

M I N U T E S  
Washington County Fair Board

Minutes of a regular meeting of the Washington County Fair Board held Wednesday, April 4, 1984, in the fairgrounds office beginning at 4:30 p.m.

- ATTENDANCE
- | Fair Board        | Staff           | Guests                                |
|-------------------|-----------------|---------------------------------------|
| Lloyd Baron       | AdeLine Hesse   | Rocky Williams, Rodeo Committee       |
| Jeanne Leeson     | Valerie Bentley | Joel Lewellen, Derby Committee        |
| Homer Speer       | Ron McAuley     | Gary Backstrom, Derby Committee       |
| Margaret Sprecher |                 | Kathie Brooks, Rodeo Court Queen      |
| John Love, absent |                 | Shirley VanDyke, Rodeo Court Princess |
|                   |                 | Casey Westlake, Rodeo Court Princess  |
|                   |                 | Judy Brooks, Court Chaperon           |
|                   |                 | Sue Justus                            |
|                   |                 | Leona Elverude                        |
- OPERATIONS SUPT. Director Hesse introduced new Operations Superintendent Ron McAuley who started in the new position on March 26. Fair Board welcomed McAuley to the "fair family."
- CONSENT AGENDA MOTION: MOVED BY HOMER SPEER, SECONDED BY LLOYD BARON TO APPROVE THE BILLS AS SUBMITTED; THE FEBRUARY 1984 FINANCIAL RECAP; THE MARCH 7, 1984, BOARD MINUTES; AND THE FEBRUARY 1984 OFF-SEASON CALENDAR. MOTION CARRIED. Bills listed on page 2.
- FORCE The Board reviewed a memo to Charles Cameron, Assistant County Administrator, stating the Board's intention to proceed on the master development plan by preparation of a comprehensive plan and zone change and appointment of a task force to assist in developing an economically and environmentally sound proposal for commercial development. Hesse has received no reply as yet. The Fair Board authorized Hesse to appoint the five-member task force after receiving suggestions from the Board of County Commissioners. Hesse will be communicating with the Commissioners through Bob Davis, Senior Analyst.
- RODEO Hesse, Sprecher, Love, and Rocky Williams, Rodeo Committee Chairman, met on March 27 to clarify the budgeting procedure and several points in the March 5 Rodeo Committee minutes. At the April 2 Rodeo Committee meeting Williams explained the rodeo portion of the budget to the group, and all seemed to understand.
- BUDGET The Board briefly discussed the fy 1984-85 budget. The Board agreed to concentrate their effort on passage of a hotel/motel tax increase and support of the upcoming county tax base.
- ELECTRICAL REPORT Oper. Supt. Ron McAuley is reviewing the electrical report submitted by Unified Sewerage Agency. Areas needing immediate attention are the horse barns, swine barn, milking parlor and Friendship Square. McAuley will update the Board at the May 2 meeting.
- INSURANCE The recent barn fire at Curry County Fairgrounds raised several questions about fairgrounds insurance covering facilities and livestock. Hesse will be meeting with the county's insurance company to clarify coverage.

## ) Bills for Approval

4944	Postmaster	80.00	Postage
4945	Chapman's Service Store	14.00	Tire repair
4946	T-Bird Home Center	77.15	CCB porch, shop vacuum & accessories
4947	Don's Plumbing & Heating	4.35	M.E. restroom
4948	Pool-Gardner Lumber	41.20	Benches
4949	VOID		
4950	Copeland Lumber	35.15	Paint, wash rack fence
4951	The Oregonian	46.80	Supt. advertising
4952	Times Publications	42.75	Supt. advertising
4953	Hillsboro Argus	14.75	Supt. advertising
4954	Hillsboro Office Supply	1.85	Office supplies
4955	Finance & Administration	23.36	Office supplies & xerox copies
4956	Adeline Hesse	50.00	Car allowance
4957	Valerie Bentley	25.00	Car allowance
4958	Times Litho	50.00	advertising in "POSH" magazine
4959	Oregon POA Club	20.00	Open class horse show sanction
4960	Oregon Horsemen's Assoc.	35.00	Open class horse show sanction
4961	Assoc. Half-Arab	10.00	Open class horse show sanction
4962	Pinto Horse Assoc.	10.00	Open class horse show sanction
4963	Christy's Deli	16.45	Fair Board meeting
4964	Albertsons	19.04	Fair Board meeting
4965	WCVA	10.00	Dues
4966	Riverhouse Motor Inn	69.30	OFA Board & Management meeting
4967	Christy's Deli	14.10	Chamber rep. luncheon
4968	Postmaster	37.00	Postage
4969	N.W. Natural Gas	138.58	Utilities
4970	Baker Rock Crushing	72.80	Rock, front of shop
4971	Finance & Administration	4,351.50	January salaries
4972	Discount Office Supply	2.99	Notebook
4973	G.T.E.	161.07	Telephone
4974	Check 'n Balance	50.00	Bookkeeper
4975	Hillsboro Garbage Disposal	148.00	Utilities
4976	Hillsboro Utilities Comm.	309.78	Utilities
4977	P.G.E.	237.40	Utilities
4978	JoAnn Henley	69.00	Photography
4979	American Paint Horse Assn.	10.00	Open class horse show sanction
4980	Albertsons	3.96	Donuts, implement dealers meeting
4981	VOID		
4982	Judy Brooks	1,250.09	Rodeo Court expenses
4983	David Baxter	3,995.00	1977 Ford pick-up truck

