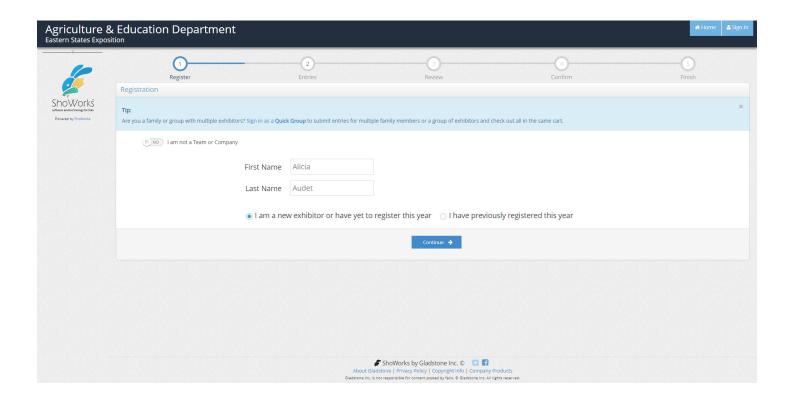
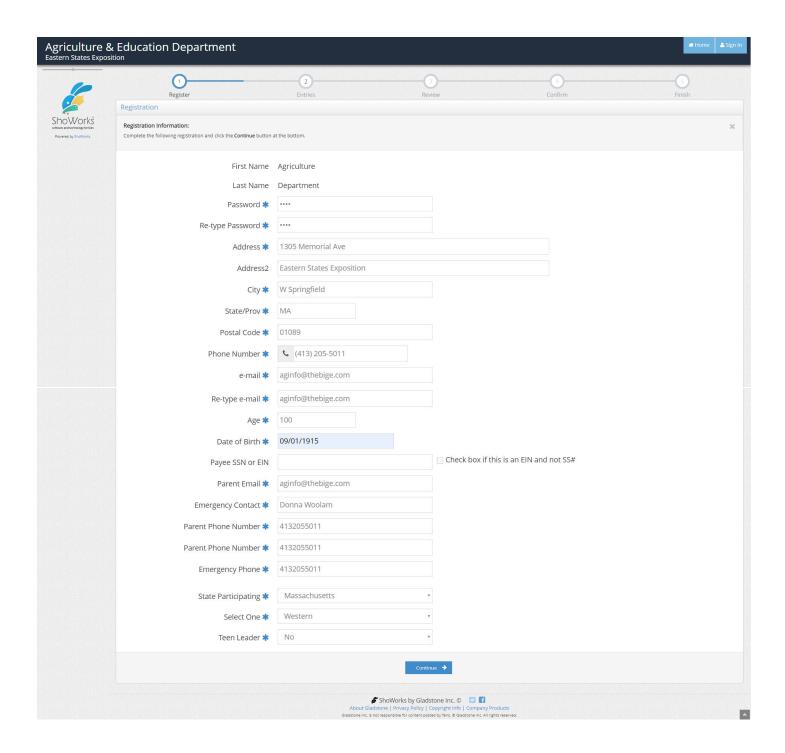
We have a new online entry system! Please find steps below. Please read carefully.

Please find attached instructions on using the new 4-H Horse Online entry steps. If you have any questions, please do not hesitate to contact us at aginfo@thebige.com or (413) 205-5011.

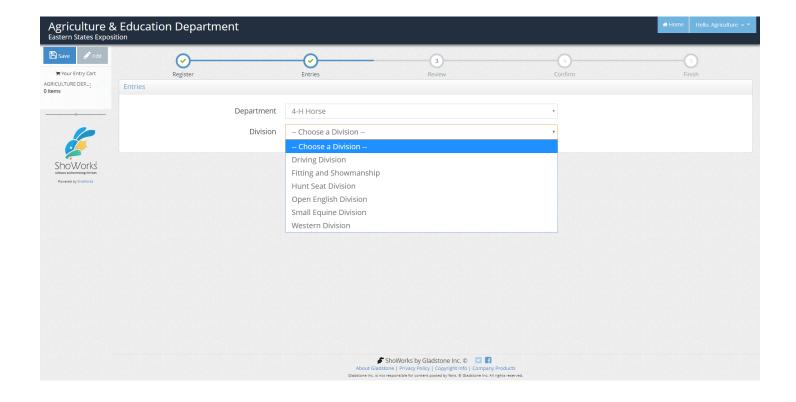
- 1. Fill out information on Signature Form and Lease papers. Submit to state extension office for final signatures. Lease forms to be submitted to ESE [at completion of your online entry, lease forms will be available to upload to the system]. Forms are available here: http://www.thebige.com/p/competitions/4-h/380
- 2. Click on online entry link: https://thebige4hhorse.fairwire.com/
- 3. Click on Step 1 [register]. One account should be created for each 4-H Participant. Select Exhibitor as your option.



- 4. Enter your First Name and Last Name. Select 'I am a new exhibitor or have yet to register this year' Click Continue.
- 5. Enter: a Password, Re-type Password, Address, City, State, Postal Code, Phone Number, Email (please use a valid email, we will not share your email with anyone, however, you will receive account information and any program updates at this email address), Age, Date of Birth, Parent Email, Emergency Contact, Parent Phone Numbers, Emergency Phone Number, State Participating, Select Division, and if you are a Teen Leader.

