



Position Title: Security Officer (Big E only)

Department: Public Safety

Supervisor: Shift Sergeant

Position Type: Casual – The Big E only

Position Summary: The Security Officer the Big E is responsible for providing security, focusing on providing a safe and friendly environment. The Security staff is the first line of interaction with our guests and initial communications are extremely important. Security Officers are also expected to provide directions, assistance, contact first aid, fire safety or law enforcement when needed. Security Officer safety is of the utmost importance as well. Each shift will have a Sergeant as the primary liaison for Security staff, who will report to the Captain and the Director of Public Safety and Security. Each Security Officer will keep their direct supervisor apprised of all personnel and security matters during their shifts.

Position Responsibilities:

- Provide security for the Big E including preparation and execution of a safe and secure environment for staff and visitors.
- Work to identify areas of concern that require attention by the department, examples include but not limited to internal and external security, parking lots, proper lighting, customer service and professionalism of staff, to include uniforms and grooming.
- Be available to vendors, be proactive and visible.
- Assures easy access to fairgrounds by all emergency personal, examples, EMT, Ambulances, WSFD, WSPD.
- Relates effectively to others using tact, diplomacy and courtesy to both staff and visitors.
- Respond to any emergency situation in the area and maintain control until an area supervisor arrives.

Requirements:

- 2 years Security experience or equivalent background.
- Must be at least 18 years of age and possess a high school diploma or GED.
- Must be able to pass a criminal background check.
- Attend roll calls when applicable on time and prepared for shift.
- Possess a valid driver's License.
- Organized and have the ability to multitask.
- Be in and maintain good physical condition.
- Effective written and spoken communications skills, to include security incident reports, and effective communication with senior leadership, supervisors, peers, vendors, and other customers.
- Strong De-escalation skills.
- Maintain professionalism, uniforms and grooming.

- Ability to assist local law enforcement and fire department personnel.
- Ability to lift or move objects weighing 25 lbs.
- Ability to walk, sit and stand for extended periods of time in varied weather conditions.
- Ability to work hours outside the standard 9am-5pm work day, including nights and weekends as needed to maintain an efficient operation.

To Apply:

Please fill out our online application form - <http://tinyurl.com/BigEemployment> - and include your resume. Only completed applications that include a resume will be considered. Positions are open until filled. Questions regarding the application process can be addressed to employment@TheBigE.com.

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Please note: during fair time operations, including pre- and post- fair operations certain positions may be exempt from overtime based on an overtime exemption through the Commonwealth of Massachusetts.