



To: All Food Concessionaires  
From: Gillian Palmer, Concessions Manager  
Date: August 15, 2017  
Subject: Allergen Training

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The Town of West Springfield now requires that all Certified Food Managers complete Allergen Training in addition to the Food Safety Course. Please remember that a Food Safety manager needs to be on site during all shifts. Details of training and requirements can be found on the Health department's website by clicking [here](#).

Below is a quick option for training in Massachusetts, which can be completed online.

**Berkshire Area Health Education Center**

703 West Housatonic St., Suite 208  
Pittsfield, MA 01201

**Options to be trained by Berkshire AHEC:**

- Visit their website at [www.berkshireahec.org](http://www.berkshireahec.org)
- Call 413-447-2417, or 866-976-AHEC (2432)

Once training is completed, you will need to print a certificate to hang in the food service area. Additionally, you will need to display the Food Allergies poster in all food service areas of the buildings. The poster can be downloaded [here](#).

If you have any questions, please feel free to call Jeanne Galloway, Director of Public Health at 413-263-3206.