

WASHINGTON COUNTY FAIR BOARD

M I N U T E S

Minutes of a special meeting of the Washington County Fair Board held Monday, April 28, 1986, beginning at 4:30 p.m.

ATTENDANCE

Fair Board

Lloyd Baron
Jeanne Leeson
John Meek
Margaret Sprecher

Staff

Carl Wade
Jamie Hammack

Guests

John Godsey
Carl Jensen
Jack & Addie Fisher

John Godsey and Carl Jensen of Consulting Engineering Services presented a design and cost estimates for asphaltting the parking lot south of the Cloverleaf Building and the fairgrounds' walkways.

There was much discussion concerning drainage and the present system. The walkway plan calls for excavation, catch basins using the present drainage system, and an overlay of asphalt. The cost estimate is \$72,000.

Paving of the parking lot is also a part of the project. Jensen says this portion of the job includes landscaping and storm drainage system. The cost estimate for the lot is approximately \$80,000. Jensen is investigating lighting the lot under a lease plan with PGE.

MOTION: MOVED BY JOHN MEEK, SECONDED BY LLOYD BARON TO AUTHORIZE THE EXECUTIVE DIRECTOR TO ADVERTISE FOR BIDS FOR THE ASPHALTING JOB TO INCLUDE THE FAIRGROUNDS WALKWAYS, 28TH STREET ACCESS, PARKING AREA SOUTH OF THE CLOVERLEAF BUILDING, ACCESS TO THE CLOVERLEAF BUILDING AND GARAGE AREA. EXECUTIVE DIRECTOR IS AUTHORIZED TO NEGOTIATE WITH THE CONTRACTOR CONCERNING PAVING NEXT TO BUILDINGS. MOTION CARRIED.

Wade discussed the need for a covered sidewalk to the Cloverleaf Building from the new parking area, during bad weather.

Jensen reviewed the process after advertisements have been published. Bids will be opened May 16th. A completion date is scheduled for June 26th. Landscaping will be completed following the Happy Days event.

Meeting adjourned, 5 p.m.

Respectfully submitted,

Jamie Hammack, Secretary

A G E N D A
Washington County Fair Board
Regular Meeting
Wednesday, April 2, 1986, 4:30 p.m.

1. Call to order.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda. Audience members are also welcome to comment at the time an agenda topic is being discussed by the board. It is respectfully requested that those addressing the board state their full name for the record.
- *3. Bills for Approval (enclosed, page 3)
- *4. February 1986 Financial Recap (enclosed, page 4)
- *5. A. March 5, 1986 Fair Board Minutes (enclosed, pages 5 - 8)
B. March 10, 1986 Fair Board Minutes - Special Meeting (enclosed, page 9)
- *6. A. March 1986 Off-Season Calendar (enclosed, page 10)
B. April 1986 Activities Calendar (enclosed, page 11)
- *7. Correspondence:
 - A. Thank you letter from the McAuley family (enclosed, page 12)

*Consent Agenda: Any item may be removed for separate consideration upon request of any board member or anyone from the audience.
8. Fair Organizations Report:
 - A. Fairgrounds Boosters
 - B. Rodeo Board minutes (enclosed, pages 13 & 14)
9. Executive Director's Report:
 - A. Hired Gene Dunn as maintenance worker beginning March 18, 1986
 - B. Hired Kathleen Palenik as receptionist (parttime) beginning April 1, 1986
 - C. Meeting with Jim Moore
 - D. Meeting with Jerry Dragoo
10. Operations Report:
 - A. March projects:
 1. Painted 4-H Barn
 2. Econ-O-Fab built new maintenance shop
 3. Fairgrounds poured concrete floor for new shop
 4. Continued painting tables and benches
 5. Power washed Granstand
 6. Installed soap dispensers in restrooms
 7. Rodeo Board moved red storage building

B. Upcoming Projects:

1. Paint Grandstand
2. Remove well house
3. Move warm-up arena
4. Complete new shop area

11. Old Business:

- A. Shower/Toilet trailers
- B. Jail nomination
- C. Lifetime pass policy
- D. Review Committee for letters of interest regarding Main Exhibit Building remodel
- E. Meeting with mounted posse
- F. Meeting with Bob Shook regarding security
- G. Totem pole

12. New Business:

- A. Cloverleaf parking
- B. State of Oregon General Services sales

13. Announcements:

- A. Card to Russ & Laurie Dyché congratulating them on baby boy born March 17, 1986
- B. Card to Rocky Williams, Rodeo Board Chairman, hospitalized due to illness
- C. Next regular Fair Board meeting is May 7, 1986, 4:30 p.m.

14. Executive Session:

At this time the regular meeting will recess and the board and Executive Director will meet in executive session regarding personnel.