- McAuley purchased a 1977 Ford pickup truck for use on the fairgrounds. The fairgrounds logo will be painted on the truck. McAuley is compiling a list of surplus vehicles and equipment for the next county auction.
- ADVERTISING** Hesse has hired professional graphic artist Jim Mills to put together the art work for the fair posters, newspaper ads, and bus cards. The Fair Board reviewed a preliminary poster sketch and agreed it portrayed the fair as family, fun, and western. Hesse is concentrating on quality advertising this year. She will purchase 50 bus cards and 500 slick posters--cost is not included in graphic costs.
- GOLD MEDALLION** The Board noted the framed gold medallion from the County Fair Commission.
- FFA** The Board Board received an invitation to the Hillsboro High School FFA Banquet which will be April 28.
- 4-H** The 4-H Home Economics have scheduled a mini-fair in the Cloverleaf Community Building on May 12. Two stoves, a refrigerator, and a mirrored demonstration table have been donated for the building. All 4-H home economics demonstrations will be held at the fair this year. Sprecher will attend the mini-fair and express appreciation from the Fair Board.
- RACING** The Oregon Fairs Association lobbyist estimated that funds to be distributed through the Merit Rate program will be 40% less than 1983.
- WELL RD.** Construction on Cornell Road is scheduled to begin in May. Fairgrounds users will need patience in using the grounds this summer.
- ORDINANCE 288** Sprecher reported that quite a few people attended the March 28 public hearing on Ordinance 288 adopting the fairgrounds master plan. The Fairgrounds Boosters actively pursued a change in Section 6 (sunset clause) of the ordinance.
- Section 6 originally stated that "due to uncertainty of county finances, this ordinance shall be repealed effective March 1, 1989." A-engrossed reads ordinance to be "reviewed" effective March 1, 1989. After public testimony and Commissioner discussion, Section 6 B-engrossed reads "Due to uncertainty of county fairgrounds development finances, this ordinance shall be reviewed on or before April 1, 1989, and again on or before April 1, 1994. Section 2 item 5 "dedicated fund" was also clarified in B-engrossed.
- Chairman Sprecher testified the Fair Board would like the ordinance to be reviewed rather repealed, but understood the Commissioners did not want the change and decided not to pursue the matter.
- Ordinance 288 B-engrossed was passed by the Board of Commissioners on April 3. Myllenbeck acknowledged a thank you letter from the Fair Board.
- Baron mentioned the RUDAT study and the fact that downtown store owners would like commercial development downtown rather than at the fairgrounds. There is community support for both sides. Baron will keep the Board informed of downtown discussion.
- BOOSTERS** The Boosters met March 7 and agreed to paint the concession stand. They are soliciting new members and updating the bylaws. Sprecher reported the Fair

Board's position on Ordinance 288 and again thanked the Boosters for donating the Cloverleaf Community Building heating system. Hesse will attend Booster meeting tonight.

EVENTS

Leeson brought Donna Hodge, Administrative Assistant, Tualatin Hills Park and Recreation District, to see fairgrounds facilities. Hodge will be referring events to the fairgrounds that the Jenkins Estate cannot accommodate. The Cloverleaf Community Building does need graveled parking and lighting.

