STORROWTON VILLAGE
Museum
EASTERN STATES
Exposition

Position Title: Program Assistant
Department: Storrowton Village Museum
Supervisor: Director of Storrowton Village/ Education & Communication Specialist
Position Type: Unpaid Internship

Priority Application Deadline: March 31, 2021

Timeframe: Summer (start date flexible) – October 4, 2021

Position Summary

The Program Assistant Internship at Storrowton Village Museum (SVM) provides qualified students or recent graduates an opportunity to discover and experience a range of museum functions, including how to make discussion of New England's history relevant to a diverse population of visitors, how to manage special events, and, in large part, interacting with visitors to provide an educational and engaging experience. SVM provides a unique experience with its location on the grounds of the Eastern States Exposition, which features the annual Big E fair.

Program Assistant Interns will work closely with the SVM staff throughout the internship and will select an area of interest to focus on. The following focus areas will be available in 2021:

Museum education – youth & families	Historic horticulture
Museum education - adults	Historic costuming and costume care
Exhibit curation and collection care	Photography and social media
Digital cataloguing and library content	communication
care	Blacksmithing

All Program Assistant Interns will be trained in mid-19th century costumed interpretation and will dress in costume during select events. Interns will work on site approximately two days a week from 10am-4pm, including some Saturdays (blacksmithing intern must be available for evening training). Flexibility with hours and days can be accommodated for other employment, course work, or other obligations. During the month of September through completion of the internship, all interns will assist with production of the Big E fair and must commit to a minimum of 6 shifts (morning, afternoon, and evening shifts available).

All students who commit to 2 days a week throughout the summer and 6 shifts during the fair receive a 17-day pass to the fair, two guest passes, and additional on-site benefits ranging from food vouchers, circus admission, and other perks (additional benefits vary). Additional opportunities for paid work may be available during the month of September.

Position Requirements

o Successful completion of at least two semesters (or equivalent) of college work
o Comfortable working with the public and dressing in period costume
o Ability to work approximately 2 days a week throughout the summer
o Ability to work a minimum of 6 shifts during the 2021 Big E fair (shifts are approx. 4 hours)

- o   Reliable transportation
- o   Ability to stand for prolonged periods of time
- o   Ability to climb stairs multiple times throughout shifts
- o   Demonstrated ability to be creative and work collaboratively
- o   Flexibility, enthusiasm, and a sense of humor

To Apply

Please fill out our online application form - https://tinyurl.com/ESEInterns - and include your resume and a cover letter that indicates the focus area(s) in which you are interested. Only completed applications that include a resume and cover letter will be considered. Positions are open until filled. Questions regarding the application process can be addressed to employment@TheBigE.com.

Eastern States Exposition (ESE) is a not-for-profit corporation committed to excellence in providing year-round opportunities for the development and promotion of agriculture, education, industry and family entertainment while preserving our New England heritage.

ESE is an Equal Employment Opportunity employer and does not discriminate on the basis of sex, race, creed, religion, color, national origin, ancestry, age, physical or mental disability or handicap, pregnancy or pregnancy-related condition, veterans or military status, sexual orientation, gender identity or expression, transgendered status, results of genetic testing, or any membership in any group protected by applicable laws.