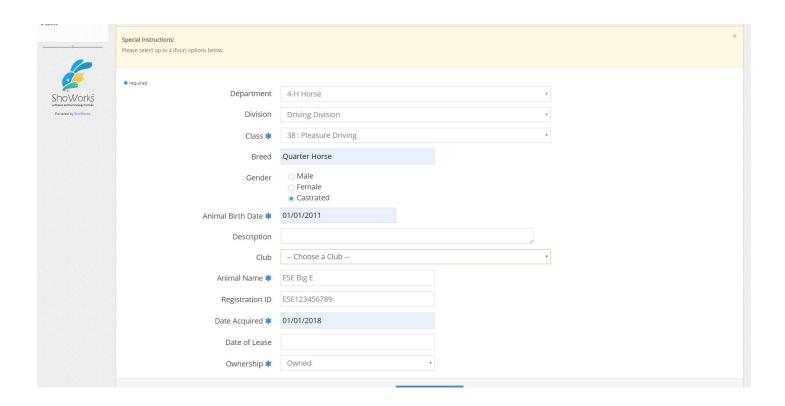


- 6. Click Continue
- 7. Verify Account has been created. Click continue.
- 8. Select Department >> 4-H Horse. Select Appropriate Division.



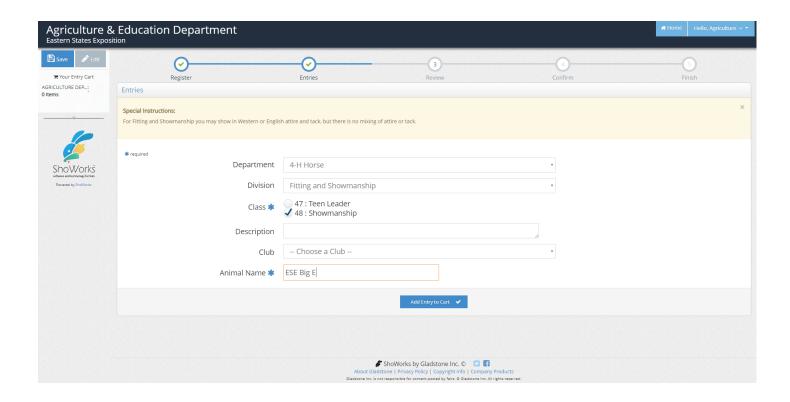
Driving

9. Pick a class and then enter the following: Breed, Gender, Animal Birth Date, Description, Animal Name, Registration ID, Date Acquired, Date of Lease, and Ownership.



Fitting and Showmanship

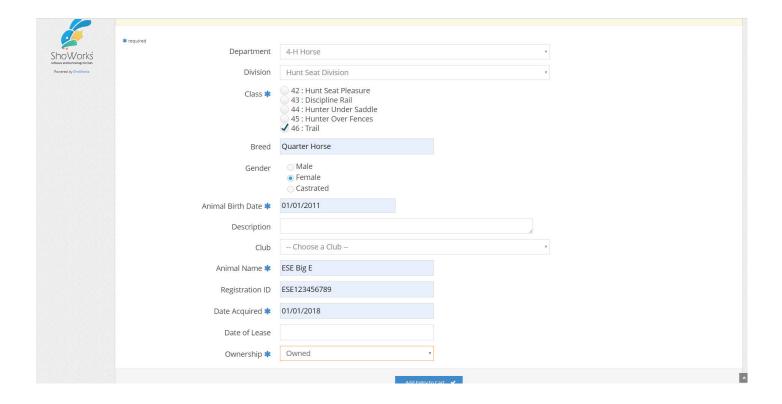
11. Enter a class and then enter the following: Description and Animal Name.



12. Click add entry to cart.

Hunt Seat Division

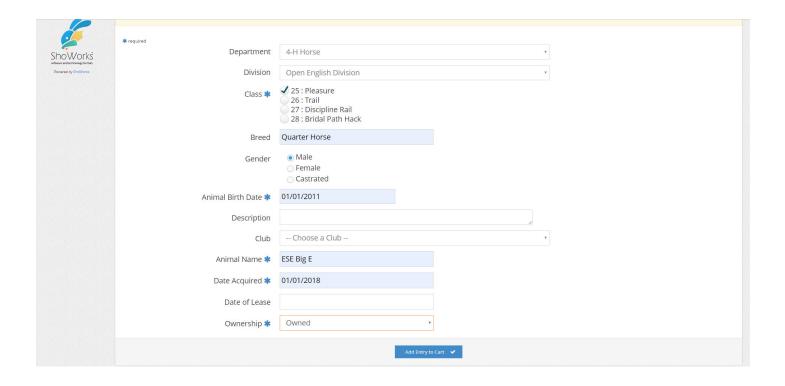
13. Enter a class and then enter the following: Breed, Gender, Animal Birth Date, Description, Animal Name, Registration ID, Date Acquired, Date of Lease, and Ownership.



