

NATCHEZ CONVENTION PROMOTION COMMISSION

Rescheduled Regular Meeting

Thursday, February 28, 2019 4:21 pm

Commissioners Present: Katie McCabe, Dana Wilson, Barbara Bruce, and Lavada Hill
Commissioners Absent: Lance Harris and Helen Smith
Staff: Jennifer Combs, Darrell White, Lynsey Smith, Katie Ernst, and Stratton Hall
Guests: Walter Tipton and Peyton Cavin

CALL TO ORDER & WELCOME

- Katie McCabe called the meeting to order and welcomed everyone.

APPROVE MINUTES

Dana Wilson motioned, seconded by Barbara Bruce, to approve the minutes from January 16, 2019.

The motion carried unanimously.

NATCHEZ CONVENTION CENTER REPORT

- Walter Tipton presented the 2018 Annual Report for the Natchez Convention Center.

FINANCIALS

- Peyton Cavin presented the financials including the payment docket.

Katie McCabe motioned, seconded by Dana Wilson, to approve the financials and payment docket as presented.

The motion carried unanimously.

EXECUTIVE SESSION

Katie McCabe motioned, seconded by Dana Wilson, to go into closed determination for executive session at 5:01 pm.

The motion carried unanimously.

Katie McCabe motioned, seconded by Lavada Hill, to go into executive session to discuss personnel at 5:03 pm.

The motion carried unanimously.

Katie McCabe motioned, seconded by Dana Wilson, to return to regular session at 5:18 pm.

The motion carried unanimously.

OLD BUSINESS

Katie McCabe motioned, seconded by Dana Wilson, to table the Employee Manual revisions until the March meeting.

The motion carried unanimously.

NEW BUSINESS

- Jennifer Combs presented multiple funding requests.

Dana Wilson motioned, seconded by Barbara Bruce, to approve the funding request for convention services for the Key Club Convention to be held April 5th and 6th in the amount of \$1,000.

The motion carried unanimously.

- Jennifer Combs presented a funding request from Listen Up Yall / First Natchez Radio Group for \$2,000 to fund “Go Cups” for a St. Jude fundraiser with TMAC recommending to not fund the request. No action was taken.

Katie McCabe motioned, seconded by Barbara Bruce, to approve the marketing funding request for the Natchez Adams County Chamber of Commerce Young Professionals Color Dash Run in the amount of \$1,500 for digital marketing.

The motion carried unanimously.

Katie McCabe motioned, seconded by Lavada Hill, to approve the marketing funding request for the Natchez Heritage School of Cooking’s Soul Food Fusion Event to be held in June in the amount of \$2,500.

The motion carried unanimously.

Dana Wilson motioned, seconded by Katie McCabe, to approve the cooperative funding request for Duncan Park Golf Course for a one-year social marketing campaign to promote youth events in the amount of \$3,300, half of the total cost of \$6,600.

The motion carried unanimously.

Katie McCabe motioned, seconded by Barbara Bruce, to approve the funding request for the Natchez Adams County Recreation Commission’s public use concrete ping pong table with installation to be placed on the bluff at a cost not to exceed \$3,000.

The motion carried unanimously.

DIRECTOR’S REPORT

- Jennifer Combs presented staff reports including action requests.

- Jennifer Combs noted for the record she will be out of the office on personal leave Friday, March 1st – Tuesday, March 5th.

Barbara Bruce motioned, seconded by Dana Wilson, to approve staff travel for Jennifer Combs, Lynsey Smith, Stratton Hall, and Katie Ernst to Meridian for the Mississippi Tourism Association Conference April 16th & 17th at a total cost not to exceed \$2,004.

The motion carried unanimously.

Barbara Bruce motioned, seconded by Lavada Hill, to approve Jennifer Combs to travel to Birmingham, AL following the Mississippi Tourism Association conference for media desk-sides at an approximate cost of \$929.60.

The motion carried unanimously.

NEXT MEETING

- Wednesday, March 20, 2019

ADJOURN

Katie McCabe motioned, seconded by Lavada Hill, to adjourn at 5:40 pm.

The motion carried unanimously.

Attachments: Agenda

Lance Harris, Chairman

ATTEST:

Katie Johnson McCabe, Secretary / Treasurer