors and volunteers. During closed hours, the contractor shall provide enough guards to ensure that the fair grounds are safe and secure from theft and vandalism.

The contractor shall provide parking attendants for approximately 13 acres of free parking and 5 acres of premium or paid parking. Parking attendants shall collect funds for the premium parking and provide security for all parking areas, to include ensuring vehicles are parked correctly and direct vehicles to available spots when necessary.

The contractor shall supply security guards upon request at special events that happen within the fair dates. Examples include Concerts, monster trucks and rodeos. Some of these events will include the sale of alcohol. The special events last approximately 3 hours each and can range from 100 to 1800 attendees. Each special event shall be invoiced separate from the main security contract. The invoice shall be based on the number of personnel that are agreed upon and the contracted hourly rate.

Definitions

Overtime: Any hours worked by a guard on TVSFA properties over 8 hours within a 24-hour period or 40 hours in a 7-day workweek.

Regular-time: Any hours a guard works on TVSFA properties up to a regular shift of 8 hours within a 24-hour period or 40 hours in a 7-day work week.

Unarmed: No offensive weapon of any type (firearm, baton, knife, etc.) may be carried by the Security guard while on assigned duty on TVSFA properties.

General Requirements

As specified by TVSFA, the Contractor shall have the capability to provide standing guard or roving patrol (on-foot or vehicular), unarmed, on/at TVSFA developments and facilities, on/at certain days and times.

The Contractor shall be required to complete a detailed activity report and shall deliver copies of this report to TVSFA in a timely manner. In addition to addressing the details of the activities during the specified time, the report shall also address and list any safety or other related issues observed by the Officer to both the Contractor and TVSFA.

Personnel Requirements

All personnel assigned by the Contractor to work on TVSFA property as a result of the ensuing award must be able to relate to and work harmoniously with TVSFA staff, vendors and volunteers as well as the general public;

Search/ Seizure

Search and Seizure training must be given to each guard assigned to TVSFA properties. Training should include specific limitations on the Officer's ability to perform search/seizure of persons and/or properties under the Fourth Amendment.

At a minimum, each Officer must possess the following capabilities:

- A. Be in good physical condition and able to carry at least 60 pounds
- B. Ability to use a flashlight, whistle, radio and/or cellular phone
- C. Ability to complete the required reports in a legible and coherent manner
- D. Be in uniform whenever on duty, and have an appearance and condition that is neat and professional
- E. Possess the willingness to and knowledge of how to assist TVSFA staff and other safety personnel (i.e. Police, Fire Department, Rescue personnel, etc.) during any emergencies that may occur such as fire, flood, earthquake, etc. The Officer shall be required to, if TVSFA staff or other safety personnel identified above are not present, assume a leadership role during such occurrences until TVSFA staff or other safety personnel arrive;

All security guard personnel assigned to TVSFA properties must be trained by the Contractor in the areas listed below. The Contractor's Personnel and Policy Manual must address these areas:

- A. Video Security Camera Monitoring
- B. Use of force
- C. Client (TVSFA staff) contact
- D. Enforcement of client rules
- E. Response criteria to calls
- F. Pursuits
- G. Arrest procedures
- H. Reporting of crimes and workload
- I. Feedback procedures to victims
- J. Customer relations
- K. Citizen complaint procedures
- L. Internal affairs investigations
- M. Towing of vehicles
- N. Authorized weapons (including mace/batons) and other related equipment
- O. Radio procedures
- P. Patrol procedures (roving and vehicular)

- Q. Scheduling of meetings with client
- R. Reports to be completed (including samples)
- S. Position descriptions for all personnel
- T. Post assignments
- U. Monitoring of personnel
- V. Federal, State and Local Service Animal laws and guidelines
- W. Sexual harassment policy
- X. De-escalation Procedures

TVSFA is a drug and alcohol free work place. The contractor shall provide, at its own expense, a drug/alcohol test to any contractor employee that exhibits signs of being under the influence of either drugs or alcohol. A copy of the contractor's drug and alcohol policy shall be on file with TVSFA.

Background Investigation of Personnel

The Contractor's security personnel are in effect deemed to be agents of TVSFA. All proposers shall clearly detail the level of background investigations that the proposer conducts into its personnel employment history, again with emphasis on temperament, adherence to authority and conduct. TVSFA shall have the right to, upon demand, review the results of such investigation and to refuse to accept any security personnel with, as deemed by TVSFA, questionable histories. Files documenting such review shall be maintained by TVSFA in the event that security personnel action has been called into question

Data Management

Please note that the following information was taken directly from the applicable Federal Register pertaining to these services. As such, each proposer must ensure that their proposal addresses this issue in the manner specified: provide a daily activity and incident complaint form approved by TVSFA for the collection and analysis of criminal incidents and responses to service calls. TVSFA and the Contractor will establish and maintain a system of records management for the daily activity and incident complaint forms that appropriately ensures the confidentiality of personal criminal information.

Communication Devices

Each proposer must detail within the information submitted the types of communication devices that will be carried and used by the Contractor's personnel assigned to each work site.

Contract Terms

TVSFA is offering a one (3) year contract, with the option to renew for two (2) additional years, at TVSFA's discretion.

PART V – PROCUREMENT PROCESS

5.1 Proposal Evaluation/Contract Award

Proposals received in response to this solicitation will be evaluated using the following evaluation process.

- a. The evaluation process will be used to determine the firms that will comprise the short list, from which final selection for contract award will ultimately be made.

