

## **Become a Creative Arts Volunteer**

### **Volunteer Opportunities**

Volunteers are an important part of Creative Arts at The Big E! We are always in need of volunteers before, during and after the fair. We have volunteer opportunities appropriate for people of all ability levels. As a volunteer, you may earn one day tickets to The Big E fair, be invited to our annual volunteer trip, and potluck dinner. Please join us to meet new people and learn something new.

### **DURING THE FAIR**

*September 18-October 4*

#### **The Creative Arts Ambassador**

*4 hour shifts between 8:00 am and 10:00 pm*

The volunteer Ambassadors are the friendly faces everyone sees when they enter the New England Center. Ambassadors greet fair visitors, answer questions about our wonderful exhibits and general fair questions. Ambassadors monitor exhibits during the Fair and make sure that no one touches the displays. Ambassadors volunteer for 4 hour shifts and receive a free entry ticket and free parking to the Fair for that day! We also offer a free meal at the Moses dormitory, snacks and beverages while you are volunteering and entry into a weekly raffle for prizes. Volunteers walk around the building during their 4 hour shift, sitting for only short intervals. If you are unable to stand and walk for a 4 hour shift, please contact us at 413-205-5015 to discuss how we can accommodate you.

#### **The Creative Arts Tour Guide**

Tour guides will be provided with information to share with our fairgoers about the wonderful exhibits, history, and how to become involved. Tours will be scheduled on weekends and some weekdays on the hour or every other hour from 10 am to 6:00 pm.

### **PRE AND POST FAIR VOLUNTEERS**

Volunteers who donate 6 or more hours of time before the Fair begins and after the Fair closes receive a one day tickets to The Big E for every 8 hours of volunteering. They also are entered into a raffle for prizes.

#### **Pre & Post Fair Organizers**

*August—October 6*

Assist with clean up and take down of displays. Sort paperwork.

#### **Creative Arts Set up Assistant**

*September 11-17*

Our Set-Up Assistants handle all the entries received for the Creative Arts after judging. They assist with the set up and placement of the over 1,500 entries for display.

#### **Judge's Scribes and Presenters**

*September 9, 10*

Judging day is a busy day for the Creative Arts department. We have several divisions to be judged and each judge needs a scribe and often a presenter who lays out the items to be judged. The scribe writes all the placings and judge's comments as each item is judged. They also review judging sheets for completeness. Presenters keep judges moving by keeping entries organized during the judging process and present judges with the next item to be judged. These two positions are often switched between individuals during the day, one person will act as the scribe for a couple hours and then switch with the presenter.

#### **Receiving and Post Fair Pick Up Assistants**

*September 3 (photography & Fine Arts) September 8 (all other departments) and October 5 & 6 (all departments)*

Assist exhibitors when they drop off their entries for judging and picking up their entries after the Fair. Assistants check each entry as received for overall condition and check that the entry is properly entered and tagged. After the Fair, assistants help exhibitors locate their entries, pick up their paperwork and check out.

**If you have any questions, please contact Creative Arts at [Creativearts@TheBigE.com](mailto:Creativearts@TheBigE.com) or call 413-205-5015.**

**Please consider becoming a Creative Arts Volunteer and help make Creative Arts the Best!**

## The Big E Creative Arts Volunteer

Volunteers are an important part of The Big E Creative Arts. If you have a skill to share or a passion for helping and being involved, we may have the perfect role for you. We are always in search of volunteers and welcome you to fill out the form below.

**Please try our online SLING sign up. You can view times available and sign up online. Please email [CreativeArts@thebige.com](mailto:CreativeArts@thebige.com) for an invitation.**

<b>First Name</b>		<b>Last Name</b>		<b>Email</b>			
<b>Street Address</b>				<b>City</b>		<b>State</b>	<b>Zip</b>
<b>Phone Number</b>		<b>Cell phone</b>		<b>Physical Limitations that my restrict your activities</b>			
<b>Emergency Contact Name</b>				<b>Relation</b>			
<b>Street Address</b>				<b>City</b>		<b>State</b>	<b>Zip</b>
<b>Phone Number</b>		<b>Cell phone</b>					

### Skills/Interests

Please Describe	
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### Please check Volunteer Opportunities you are interested in:

**The Creative Arts Ambassador** Please mark beginning of your 4-hour shift for each day you would like to volunteer.

Start	18-Sep	19-Sep	20-Sep	21-Sep	22-Sep	23-Sep	24-Sep	25-Sep	26-Sep	27-Sep	28-Sep	29-Sep	30-Sep	1-Oct	2-Oct	3-Oct	4-Oct
8:00 AM																	
10:00 AM																	
11:00 AM																	
2:00 PM																	
4:00 PM																	
6:00 PM																	

Are you able to walk for 3 ½ hours during your shift as an Ambassador? \_\_\_\_ Yes, If no, we will provide seating for some of the time. If you are unable to walk, please contact our office so we can find ways for you to assist.

**Pre & Post Fair Organizers** August-October 6 (various dates)

Dates & Times Available \_\_\_\_\_

**Creative Arts Set up Assistant** September 3 & 4(Photography) and September 9-17 (all other departments)

Please write in times available.

3-Sep	9-Sep	10-Sep	11-Sep	12-Sep	13-Sep	14-Sep	15-Sep	16-Sep	17-Sep

**Judge's Scribes and Presenters** September 4 ( Art/Photography) September 9 & 10 (all other departments)

4-Sep	9-Sep	10-Sep

Department with to assist with \_\_\_\_\_

- Receiving and Post Fair Pick Up Assistants** September 3, September 8, and October 5 & 6. Please write in times available. 8:00 am to 7:00 pm (Oct. 6 until 3:00 pm)

3-Sep	8-Sep	5-Oct	6-Oct

- Tour Guide** September 18-October 4

Start	18-Sep	19-Sep	20-Sep	21-Sep	22-Sep	23-Sep	24-Sep	25-Sep	26-Sep	27-Sep	28-Sep	29-Sep	30-Sep	1-Oct	2-Oct	3-Oct	4-Oct
10:00 AM																	
12:00 PM																	
2:00 PM																	
4:00 PM																	

**T-Shirt Size (circle one):**     **SMALL**     **MEDIUM**     **LARGE**     **X-LARGE**     **2X LARGE**

\_\_\_\_ Please mail my car and entry pass. \_\_\_\_ I will pick up my passes (please call ahead, the office is staffed part time).  
 Anyone volunteering 5 (five) or more days during the Fair will be provided a photo ID badge and must make arrangements to pick up in the office and have their photo taken (after Labor Day).

**Are you interested in volunteering at other events at the Eastern States Exposition?**

- |  |  |
|--|--|
| <input type="checkbox"/> Wine Competition            | <input type="checkbox"/> Road Race (August 28)         |
| <input type="checkbox"/> Cheese competition (August) | <input type="checkbox"/> Fiber Festival November 6 & 7 |

Please return by **August 20** to [Creativearts@TheBigE.com](mailto:Creativearts@TheBigE.com) or mail to: Eastern States Exposition, Creative Arts, 1305 Memorial Ave., West Springfield, MA 01089