

Walla Walla Fairgrounds Pavilion Rental Application

Contact Name _____ Day Phone () _____ - _____

Mailing Address _____ City/Zip _____

Cell Phone () _____ - _____ Email: _____

Event Date(s) _____ Event Start Time: _____ End Time: _____

Will **ALCOHOL** be present? ____ NO ____ YES Time it will be consumed (start) _____ end _____

PUBLIC EVENT _____ or **PRIVATE EVENT** _____ Estimated attendance _____

Type of Event _____ Admission Fee? ____ No ____ Yes Amount: \$ _____

ORGANIZATION WEBSITE: _____

*****NO MUSIC or ALCOHOL CONSUMED after Midnight*****

Building will be available the morning of your event. **After your event, the building must be swept clean and garbage put in bags.**
Any work done by the Fairgrounds, except for normal maintenance, will be done at the rate of \$50 per man hour and \$50 per machine hour.

*FAIRGROUNDS RESERVES THE RIGHTS TO ALL FOOD/BEVERAGE CONCESSIONS—SEE RENTAL REQUIREMENTS
If you would like food/beverage concessions, this must go through our office.*

INITIAL HERE	2018 RENTAL RATES	TOTAL (Office Use Only)
	BOOKING FEE \$200 Must be included when application is submitted. <i>Fee is deducted from your final total. NON-REFUNDABLE</i>	
A.	Pavilion Lower Rotunda 9,000 Square feet November—February \$950 March/April/May & September/October..... \$750 Includes: June/July/August..... \$600 20 Round Tables, 160 Chairs	
B.	Pavilion Lower Exhibit Hall 16,748 Square feet November—February \$1100 March/April/May & September/October..... \$900 Includes: June/July/August..... \$800 30 Round Tables, 240 Chairs	
C.	Pavilion Kitchen _____ \$200.00 per day <i>Includes ovens, tables, counters, grill, stoves, refrigeration units, sinks</i>	
	Camping \$ 20 per night with event	
	Extra Tables needed: _____ \$3.00 each	
	Extra Chairs needed: _____ \$1.00 each	
	Reader Board/Public Events <i>One line, if available No Charge –30 spaces for letters & spaces</i> -----	
	EARLY SET UP REQUEST _____ \$400 Full Day, per day. If available _____ \$200 1pm Early Set-Up. If available	
	LATE CLEAN UP REQUEST _____ \$200 12 Noon Late Clean-Up. If available	

TOTAL:

Any event approved to be invoiced must be paid within 10 days.

Any account over 10 days will incur a late fee of \$25 which will be applied every 30 days until paid.