



# Tulsa State Fair

## Internship Application

Date: April 20, 2019

To: Agriculture Communications, Animal Science, Agriculture Education, Agriculture Leadership, and Agriculture Economics Majors

From: Brandi Herndon, Agribusiness Manager

RE: 2019 Tulsa State Fair Agriculture Internship Opportunities

The Tulsa State Fair Agriculture Department is offering internship opportunities to students with Agriculture Majors. The internship will allow students to work in close association with all aspects of the Agriculture Department. Interns will gain overall knowledge of procedures involved in hosting livestock shows including, but not limited to, daily operations and schedules, data entry, social media, photography, contest coordination, and customer service.

The following internship positions are available:

-  Agricultural Education Internship
  -  Trough Talk Program Oversight
  -  AGLAHOMA Exhibit Oversight
  -  Promotion of Agriculture to the Public
  
-  Communications Internship
  -  Social Media Oversight
  -  Photography and Video
  -  Exhibitor Interviews
  
-  Operations Internship
  -  Daily Operations Oversight
  -  Contest Coordination
  -  Show Ring Coordination
  
-  Show Office Internship
  -  Exhibitor Customer Relations
  -  Data Entry
  -  Kiosk Check In

The Tulsa State Fair will provide lodging and meals throughout the duration of the show, September 26 – October 6, 2019. Interns will be paid a stipend of \$50.00 per day. We will work with student's class schedule and can be flexible on the start date.

To apply, please send application and additional requirements to: [bherndon@tulsastatefair.com](mailto:bherndon@tulsastatefair.com) by August 20, 2019.



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## Internship Application

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#### Agriculture Internship Opportunities (Please circle internship opportunity you are most interested in.)

- Agriculture Education Intern
- Communications Intern
- Operations Intern
- Show Office Intern

#### Applicant Requirements

- Must be motivated, capable of working independently and with other staff members
- Must be personable with exhibitors and general public both in person and via telephone inquiries
- Must be a team player and flexible in daily assignments
- Must be willing to work 10 – 12 hours a day
- Must be proficient in Microsoft Excel and Word
- Must be able to provide camera if interested in Communications Internship

#### Compensation

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#### Applicant Information

Name: \_\_\_\_\_ Cell Phone: (\_\_\_\_\_) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_ Age: \_\_\_\_\_

Major: \_\_\_\_\_ Year in School: \_\_\_\_\_

List your past livestock show experience:

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#### Additional Requirements

- Please attach resume and one letter of reference
- Briefly explain your interest in obtaining an internship with the Tulsa State Fair (500 words or less)
- Email applications to [bherndon@tulsastatefair.com](mailto:bherndon@tulsastatefair.com) by August 20, 2019