HOTEL/  
MOTEL

Hesse will be meeting with county motel owners/managers on April 5 to discuss unmet county convention needs and a hotel/motel tax increase. Rumor has reached the fairgrounds that plans are being approved for a motel in Hillsboro near Intel. The City Planning Dept. told Hesse someone had recently inquired about the city ordinance on hotel signing.

RODEO

Rodeo Committee Chairman Rocky Williams reported that Jim Russo will be resigning from the Committee because of family illness. Fair Board will thank Mr. Russo for his contribution.

The Committee now has an understanding of the budget and is pleased with it. The Committee received a donation of materials to build a VIP booth and will be starting construction this weekend.

Fair & Rodeo Court attended and was introduced to the Fair Board. Queen Kathie Brooks, Princesses Shirley VanDyke and Casey Westlake. Judy Brooks is the Court's chaperon. The Court reviewed their upcoming activities and displayed their equipment. Andrea Books forfeited her princess title and alternate Casey Westlake assumed princess duties. New alternate is Sheila Whitehead. The Board recessed so Leeson could photograph the Court for the 1984 premium book. Fair Board was invited to attend the Coronation dance to be held in the Cloverleaf Community Building April 21.

DERBY

Gary Backstrom, Derby Committee Co-Chairman, and Joel Lewellen, past chairman, updated the Board on derby drivers association activities. The association wants part of profit, more derbies and more control of technical check in. Lewellen attended the last association meeting and relayed the Fair Board's position. The Fair Board welcomes all safety and rule suggestions and help in technical check in. The Board will not consider distribution of funds to the association, and the Derby Committee is not interested in running more than three derbies in a year. The Derby Committee has the final decision in rule changes and interpretation. The derbies are put on by the Fair Board to raise money for the fairgrounds and will stay that way.

The Hillsboro Chamber of Commerce will be having a fourth derby and should have plenty of people to help the derby committee. The Chamber is responsible for their own technical committee, security, ambulance, and liability insurance, etc.

Hesse is working on getting a donation of bigger logs for the arena. Insurance rates have jumped from \$250 to \$500 per event in 1984.

The driver association representative did not come to the meeting. Hesse will reconvey the Fair Board's position to the association. Backstrom will review the rules and forward changes to the office. The Board thanks Mr. Backstrom and Mr. Lewellen for attending the meeting.

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The next regular meeting of the Fair Board will be Wednesday, May 2, 1984, in the fairgrounds office beginning at 4:30 p.m.

Respectfully submitted,

Valerie Bentley

A G E N D A  
Washington County Fair Board  
Regular Meeting  
4:30 p.m., Wednesday, April 4, 1984

1. Call to Order. Welcome Ron McAuley, Operations Superintendent.
2. Public Welcome. This time is provided for members of the audience to comment on any item(s) on the agenda prior to the Board's discussion and decision. It is respectfully requested that those addressing the Board state their name for the record.

Guests: 4:35 1984 Washington County Fair & Rodeo Court. Queen  
Kathy Brooks, Princesses Shirley VanDyke & Sheila  
Whitehead.  
5:30 Joel Lewellen & Gary Backstrom -- update on destruc-  
tion derby.  
5:40 Bob LaFollett, Chairman, Washington County Derby  
Drivers Association.

- \*3. Bills for approval (enclosed).
- \*4. Financial recap for February 1984 for approval (enclosed).
- \*5. Board minutes from March 7, 1984, for approval (enclosed).
- \*6. February 1984 off-season calendar (enclosed).

\* Consent Agenda: Any item may be removed for separate consideration upon request by any Board member or anyone from the audience.

7. Director's Report.

- A. Letter to Charles Cameron for go ahead on development plan (Enclosed).
- B. Rodeo meeting held March 27 with Rocky Williams, John Love, and Maggie Sprecher. Reviewed budget and clarified rodeo committee minutes of March 5.
- C. Board comments on proposed 1984-85 budget (passed out March 7). Initial contact from Bob Davis, County budget analyst, indicates the fairgrounds general fund request will be deleted.
- D. McAuley is reviewing the electrical report from U.S.A.
- E. Update on pick-up truck purchase. 1977 Ford, 45,000 miles, canopy.
- F. Update on advertising program.

8. Old Business.

- A. Sprecher report on Ordinance 288 public hearings (enclosed).
- B.
- C.

9. New Business.

10. Announcements.

- A. Next Fair Board meeting will be May 2, 1984, at 4:30 p.m.

\*\* If you will be late or are unable to attend, call 648-1416.