- (1) During the evaluation process, technical proposals will be evaluated and scored by an Evaluation Committee.
 - (2) Each member of the Evaluation Committee will score each proposal.
 - (3) Scoring will be based on predetermined Evaluation Criteria. The available points associated with each area of consideration are shown below in Item 5.2.
 - (4) The results of the evaluation, of both technical and cost proposals, will be used to determine those proposals to be considered in the competitive range.
 - (5) Proposals will be considered acceptable if they have a minimum score of 85 points.
 - (6) TVSFA may request that proposers, whose submittals are in the competitive range, make oral presentations concerning their qualifications to TVSFA's Evaluation Committee.
 - (7) Cost proposals will be considered acceptable if the proposed cost is clearly not excessive compared to the proposed costs of other Respondents with acceptable technical proposals.
 - (8) Respondents with acceptable technical and cost proposals may be requested to supply additional information to assist in completing the due diligence review. Failure to satisfactorily complete the due diligence review within the timeframe established by TVSFA will result in disqualification of Respondent's proposals.
- b.** Scoring will be based upon how well the proposal meets the criteria established in this RFP.
- c.** TVSFA reserves the right to make no award or decline to enter negotiations should it believe that no Respondent to this RFP would be capable of delivering the necessary level of service within an acceptable price range and/or the time period.
- d.** The Evaluation Committee will evaluate the merits of proposals received in accordance with the evaluation criteria stated in the RFP and formulate a recommendation. However, while a numerical rating system may be used to assist the Evaluation Committee in selecting the competitive range (if necessary) and making an award recommendation decision, the award decision is ultimately a business decision that will reflect an integrated assessment of the relative merits of the proposal using the criteria and their relative weights disclosed in the RFP.

5.2 Evaluation Criteria

- a. Organizational Capacity: **30 Points****
- (1) Respondent's organizational capacity will be evaluated through an assessment of the Respondent's staff, specialists', and consultants' experience and qualifications. In addition, the Respondent's ability to perform the work in a timely manner will be evaluated through a review of previous performance on similar projects, as well as current and projected capacity and workload.

- (2) Maximum consideration will be given to those Respondents having staff with the greatest amount of experience in performing work as required herein, and who can demonstrate sufficient capacity to perform the work timely, given current and projected workload

b. Relevant Experience and Past Performance: 25 Points

- (1) Relevant experience and past performance will be evaluated through an assessment of previous similarly related projects completed to date.
- (2) Maximum consideration will be given to those Respondents who demonstrate through their submittal, a documented track record of successfully completing projects of the same type required by this RFP.
- (3) Maximum consideration will also be given to those Respondents who exhibit a successful track record of performing similar services for Local or State Fairs.

c. Respondent's Approach/Engagement Related to the Scope of Service: 25 Points

- (1) The Respondent's approach and response to the Scope of Service will be evaluated through an assessment of the proposed approach for each element of work identified in the Scope of Service.
- (2) Maximum consideration will be given to those Respondents, who demonstrate through their submittal, a clear and prudent plan for performing the required work within the established timeframe.

d. Proposal Cost: 20 Points

- (1) Proposal cost will be evaluated through a careful analysis of cost compared to the other Respondents proposals.
- (2) Maximum consideration will be given to those Respondents, who demonstrate through their submittals the ability to perform the required work at minimum cost to TVSFA.

Additional Points:

Disadvantaged Business Enterprise (DBE): 5 Points
Section 3 Participation Plan: 5 Points

- (1) The level of Disadvantaged Business Enterprise (DBE), Women Business Enterprise (WBE) and Section 3 participation will be evaluated through an assessment of action plans and participation schedules submitted.
- (2) Maximum consideration will be given to those Respondents who demonstrate through their

submittals, that TVSFA’s state participation goals, in terms of DBE, WBE and Section 3 business enterprise contracting, and Section 3 resident employment and training will be met.

5.3 Summary of Evaluation Criteria

Evaluation Criteria Points

Technical:

Organizational Capacity	30 Points
Relevant Experience and Past Performance	25 Points
Respondent’s Approach/Engagement Relative to the Scope of Service	25 Points
Proposal Cost	20 Points
Total	100 Points

ADDITIONAL POINTS:

DBE and WBE Participation Plan	5 Points
Total	5 Points

Total Possible Points **105 Points**

Tanana Valley State Fair Association

1800 College Road
Fairbanks, Alaska 99709

REQUEST FOR PROPOSALS (RFP 2021-05) SECURITY SERVICES – Tanana Valley State Fair

PROPOSAL FORM

TYPE OF PROJECT: Tanana Valley State Fair Association (TVSFA) is seeking quotes from qualified firm(s)/individual(s) to perform physical security services.

DATE ISSUED: Friday February 26, 2021
CONTACT: Buddy Lane, Facilities Manager
buddy@TVSFA.org

DEADLINE FOR QUESTIONS: Wednesday March 24, 2021, 5:00 pm (AST)

SUBMISSION DEADLINE: Wednesday March 31, 2021, 5:00 pm (AST)

FILL IN BELOW AND SIGN. PROPOSALS ARE GUARANTEED FOR A MINIMUM OF 180 DAYS FROM PROPOSAL DEADLINE DATE.

COMPANY NAME: _____

BY: _____
Signature Written Name Title Date

ADDRESS: _____
Street/PO Box City State Zip Code

PHONE: _____

FAX: _____

EMAIL: _____

ATTACH A COST BREAKDOWN SHOWING ALL EXPENDITURES