14. Click add entry to cart.

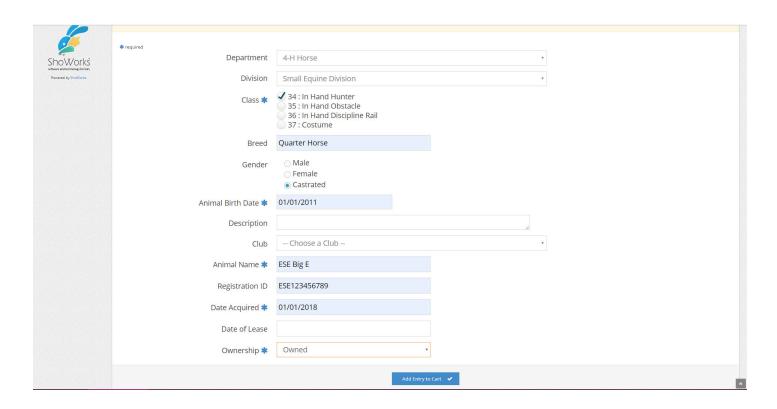
Open English Division

15. Enter a class and then enter the following: Breed, Gender, Animal Birth Date, Description, Animal Name, Registration ID, Date Acquired, Date of Lease and Ownership.



Small Equine Division

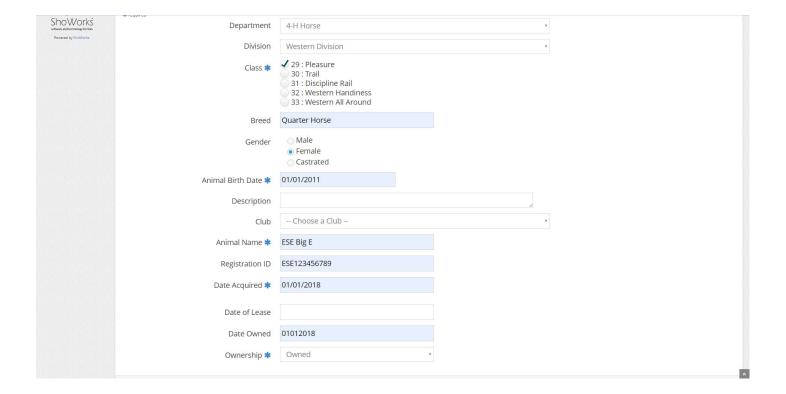
17. Enter a class and then enter the following: Breed, Gender, Animal Birth Date, Description, Animal Name, Registration ID, Date Acquired, Date of lease and Ownership.



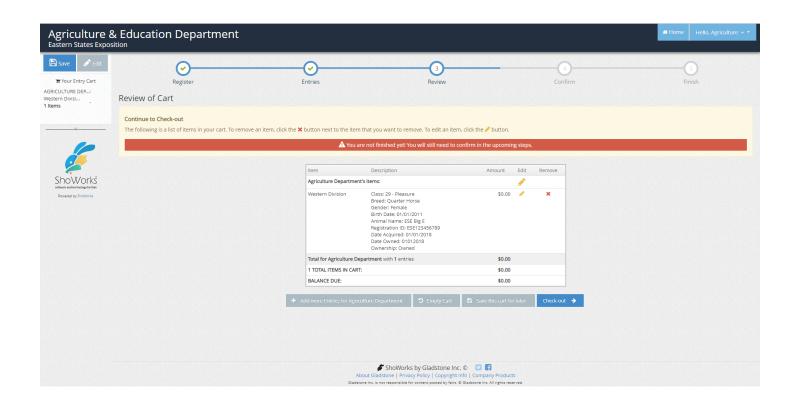
18. Click add entry to cart.

Western Division

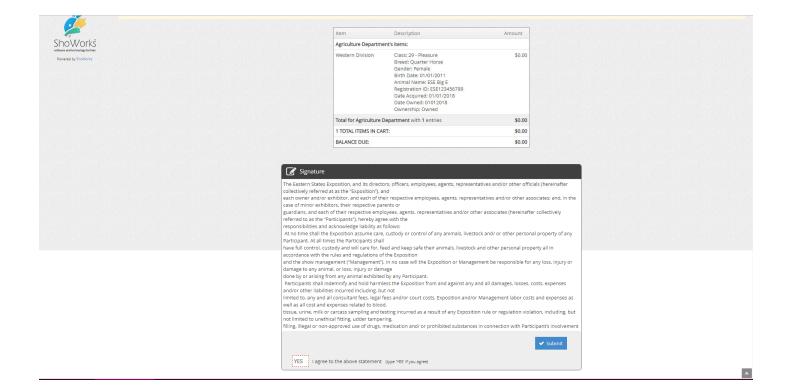
19. Enter a class and then enter the following: Breed, Gender, Animal Birth Date, Description, Animal Name, Registration ID, Date Acquired, Date of lease and Ownership.



- 20. Click add entry to cart.
- 21. Click Continue.



22. Click Check-out



- 23. Type "YES" to the above statement.
- 24. Click Submit, then print detailed receipt (if desired). Then click finish.
- 25. Click finish. Your entries are now complete and you should receive an email confirmation.